

Request for Proposal
Parks and Recreation Master Plan
RFP 2023-6-REC

January 31, 2024
Miller Legg #24-00001

Exhibit "B"



ORIGINAL





A. Title Page



CITY OF
Cooper City
Someplace Special

RFP 2023-6-REC
Parks and Recreation
Master Plan
January 31, 2024



Michael Kroll, RLA, FASLA
President
(954) 628-3651
mkroll@millerlegg.com



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B. Table of Contents

Request for Proposal City of Cooper City Parks and Recreation Master Plan RFP 2023-6-REC Miller Legg Proposal 24-00001



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C. Technical Proposal



January 31, 2024

Tedra Allen, CMC, City Clerk
City of Cooper City
9090 SW 50th Place
Cooper City, FL 33328

RE: Parks and Recreation Master Plan
RFP # 2023-6-REC/ ML #24-00001

Dear Selection Committee Members:

Your Parks and Recreation Master Plan must provide recreation resources to this active and growing population fostering the identity of the City as "Someplace Special". To accomplish this, our Miller Legg Team provides the City with local, state and national park planning expertise paired with our long-standing relationships and understanding of Cooper City and your residents.

Alongside Miller Legg, our Team includes Berry Dunn, a nationally renowned recreation planning firm with innovative, community-specific park planning practices and RRC Associates, a firm focused on statistically-valid recreation surveys, implementation, and strategic analysis.

Miller Legg's understanding of Cooper City's extensive parks, recreational facilities, greenspaces, trails, 40-year history as a Tree City, and our Team's Master Plan experience and our comprehensive community engagement process will bring a truly unique perspective to the Cooper City Parks and Recreation Master Plan. Miller Legg's multi-disciplinary approach to Parks Master Planning will ensure that the recreational, social and environmental needs of Cooper City are met.

Our Team has decades of experience in the field of Parks and Recreation, and have managed Master Plans for numerous municipalities that have similar attributes to Cooper City. Combined, the Miller Legg Team has completed over 250 parks and recreation master planning projects. Miller Legg's Parks and Recreation Master Plan will provide you balanced recommendations that consider the needs and wants of the community, and also the fiscal and operational realities of the City.

Miller Legg is pleased to submit our Team's qualifications and would be honored to partner with Cooper City to develop your first Parks and Recreation Master Plan. We understand how critical it is to have a comprehensive Master Plan in place to ensure that Cooper City continues to provide the highest quality recreational system for current and future residents.

As the Principal-in-Charge, I will ensure that Cooper City has Miller Legg's corporate commitment of key staff and resources to meet your project schedule. Should you require any additional information, please contact me by phone at (954) 628-3651, email: mkroll@millerlegg.com, or at our office located at the address in our letterhead.

Sincerely,

Michael D. Kroll, RLA, FASLA
President



Important Statistics:

- We have completed more than 250 Parks and Recreation Master Plans
- Long-Term Relationship with Cooper City
- Lumy Fuentes, MLA, Project Manager is Resident of City of Cooper City
- National Expertise of Subconsultants Berry Dunn and RRC Associates
- 8 South Florida Parks and Recreation Master Plans
- Successful in municipal CAPRA Accreditation
- Expertise in Public Outreach programs and engagement of public, staff, elected officials and focus groups

IMPROVING COMMUNITIES. CREATING ENVIRONMENTS.

South Florida Office: 13680 NW 5th Street • Sunrise, Florida • 33325-6234
(954) 436-7000 • Fax: (954) 493-6539
www.millerlegg.com

C. Technical Proposal

Miller Legg is a statewide award-winning consulting firm that brings together the elements of planning, landscape architecture and urban design, engineering, surveying, environmental wetlands consulting, environmental engineering and geographic information systems services.

Miller Legg works successfully to improve communities and create environments for a variety of clients. Client sectors include municipal and county government such as parks and recreation departments, transportation, healthcare, education, federal and international. This offers our clients firm of seasoned professionals who are leaders in the Florida consulting industry.

Miller Legg is attuned to unique municipal features of parks and recreation facilities such as those found in Davie, including open space, greenways and trails, community, recreational, and neighborhood parks, as well as ADA compliance.

Miller Legg, established in 1965, has locations in Sunrise (headquarters), Port St. Lucie, Tampa, and Miami.



The firm's landscape architecture services include: parks, recreation and open space planning, commercial planning, urban design, streetscape, signage design, graphic design, planting, hardscape, irrigation, project theming, contract administration, construction observation services, plan review, horticultural consulting and arboriculture.



The firm's planning services include: land planning, comprehensive planning, community planning, development plans review, redevelopment planning, landscape architecture, urban design, parks, recreation and open space planning and design, site planning design and processing, Development of Regional Impact (DRI) studies, Land Use Plan amendments, rezoning applications, concurrency studies, due diligence studies, community relations, grant writing assistance and applications, and plat preparation and processing.



The firm's engineering services include: utilities design and modeling (such as surface water management, drainage system design, water and sanitary sewer design and permitting, and pump station design), utility coordination, traffic engineering, streets and highways design, street lighting design, pavement marking and signage design, parks and recreation design, master planning, municipal engineering, construction monitoring and full Construction Engineering Inspection (CEI) and management services.



The firm's surveying services include: land surveying such as boundary, land title, route, right-of-way, design and control, topographic, Subsurface Utility Engineering (SUE), as-built, tree, and hydrographic surveys, construction layout, Construction Engineering Inspection (CEI) surveys, field monumentation, sketches and descriptions for acquisitions and easements, and GPS data collection. In addition, we provide quantity (earthwork) surveys, condominium surveys, title document analysis, plot plans, and expert witness testimony.



The firm's environmental consulting services include: habitat assessment and restoration planning, wetlands investigations and delineations, management plans, grant writing, jurisdictional determinations, threatened and endangered species assessments and permitting, environmental due diligence, National Pollution Discharge Elimination System (NPDES) compliance, stream restoration, water quality monitoring and compliance, wildlife surveys, seagrass and coral reef surveys, mitigation feasibility studies, mitigation design, planning and construction observation, mitigation banking, value ecological engineering, cost evaluation and scheduling, environmental permit processing, mitigation monitoring and compliance, protected upland and tree permitting, ecosystem analysis, grant writing and floodplain analysis and re-evaluation.

C. Technical Proposal



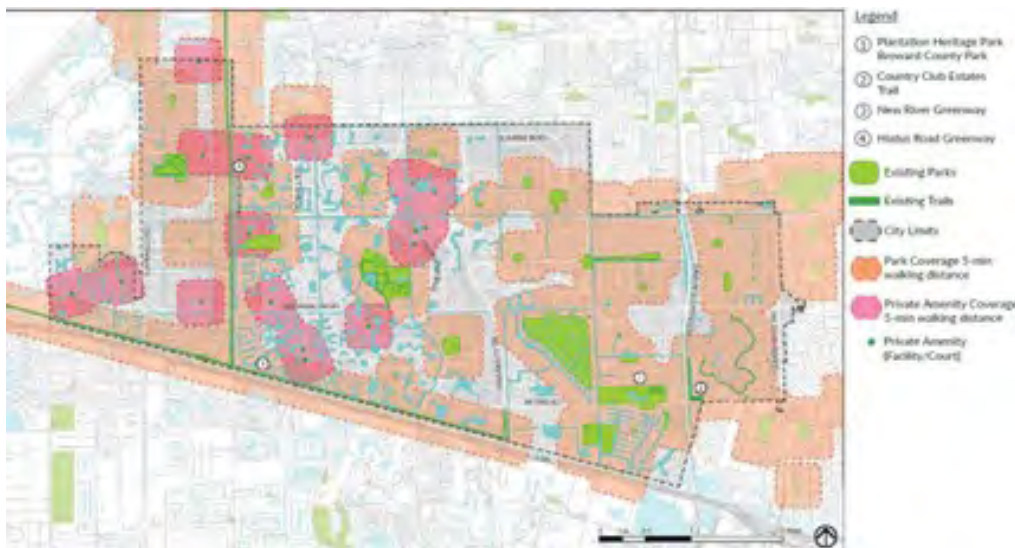
The firm's GIS consulting services include: GIS database design, data conversion and processing; GIS/GPS integration; GPS data collection and system design, map production, remote sensing application and digital image collection, environmental modeling, feasibility and implementation studies, and municipal asset management.

The firm has completed numerous municipal, county, state and federal projects ranging from neighborhood improvement and redevelopment projects, educational facilities site planning, cemeteries, neighborhood parks and golf course designs to aviation facilities, regional water and sewer utilities, streetscapes, and streets and highways.

Additionally, the firm has successfully completed several thousand private sector projects including residential developments from two to 7,000 acres, industrial and office sites, hotels and theme park facilities, marinas, golf courses, hospitals and medical office complexes, commercial properties, retail shopping centers and franchise properties.

The firm has been involved with more than 200,000 acres of project design development in Florida. Our approach to each project is best characterized by a "partnering relationship". We dedicate ourselves to learning the culture of our clients, and their specific concerns, desires and needs, much like an extension of their own offices. We consistently strive to maintain time schedules and to provide factual and frequent communication.

Miller Legg prides itself on its team approach to the interdisciplinary needs unique to the project and client. We provide responsive, personalized, quality service to value-conscious private clients and select government agencies, who desire the very best in planning and design.



Consultant Identification: Miller Legg Firm Profile

C. Technical Proposal

Miller Legg Company Licenses



State of Florida Department of State

I certify from the records of this office that MILLER, LEGG & ASSOCIATES, INC. is a corporation organized under the laws of the State of Florida, filed on March 15, 1995.

The document number of this corporation is P95000021117.

I further certify that said corporation has paid all fees due this office through December 31, 2024, that its most recent annual report/uniform business report was filed on January 17, 2024, and that its status is active.

I further certify that said corporation has not filed Articles of Dissolution.

*Given under my hand and the
Great Seal of the State of Florida
at Tallahassee, the Capital, this
the Seventeenth day of January,
2024*




[Signature]
Secretary of State

Tracking Number: 754249137CC

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License Type	Name	Name Type	License Number/Rank	Status/Expires
Engineering Business Registry	MILLER LEGG	DBA	7318 Registry	Current
<p style="margin: 0;">Main Address*: 13680 NW 5TH STREET SUNRISE, FL 33325 Mailing Address*: 13680 NW 5TH STREET SUNRISE, FL 33325</p>				
Registered Landscape Architect	MILLER LEGG & ASSOCIATES INC	DBA	LA0001336 Landscape Arc	Current, Active 11/30/2025
<p style="margin: 0;">Main Address*: 1297 TERRY STONE COURT WESTON, FL 33320</p>				
Landscape Architecture Business Information	MILLER LEGG & ASSOCIATES INC	Primary	Business Info	Current, Active
<p style="margin: 0;">Main Address*: 5747 N ANDREWS WAY FORT LAUDERDALE, FL 33306</p>				
Engineering Business Registry	MILLER, LEGG & ASSOCIATES, INC.	Primary	7318 Registry	Current
<p style="margin: 0;">Main Address*: 13680 NW 5TH STREET SUNRISE, FL 33325 Mailing Address*: 13680 NW 5TH STREET SUNRISE, FL 33325</p>				

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* denotes
Main Address - This address is the Primary Address on file.
Mailing Address - This is the address where the mail associated with a particular license will be sent (if different from the Main or License Location addresses).
License Location Address - This is the address where the place of business is physically located.





About Our Firm

Berry Dunn McNeil, and Parker, LLC (BerryDunn) is a well-established, independent municipal government consulting firm that has preserved our core values and reputation for excellence for 48 years. Providing consistent, high-quality services to more than 400 government clients in all 50 states and in Canada has been a continued source of pride. BerryDunn has sustained steady growth since our founding, placing a strong focus on quality, both for our clients and staff.

Our strong history of providing management consulting services to local governments nation-wide includes a practice focused on parks and recreation projects including engagements related to planning, design, technology, financial analysis, and organizational development.

BerryDunn's Local Government Consulting Practice Area focuses exclusively on supporting local public sector entities across the nation as they solve some of their biggest challenges. We believe in a holistic approach, bringing our consultants' well-rounded perspective of government operations and community needs to every project.

We work across all public sector service areas, including:

- ▲ Assessing, Revenue, and Taxation
- ▲ Financial Services
- ▲ Fleet and Facilities
- ▲ Health and Community Services
- ▲ Human Resources
- ▲ Information Technology
- ▲ Justice and Public Safety
- ▲ K-12 Education
- ▲ Land Use and Development
- ▲ Management and Administration
- ▲ **Parks, Recreation, Libraries**
- ▲ Transportation
- ▲ Utility Operations

In a world where local and regional agencies have to be exceptionally efficient and responsive amidst demands for modernization and transparency, the LPA's mission is defined by our commitment to keeping what's important to our clients front and center: their communities.



Consultant Identification: Berry Dunn Firm Profile



C. Technical Proposal



 BerryDunn

PARKS, RECREATION & LIBRARIES

Consulting Services

Helping clients strengthen operations, innovate, and enhance services that benefit their communities.

Since BerryDunn's founding in 1974, we have remained steadfast in our mission to help build organizations, people, and processes through innovative strategies and solutions. Our long and successful history of working with government agencies in support of operational, strategic planning, business process, and technology initiatives has been defined by supporting our clients' vision, focus, and continuous improvement by looking beyond the industry.

Our **Parks, Recreation, and Libraries Practice** focuses on helping parks and recreation agencies assess and improve their programming, develop master and strategic plans, design new service models, create mature technology roadmaps, analyze fees and cost recovery, and evaluate their organizational structures.

We're a team of former parks and recreation practitioners and experts committed to using our backgrounds to provide grounded and actionable recommendations to our clients. Our goal is to approach each project with the empathy and expertise needed to guide tough conversations about managing change.

Supported by a wider team of over 50+ consultants dedicated to each area of local government, we strive to assure quality by understanding your expectations up front, developing a reasonable and achievable project approach, and gaining concurrence on project tasks and timing. Whatever your plans may be, we will be with you at each step.

”

The BerryDunn team was professional, attentive, followed through with deadlines and understood the scope of our project. Their combined experience not just in master planning, but working in the parks and recreation field allowed for a clear understanding of expectations and a wealth of great ideas and recommendations.

