



CITY COMMISSION STAFF REPORT

DEPARTMENT: Administration

DATE: January 14, 2025

SUBJECT: Motion to approve accessing the Town of Davie Contract No. ITB-MP-24-27 for Plant Supply and Installation at Various Locations. – **City Manager**

CITY MANAGER RECOMMENDATION:

The City Manager requests approval to access the Town of Davie Contract No. ITB-MP-24-27 for Plant Supply and Installation at Various Locations. Accessing this competitively established contract will allow the City to purchase and install plants within City limits and additional services, such as site preparation and removing existing plant material in the amount of \$500,000.00, for a period of 3 months to match the Town of Davie contract and with an option for an additional one year if such option is exercised by the Town of Davie.

BACKGROUND OF ITEM:

The City contracted Chen Moore under Contract No. 2020-1-UTL, Parks and Recreation Master Plan to prepare a Beautification Master Plan for the City; this plan was completed and adopted by the City Commission on October 22, 2024. Accessing Town of Davie Contract No. ITB-MP-24-27 will allow the City to begin implementation of the Beautification Master Plan by replacing all dead plant materials, planting new trees, and re-doing the median landscape based on our new guidelines.

This piggybacking arrangement allows the City of Cooper City to take advantage of the terms, conditions, and pricing already established by the lead agency, The Town of Davie, through a competitive bidding process.

ANALYSIS:

The Town of Davie issued an invitation to bid (ITB No. MP-24-27) on Thursday, February 8, 2024. The Town of Davie received three bids on February 29, 2024, and subsequently evaluated. Creative North, Inc. was awarded as the primary vendor, and Green Dreams Corp. as the secondary vendor on May 15, 2024, through Resolution No. R 2024-103. The term of the agreement was a period of one year from execution of the agreement, with one, one-year option-to-renew. The Town of Davie issued Creative North, Inc. a termination for convenience letter on September 11, 2024, and issued an activation of a secondary vendor letter to Green Dreams Paradise Corp on October 2, 2024; making Green Dreams Paradise Corp the primary vendor.

STRATEGIC PLAN:

This contract will help to revitalize and invest in the physical appearance of target areas including the City's major arteries and improve the appearance of public parks and green spaces.

FISCAL IMPACT:

The City has budgeted \$1.5 million in the current budget for Beautification Initiatives that resulted from the adoption of the plan, assuming that the \$800,000 rollover from FY24's Budget is approved.

<u>General Ledger Acct. Number</u>	<u>Budgeted Amount</u>	<u>Current Balance</u>	<u>Requested Amount</u>	<u>Remaining Amount</u>
300-314-572310-563-23002	\$1,500,000	\$1,500,000	\$500,000	\$1,000,000

VENDOR(S) RECOMMENDED FOR AWARD:

<u>Vendor</u>	<u>Address</u>	<u>Principal</u>
Green Dreams Paradise Corporation	6021 SW 185 th Way Southwest Ranches, FL	Hanoi Macias, President

VENDOR(S) NOT RECOMMENDED FOR AWARD:

<u>Vendor</u>	<u>Address</u>	<u>Reason for Not Recommending</u>
Blue Marlin Investments DBA Cayco Landscaping	3700 NW 10 th Ave, Oakland Park, FL	Higher than the lowest bid.
Creative North, Inc.	1565 North Park Dr, Ste. 102 Weston, FL	Terminated for convenience.

*A "No Bid" means the vendor responded indicating that it will not be providing an offer.

DUE DILIGENCE:

Due diligence was conducted in accordance with Procurement Procedures to determine vendor responsibility, including verifying corporate status and that there are no performance and compliance issues through various vendor responsibility lists and a keyword internet search. The lists that were referenced included convicted vendors, debarred vendors, delinquent contractors, suspended vendors, and federally excluded parties. There were no adverse findings relating to vendor responsibility.

ALTERNATIVES:

Not Applicable

ATTACHMENTS:

1. Cooper City Agreement w/ Green Dreams Paradise Corporation
2. ITB-MP-24-27 – Resolution No. R 2024-103
3. ITB-MP-24-27 – Award Recommendation
4. ITB-MP-24-27 – Primary Vendor Termination for Convenience
5. ITB-MP-24-27 – Secondary Vendor Activation
6. ITB-MP-24-27 – Bid Tabulation
7. ITB-MP-24-27 – Green Dreams Paradise Submittal
8. ITB-MP-24-27 – Solicitation Packet