



Hazen and Sawyer
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EXHIBIT A
CITY OF COOPER CITY
CENTRIFUGE CMS ASSISTANCE
TASK ORDER No. 2023-05
SCOPE OF SERVICES
DECEMBER 18, 2023

PROJECT BACKGROUND

The CITY requested that Hazen and Sawyer (CONSULTANT) provide the CITY with engineering construction oversight assistance for the replacement of the centrifuge on an as-requested basis. This replacement is an in-kind replacement directly by the manufacturer.

SCOPE OF SERVICES

The CITY has requested CONSULTANT provide these services as detailed in the following scope of work.

TASK 1 – SERVICES RELATED TO INSTALLATION OF CENTRIFUGE

CITY purchased an in-kind replacement of the centrifuge at the Wastewater Treatment Plant (WWTP). CITY requests HAZEN provide shop drawing review and assistance during procurement and construction of the centrifuge up to the limits of this task. CONSULTANT shall not perform as the Engineer of Record but shall assist the CITY with ensuring the manufacturer provides those services.

The CITY determined the required centrifuge capacity. CONSULANT is not responsible for determining the required centrifuge capacity.

It is assumed that the CITY will specify the centrifuge for procurement. CONSULTANT will not develop engineering drawings nor specifications for this project. CONSULTANT will review the manufacturer's submittal during the shop drawing review process against the original drawings and actual conditions of the facility.

It is further assumed that permitting services are not required as this is an in-kind replacement project. Administrative services (shop drawing logging and processing, etc) will be performed by the CITY.

CONSULTANT will perform work under this task up to the limits of the task. If the CITY requires additional assistance with the construction oversight, the CITY will provide additional funding for the CONSULTANT.

ASSUMPTIONS

The following assumptions were made in preparation of the level of effort associated with the described scope:

1. CITY will email requests to CONSULTANT. CONSULTANT will provide services based on the emailed requests.
2. CONSULTANT shall not be responsible for the acts or omissions of any Construction Contractor, any construction subcontractor, or any other person (except CONSULTANT's own employees, subconsultants or other agents) at the project site.
3. CONSULTANT shall not be responsible for Construction Contractor's means, methods, techniques, sequences or procedures of construction, or the safety precautions and programs incident thereto. CONSULTANT shall issue all technical instructions to the Construction Contractor and shall interpret all technical requirements of the Construction Contract documents.
4. If CONSULTANT's budget is expended, CITY will either 1) continue overseeing project with CITY staff or 2) provide additional funding for CONSULTANT to continue providing oversight services.

SCHEDULE

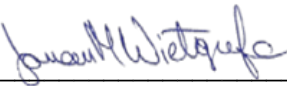
The work will be completed within 365 days.

COMPENSATION

Compensation shall be made to CONSULTANT for a not to exceed amount of \$24,956.

SUBMITTED BY:

Hazen and Sawyer

BY:  _____

Janeen M. Wietgreffe, Vice President

Dated this 18th day of December 2023

APPROVED BY:

City of Cooper City

BY: _____

Ryan Eggleston, City Manager

Dated this __ day of _____ 2023