Christine Garcia
Director of Parks and Recreation
City of Parkland, Florida

berrydunn.com

Consultant Identification: BerryDunn Firm Profile

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RRC
ASSOCIATES

www.rrcassociates.com
(303) 449-6558 | info@rrcassociates.com

RRC Associates offers services in research, planning, and economic/feasibility analysis to parks and recreation departments, local governments, public agencies, corporations, and private developers. In addition, RRC has experience with a variety of specialized recreation topics and situations and frequently works with resort communities and ski area operators, trade associations, destination marketing organizations, airports, non-profits, and others interested in recreation, tourism, and quality of life topics. The company, founded in 1983, is currently made up of 16 professionals with extensive experience and qualifications to meet the needs and challenges of recreation-oriented organizations.

The RRC team uses proven research tools to conduct quantitative and qualitative studies to support needs assessments, master plans and other specialized evaluations. Through extensive consulting work with a variety of clients, the staff at RRC is knowledgeable about best practices, industry benchmarks, market trends, and the wide range of programs and approaches that are being used by recreation and tourism organizations throughout North America.

RRC Associates strives for a pragmatic approach that balances innovation, customization, and providing proven services at a reasonable cost. The firm takes pride in our demonstrated ability to meet a project's time and budget requirements. Our firm's small size permits us to offer a very personal level of service to our clients; senior members of the firm are highly involved in every project

SERVICES OFFERED

Surveys and Market Research

- Visitor Profile Studies
- Branding and Advertising Research
- Parks, Recreation and Open Space Surveys
- Market Studies and Strategic Analysis
- Customer/User Satisfaction Surveys
- Demographic Research
- Community Surveys/Performance Evaluations
- Site Selection Research

Special Client Services

- General Consultation
- Project Team Coordination and Management
- Financial Presentation Packages
- Public Participation Workshops
- Strategic Project Positioning

Community Planning

- Parks and Recreation Program Analysis
- Housing Needs Assessments
- Tourism Development Research
- Population and Employment Research
- Economic Development Planning
- Economic Impact Analysis
- Fiscal Impact Analysis
- Program Development and Optimization
- Project Feasibility Analysis
- Public Processing and Approvals Goals and Policy Formulation

Consultant Identification: RRC Firm Profile



C. Technical Proposal

Miller Legg is **committed, eager and prepared** to provide the City of Cooper City with your first Parks and Recreation Master Plan (PRMP). As you will see throughout our comprehensive qualifications package, we have the **most extensive experience and knowledge** to prepare an outstanding Parks and Recreation Master Plan for the City.

We have managed Master Plans for numerous municipalities with similar attributes to Cooper City. From Ted Ferone Park to your Active Adult Fitness Program, we bring a **unique perspective** to the Cooper City Parks and Recreation Master Plan, creating balanced recommendations that not only consider the needs and wants of the community, but also the fiscal and operational realities of the City, while keeping the strategic goal of the City's "Someplace Special" mission.

Michael Kroll, RLA, FASLA will serve as Principal-in-Charge. For 39 years, Mike has headed up award-winning design teams on master plan, trail and greenway, public open space, corridor and recreation projects. He collaborates closely with **Liudmila (Lumy) Fuentes, MLA, as Project Manager**, and a Cooper City resident. She has a keen grasp of the planning, public outreach, municipal collaboration, and specialized subconsultants' coordination required for the success of the Parks and Recreation Master Plan, including assistance in CAPRA accreditation. Our Parks and Recreation Team includes working successfully with subconsultants Berry Dunn (for recreation trends and level of service analysis) and RRC Associates (statistically valid survey), to bring the City our full depth of Master Plan services for a successful PRMP.

Our Miller Legg Team assets include **significant national expertise** of Berry Dunn and RRC Associates, as they have worked on hundreds of parks and recreation master plans nationally. Members of our Team have **spoken at the NRPA and FRPA annual conferences** and attend to remain current with national trends and to foster continuing education. In addition, Miller Legg regularly coordinates with parks and recreation equipment and vendors to share their knowledge and expertise with the firm.

During the past 40+ years, Miller Legg has had **strong relationships with Cooper City**, including one of our founding/firm name principals and other current staff' commitments to multiple City boards and other local professional associations such as the Davie/Cooper City Chamber of Commerce.

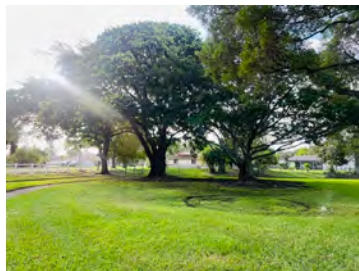
Community involvement is an extremely important component of the Parks and Recreation Master Plan. We have the depth of skilled professionals needed to organize, conduct, and analyze comprehensive community engagement campaigns with public and targeted interest groups, both virtually and in-person, to ensure Master Plan success. As trusted consultants, we will collaborate closely with and assist Cooper City to navigate this complex process.

Upon completion, our Miller Legg Team will provide a **PRMP that is real, achievable and implementable**, not just a planning document. The Plan will identify critical enhancements over a 10-year planning horizon required to implement the PRMP.

The PRMP will include a **Capital Improvement Program (CIP) for the PRMP implementation**, not only during the next 5-year CIP, but also for the duration of the 10 year planning horizon. This is critical for Cooper City to understand the costs and strategically and plan for the associated funding.



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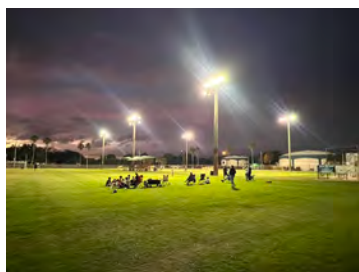


The Miller Legg Team's Parks and Recreation Master Plan approach for the City's first Parks and Recreation Master Plan is a comprehensive process that starts with a firm understanding of the City of Cooper City's needs and goals related to recreation and parks. Our philosophy is summed up in our tagline: "Improving Communities. Creating Environments." Public parks, recreation programs and open space are crucial elements of the urban and suburban setting. They define the built environment and support an improved quality of life for City residents, making Cooper City continue to be 'Someplace Special'.

Miller Legg has a rich history of community engagement in Cooper City through direct projects with the City and numerous projects throughout the community. Over the years, our Team at Miller Legg has remained actively involved in Cooper City, including participating in and providing leadership to the Chamber of Commerce. Miller Legg's Cara Pasquale serves as Chamber Board Director and leads the Chamber's Government Economic and Community Affairs Committee. Additionally, our Project Manager for this Parks and Recreation Master Plan, Liudmila Fuentes, MLA, is a dedicated member of the Chamber's Women in Business Committee. The Miller Legg Team has recently been performing Landscape Architecture, Environmental, and Surveying services for the City through a 2020 Professional Services contract.



The City of Cooper City, with approximately 34,400 residents and over 8.5 square miles, requires a comprehensive Parks and Recreation Master Plan to serve its existing and future residents. Therefore, the Master Plan must be based on both a response to stated desires and objectives of residents, and a need for a balanced recreation program which can be phased through the 10-year (2034) planning horizon.



The Parks and Recreation Master Plan (PRMP) will reflect upon the recommendations and initiatives of the City's 2022 Strategic Plan, but, more importantly, Miller Legg's PRMP Team will consider the City's existing parks and recreation resources, current improvements at any parks, population trends, recreation trends, and contribute to the Recreation and Open Space Element of the City's Comprehensive Plan.



Cooper City has a diverse park portfolio of more than 24 parks and facilities. Active parks from regional to neighborhood parks include Cooper City Community Center, Suellen H. Fardelmann Sports Complex, Bill Lips Sports Complex, Flamingo Park, Flamingo West Park, Pool and Tennis Center, Christie Schafale Park & Dog Park, Diamond Head Park, Forest Lake Park, Stirling Palm Park, Tamarind Park, and Ted Ferone Park.



Passive parks include Chase Park, Colony Park, Memorial Park, Cooper's Point Park, Dawn Park, Ellie Kozak Park, Encore Park, Jerry Morgan Park, Homes of Forest Lake Park, Natalie's Cove Park, Pine Lake Park, and Poinciana Park.

In addition, residents regularly utilize non-City park facilities including the Brian Piccolo County Park, Monterra Community Dog Park and Pioneer Middle School for active and passive park activities.

C. Technical Proposal

Project Approach & Methodology



This extensive parks, recreation and open space network, demonstrates that the City understands the importance of providing a quality recreational system to your residents.

Miller Legg Team's proven parks and recreation planning process provides the basis to develop a PRMP able to be implemented in today's challenging regulatory and economic climate. The Miller Legg Team's process described below has provided successful results for Parks and Recreation Master Plans in Broward County cities of Weston, Plantation, Oakland Park, Miramar, Tamarac, as well as the Cities of South Miami, Orange City, and furthermore for Pembroke Pines Street and Greenways Master Plan, and Boca Raton North Park and Red Reef Park Master Plans. We are currently collaborating with the Town of Davie on the development of their first Parks and Recreation Master Plan. Each of these projects has utilized the same process, with varying degrees of emphasis depending on the unique nature of each community, in the establishment of implementable recommendations and standards, and achievement of CAPRA accreditation.



Communication between the Miller Legg Team and the City Project Manager and Parks and Recreation Leadership Team is critical to this project's success. As outlined in the following Project Approach and Methodology, there are numerous review meetings with this Team. In addition, regular bi-weekly updates will be conducted with the City Project Manager on the PRMP's progress.

Miller Legg, in conjunction with nationally renowned recreation planners and consultants, Berry Dunn and RRC Associates, is proposing the following PRMP development process and components for the Cooper City Parks and Recreation Master Plan.



INVENTORY & ASSESSMENT

- Mission, Vision, & Objective
- Information Assembly
- Parks System Resources
- Social Service & Recreation Programs
- Funding Analysis
- Comparative Analysis
- Interviews

NEEDS ASSESSMENT

- GIS Component Based LOS Analysis
- Benchmark Standards
- Statistically-Valid Survey
- Walkability / Bikeability
- National/Regional Recreational Trends

PLAN DEVELOPMENT

- Strategic Plan
- Trends Analysis
- Recreation Programming Plan
- Supplemental Plans
- Project Prioritization
- Defined Budget
- Document Draft

IMPLEMENTATION

- Recommendations
- Phasing Plan
- Refine Costs and Phasing
- Funding Strategies
- Final Supplemental Plans
- Final Plan

C. Technical Proposal

This comprehensive PRMP process will ensure that the City's task components outlined in the RFQ are met and a truly implementable PRMP is delivered.

1. Department Mission Vision and objectives
2. Community Inventory and Assessment
3. Needs Assessment
4. Level of Service Standards
5. Parks and Recreation Strategic Plan
6. Project Prioritization
7. Recreation Trends Analysis
8. Recreation Programming Plan
9. ADA Transition Plan and Autism Friendly Community
10. Community Relations and Marketing Plan
11. Community Health and Environmental Responsibility Plan
12. Art in Public Places



Project Approach & Methodology

1. Establishment of Mission, Visions and Objectives



Our approach begins with a project kickoff meeting between the Miller Legg Team and the Parks and Recreation Department. The Miller Legg Team will meet with City management and Parks and Recreation Department leadership to establish the mission, vision, objectives, and core values to be achieved in the PRMP planning process, as well as specific, tangible products or outcomes to be produced, including incorporation of the 'Someplace Special' slogan and assistance with CAPRA Accreditation. The Team will review each party's responsibilities and contact information. This work will be provided to the City in a detailed memorandum before the start of work.

2. Community Inventory and Analysis Provide City Webpage PRMP Content

As part of the PRMP public outreach program, Miller Legg will coordinate with the City to organize PRMP content within the City's existing website to assist in data gathering and dissemination of project information during the PRMP development. The webpage will be updated with news related to the PRMP's progress and to communicate associated activities. The Cooper Quarterly, local newsletters, and city social media outlets (Facebook, Instagram, Twitter, etc.) are also effective tools that can be utilized to keep the public involved in and informed about the process.



Information Assembly

Once the vision, goals and objectives have been established, Miller Legg will thoroughly review all relevant City data that is available for this PRMP process, including existing recreation programs at Cooper City's 24 current park sites, current facility demands and operations, and the following documents:

- City of Cooper City Policies and Procedures
- City of Cooper City Strategic Plan
- City of Cooper City Landscape Beautification Plan
- Comprehensive Plan Chapter 6 Recreation and Open Space Element

C. Technical Proposal

- Other Development and master planning documents
- Broward County Cultural Division Creative Broward 2020 Plan
- Broward MPO Long Range Comprehensive Plan
- Broward County Master Plan (2022)
- Florida Statewide Comprehensive Outdoor Recreation Plan (SCORP)
- Southeast Florida Regional Partnership Seven50 Plan
- Southeast Florida Regional Climate Action Plan 3.0
- 10 – Minute Walk Program
- Commission for Accreditation of Parks and Recreation Agencies (CAPRA)* 2019 National Accreditation Standards

The Miller Legg Team will also review City-provided information regarding sports, recreation, and community groups, including but not limited to: Optimist Club of Cooper City for basketball, baseball, softball, football, volleyball, soccer, cheerleading, as well as Bill Clark Tennis Academy for both tennis and pickleball.

Parks System Resources

The Miller Legg Team will review Cooper City’s current facilities and recreation lands inventory. A qualitative and quantitative inventory analysis will be done for the existing parks, facilities, greenways, open spaces, structures and amenities. In addition, information will be gathered for private facilities, such as the Cooper Colony Golf Course, as well as Broward County’s existing and future park facilities, including Brian Piccolo Park, and the School Board’s public schools. Utilizing available City and County Geographic Information System (GIS) data and the collected inventory data, a map of properties and other necessary illustrative materials will be prepared for use in future public meetings. Priority will be placed on synergistic service delivery, partnership opportunities and strategies to increase revenues.



Greenways and Trails are other elements that offer opportunities to enhance the recreational diversity and connectivity of parks and trails within a community. The City continues to implement and demonstrate its understanding of how greenways not only provide recreation but also are ways to link its parks, schools, and places of worship. Identification of additional future Greenway corridors will also be conducted by the Miller Legg Team as part of the PRMP inventory.

Miller Legg will also evaluate existing natural areas within Cooper City that could potentially serve to enhance Cooper City’s future recreational space. Each area’s specific natural resources will be evaluated by our environmental staff to identify unique characteristics and habitats. The potential for these areas to be integrated as a part of the City’s recreational program will also be analyzed. Environmental sustainability will always be a primary focus of any Miller Legg park and recreation analysis, given our long history of environmental parks projects with native species habitat, ecosystem, wetland and applicable permitting facets. Resiliency plays a key role in our sustainability approach. Landscape, site elevations and specific materials are critical in the development of a truly sustainable PRMP.

