



CITY COMMISSION STAFF REPORT

DEPARTMENT: Utilities

DATE: August 26, 2025

SUBJECT: Motion to Approve and Authorize a piggyback agreement with R&M Service Solutions, LLC, in the amount not to exceed \$70,000 to perform water system valve maintenance and assessment services to run concurrently with the Town of Longboat Key Agreement No. IFB 24-091 – Fire Hydrant Maintenance, Repair and Replacement Services, with terms and conditions acceptable to the City. -
Utilities

CITY MANAGER RECOMMENDATION:

The City Manager recommends that the Commission approve and authorize an Agreement between R&M Service Solutions, LLC, in the amount not to exceed \$70,000 to perform water system valve maintenance and assessment services. This agreement will run concurrently with the Town of Longboat Key Agreement No. IFB 24-091, Fire Hydrant Maintenance, Repair and Replacement Services, under terms and conditions acceptable to the City

This is a three-year term agreement, expiring January 6, 2028, with an option to renew for two additional one-year periods.

BACKGROUND OF ITEM:

Routine maintenance and assessment of the City's 3,702 valves are critical for the effective operation of the water distribution system and are required under Section 62-555.350 of the Florida Administrative Code (FAC).

For FY26, \$70,000 has been budgeted to service approximately 1,070 valves. The cost per valve has increased from \$38.50 to \$65.00.

PROCUREMENT:

The City previously purchased the Valve Maintenance & Assessment Program under ITB 2020-4-UTL. ITB 2020-4-UTL was awarded to R&M Service Solutions and expired on July 27, 2025. Purchasing determined that time, expense, and marketplace factors make it financially advantageous for the City to piggyback the Town of Longboat Key contract IFB No. 24-091.

The Town of Longboat Key, FL issued Invitation for Bid No. 24-091, Fire Hydrant Maintenance, Repair and Replacement Services under full and open competition via DemandStar on July 22,

2024. One (1) bid was received in response to the solicitation. The Town subsequently reviewed the sole response for responsiveness and responsibility, and awarded the solicitation to the lowest, responsive, responsible bidder, R&M Service Solutions, LLC. R&M Service Solutions LLC has been providing the subject scope to the Town for years, and their pricing and qualifications aligned with the Town's expectations and requirements. This purchase will be made pursuant to Sec. 2-285(e) of the Cooper City Procurement Code.

FISCAL IMPACT:

There is an unencumbered balance of \$89,659.50 in this line item. The remaining amount below reflects the line-item balance after this transaction.

<u>General Ledger Acct. Number</u>	<u>Budgeted Amount</u>	<u>Requested Amount</u>	<u>Remaining Amount</u>
450-910-531290-533 Contractual Services-Valve Exercising	\$231,000	\$70,000	\$19,659.50

ATTACHMENTS:

1. IFB 24-091 – Piggyback Agreement (Signed)
2. IFB 24-091 – Award Letter