



CITY COMMISSION STAFF REPORT

DEPARTMENT: Commission

DATE: January 14, 2025

SUBJECT: Motion to approve the creation of a Charter Review Board by February 1, 2025, and submit its recommendations to the Commission no later than August 31, 2025. Members of the Commission shall appoint their representative members at the Commission meeting on January 28, 2025. – **Commissioner Katzman**

RECOMMENDATION:

Commissioner Katzman requests Commission Approval to create a Charter Review Board by February 1, 2025, and for the Board to submit its recommendation to the Commission no later than August 31, 2025. Members of the Commission shall appoint their representative members at the Commission meeting on January 28, 2025.

BACKGROUND OF ITEM:

The Charter states:

ARTICLE VII. – CHARTER AMENDMENTS

Section 7.01. – Amendments.

The Commission and the electors of the City may propose amendments to this charter in accordance with F.S. §166.031.

Section 7.02 – Charter Review Board.

For the purpose of assuring the regular review and update of this Charter, commencing in December 2015 and every fourth year thereafter, the City Commission shall appoint a Charter Review Board Consisting of ten (10) members, who are qualified to serve on an advisory board pursuant to applicable provisions of this Charter and the City Code. The Mayor and Commissioners shall each select two (2) members. The members of the board shall review the City Charter, as set forth in the scope of work determined by the City Commission in the resolution appointing such members. The board shall submit to the City Commission within six (6) months of their appointment such alternations, revisions, and amendments, if any, to the Charter, as in its judgment are desirable. The City Commission, in its sole and exclusive discretion, may permit the board an extension of six (6) months if the Commission determines that the scope of work will require additional time.

The City Commission shall have the sole and exclusive discretion to determine which recommendations, if any, for alterations, revisions, or amendments made by the board shall be presented to the electors of the City of Cooper City for consideration.

The City Commission may appoint a Charter Review Board as set forth above at any time it determines that there is a need to make such an appointment.

Upon completion of the Charter Review Board's report, the board shall be dismissed by the City Commission by resolution.

ANALYSIS:

This item is to request explicit direction from the Commission to move forward. If directed to move forward a resolution appointing members to the Board will appear on the January 28th agenda.

ATTACHMENTS:

1. Section 7.01. Amendments – City Charter
2. Section 7.02. Charter Review Board – City Charter