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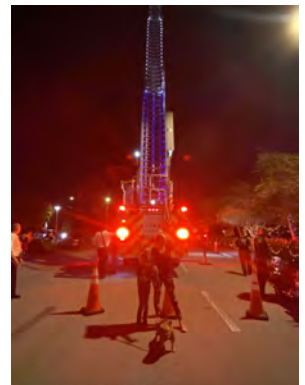
The Miller Legg Team will utilize available base GIS materials and fill in missing information to compile a comprehensive, updated inventory. We can work with various information formats and will produce the final deliverables in both shapefile and textual formats that are dynamic and easily updated and used in the future. Once the physical inventory is completed and accurate, we will help analyze the system with quantitative, qualitative, and textual analysis. This will be a dynamic user-friendly inventory that Cooper City will have from this point forward.

To quantify the Department's current Level of Service (LOS) and make recommendations to ensure that uses/spaces meet current and future needs of the community, our analysis will consider the capacity of each amenity (playgrounds, ball fields, trails, recreational and special facilities, etc.) as well as functionality, accessibility, condition, comfort, and convenience. Facility utilization will be reviewed with City staff and analyzed to determine existing indoor/outdoor space availability. We will also make recommendations for minimizing duplication and/or enhancing possibilities for collaborative partnerships (Broward County, School Board, SFWMD, etc.) where appropriate.

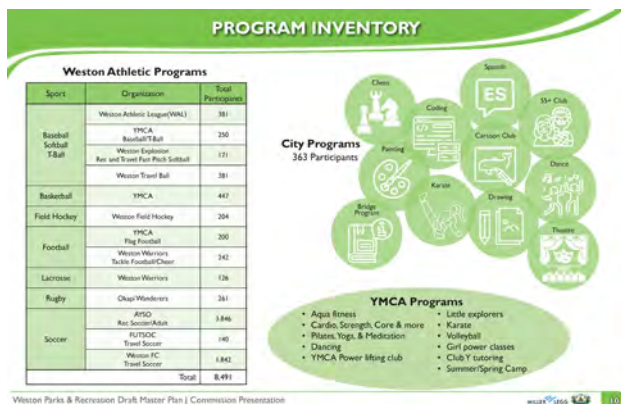
We will then create an updated GIS file and a System-Wide Resource Map and digital dataset to prepare for analysis. Key issues and representative photos regarding any of the assets from both staff and stakeholder perspectives will be noted in a textual supplement and charts. Results will be incorporated into findings and recommendations for improvements.

Social Service and Recreation Programs and Services

The Miller Legg Team will review the current status of the City's social service and recreational programs and services with the City staff. The Miller Legg Team will then work with staff to identify and quantify the recreational programs and social services provided by the City. This analysis will include the types and frequency of programs and events such as the Founders Day, Eat to the Beat, Autism Awareness, Mayors Chess Challenge, Mother's Day Tea, Father's Day Fishing Derby, Egg-Stravaganza, Bike Rodeo, Safety, Health Fair, and Light Up Cooper City, etc. as well as the level of attendance at these programs by the community. We will engage the City regarding the cost of these services and the use of any cost recovery processes. We will also discuss with the City current parks and recreation funding sources for the capital improvement, programs, maintenance, and operations budgets. This will be a very important element of the PRMP development during this phase and throughout the Plan's development.



Miller Legg and BerryDunn will conduct a thorough review and comprehensive analysis of the existing funding mechanisms and cost recovery practices employed by the Parks and Recreation Department. Our Team offers local knowledge of recreational program fees and a national perspective of cost recovery standards. This assessment will encompass a detailed examination of the sources of funding, such as government allocations, grants, user fees, partnerships, and sponsorships, as well as the strategies employed to recover costs associated with providing these recreational offerings. Staff and participant engagement will be conducted to comprehensively understand the current funding landscape and cost recovery practices, including the challenges and opportunities associated with each approach.



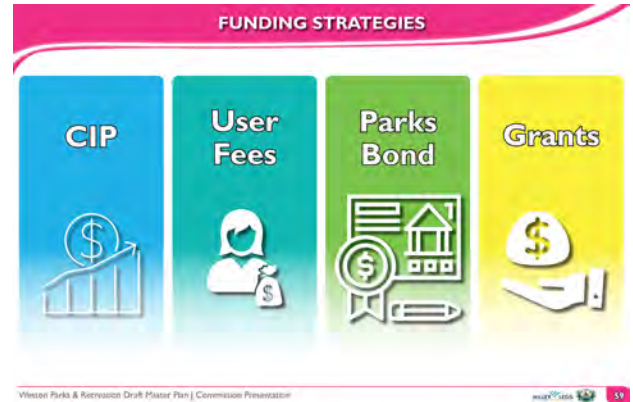
C. Technical Proposal

Based on this review and discussions, we will develop informed recommendations regarding the appropriate levels of cost recovery through fees. These recommendations will be tailored to the specific nature and scope of the recreation programs and services in question, considering factors such as the program's objectives, target audience, and associated costs. Our Team will strive to recommend cost-recovery methods that retain resident participation and usage while aiming to achieve a sustainable funding model for the long-term viability of the programs and services.

Funding

We will also discuss with the City current parks and recreation funding sources for the capital improvement, programs, maintenance, and operations budgets. This will be a very important element of the PRMP development during this phase and throughout the Plan's development.

In addition to assessing the current funding landscape, we will dedicate considerable attention to exploring and evaluating various funding methods to support the PRMP. This comprehensive examination will be detailed in the Draft PRMP/Strategic Plan, where we will identify long-range funding levels required to implement the proposed recommendations outlined in the PRMP effectively.



Recognizing the importance of financial sustainability, we will actively seek out and recommend new and alternative sources of funds to supplement the existing funding streams. This entails exploring innovative approaches to securing financial resources, such as seeking grants, forming partnerships with local businesses or organizations, implementing user fees and sponsorship programs.

Comparative Analysis

As part of the Community Inventory and Analysis phase, an initial comparative study of the City will be conducted and further analyzed in the next phase. The comparative study will begin to compare Cooper City to state and national standards and comparable local municipalities.

City Facilities Comparative Study							
City:	Weston	Plantation	Sunrise	Tamarac	Parkland	Wellington	AVERAGE
Population:	68,107	61,750	97,335	71,897	34,670	61,637	70,899
Area in Square Miles:	26.1	22.05	18.12	12.08	14.25	45.41	23
Population Density:	2,609	4,161	5,372	5,952	2,433	1,357	3,647
# of City Parks:	15	42	17	16	9	38	24
Playgrounds/Totlots	12	35	8	8	6	20	15
Basketball Courts	9	19	11	4	4	16	11
Tennis Courts (outdoor only)	17	46	21	2	10	35	22
Baseball Fields	21	25	11	5	9	19	15
Rectangular Fields Grass Multi-Purpose	9	2	10	4	11	3	6
Dog park *	0	1	1	1	1	1	1
Swimming Pools (outdoor only)	0	2	5	1	0	1	2
Soccer/Football Fields	11	18	9	7	21	15	14
Pickleball (outdoor only)	12	13	0	2	4	4	5
Community Gardens / Butterfly *	0	0	1	0	1	1	1
Multi-Use Courts (Basketball, Volleyball)	4	18	0	1	9	4	6
Multi-Purpose Synthetic Fields	4	1	2	0	2	4	2
Beach Volleyball Courts	4	2	1	1	4	6	3
Community Centers	1	3	2	2	1	1	2
Recreation Centers	0	2	2	2	0	0	1
Outdoor Performance Amphitheater / Stage	2	0	1	1	1	1	1
Stadium	1	1	0	0	0	0	1

* Barkham at Markham Dog Park (partially funded by City of Weston) and Community Garden located at Markham Courty Park
Table 3.30: City Facilities Comparative Study

LEGEND:
■ Meets Benchmarks
■ Below Benchmarks

A systematic approach will be employed during the comparative study to assess key elements such as infrastructure, amenities, programs, and services. By comparing these aspects to established benchmarks at the state and national levels, valuable insights will be gained into the City's strengths, weaknesses, and areas for improvement. Additionally, examining the neighboring municipalities will shed light on regional trends and best practices, enabling a more holistic understanding of the City's position within its local context. This comprehensive analysis will lay the groundwork for informed decision-making and strategic planning in subsequent phases of the project, ensuring that future initiatives align with the community's needs and aspirations.

City Interviews

Based upon this initial inventory and analysis, the Miller Legg Team will prepare exhibits, documents and survey interview questions to augment this inventory of information. Utilizing this information, a meeting will be held with the Mayor and each City Commission member. In addition, the Miller Legg Team will

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meet with up to three (3) Focus Groups. The members of these Focus Groups will be coordinated with the City and may include key City management, Parks and Recreation Department management and staff, Recreation Advisory Board, Green Advisory Board, Athletic Leagues, and cultural/art programs. At these meetings we will discuss existing facilities, access and programs provided by the City and their thoughts on the future of the City’s Parks and Recreation system. Key discussion points include existing facilities, future facilities, recreation programs and social services funding.

3. Needs Assessment Public Involvement

Consistent engagement with the Cooper City community is essential to the development of a comprehensive PRMP. Facilitating a process that promotes respect and openness to the diverse needs of the community and its recreational and cultural spaces helps provide stakeholders with a sense of ownership and involvement, encouraging consensus on the decisions made and the value of the resulting enhancements.

The Miller Legg Team will collaborate with the City to plan both in-person and virtual community meetings to bring residents, user groups, advisory boards, and other key community stakeholders together in collaborative settings to discuss the goals and objectives of the Master Plan and collect feedback on recreational needs in the community.

Building awareness of the PRMP’s initiatives and the means of participation in its outcomes requires a versatile communication strategy to ensure complete inclusivity. Community stakeholders will be notified of each event based on the most effective means available to them – in digital, print, and grassroots methods that range between printed materials, digital notifications, and SMS Marketing on mobile devices.

The Miller Legg Team will assist Cooper City in preparing for four (4) neighborhood public workshops to ascertain the recreation needs of the community. Public Workshops/Charrettes will be hosted in-person, virtually, or conducted using a hybrid approach, with virtual attendance options at otherwise in-person events. At these meetings, the Miller Legg Team will present findings of the initial project phases, including results of the Statistically-Valid Survey and a preliminary Level of Service Analysis.



Following the presentations, attendees will be engaged in activities that help to identify stakeholder concerns, desires, and issues with recreational access in Cooper City. Results of these activities will be collected and processed by the Miller Legg Team before being made available to the public, on the project website as well as in print documentation.



We then prepare a follow-up memorandum for the City with detailed results of this workshop, including the activities and input received from the participants.



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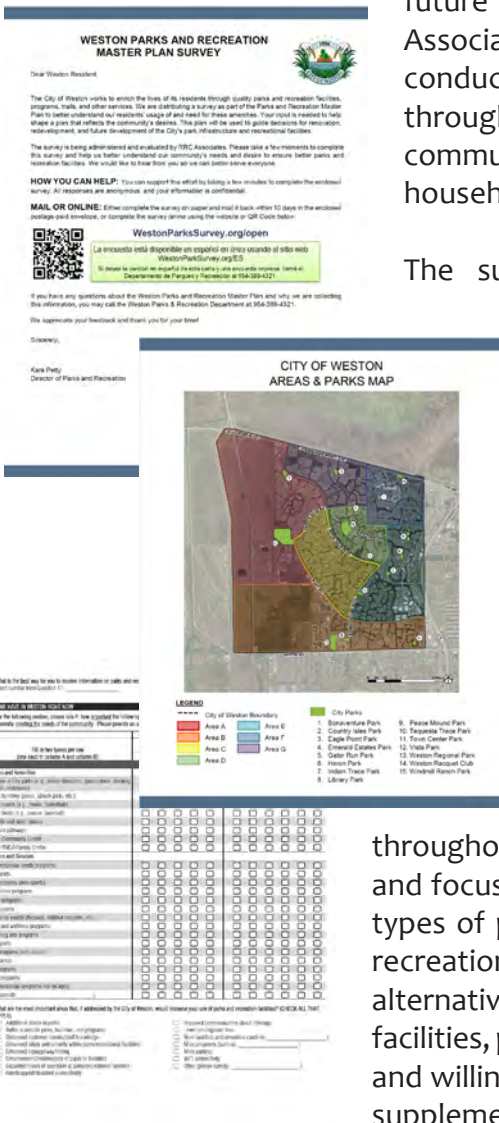
To supplement the open-access public workshops, focus groups comprised of key community and/or industry representatives will be formed to discuss more detailed aspects of the PRMP's development. The composition of these groups will prioritize diversity, socio-economic factors, technical expertise, and/or front-line Parks and Recreation staff members, depending on the findings of the Team's initial analyses. Individual stakeholder interviews will likewise be conducted to ensure the deepest level of engagement and consensus is realized before reaching final outcomes.



Project Approach & Methodology

Statistically-Valid Community-wide Survey

Surveys are a key part of all planning projects to accurately reflect a community's quantitative needs. Stakeholder meetings, focus groups, and public meetings are typically attended by active interested parties and users. A statistically-valid survey will provide reliable information that represents the interests and opinions of the general City population, including residents who may not be currently active in the City's Parks and Recreation systems, and is a defensible data collection methodology upon which to base future capital investment decisions. The Miller Legg Team, including RRC Associates, has collaborated on Park Master Planning projects and has conducted surveys for park and planning projects with diverse communities throughout Florida. Our Team will create a City-wide statistically valid community needs assessment survey to be mailed to randomly selected households in Cooper City.



The survey will provide critical Cooper City-specific information in determining community values, satisfaction levels, needs and priorities, ability and access to participate, preferred marketing channels, recreational preferences, level of awareness, current usage levels, and demographic information for long-range planning efforts. The following outlined survey strategy is a preliminary approach that will be further developed and refined with City participation.

These Cooper City residents will be given a website link to access the tailored survey online using an individual passcode assigned to each household. This technique is effective in maintaining the random sample while also increasing response opportunities.

Questions will be drafted based on information gathered throughout the inventory process as well as from staff, community leaders, and focus groups input. Our Miller Legg Team will ask questions about what types of programs, facilities, and services residents want in their parks and recreation system, level of current usage, primary providers of services, alternative providers, quality and satisfaction levels with existing services and facilities, priorities, level of awareness of City-operated programs and facilities, and willingness to pay for new services and facilities. These questions will be supplemented with questions about specific, identified community issues, as deemed appropriate.

