



## CITY COMMISSION STAFF REPORT

**DEPARTMENT:** Utilities Department

**SUBJECT:** Motion to approve and authorize an agreement with Condo Electric Motor Repair Corp. in the amount not to exceed \$50,000 transferred from the Contingency Account for ELECTRIC MOTOR PUMP AND REPAIR Services - **Utilities**

### **CITY MANAGER RECOMMENDATION:**

The City Manager recommends Commission approval of an agreement with Condo Electric Motor Repair Corp. and the City of Plantation in the amount not to exceed \$50,000 transferred from the Contingency Account for ELECTRIC MOTOR PUMP AND REPAIR services and run concurrently with the City of Plantation Agreement, provided the contract is extended by the City of Plantation with the terms and conditions acceptable to the City.

### **BACKGROUND OF ITEM:**

The City's treatment plants, collection and distribution systems constantly run on motors, pumps and other accessories. Although the Utilities staff tries to plan ahead and include in the annual budget, routine maintenance and replacements, there are times when these moving parts break down without any warning. Recently, there were at least two (2) breakdowns that required emergency purchase of parts and services. To respond to emergencies in a timely manner and minimize the lengthy process of acquiring goods and services, it is recommended that Condo Electric Motor Repair Corp. be authorized for an open Purchase Order. There are several vendors for whom open Purchase Orders for other services are issued on a regular basis and this would be no different.

The Utility staff has reviewed the Scope of Services in the City of Plantation Agreement and wishes to utilize similar services for Cooper City's system.

### **ANALYSIS:**

N/A

### **STRATEGIC PLAN:**

This project supports the City's Strategic Goal of maintaining and improving the City's infrastructure and appearance to support and ensure a sustainable and beautiful environment.

**FISCAL IMPACT:**

The Commission approved \$350,000 in FY 2023 for contingencies. This request has become necessary in the wake of recent emergencies related to pumps, motors and accessories. In addition to approving this Agreement, this agenda item is also requesting budget transfer of \$50,000 from the Contingency Account to the appropriate water and wastewater accounts.

<u>General Ledger Acct. Number</u>	<u>Budgeted Amount</u>	<u>Requested Amount</u>	<u>Remaining Amount</u>
450-950-599000-536	\$350,000	\$50,000	\$300,000

**ALTERNATIVES:**

N/A

**ATTACHMENTS:**

1. Cooper City Agreement with Condo Electric Motor Repair Corp.
2. Vendor Compliance – Condo Electric Motor Repair Corp.

Workflow History			
User	Task	Action	Date/Time
Allen, Tedra	NEW ITEM: Not Yet Routed	ATTORNEY'S OFFICE: Forward ...	12/30/22 10:24 AM
Napoli, Joseph	Assigned to City Manager	COMPLETE: Forward to City Clerk	12/30/22 11:12 AM
Allen, Tedra	Assigned to City Clerk	Route to Attorney	12/30/22 11:17 AM
Horowitz, Jacob	Assigned to Attorney	COMPLETE: Forward to City Ma...	12/30/22 11:24 AM
Napoli, Joseph	Assigned to City Manager	COMPLETE: Forward to City Clerk	12/30/22 11:28 AM
Allen, Tedra	Assigned to City Clerk	APPROVE ITEM: End Workflow	12/30/22 02:41 PM
Allen, Tedra	END WORKFLOW - APPROVED		12/30/22 02:47 PM