



EXHIBIT A
CITY OF COOPER CITY
FY 2023 – 2024 ENGINEERING ASSISTANCE
TASK ORDER No. 2023-06
SCOPE OF SERVICES
DECEMBER 18, 2023

PROJECT BACKGROUND

The CITY requested that Hazen and Sawyer (CONSULTANT) provide the CITY with engineering and planning assistance on an as-requested basis. This assistance may include capital cost planning, schedule preparation, review and/or updating of GIS files, assistance with ongoing construction projects, and other related assistance.

SCOPE OF SERVICES

The CITY has requested CONSULTANT provide these services as detailed in the following scope of work.

TASK 1 – FY 2023 – 2024 Engineering Assistance

CITY occasionally requires quick turnaround technical input to plan for and or budget for upcoming projects and/or provide additional assistance on ongoing CITY projects. When requested, CONSULTANT shall provide assistance to the CITY on an as-needed basis up to the limits of this task. Services provided under this task shall be related to the water, wastewater, and stormwater but not defined here-in. CITY shall email request to CONSULTANT. CONSULTANT will perform work and bill CITY for the performed work.

ASSUMPTIONS

The following assumptions were made in preparation of the described scope:

1. CITY will email requests to CONSULTANT. CONSULTANT will provide services based on the emailed requests.
2. If CONSULTANT's budget is expended, CITY will either 1) continue services with CITY staff or 2) provide additional funding for CONSULTANT to continue providing engineering assistance services.

SCHEDULE

The work will be performed within the fiscal year period.

COMPENSATION

Compensation shall be made to CONSULTANT for a not to exceed amount of \$25,000 as summarized below.

Task	Description	Compensation Type	Estimated Fee
1	Additional Optional Services	Not to Exceed	\$25,000
TOTAL			\$25,000

SUBMITTED BY:

Hazen and Sawyer

BY: 

Janeen M. Wietgreffe, Vice President

Dated this 18th day of December 2023

APPROVED BY:

City of Cooper City

BY: _____

Ryan Eggleston, City Manager

Dated this __ day of _____ 2023