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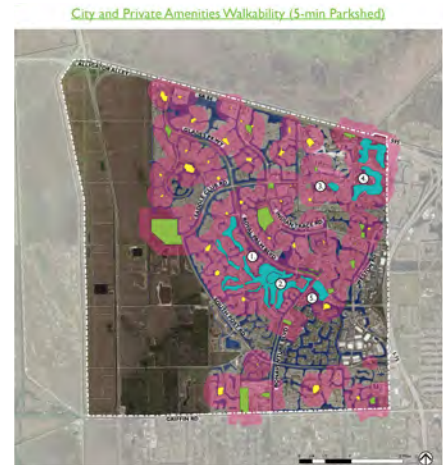
Our Miller Legg Team will create a survey of up to four pages in length (including cover letter) and expects to receive enough completed questionnaires for a statistically-valid analysis with a target 90 percent level of confidence and margin of error of +/- 10 percent at the aggregate level (depending on response). Survey question format and content will be developed to maintain participant engagement and minimize response bias. To help improve response rates, we also anticipate that the Cooper City Parks and Recreation Department would assist with marketing and creating public awareness of the survey through posters, direct mail, digital channels, including the City's Cooper Quarterly newsletter, local newspaper, radio, and cable TV.

The Miller Legg Team has substantial experience in designing surveys specifically for parks and recreation issues that are effective and representative of both users and non-users. The survey will be well-written and easily understood, and the results of overall needs will be tallied and summarized. All respondent comments will be included in the final report.

To potentially increase response rates, and to provide for broad community participation from interested residents, we will create a web-based, open link version of the survey for anyone that does not receive a survey as a part of the mailed invitation. It would provide an online method for survey completion. These results would be coded separately to control for statistical validity and sub-analysis. All members of the community will be able to take the online survey, even if they did not receive an invitation in the mail.

4. Level of Service Analysis

Utilizing the information gathered during the Inventory & Analysis Phase, the Miller Legg Team will conduct an unmatched Level of Service analysis for the City of Cooper City's system. This analysis will include a comparison to established national, state and local benchmarks or requirements. The benchmarks include those of the National Recreation and Parks Association (NRPA) and the Florida Statewide Comprehensive Outdoor Recreation Plan (SCORP) as well as the City Comprehensive Plan's Recreation and Open Space Element which has a desired level of service as six (6) acres of parkland per 1,000 population.



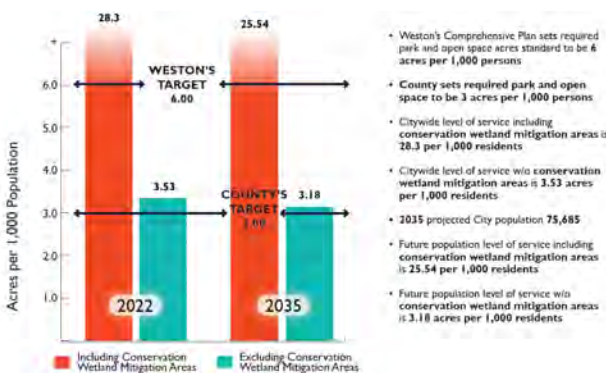
In addition to these standard Level of Service analyses, a component-based Level of Service analysis methodology will be utilized to develop a level of service based upon the capacity of the City-specific components and facilities that make up Cooper City current and planned Parks and Recreation system to ensure they meet the current and future needs of the City.

Analyses of parks, trails, and recreation systems determine how effectively the current systems serve the City. Typical PRMP Level of Service (LOS) analysis addresses the capacity of a Department's systems and facilities to meet the needs of the community. Miller Legg's Component Based Methodology for LOS

analysis creates a GIS-based site specific basis to give greater detail and management capacity for Cooper City's Parks and Recreation system.

Benchmark Standards

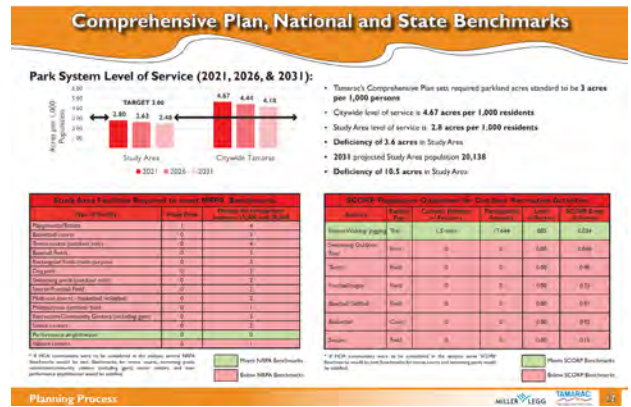
Our Miller Legg Team has been integral in refining and updating the standards for planning parks, trails, recreation, and open space agencies throughout Florida and the United States.



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Mike Kroll, RLA, FASLA Principal at Miller Legg, has presented at the annual FRPA conference, on Natural Resources, Planning and Park Funding. In addition, Art Thatcher of Berry Dunn has also presented at FRPA conferences. Mike and Art's experience and knowledge of national trends and recreational standards will enable the Miller Legg Team to reinforce this component-based LOS analysis.

Capacity benchmark standards alone are not sufficient for most communities and are inconclusive when trying to evaluate system amenities such as open space, conservation areas, greenways, trails, indoor facilities, as well as historic and cultural assets. Often significant numbers of residents quietly endure inaccessibility and seek their leisure, recreation and sports programs and amenities from alternative sources. Understanding who and where these overlooked citizens live, work and play is key to successful community outreach that results in truly equitable park and program development.



Our component-based LOS methodology helps to standardize the analysis of these atypical amenities so it can be benchmarked and implemented based on Cooper City's actual amenities. The Miller Legg Team will assess Cooper City's current level of service rather than applying a typical standard of x per 1,000 type analysis. This positions the PRMP to serve as the roadmap setting equitable City standards and ordinances in the future.

5. Parks and Recreation Strategic Plan

After completing and reviewing the above Tasks, the Miller Legg Team will prepare a five-year Strategic Plan. The Strategic Plan's focus is to implement the Mission and Vision of the Department through recommendations and action items. The Recommendations Action Plan serves to enhance the Level of Service (LOS) provided by the Parks and Recreation Department through the improvement of existing sites, development of new facilities, organizational enhancements, financial improvements, improved programs, facilities, and amenities. Additionally, the Strategic Plan will incorporate elements from the following supplemental plans and findings from a Recreation Trends Analysis that further develop and support the Strategic Plan and the PRMP:

<p>Goal 1: Continue to Improve Department Organizational Efficiencies</p> <p>Improve aspects of the municipal organizational structure that supports the provision and stewardship of the Plantation's parks, recreation facilities, programs, and activities.</p> <p>Objective 1.1 - Enhance and improve internal and external communication regarding Department activities and services.</p>	<p>Goal 2: Increase Financial Opportunities</p> <p>Continue to find new and innovative means to provide Plantation residents with additional recreation opportunities.</p> <p>Objective 2.1 - Increase special event and activities opportunities.</p> <p>Objective 2.2 - Develop and implement a system to manage private outdoor leisure facilities throughout all parks and facilities.</p> <p>Objective 2.3 - Implement a temporary policy that establishes a dedicated revenue source for the Department.</p>	<p>Goal 3: Continue to Improve Programs and Service Delivery</p> <p>Increase awareness of Plantation's existing public recreation opportunities and enhance program offerings to meet existing and future community needs.</p> <p>Objective 3.1 - Explore opportunities to increase recreational activities based on demand and trends.</p> <p>Objective 3.2 - Explore opportunities to increase the number of cultural events based on demand and trends.</p> <p>Objective 3.3 - Review and update the Parks and Recreation Master Plan.</p>	<p>Goal 4: Improve Facilities and Amenities</p> <p>Improve existing park amenities and recreation facilities to create better user experiences, increase the usage of parks, and elevate levels of satisfaction.</p> <p>Objective 4.1 - Expand greenways and trails connectivity.</p> <p>Objective 4.2 - Develop cross-access at existing parks to facilitate use of services and amenities.</p> <p>Objective 4.3 - Develop and implement a system to manage private outdoor leisure facilities.</p>
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- Recreation Programming Plan
- ADA Transition Plan and Autism Friendly Community
- Community Relations and Marketing Plan
- Community Health Plan and Environmental Responsibility Plan
- Art in Public Places Plan

6. Project Prioritization

Based on the Community Inventory and Analysis, Needs Assessment, and Level of Service Standards a Project Prioritization list will be created, featuring City maps showing potential sites for recreation program elements requiring physical facilities. These plans will depict

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facility evolution over a 10-year (to 2034) period and will assess potential land acquisition needs. The Project Prioritization Plan aims to elevate the Parks and Recreation Department's Level of Service (LOS) through improving current sites, future facility development, organizational enhancements, financial improvements, enhanced programs, facilities, and amenities.



A Project Prioritization plan will prioritize various recreational elements and programs, encompassing existing facility upgrades, future parks, programs/events, and funding policies. The plan will include an

implementation schedule for both short and long-term goals. A fiscal demand schedule and optional revenue resources will accompany the implementation schedule, allowing the City time to initiate funding and fulfill land requirements.

Subtotal of 1. Park Systems:			
SHORT TERM (1-3 YRS)	MID-TERM (4-6 YRS)	LONG TERM (7-10 YRS)	TEN YEAR TOTAL
\$780,000	\$572,500	\$420,000	\$1,772,500
Subtotal of 2. Athletic Facilities :			
SHORT TERM (1-3 YRS)	MID-TERM (4-6 YRS)	LONG TERM (7-10 YRS)	TEN YEAR TOTAL
\$22,614,900	\$30,583,800	\$8,706,500	\$61,905,200
Subtotal of 3. Indoor Recreation:			
SHORT TERM (1-3 YRS)	MID-TERM (4-6 YRS)	LONG TERM (7-10 YRS)	TEN YEAR TOTAL
\$30,520,000	\$35,450,000	\$2,480,000	\$68,450,000
Subtotal of 4. Programs and Events:			
SHORT TERM (1-3 YRS)	MID-TERM (4-6 YRS)	LONG TERM (7-10 YRS)	TEN YEAR TOTAL
\$1,080,000	\$1,040,000	\$1,340,000	\$3,460,000
Subtotal of 5. Trails & Bike/Pedestrian Facilities:			
SHORT TERM (1-3 YRS)	MID-TERM (4-6 YRS)	LONG TERM (7-10 YRS)	TEN YEAR TOTAL
\$100,000	\$50,000	\$0	\$150,000

Grand Total:			
SHORT TERM (1-3 YRS)	MID-TERM (4-6 YRS)	LONG TERM (7-10 YRS)	TEN YEAR TOTAL
\$55,094,900	\$67,696,300	\$12,946,500	\$135,737,700
*Grand Total:			
\$75,755,488	\$105,775,469	\$24,404,153	\$205,935,109

7. Recreation Trends Analysis

2.2. Recreation Trends

2.2.1. Introduction: The following section summarizes regional and national trends that are relevant to Marion. This chapter also details the trends and interests that were identified during the public engagement process.

According to Figure 216 the most popular sport in the City among adults in 2022 was golf with 10.6% adult participation. The other two most popular sports were baseball (7.7%) and tennis (5.6%).

The most popular outdoor recreation activities in 2022 was hiking (25.5%) and road bicycling (16.4%).

2.2.2. Sources: A wide variety of sources were used in gathering information for this chapter, including:

- American College of Sports Medicine (ACSM)
- American Council on Exercise (ACE)
- Forbes
- Means and Results/The Strategist Group
- Impacts Experience
- National Recreation and Park Association (NRPA)
- The Fitness Institute
- The Learning Resource Network (LRN)
- The New York Times
- The Outdoor Industry Association
- The Society of Health and Physical Education (SHAPE America)
- USA Pickleball website

Recreational trends play a key role in a truly successful Parks and Recreation Master Plan. These trends significantly depend upon the demographics of a community. By being at the forefront of these recreational trends on a national and local stage, the Miller Legg Team brings an unparalleled expertise in this field needed to anticipate the facilities and programs necessary to meet the ever-changing demographics of the City of Cooper City. Utilizing Miller Legg's connectivity to the local recreational community and Berry Dunn's expertise with national recreational trends and their effects on our population, we will ensure that the City's parks, open space and cultural arts programs will meet the current and future needs of the City.

8. Recreation Programming Plan

The Miller Legg Team will prepare a Recreation Programming Plan that will include the elements and services of the Parks and Recreation Department's functions, including activity selection, type, and scope of programs, outreach initiatives, etc. The Plan will be prepared based upon the results of all the above Tasks, Level of Service (LOS) Analysis along with other applicable recreation standards. The plan will expand upon the Parks and Recreation Master Plan and Strategic Plan. It will target both short-term and long-term community goals to enhance recreation programming based on community priorities. The plan will identify the necessary resources, estimated costs, and an implementation strategy to initiate the highest priority recreation options over a 10-year period. This plan is intended to be a living document that will be updated as community demographics, trends and needs change.

Appendix B. Recreation Programming Plan

Plan Overview
The Recreation Program Plan covers all of the aspects of the Parks and Recreation Department's components and programs, including variety of events, program type and scope, outreach efforts, etc. The Plan expands upon the Parks and Recreation Master Plan and Strategic Plan, supporting the goal and initiatives outlined within those plans. They include both short term and long term community goals to enhance recreation programming based on community priorities.

Demographic Overview
The following demographic information was gathered from the 2023 Population, Parks and Recreation Master Plan.
The City of Plantation has an estimated population of 94,286. Current age group breakdown is evenly dispersed with a slightly higher concentration in age group 40-59 years. According to the Bureau of Economic and Business Research, the age breakdown is reflective of a 30-year shift with each group moving generally one bracket higher age group proportion for 2020 will be evenly distributed, and special events. While participation rates seem high, the truth is when you analyze the numbers, there seems to be a decline in adult athletic. According to the public survey conducted in August 2018 through February 2019 less than 30% of survey participants participated in any adult athletic programs or adult classes, less than 20% participated in any youth athletic programs or youth classes, less than 20% participated in any aquatic recreation or golf programs, and less than 20% participated in any senior 55 & over programs. Per Department statistics, youth athletic participation rates have dropped consistently since 2009.

Planning Process
During the planning process a number of forms of outreach were used to ensure that all decisions were focused on community preferences, as well as the ability of residents to pay for proposed leisure facilities. Stakeholder interviews, advisory committee meetings, public workshops, and online surveys were conducted to identify community recreation needs, goals and desired service levels for recreation programs and events. The entire process was carried out with the guidance of Parks and Recreation Department staff. Approximately 1,000 people participated in this planning effort.

