

**Sec. 2-130. Creating a Planning and Zoning Board.**

- (a) *Created.* There is hereby created an advisory board to the City Commission, known as the planning and zoning board, which shall consist of ten voting members.
- (b) *Term.* Appointments shall be made for up to a four year term. However, the term of a member shall coincide with, and shall not extend beyond, the term of office of the City Commissioner who recommended that member for appointment.
- (c) *Qualifications.* Applicants should be considered for appointment based upon their qualification to serve. Whenever possible, the Commission should appoint members with personal or professional experience in one or more areas of the Board's relevant jurisdiction.
- (d) *Duties and responsibilities of Board.* The initial duties and responsibilities shall be:
  - (1) To recommend principles and policies, and community standards for facilities, buildings, and services which will direct the action affecting future development and growth of the City as a whole or a geographical or functional classification thereof;
  - (2) To develop a comprehensive master plan for the corporate limits of the City and thus to acquire and maintain such information and materials as are necessary to an understanding of past and present conditions affecting the City;
  - (3) To conduct such public hearings as may be required to gather information and public reaction necessary for the drafting, establishment, maintenance and recommendation of action to the Commission for adoption of comprehensive plans, and to conduct such public hearings as may be required in ordinances, codes and regulations related to plans made and their implementation;
  - (4) To review proposed developments as defined in chapter 24 of this Code and determine whether the proposed plans conform to the principles and requirements of the planning program and all aspects of the City's land development regulations contained within this Code;
  - (5) To serve as the initiator for informing the Commission, the City and county departments and agencies, and the public of the continuing comprehensive planning program and its purpose and status;
  - (6) To recommend to the Commission whatever action it has passed concerning the above;
  - (7) To review applications for amendments or variances to the zoning regulations and requirements of the City as well as the comprehensive plan;
  - (8) To review applications submitted pursuant to the provisions of chapter 18, tree preservation regulations, of this Code, and make recommendations to the City Manager and/or Commission, as appropriate;
  - (9) The planning and zoning board is hereby designated the local planning agency for and on behalf of the City and is empowered to pursue and fulfill the requirements of the Local Government Comprehensive Planning Act of 1975 and any amendments thereto or hereafter made.
- (e) *Absences.* To the extent that this provision may conflict with the provisions of section 2-116(b)(5), this provision shall apply only to the planning and zoning board. If any member of the Board has been absent from more than 33 percent of the regularly scheduled meetings in a 12-month period, or misses three consecutive meetings, the chairperson shall inform the Commission of same, in writing, so that appropriate action may be taken.

(Ord. No. 86-7-6, § 1, 7-22-86; Ord. No. 87-3-4, § 1, 3-24-87; Ord. 2002-09-04, § 2, 9-19-02; Ord. No. 09-2-3, § 2, 2-24-09)

