



CITY COMMISSION STAFF REPORT

DEPARTMENT: Public Works

SUBJECT: Motion to approve the ranking and authorizing the City Manager to engage in contract negotiations with the most qualified firm for RFQ 2022-2-PW-Stirling Road Improvement Project Planning and Engineering Services – **Public Works**

CITY MANAGER RECOMMENDATION:

This City Manager recommends Commission approval of the ranking and authorization to enter into contract negotiations for the design of improvements to Stirling Road.

BACKGROUND OF ITEM:

In November 2018, Broward voters approved a 30-year sales surtax to fund allowable transportation expenditures. Improvements for Stirling Road (the “Project”) was submitted for funding consideration by Broward Surtax Funds and was approved and included in the Mobility Advancement Program (“MAP”, formerly known as the Surtax Program). In June of 2022 the City of Cooper City and Broward County entered into an Interlocal Agreement (“ILA”) which establishes the project parameters and requirements for funding. The City has responsibility for administering the project, which includes the procurement process, design & engineering professional services and the construction.

In accordance with the ILA, the City solicited planning and engineering services for the design of the Project. The primary funding source will be the MAP, provided by the County. However, the County will not be obligated to pay for any overage of costs, nor will they be responsible for improvements beyond the scope of the ILA. The Project includes: improvements to the storm drain system; potential roadway widening to accommodate bike lanes; resurfacing and restriping; median enhancements; potential lighting improvements, mast arm signals, pedestrian and ADA upgrades.

ANALYSIS:

RFQ 2022-2-PW-Stirling Road Improvement Project Planning and Engineering Services was approved by Broward County MAP and advertised by the City on October 3, 2022. The RFQ solicitation closed on November 17, 2022. A total of eight firms responded and were reviewed by the City’s Evaluation Committee. The Evaluation Committee was comprised of the Public Works Director, Utilities Director/Engineer and the Community Development Director. On February 6, 2023 the Evaluation Committee scored the submittals and short listed 5 firms for follow up presentations. On February 21, 2023 the evaluation team heard the presentations and ranked the proposals as follows:

1. RJ Behar & Company
2. Craven Thompson & Associates
3. Kimley Horn
4. Merlin Engineering, Inc.
5. Calvin Giordano & Associates

Staff is prepared to negotiate an Agreement with the number 1 ranked firm, RJ Behar & Company. The Agreement will be brought before the City Commission for final acceptance and award. Should staff not be able to negotiate a satisfactory agreement with the number 1 firm, then staff will enter negotiations with the number 2 firm. This process will continue until an acceptable agreement is negotiated, or until there are no other ranked firms to negotiate with.

STRATEGIC PLAN:

This effort supports the Citywide Revitalization, Strong Sense of Place, and the Financial Sustainability components of the Strategic Plan.

FISCAL IMPACT:

No funds required until an agreement is negotiated. The Project MAP funding allows a total of \$480,000 for planning and engineering services for the Stirling Road improvement project. Design funds will be made available to the City in advance of the expense being incurred.

General Ledger Acct. <u>Number</u>	<u>Original Budget</u>	<u>Expenditures (to-date)</u>	<u>Current Requested Amount</u>	<u>Remaining Budget after this request</u>
N/A				

ATTACHMENTS:

1. Surtax ILA – Stirling Road
2. RFQ 2022-2-PW Solicitation
3. RFQ 2022-2-PW Solicitation Addendum #2
4. RFQ 2022-2-PW - Tabulations and Ranking
5. RJB Reference Check
6. Vendor Compliance – RJ Behar

Workflow History



User	Task	Action	Date/Time
Allen, Tedra	NEW ITEM: Not Yet Routed	*COMPLETE: Forwar...	03/03/23 03:03 PM
Horowitz, Jacob	Assigned to Attorney	COMPLETE: Forwar...	03/06/23 04:51 PM
Napoli, Joseph	Assigned to City Manager	COMPLETE: Forwar...	03/06/23 04:53 PM
Allen, Tedra	Assigned to City Clerk	APPROVE ITEM: En...	03/06/23 05:08 PM
Allen, Tedra	END WORKFLOW - APPROV...		03/06/23 05:10 PM