Program and Service Determinants
Plantation Parks and Recreation Department programs and services shall be based on:

- Conceptual Foundations of Plan, Recreation and Leisure
- Community Needs
- Community Characteristics
- Agency Mission, Vision, Goals and Core Values
- Experiences Desirable for users

 The Plantation Parks and Recreation Department makes every effort to provide programs and services that meet community needs for recreation. The services and programs provided by the Department have been developed to support the mission, vision and core values.
 Planning, community research, outreach to targeted groups, benchmarking, evaluations and other methods of outdoor recreation.

C. Technical Proposal

Project Approach & Methodology

Appendix B. ADA Transition Plan

Plan Overview
The establishment of this ADA Transition Plan meets the requirements outlined in the Americans with Disabilities Act (ADA) Title II. This plan is specific to the City of Weston Parks and Recreation Department. Weston Parks and Recreation Department will disseminate this City-wide assessment and included in the Transition Plan.

Plan Background
The Americans with Disabilities Act (ADA) is an important Civil Rights law that improves the quality of life for millions of people in the United States. The ADA provides equal opportunity for employment, state and local government services, public accommodations, and telecommunications. The ADA was enacted on July 26, 1990. Title II was established on January 26, 1992 and updated on May 20, 2012. The ADA grants people with disabilities the same opportunities as people without disabilities. Title II of the ADA requires the creation of a Transition Plan to ensure compliance with the ADA. The technical standards used by this document are:
 • The 2010 American with Disabilities Act Accessibility Guidelines (ADAAG)
 • The 2010 Standards for Accessible Design (2010 SADA)
 • The International Building Code Standards for Outdoor Seating Areas (ADA)
 • The 2012 Florida Accessibility Code for Building Construction (2012 FACBC)
 The ADAAG and the 2010 SADA are federal requirements.

9. ADA Transition Plan and Autism Friendly Community

Accessibility is a key component to a sustainable PRMP. As such, ADA accessibility issues will be reviewed for the City's facilities, and an ADA Transition Plan will be developed. Miller Legg will evaluate City recreational facilities to determine accessibility needs against the US Department of Justice Title II requirements. After a thorough evaluation, Miller Legg will prepare the Plan to address recommendations for maintenance and renovations for the City's parks, trails, and facilities; identify the methods to remove barriers, set a compliance schedule, and assign City staff to be responsible for implementing and updating the Plan.

ADA FIELD EVALUATION

FACILITY NAME	DESCRIPTION	GPS LOCATION	RECOMMENDATIONS	IMAGE
1. [Facility Name]	[Description]	[GPS Location]	[Recommendations]	
2. [Facility Name]	[Description]	[GPS Location]	[Recommendations]	
3. [Facility Name]	[Description]	[GPS Location]	[Recommendations]	

10. Community Relations Plan and Marketing Plan

Community Relations and Marketing are key to a healthy recreational program. This Plan will identify community relations and marketing approaches that can be integrated into the long-term strategic implementation of the PRMP. The purpose of the Parks and Recreation Department's marketing and communications effort is to provide transparent, accurate, and timely information to City residents through the delivery of integrated marketing and community relations activities that promote high-quality programs and services. The Community Relations Plan and Marketing Plan will establish the goals and objectives, community relations and marketing channels, target market and market positioning, training personnel, and an evaluation process.

Appendix C. Community Relations and Marketing Plan

Appendix C. Community Relations and Marketing Plan
The purpose of the Parks and Recreation Department's marketing and communications effort is to provide accurate, timely, and transparent information to the residents and visitors of Plantation through the delivery of integrated marketing and community relations activities that promote high-quality programs and services. As part of its marketing philosophy, the Parks and Recreation Department will implement key marketing strategies, which are designed to:
 • Communicate the unique attributes and benefits of the City of Plantation Parks and Recreation Department.

Marketing Channels
 • Utilize Facebook "boosting" feature to ensure certain segments of the population see event/service promotions first and foremost.
 • Utilize Department website, social media, newsletters, and flyers to communicate departmental programs.
 • Maintain an updated contact list of residents, with an eye to active lists that provide direct information and allow them to receive or purchase services provided by the Parks & Recreation Department.
 • Post updates and event information on social media (Facebook, Department Facebook, Instagram, Twitter, Nextdoor on City website and social media pages, newsletters, group emails, etc.)
 • Participate in Department services and activities.
 • Provide accurate and timely information about parks, facilities, programs, events, and services to residents, visitors, and groups.
 • Offer to participate in early registration for special activities.
 • Provide information on social media (Facebook, Instagram, Twitter, Nextdoor on City website and social media pages, newsletters, group emails, etc.)

The purpose of the Parks and Recreation Department's marketing and communications effort is to provide transparent, accurate, and timely information to City residents through the delivery of integrated marketing and community relations activities that promote high-quality programs and services. The Community Relations Plan and Marketing Plan will establish the goals and objectives, community relations and marketing channels, target market and market positioning, training personnel, and an evaluation process.

Appendix D. Community Health

Community Health Overview
Numerous recreational opportunities and community service activities improve the quality of life for residents in Plantation. The Parks and Recreation Department proactively works to improve the physical and social conditions in its communities. With the interests and leisure needs change within a community, in addition to traditional playgrounds and trails, areas, services at parks and recreation facilities now include amenities such as lighted sports fields, water play areas, tennis courts, swimming pools, and dog parks. The Department's ability to continuously provide innovative facilities and services requires a broad range of financial and programmatic support. The knowledge collected here forms the basis for goals, policies and implementation that allow for programs to offer a variety of healthy physical activities and recreational activities.

Purpose of the Community Health Plan
The Department aims to maintain and increase access to parks, trails, recreational facilities, and community service programs in Plantation. It seeks to provide a healthy and safe environment for today and tomorrow.

Recreational Trails (Equine, Bicyclist and Pedestrian)
The City understands that recreation, mobility and business all have an effect on the local, regional and global environment. The City believes that successful environmental stewardship will:
 • enhance local and natural energy savings efforts,
 • lessen the City's negative impact on the environment,
 • protect natural resources for future generations,
 • result in long term cost savings.

The City strives to be a leader in these environmental stewardship efforts by being a:
 • Example to residents in the areas of energy efficiency, recycling, water reduction, water conservation, and more.
 • Educator to Plantation businesses and residents by communicating the benefits of sustainable practices.
 • Influence by Plantation development and redevelopment by leading among businesses and local use along and encouraging private development to incorporate "green" principles into their buildings and sites.

Plantation has been "green before green was cool!" A recent survey of City departments shows that they have been doing a number of things to that positively impact the environment. City departments have been implementing sustainable practices for the past 20 years or more.

11. Community Health and Environmental Responsibility Plan

Parks are a critical part of the Cooper City community and its environment. Research has shown the connection between parks, trails, and health and has identified the value that parks provide to people. Parks and trails promote physical activity and community engagement while providing both environmental and mental health benefits. Parks also reduce stress and foster community interaction. A Community Health and Environmental Responsibility Plan is vital to the success of the PRMP and the City. Under the Community Health and Environmental Responsibility Plan, several subjects will be addressed such as:

- Recreational Trails and Open Space Connections
- Open Space
- Community Health and Family Enrichment
- Physical Activity
- Community Safety
- Access to Healthy Foods
- Access to Health Care and Medical Services
- Community Involvement and Social Opportunities



Appendix E. Environmental Responsibility

Environmental Responsibility Overview
The City of Plantation recognizes that global climate change needs to be considered for new land design and operations as well as future generations and is committed to reducing municipal greenhouse gas emissions.

The City understands that recreation, mobility and business all have an effect on the local, regional and global environment. The City believes that successful environmental stewardship will:
 • enhance local and natural energy savings efforts,
 • lessen the City's negative impact on the environment,
 • protect natural resources for future generations,
 • result in long term cost savings.

The City strives to be a leader in these environmental stewardship efforts by being a:
 • Example to residents in the areas of energy efficiency, recycling, water reduction, water conservation, and more.
 • Educator to Plantation businesses and residents by communicating the benefits of sustainable practices.
 • Influence by Plantation development and redevelopment by leading among businesses and local use along and encouraging private development to incorporate "green" principles into their buildings and sites.

Plantation has been "green before green was cool!" A recent survey of City departments shows that they have been doing a number of things to that positively impact the environment. City departments have been implementing sustainable practices for the past 20 years or more.



C. Technical Proposal

- Greenhouse Gas and Energy Reduction
- Building Green Facilities and Reducing Energy Consumption
- Healthy Environment and Natural Areas
- Reducing Waste
- Strong Community and Livable Neighborhoods
- Alternative Transportation
- Educate and Engage the Community



Project Approach & Methodology

12. Art in Public Places

Appendix F: Art in Public Places Plan

Planners Art in Public Places Plan is led by the Parks and Recreation Department in collaboration with the City of Plantation and other civic groups and private entities.

The goals of the plan are the following:

- Provide a planning document created with local public and private input to guide the Art in Public Places Program and enhance the unique identity of Plantation.
- Assess available sources of funding.
- Develop a near term implementation plan.
- Outline a long term and sustainable program to present public art in Plantation.

Public Art Site Opportunities

This is a map of Plantation Art Site Opportunities, including the primary sites for public art identified through this planning process. Opportunities may arise that are not on this map.

Public Art Examples

Parks & Trails

- Ortopogard Denmark, Copenhagen
- Melrose District Area
- Gateway District Area
- Wayne, MI, David Fisher
- Montreal, Canada
- Montreal, Canada, Montevideo's LaSalle
- Fort Myers, FL
- Blue Spring, MD
- Aurora, MA
- Detroit, FL, Virginia Armita

Public art is a powerful tool for meeting the current and future goals of Cooper City. Memorable public places invite us to return, meet our neighbors and appreciate our community. Such places attract us to City centers, enliven our neighborhoods, enhance our experiences in parks, inform us about the history and peoples of our place, and celebrate our ethnic and cultural diversity. Public art creates visual and emotional connections between the visitor and the place. It elevates the quality and interest of the built environment and signals an investment that encourages residents and newcomers to respond in kind.

Miller Legg will produce a planning document created with broad public and civic input to guide the Art in Public Places Program and enhance the unique identity of Cooper City. The Miller Legg Team will propose available sources of funding, develop an implementation plan, and outline a long-term and sustainable program to promote public art in Cooper City.

13. Draft Parks and Recreation Master Plan

Once the needs analysis, Recreation Action Plan, and potential site work have been completed, the Miller Legg Team will prepare a comprehensive Draft Parks and Recreation Master Plan, including narrative and graphic components to demonstrate intent of the PRMP, including incorporation of the City's 'Someplace Special' slogan. An important feature of the Draft PRMP is that it be viewed as a working document which the City may amend over time in response to changing City needs. The Draft PRMP will address current and future parks, staffing, facility, and site requirements and the process for successful implementation of the plan over three (3) planning periods:

- Short Term 2025-2027
- Mid-Term 2028-2030
- Long Term 2031-2034

This document will include a summary of the above Tasks to document the process and input received. A narrative of the Inventory and Analysis, Needs Assessment, Level of Service Standards, City and Resident input, and site area needs will be developed. The Draft PRMP will include an existing program lifecycle review, facility capacity and usage evaluation, and a

Chapter 5: Vision

Following outlines each vision subsystem and its associated recommendations:

5.21. Park Systems

Objective 13 – Continue to improve external communication regarding Department activities and services.
The Parks and Recreation Department should review and update their market strategy annually to evaluate the effectiveness of previous marketing strategies and public outreach efforts to determine the need for improvement. Public outreach and marketing channels shall continue to be diverse and adaptive to the needs of the community and shall follow the Communications Guide. The public survey highlighted that email and social media are the community's preferred way to receive information. The Department should encourage the social media efforts to widen outreach. The Special Events Manager shall continue to coordinate marketing efforts for the Parks and Recreation Department and coordinate with the Communications Department.

Objective 12 – Develop a marketing and brand campaign to promote parks, facilities, programs and services.
The Parks and Recreation Department shall develop

Objective 14 – Continue to develop and establish partnerships with schools, private and non-profit organizations that can aid residents by offering programs and services.
Further develop partnerships with schools, private and non-profit organizations that have additional resources for programs and activities. Currently, the City offers the use of its parks to the following neighboring schools: Eagle Point Elementary, Gator Run Elementary, County Hills Elementary, Indian Trace Elementary, Truett Middle School, Cypress Bay High School, Falcon Cove Middle School and Langford Elementary. An outreach plan shall be established to implement partnerships. The Department should ensure all partnerships are memorialized in a signed partnership agreement with defined roles and responsibilities.

Objective 15 – Continue to expand and update signage department wide to make it easier for visitors to find and use parks, facilities and trails.
The Department should evaluate directional and wayfinding signage to include on roadway, trails and within parks. Additionally, the Department should explore additional social media uses and navigation apps for parks and trails.

Item	2025-2027	2028-2030	2031-2034	Total
Objective 13 – Continue to improve external communication regarding Department activities and services.				
13.1 Update the Department's marketing and advertisement strategy annually	Department Staff	Department Staff	Department Staff	N/A
13.2 Evaluate previous marketing strategies and public outreach methods	Department Staff	Department Staff	Department Staff	N/A
13.3 Engage additional resident opportunity to create advocacy in the community	Department Staff	Department Staff	Department Staff	N/A
Objective 12 – Develop a marketing and brand campaign to promote parks, facilities, programs and services.				
12.1 Develop a marketing and brand campaign for parks, facilities, programs and services	Department Staff	Department Staff	Department Staff	N/A
12.2 Engage diverse methods of communication (flyers, email, mobile application, City website, social media, etc.)	\$150,000	\$150,000	\$300,000	\$600,000
12.3 Update graphic design services, etc. @ \$20,000 / year	\$60,000	\$60,000	\$60,000	\$180,000
TOTAL	\$210,000	\$210,000	\$360,000	\$780,000
Objective 14 – Further enhance access to technology at public facilities.				
14.1 Install Wi-Fi throughout all parks	\$25,000	\$25,000	\$0	\$50,000
14.2 Mobile Application development and maintenance @ \$50,000 for setup and \$10,000 / year maintenance	\$50,000	\$50,000	\$40,000	\$140,000
Objective 15 – Continue to develop and establish partnerships with schools, private and non-profit organizations that can aid residents by offering programs and services.				
15.1 Engage additional partnership opportunities and build an existing partnership with schools, private and non-profit organizations	Department Staff	Department Staff	Department Staff	N/A
15.2 Address non-compliant elements memorialized in a signed partnership agreement	Department Staff	Department Staff	Department Staff	N/A
Objective 15.1 – Continue to expand and update signage department wide to make it easier for visitors to find and use parks, facilities and trails.				
15.1.1 Enhance wayfinding signage to facilities on roadway, trails and within parks	Department Staff	Department Staff	Department Staff	N/A
15.1.2 Enhance and update existing park entry signs to incorporate the City-wide branding initiative	Department Staff	Department Staff	Department Staff	N/A
15.1.3 Empty Sign (with electronic, e-board) @ \$100,000 each, Regional Park # 8 Vitas Park	\$100,000	\$100,000	\$0	\$200,000
15.1.4 Signage connectivity by use of internet park wayfinding signs	\$100,000	\$0	\$0	\$100,000
15.1.5 Regional Park 20 signs per Park @ \$2,500 per sign (Regional Park)	\$500,000	\$0	\$0	\$500,000
15.1.6 Community Parks 10 signs per Park @ \$2,500 per sign (Truett Trace Park # 8 Vitas Park)	\$250,000	\$0	\$0	\$250,000
15.1.7 Neighborhood Parks 5 signs per Park @ \$2,500 per sign	\$0	\$125,000	\$0	\$125,000
TOTAL	\$850,000	\$125,000	\$0	\$975,000
Objective 15.2 – Continue to improve ADA accessibility of Parks.				
15.2.1 Implement ADA Transition Plan @ \$25,000 / year	\$25,000	\$25,000	\$100,000	\$150,000
15.2.2 Address non-compliant elements within City-owned recreational facilities, parks, and trails based on the ADA Transition Plan	\$100,000	\$0	\$0	\$100,000
15.2.3 Continual evaluation of ADA needs for parks, facilities, and trails	Department Staff	Department Staff	Department Staff	N/A
TOTAL	\$250,000	\$25,000	\$100,000	\$375,000

C. Technical Proposal

Recreation Trends Analysis that will identify current sustainable recreation trends and how they would impact the City's potential recreational facilities and programs. Many recreation trends are influenced by demographics and may not survive the test of time but may come and go. By understanding these trends, and their influence on resident's needs and wants, the PRMP will evaluate the potential for flexible cross uses that provide multiple benefits for everyone in the community. A draft implementation plan and prioritization for various recreational elements and programs will be developed, including:

- existing facility capital improvements
- future parks and facilities
- future programs/events
- funding and policies

Staffing goals to meet recreation program and parks facilities requirements will be prepared. Staffing and associated soft costs with the ongoing operations of the facilities will also be addressed and outlined in accordance with the proposed phasing of the PRMP improvement recommendations.

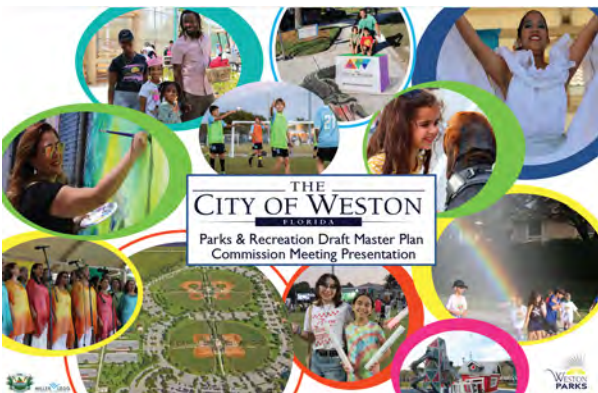
An implementation schedule will be provided that addresses realization of the plan over the short and long range as described above. Matched with the implementation schedule will also be a fiscal demand schedule coupled with optional revenue resources for consideration by the City. This will allow the City the time it needs to initiate funding and assembly of land requirements.

The draft PRMP will also include recommendations for various alternative funding opportunities for recommended improvements and enhancements to the City's parks and recreation facilities and programs. This analysis will include potential for bond funding, pay to play, grants, cost recovery, sponsorships, and other private funding opportunities. Many agencies have utilized these opportunities to successfully implement their parks and recreation initiatives. Most recently, numerous successful large general obligation bonds passed for recreational parks and recreational improvements. The Parks and Recreation Master Plan will help reinforce the necessity for these needs, and more clearly outline the financial requirements to fulfill these needs for the community.

City-wide facilities maps and exhibits will be prepared showing distribution of specific recreation program elements, as needed, throughout Cooper City. Illustration boards will be prepared to facilitate discussion in the subsequent workshop.

14. Draft PRMP Reviews/Presentations

The Miller Legg Team will present the Draft Parks and Recreation Master Plan to the Parks and Recreation Department in a workshop format. Beyond the Parks and Recreation Department, it is recommended that this meeting also include members of the Recreation Advisory Board and Departments most affected including Public Works, Utilities and Community Development to make sure there is an opportunity for input to the Plan before documentation is commenced. This will include the full PRMP document, Executive Summary and PowerPoint presentation. As



part of this presentation, the Parks and Recreation Department will provide questions, comments and suggestions.

C. Technical Proposal

Based upon the input from the Parks and Recreation Department Review Workshop, the Miller Legg Team will address the Department's input and then prepare for and conduct a summarized Draft PRMP presentation with the Recreation Advisory Board and City Commission to present and solicit input on the Draft PRMP. Afterward, The Miller Legg Team prepares a follow-up memorandum documenting the results of each review in this Task. This memorandum will be reviewed with the Parks and Recreation Department prior to commencing Final PRMP preparation.



15. Final Parks and Recreation Master Plan and Presentation

The Miller Legg Team will synthesize comments received during the Draft PRMP review meetings and prepare the Final PRMP that outlines its proposed implementation, the financing opportunities and operational expectations for costs and staffing.

The Miller Legg Team will meet with the City to ratify contents to be documented in the PRMP. The Final PRMP will be a narrative document including text, maps, and schedules shall outline the process and results.

Final PRMP products include the following components. These are refined, updated, and more comprehensive iterations of those prepared in the draft Parks and Recreation Master Plan.

Goals Statement – A narrative of PRMP mission, vision, objectives and core values to be achieved.

Executive Summary - An Executive Summary will outline in narrative and simplistic graphic form key study component documents that are part of the PRMP in three (3) planning timeframes:

- Short Term 2025-2027
- Mid-Term 2028-2030
- Long Term 2031-2035

Current Park System Inventory and LOS Evaluation – Maps and narratives from the inventory stage and the Level of Service evaluations are provided in simplified format as a means of providing a checklist of accomplishments by the PRMP in response to existing conditions. This component includes updating any originally prepared information in the Draft PRMP, with additional information from the survey, public workshop and the staff meetings.

Needs Assessment with Future Trends and Growth Analysis – Provision of findings and summary of needs over the three (3) planning periods described earlier to meet the City's recreational needs and all Levels of Service criteria.



C. Technical Proposal

Recommendations - Recommendations for the associated park, recreation programs and operational improvements that are addressed in the PRMP will be presented in a format that would allow for a phased implementation of the recommendations under the PRMP. Each recommendation will be supported by the data, Levels of Service, community input and needs assessment that resulted in its desired implementation. The recommendations shall address:

- capital improvements to existing parks and facilities
- future park and facility development
- existing and future recreation and athletic programs/events
- funding levels including fee structure for programs, events, rentals, parks' permits, etc.
- funding source alternatives to consider (fees for service, grants, donations, foundations, private concessionaires, partnerships and "pay to play" initiatives)
- policy and procedure recommendations
- partnerships to help achieve PRMP goals



Vista Park Improvement Scenario				
Indoor Amenity/ Service	Unit	QTY	Unit Price	Total
Recreation Center/Gymnasium: Multipurpose gymnasium (3 basketball courts and aquatics tracks, Fitness/Activity Room and 3 multipurpose rooms)	SF	40,000	\$600	\$24,000,000
Site Improvements	LS	1	\$500,000	\$500,000
Design and Permitting	LS	1	10%	\$2,450,000
Construction Mobilization & Administration	LS	1	10%	\$2,450,000
Total				\$29,400,000
*Grand Total				\$40,435,000

10-Year Implementation Plan - The PRMP will include a 10-year phased Implementation Plan for each of the proposed recommendations. This will allow the City to budget appropriately for these recommended improvements and identify key capital or long-term operational costs necessary for the facilities, programs, and staffing of these parks and recreational elements.

Amenity/ Service	Unit	QTY	Unit Price	Total
Land Preparation (earthwork)	SF	576,500	\$2	\$1,153,000
Utilities	SF	576,500	\$3	\$1,729,500
Landscaping & Irrigation	SF	576,500	\$2.50	\$1,441,250
Site Lighting/ Parking Lot	LS	1	\$350,000	\$350,000
Sports Lighting (multi purpose courts)	LS	1	\$200,000	\$200,000
Parking Area	SPACE	375	\$4,000	\$1,500,000
Shelter (20x20) near splashpad and playground	EA	1	\$200,000	\$200,000
Shade Structure	LS	1	\$450,000	\$450,000
Roadway/Pavement (24' drive typical)	LF	2000	\$125	\$250,000
Paths (5 ft. wide)	LF	1000	\$30	\$30,000
Artificial Field	EA	2	\$1,100,000	\$2,200,000
Multipurpose Court	EA	4	\$100,000	\$400,000
Shaded Playground	EA	1	\$600,000	\$600,000
Splash Pad	EA	1	\$500,000	\$500,000
Site Amenities	EA	25	\$5,000	\$125,000
Design and Permitting	LS	1	10%	\$1,112,875
Construction Mobilization & Administration	LS	1	10%	\$1,112,875
Total				\$13,354,500
*Grand Total				\$18,362,430

Comprehensive Master Development Plan Recommendations - Proposed recommendations for the Recreation and Open Space Element of the City's Comprehensive Plan document outlining specific criteria and items to support the recommendations of the PRMP.

The Miller Legg Team will prepare for and conduct a public presentation to present the final PRMP to the City Commission for adoption. This presentation will be at a regular Commission Meeting to formally present the PRMP to the Commission.

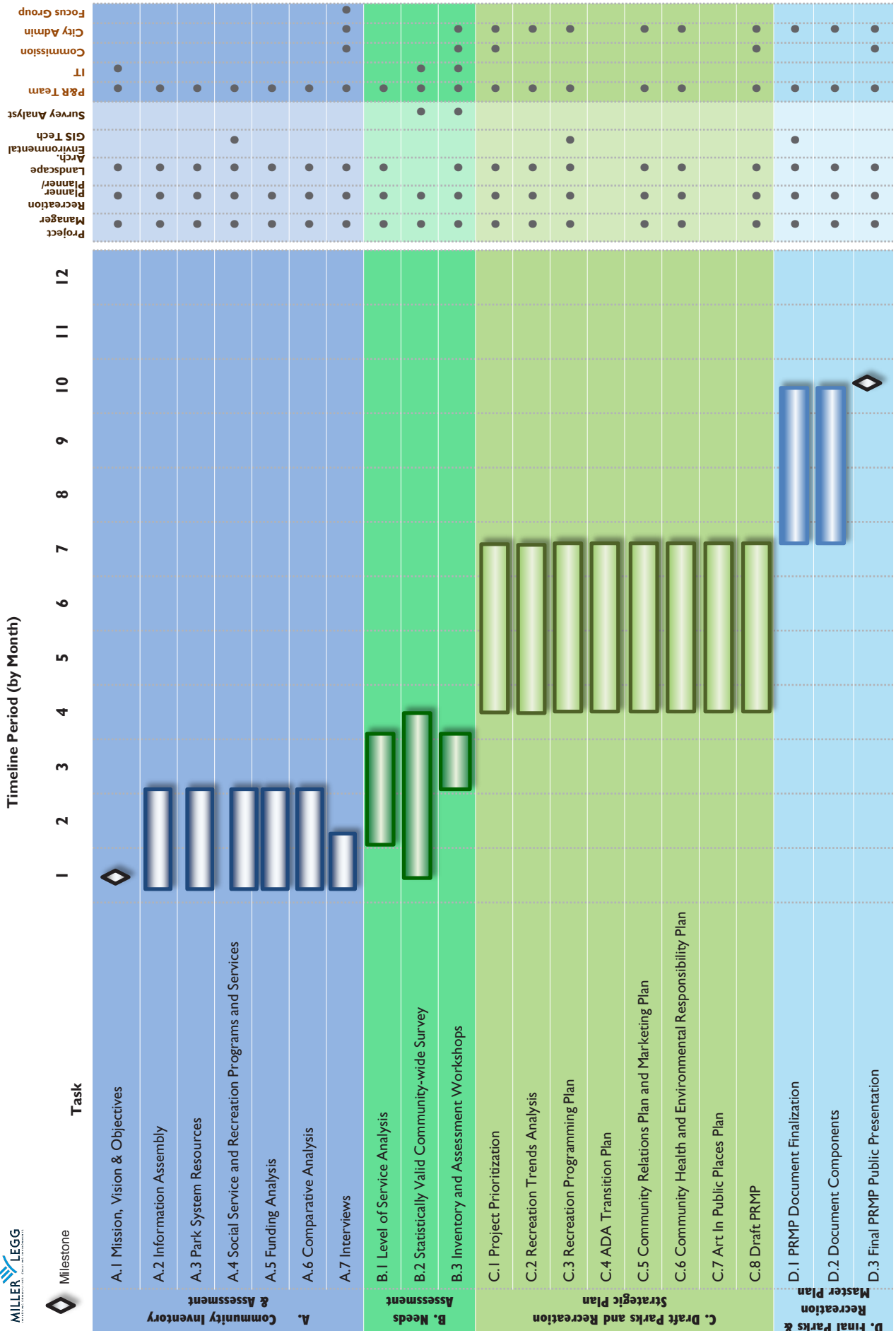
Project Approach & Methodology



Cooper City
Parks and Recreation Master Plan
 Project Tasks Schedule / Timeline



Timeline Period (by Month)



Proposed Project Schedule



Team Qualifications / Staffing Plans

Organizational Chart



LIUDMILA FUENTES, MLA
Project Manager

MICHAEL KROLL, RLA, FASLA
Principal-in-Charge

MILLER LEGG

PRIMARY RESPONSIBILITIES:
Inventory Analysis
Level of Service
Public Involvement
Site Analysis
Needs Assessment
Community Outreach
Project Webpage
GIS-based Mapping/Data
Capital Recommendations and Costing
Draft and Final Feasibility Study Documents

LIUDMILA FUENTES, MLA
Recreation Planner / Public Outreach

MICHAEL BRADLEY, MLA
Recreation Planner

BRIAN SHORE, RLA
Landscape Architect / Planner

DYLAN LARSON, SPWS, CEP
Sustainability Principal

JENNIFER SHIPLEY
Planning Technician

WILLIAM MOHLER, CA, PWS, CLI
GIS Specialist

BerryDunn
PRIMARY RESPONSIBILITIES:
Public Involvement
Needs Assessment
Community Outreach
Trends Analysis
Program Analysis
GRASP® Level of Service
GIS-based Mapping/Data
Capital

ART THATCHER, MPA, CPRP
Principal / Manager

LISA PARADIS, MBA, CPRP
Manager

BECKY DUNLAP, CPRP
Senior Consultant

BRC ASSOCIATES
PRIMARY RESPONSIBILITIES:
Survey Design & Implementation
Economic and Feasibility Planning
Recreational Market Research
Strategic Analysis
Policy Formulation

KAILYN HASKOVEC
Associate

ETHAN ADAMS
Associate

KARA SNAWDER
Senior Data Analyst





Years of Experience: 39

Years With the Firm: 37

Registrations & Certifications:

Registered Landscape Architect, FL, 1989

Registered Landscape Architect, TX, 2009

Fellow American Society of Landscape Architects, 2014

Education:

Bachelor of Landscape Architecture, Landscape Architecture

University of Florida, 1986

Graduate Studies, Urban and Regional Planning

Florida State University, 1989

Professional Experience:

During his extensive career, Mr. Kroll has been actively involved in projects ranging from parks master plans to large scale habitat restoration and international urban redevelopment projects.

Mr. Kroll's diverse professional experience has led to projects that successfully integrate environmental, planning and landscape architectural services. Under his leadership, Miller Legg develops project solutions that respond to the natural environment, respect the social fabric and create sustainable aesthetic spaces.

Michael Kroll, RLA, FASLA

Principal-in-Charge

Relevant Project Experience:

City of Weston Parks & Recreation

Master Plan - Miller Legg developed a municipal parks and recreation plan (PRMP) which incorporated recommendations for provision of future facilities programs and services, land acquisition and development, maintenance, operations and management. A master-planned 27-square-mile community of 68,000 residents in Broward County, Weston had 242 open space and park acres and 16 existing parks offering a variety of recreational and athletic amenities and activities. The Master Plan components included Department Mission Vision and Objectives, Community Inventory and Assessment, Needs Assessment, Level of Service Standards, Parks and Recreation Strategic Plan, Recreation Trends Analysis, Recreation Programming Plan, ADA Transition Plan, Community Relations and Marketing Plan, Community Health and Environmental Responsibility Plan.

City of Opa-Locka Parks and Recreation

Master Plan - Miller Legg is currently developing a municipal parks and recreation master plan (PRMP) to incorporate recommendations for provision of future facilities programs and services, land acquisition and development, maintenance, operations and management. The PRMP consists of a 10-year comprehensive recreation plan based upon research of existing facilities and programs, recreation opportunities and needs analyses.

Greater Boca Raton Beach and Parks

District Ocean Breeze Master Plan - Miller Legg was retained by the Greater Boca Raton Beach and Parks District (GBRBPD) and prepared a Master Plan for Ocean Breeze Park, site of the former Boca Teeca Country Club and Golf Course. The Master Plan reflects

the District's desire to provide a diverse recreational amenity at this 212-acre property for City residents while considering the specific desires and concerns of the adjacent residential communities. The Plan addressed Ocean Breeze's future facilities, uses, programs, operation, maintenance and funding and recommended Park modifications, improvements, enhancements and additional uses. Recreational elements included passive park facilities (trails, walking paths, open fields/areas), golf course/facilities, active park uses (playgrounds, tennis courts, sport courts, aquatics), community center/facilities and potential revenue-generating opportunities. Miller Legg was recently contracted to prepare the design documents for Ocean Breeze.

City of Plantation Parks & Recreation

Master Plan - Miller Legg was selected to prepare the first Plantation Parks and Recreation Master Plan. The firm is providing comprehensive recreation planning based upon research of existing facilities and programs, recreation opportunities and needs analyses specific to City of Plantation demographics to develop programming, budget and operational needs for a 10-year horizon. Public Outreach to effectively gather and disseminate information during Plan development is an important focus of the project. Public workshops will assist in determining community recreation needs and desires. Recreation sites will be reviewed, along with future expansion opportunities to accommodate program requirements. The final Master Plan will include a 10-year capital improvement plan for the implementation of proposed Plan improvements.

Team Qualifications / Staffing Plans

Michael Kroll, RLA, FASLA

Resumes

City of Palm Coast/Flagler County Parks and Recreation Master Plan - Miller Legg is currently working with the City of Palm Coast and Flagler County on their Parks and Recreation Master Plan as a subconsultant to Berry Dunn. Miller Legg is providing public involvement, data collection, needs & priorities assessment, visioning planning, action plan & strategies implementation services for this PRMP collaboration between the City of Palm Coast and Flagler County. Part of the public engagement includes focus group meetings with selected key stakeholders and public workshops. Miller Legg is providing expertise in park design and cost-effective strategies to aid with the completion of a 10-year Master Plan.

City of Oakland Park Parks & Recreation Master Plan - Miller Legg was the City of Oakland Park's Planning and Design consultant responsible for preparing a 20-year Master Plan for its city-wide Recreation Programs and Parks. This City of 44,000 residents has a system of 24-parks and recreation facilities with a staff of 45 responsible for maintenance and management. Miller Legg prepared a Master Plan with an implementation approach which will take the City to the year 2030 in updates to the recreation element of the comprehensive plan and physical development of many new parks while systematically updating the existing inventory. This project approach included development of an inventory of existing facilities and resources, creation of a customized web site for communication with the public, inventorying existing residents and community stakeholders, development of physical plans, and establishment of budgets and schedules for implementation over a 5-10-20 year time frame. The entire project required six workshops, interviews with all public officials and current City Commissioners in order to establish support for adoption of the plan within a 12-month time frame.

City of Tamarac East Side Parks Feasibility Study - The Miller Legg team is conducting a needs assessment and feasibility study to address potential new recreation facilities in the eastern portion of the City of Tamarac. The scope includes comprehensive recreation planning based on research of existing facilities and programs, recreation opportunities and a needs assessment specific to the study area demographics to develop programming, budget and operational needs for the proposed improvements. Community input will be gathered via various survey platforms and City staff and public workshops scheduled to refine recreation needs and desires. The final deliverable will be a Feasibility Study which will contain a 10-year Capital Improvement Plan for the implementation of the proposed improvements and acquisitions, an analysis of funding opportunities and a narrative report to outline the process and results.

City of Homestead Biscayne Everglades Trail Western Expansion Feasibility Study - Miller Legg conducted a feasibility study to assist the City of Homestead in determining the preferred route and trail design for alignment of the Western Extension of the existing Biscayne Everglades Greenway Trail. Miller Legg's scope comprised compilation of an existing conditions inventory, preparation of a matrix of criteria to use in the evaluation of the potential trail alignments, preparation of various preliminary alignment alternatives with Opinions of Probable Cost, development of a preferred alignment with location, typical design, proposed enhancements, right of way/property issues associated with implementation, followed by creation of the Feasibility Report for presentation to the City Council.

City of Miramar Park Master Plan - The update of the City's Master Park Plan involved significant research to update the existing data. Future recreational needs were outlined in this report. Additional information prepared for this project includes demographics, geographic information systems (GIS) maps, resident needs surveys, agency coordination, and public workshops.

City of South Miami Parks and Recreation Master Plan - Miller Legg prepared the first City of South Miami Parks and Recreation Master Plan. The professional services for this Master Plan included comprehensive planning, recreation planning, significant maintenance planning, landscape architecture, and public outreach services. To develop programming, budget, and operational needs for a 10-year horizon, our team researched existing facilities and recreation opportunities, and needs analyses specific to South Miami demographics. Public outreach services included a public online survey, multiple public presentations and workshops.

Vizcaya Museum & Gardens Master Plan Refinement - Located on Biscayne Bay in Miami, Vizcaya is the 50-acre historical Villa and gardens of industrialist James Deering and is designated as a National Historic Landmark. Miller Legg was the landscape architect and traffic/transportation consultant for the Vizcaya Museum and Gardens Master Plan refinement. The Master Plan refinement focused on the entire Vizcaya property, especially the integration of Vizcaya village into the educational and historical guest experience, incorporating historical agrarian and horticultural aspects of the Vizcaya village into the guest experience. Miller Legg collaborated with Quinn Evans Architects and MC Harry Architects for Miami-Dade County and the Vizcaya Museum and Gardens Trust.



Years of Experience: 6
Years With the Firm: 6

Registrations & Certifications:

FDOT Intermediate Maintenance of Traffic, FL, 2015

Education:

*Master of Landscape Architecture
Florida International University,
2018*

*Bachelor of Urban Design
Florida Atlantic University, 2014*

Continuing Education:

*Crime Prevention Through
Environmental Design Practitioner
Seminar, 2013*

Liudmila Fuentes, MLA

Project Manager

Relevant Project Experience:

City of Weston Parks & Recreation

Master Plan - Miller Legg developed a municipal parks and recreation plan (PRMP) which incorporated recommendations for provision of future facilities programs and services, land acquisition and development, maintenance, operations and management. A master-planned 27-square-mile community of 68,000 residents in Broward County, Weston had 242 open space and park acres and 16 existing parks offering a variety of recreational and athletic amenities and activities. The Master Plan components included Department Mission Vision and Objectives, Community Inventory and Assessment, Needs Assessment, Level of Service Standards, Parks and Recreation Strategic Plan, Recreation Trends Analysis, Recreation Programming Plan, ADA Transition Plan, Community Relations and Marketing Plan, Community Health and Environmental Responsibility Plan.

Greater Boca Raton Beach and Parks

District Ocean Breeze Master Plan - Miller Legg was retained by the Greater Boca Raton Beach and Parks District (GBRBPD) and prepared a Master Plan for Ocean Breeze Park, site of the former Boca Teeca Country Club and Golf Course. The Master Plan reflects the District's desire to provide a diverse recreational amenity at this 212-acre property for City residents while considering the specific desires and concerns of the adjacent residential communities. The Plan addressed Ocean Breeze's future facilities, uses, programs, operation, maintenance and funding and recommend Park modifications, improvements, enhancements and additional uses. Recreational elements included passive park facilities (trails, walking paths, open fields/areas), golf course/facilities,

active park uses (playgrounds, tennis courts, sport courts, aquatics), community center/facilities and potential revenue-generating opportunities. Miller Legg was recently contracted to prepare the design documents for Ocean Breeze.

City of Plantation Parks & Recreation

Master Plan - Miller Legg was selected to prepare the first Plantation Parks and Recreation Master Plan. The firm is providing comprehensive recreation planning based upon research of existing facilities and programs, recreation opportunities and needs analyses specific to City of Plantation demographics to develop programming, budget and operational needs for a 10-year horizon. Public Outreach to effectively gather and disseminate information during Plan development is an important focus of the project. Public workshops will assist in determining community recreation needs and desires. Recreation sites will be reviewed, along with future expansion opportunities to accommodate program requirements. The final Master Plan will include a 10-year capital improvement plan for the implementation of proposed Plan improvements.

City of Palm Coast/Flagler County Parks and Recreation Master Plan -

Miller Legg is currently working with the City of Palm Coast and Flagler County on their Parks and Recreation Master Plan as a subconsultant to Berry Dunn. Miller Legg is providing public involvement, data collection, needs & priorities assessment, visioning planning, action plan & strategies implementation services for this PRMP collaboration between the City of Palm Coast and Flagler County. Part of the public engagement includes focus group meetings with selected key stakeholders and public workshops.

Professional Experience:

Lumy is a Project Manager supporting the firm's projects, primarily leading parks and recreation master planning, active and passive park design, roadway landscape design and hardscape design.

In addition to municipal parks and recreation planning, other public sector clients include county agencies and the Florida Department of Transportation.

Team Qualifications / Staffing Plans

Liudmila Fuentes, MLA

Resumes

Miller Legg is providing expertise in park design and cost-effective strategies to aid with the completion of a 10-year Master Plan.

City of Opa-Locka Parks and Recreation

Master Plan - Miller Legg is developing a municipal parks and recreation master plan (PRMP) to incorporate recommendations for provision of future facilities programs and services, land acquisition and development, maintenance, operations and management. The PRMP consists of a 10-year comprehensive recreation plan based upon research of existing facilities and programs, recreation opportunities and needs analyses.

City of Oakland Park Parks Master Plan

Update - Having prepared the original Recreation and Parks Master Plan for the City of Oakland Park in 2009, Miller Legg was retained by the City in 2015 to update this Plan. This City of 44,000 residents has a system of 24-parks and recreation facilities with a staff of 45 responsible for maintenance and management. The scope of services involved site analyses of each park and community center, a recreational programming needs assessment based upon the current and anticipated City population, a proposed implementation plan with recommendations for recreational improvements including cost estimates, and the application of updated census data to a map and exhibits format for comparison with the original Master Plan.

City of Oakland Park Safe Routes to

Schools - Miller Legg was retained to assist the City of Oakland Park in preparing documents required for the Safe Routes to School (SRTS) grant program for the Lloyd Estates Elementary School Sidewalk Improvements project. The Safe Routes to School grant funding is administered by FDOT. Miller Legg conducted public outreach with the local community as

part of preparing its walkability assessment. The firm's report to the City included a concept plan, typical cross-section and walkability memorandum.

City of Tamarac East Side Parks

Feasibility Study - The Miller Legg team is conducting a needs assessment and feasibility study to address potential new recreation facilities in the eastern portion of the City of Tamarac. The scope includes comprehensive recreation planning based on research of existing facilities and programs, recreation opportunities and a needs assessment specific to the study area demographics to develop programming, budget and operational needs for the proposed improvements. Community input will be gathered via various survey platforms and City staff and public workshops scheduled to refine recreation needs and desires. The final deliverable will be a Feasibility Study which will contain a 10-year Capital Improvement Plan for the implementation of the proposed improvements and acquisitions, an analysis of funding opportunities and a narrative report to outline the process and results.

City of Delray Beach Pompey Park Community Center and Campus Design

- Miller Legg is providing surveying, SUE, civil engineering, landscape architecture, permitting and construction phase services associated with the design of Pompey Park Community Center and Campus in Delray Beach. Landscape architecture scope elements are associated with design of planting, irrigation, hardscape, site amenities, two (2) playgrounds, baseball fields (relocation and restoration). A tree inventory will be conducted by a firm certified arborist. Schematic design tasks include due diligence, code, programming, site engineering, landscape and hardscape schematic design verification. Miller

Legg will assist with community outreach and relevant City agency design review presentations throughout the process. Permitting coordination will be conducted with the City and other County agencies.

City of Oakland Park East Dog Park

- To assist with the City of Oakland Park's plan to develop a 1-acre Dog Park at the existing Richard Giusti Heart Par Cours Park, Miller Legg was retained for topographic and tree surveying, SUE, engineering and landscape architecture services as well as an opinion of probable cost. The firm is providing schematic designs and renderings to provide off-street parking along NE 6th Avenue and NE 36th Street, sidewalk connectivity, modification to the existing jogging trail, dog park design for small and large dogs which includes landscape improvements, tree additions, canopy shelters, water stations, pet waste stations, benches and asphalt walking paths. This project is being performed under Miller Legg's continuing services contract.

City of Weston Community Center

- Miller Legg is providing survey, SUE, civil engineering, landscape architecture and irrigation design, bidding assistance and construction administration services for the new City of Weston Community Center at Weston Regional Park as part of the Cartaya Architects team. Permitting is being coordinated with the Cities of Weston and Sunrise, FDEP and SFWMD. The 12.5-acre parcel is being redeveloped from land currently used for sports activities and passive green space. It will comprise an indoor facility of approx. 25,000 SF to accommodate office space and multi-purpose rooms. The planned outdoor facilities will total 6,400 SF, while site work beyond the building will include lawn seating, a 7,500 SF playground, parking and landscaping.



Years of Experience: 5

Years With the Firm: 4

Registrations & Certifications:

Registered Landscape Architect, FL, 2023
(awaiting certificate)

Education:

Master of Landscape Architecture
Florida International University, 2019
Bachelor of Arts, Religion; Minor in
Education
Florida State University, 2014

Professional Experience:

Mr. Bradley is a Recreation Planner and Landscape Architect supporting the firm's projects including those in the public sector such as municipal parks and recreation master plans, park landscape, hardscape and irrigation design, educational facilities as well as streetscape for the Florida Department of Transportation.

Michael Bradley, RLA

Recreation Planner

Relevant Project Experience:

City of Weston Parks & Recreation Master Plan - Miller Legg developed a municipal parks and recreation plan (PRMP) which incorporated recommendations for provision of future facilities programs and services, land acquisition and development, maintenance, operations and management. A master-planned 27-square-mile community of 68,000 residents in Broward County, Weston had 242 open space and park acres and 16 existing parks offering a variety of recreational and athletic amenities and activities. The Master Plan components included Department Mission Vision and Objectives, Community Inventory and Assessment, Needs Assessment, Level of Service Standards, Parks and Recreation Strategic Plan, Recreation Trends Analysis, Recreation Programming Plan, ADA Transition Plan, Community Relations and Marketing Plan, Community Health and Environmental Responsibility Plan.

City of Plantation Parks & Recreation Master Plan - Miller Legg was selected to prepare the first Plantation Parks and Recreation Master Plan. The firm is providing comprehensive recreation planning based upon research of existing facilities and programs, recreation opportunities and needs analyses specific to City of Plantation demographics to develop programming, budget and operational needs for a 10-year horizon. Public Outreach to effectively gather and disseminate information during Plan development is an important focus of the project. Public workshops will assist in determining community recreation needs and desires. Recreation sites will be reviewed, along with future expansion opportunities to accommodate program requirements. The final Master Plan will include a 10-

year capital improvement plan for the implementation of proposed Plan improvements.

City of Opa-Locka Parks and Recreation Master Plan - Miller Legg is currently developing a municipal parks and recreation master plan (PRMP) to incorporate recommendations for provision of future facilities programs and services, land acquisition and development, maintenance, operations and management. The PRMP consists of a 10-year comprehensive recreation plan based upon research of existing facilities and programs, recreation opportunities and needs analyses.

City of Tamarac East Side Parks Feasibility Study - The Miller Legg team is conducting a needs assessment and feasibility study to address potential new recreation facilities in the eastern portion of the City of Tamarac. The scope includes comprehensive recreation planning based on research of existing facilities and programs, recreation opportunities and a needs assessment specific to the study area demographics to develop programming, budget and operational needs for the proposed improvements. Community input will be gathered via various survey platforms and City staff and public workshops scheduled to refine recreation needs and desires. The final deliverable will be a Feasibility Study which will contain a 10-year Capital Improvement Plan for the implementation of the proposed improvements and acquisitions, an analysis of funding opportunities and a narrative report to outline the process and results.

Greater Boca Raton Beach and Parks District Ocean Breeze Master Plan - Miller Legg was retained by the Greater Boca Raton Beach and Parks District (GBRBPD) and prepared a Master Plan

Team Qualifications / Staffing Plans

Michael Bradley, RLA

Resumes

for Ocean Breeze Park, site of the former Boca Teeca Country Club and Golf Course. The Master Plan reflects the District's desire to provide a diverse recreational amenity at this 212-acre property for City residents while considering the specific desires and concerns of the adjacent residential communities. The Plan addressed Ocean Breeze's future facilities, uses, programs, operation, maintenance and funding and recommend Park modifications, improvements, enhancements and additional uses. Recreational elements included passive park facilities (trails, walking paths, open fields/areas), golf course/facilities, active park uses (playgrounds, tennis courts, sport courts, aquatics), community center/facilities and potential revenue-generating opportunities. Miller Legg was recently contracted to prepare the design documents for Ocean Breeze.

City of Weston Community Center - Miller Legg is providing survey, SUE, civil engineering, landscape architecture and irrigation design, bidding assistance and construction administration services for the new City of Weston Community Center at Weston Regional Park as part of the Cartaya Architects team. Permitting is being coordinated with the Cities of Weston and Sunrise, FDEP and SFWMD. The 12.5-acre parcel is being redeveloped from land currently used for sports activities and passive green space. It will comprise an indoor facility of approx. 25,000 SF to accommodate office space and multi-purpose rooms. The planned outdoor facilities will total 6,400 SF, while site work beyond the building will include lawn seating, a 7,500 SF playground, parking and landscaping.

City of Homestead Biscayne Everglades Trail Western Expansion Feasibility Study - Miller Legg was retained to conduct a feasibility study to assist the City of Homestead in determining the preferred route and trail design for the alignment of the Western Extension of the existing Biscayne Everglades

Greenway Trail (BEGT). The Study Area is from the C-103 Canal Crossing at East Mowry Drive to the 192nd Ave. intersection with West Mowry Drive. Miller Legg's scope comprises compilation of an existing conditions inventory, preparation of a matrix of criteria to use in the evaluation of the potential trail alignments, preparation of various preliminary alignment alternatives with Opinions of Probable Cost, development of a preferred alignment with location, typical design, proposed enhancements, right of way/property issues associated with implementation, followed by creation of the Feasibility Report for presentation to the City Council.

Town of Davie Governor Leroy Collins Farm Park - The new Governor Leroy Collins Farm Park 80-acre parcel was purchased in 2008 through a combination of funds from Davie District 4 open space bonds, Broward County, the Farm Bureau and the Florida Communities Trust Fund. The first phase of the park will consist of 20-acres of development and will include an educational center, riding arena, stables, farmers market and playground. Located east of I-75, the park is being built to preserve the rural lifestyle of the Town of Davie. Miller Legg is providing civil engineering, surveying, landscape architecture, and environmental services as part of the MC Harry team. The park will provide volunteer opportunities, farm tours, field trips, summer camps, community gardens, and equestrian programs for the special needs population. Miller Legg's civil engineering scope includes earthwork analysis; paving, grading and drainage; water and sanitary sewer, pavement marking and signage, stormwater pollution prevention; offsite improvements; phasing plans, permitting through numerous agencies; and construction administration. The wetlands scope includes wetlands due diligence, and the landscape architecture scope includes planting design, irrigation design and pedestrian and equestrian trails. Surveying services

consisted of a topographic and tree survey.

Vizcaya Museum & Gardens Master Plan Refinement - Located on Biscayne Bay in Miami, Florida, Vizcaya is the 50-acre historical Villa and gardens of industrialist James Deering and is designated as a National Historic Landmark. Miller Legg was the landscape architect and traffic/transportation consultant for the Vizcaya Museum and Gardens Master Plan refinement. The Master Plan refinement focused on the entire Vizcaya property, especially the integration of Vizcaya village into the educational and historical guest experience, incorporating historical agrarian and horticultural aspects of the Vizcaya village into the guest experience at the Vizcaya Museum and Gardens. Miller Legg collaborated with Quinn Evans Architects and MC Harry Architects on this historical restoration project for Miami-Dade County and the Vizcaya Museum and Gardens Trust.

City of Miami E.G. Sewell Park - Miller Legg is providing program development, pre-design, master planning design including public involvement workshops, construction administration services for Sewell Park. The program will be an open passive park with elements including passive walkways through park and preserve areas, pavilions, an eco trail, baywalk, hardscape, floating docks, kayak launch, seawall/living shoreline, wayfinding and historical information signage. The scope includes landscape architecture, irrigation, civil engineering, topographical surveying, SUE, certified arborist, structural, electrical and geotechnical engineering, archeological, permitting, bidding assistance and limited construction administration. Miller Legg will also conduct a Bonneted Bat survey and perform a bathymetric survey for the seawall component. The firm is assisting the City to gather community stakeholder input during the design process.





Years of Experience: 23
Years With the Firm: 23

Registrations & Certifications:

Registered Landscape Architect, FL, 2005
FDOT Intermediate Maintenance of Traffic, FL, 2013

Education:

Bachelor of Science, Landscape Architecture
North Carolina A&T State University, 2000

Continuing Education:

Eminent Domain for Landscape Architects, 2013
FDOT Landscape Highway Seminar, 2005, 2006, 2008 and 2013
FDOT Plan Reviewer's Workshop, November 2006 and November 2007
FDOT Specifications Package Preparation Training Certificate, 2016
Irrigation: The End to Water Waste in Landscapes 2013
LAP Project Inception to Notice to Proceed, October 2007

Professional Experience:

Mr. Shore has significant experience in landscape architectural design, landscape construction services and planning for a variety of public and private projects. Specialties include landscape, hardscape, and irrigation design services for streetscape and roadway projects including the FDOT,

Brian Shore, RLA

Landscape Architect / Planner

all aspects of active and passive park design, health-care campuses, and environmental wetland habitat creation. Other experience includes various residential and commercial projects. Mr. Shore is a Senior Associate of the firm.

Relevant Project Experience:

City of South Miami Parks and Recreation Master Plan - Miller Legg prepared the first City of South Miami Parks and Recreation Master Plan. The professional services for this Master Plan included comprehensive planning, recreation planning, significant maintenance planning, landscape architecture, and public outreach services. To develop programming, budget, and operational needs for a 10-year horizon, our team researched existing facilities and recreation opportunities, and needs analyses specific to South Miami demographics. Public outreach services included a public online survey, multiple public presentations and workshops.

City of Oakland Park Parks & Recreation Master Plan - Miller Legg was the City of Oakland Park's Planning and Design consultant responsible for preparing a 20-year Master Plan for its city-wide Recreation Programs and Parks. This City of 44,000 residents has a system of 24-parks and recreation facilities with a staff of 45 responsible for maintenance and management. Miller Legg prepared a Master Plan with an implementation approach which will take the City to the year 2030 in updates to the recreation element of the comprehensive plan and physical development of many new parks while systematically updating the existing inventory. This project approach included development of an inventory of existing facilities and resources, creation of a customized web site for

communication with the public, inventorying existing residents and community stakeholders, development of physical plans, and establishment of budgets and schedules for implementation over a 5-10-20 year time frame. The entire project required six workshops, interviews with all public officials and current City Commissioners in order to establish support for adoption of the plan within a 12-month time frame.

City of Tamarac East Side Parks Feasibility Study - The Miller Legg team is conducting a needs assessment and feasibility study to address potential new recreation facilities in the eastern portion of the City of Tamarac. The scope includes comprehensive recreation planning based on research of existing facilities and programs, recreation opportunities and a needs assessment specific to the study area demographics to develop programming, budget and operational needs for the proposed improvements. Community input will be gathered via various survey platforms and City staff and public workshops scheduled to refine recreation needs and desires. The final deliverable will be a Feasibility Study which will contain a 10-year Capital Improvement Plan for the implementation of the proposed improvements and acquisitions, an analysis of funding opportunities and a narrative report to outline the process and results.

Additional Relevant Experience:

- City of Tamarac Landscape Master Plan Update
- City of Sunny Isles Beach Pelican Community Park
- Lauderhill Sports Park
- City of Lauderdale Lakes C-13 Western Greenway
- Village of Wellington Park Gymnasium





Years of Experience: 20

Years With the Firm: 20

Registrations & Certifications:

FDEP Qualified Stormwater Management Inspector, FL, 2011

Education:

Bachelor of Arts, Geology
Hartwick College, 1993

Continuing Education:

FDOT LAP Certification Webinar, 2015

Jennifer Shipley

Planning Technician

Relevant Project Experience:

City of Plantation Parks & Recreation Master Plan - Miller Legg was selected to prepare the first Plantation Parks and Recreation Master Plan. The firm is providing comprehensive recreation planning based upon research of existing facilities and programs, recreation opportunities and needs analyses specific to City of Plantation demographics to develop programming, budget and operational needs for a 10-year horizon. Public Outreach to effectively gather and disseminate information during Plan development is an important focus of the project. Public workshops will assist in determining community recreation needs and desires. Recreation sites will be reviewed, along with future expansion opportunities to accommodate program requirements. The final Master Plan will include a 10-year capital improvement plan for the implementation of proposed Plan improvements.

City of Miramar Master Park Plan - The update of the City's Master Park Plan involves significant research to update the existing data. Future recreational needs through the year 2020 are outlined in this report. Additional information prepared for this project includes demographics, geographic information systems (GIS) maps, resident needs surveys, agency coordination, and public workshops.

City of Homestead Biscayne-Everglades Greenway Trail - For this 3.2 mile, 12-foot-wide Biscayne Everglades Greenway shared-use trail project, Miller Legg provided landscape architectural, engineering, surveying and environmental service including preparation of FDOT-approved construction documents, design of regulatory and wayfinding signs,

pavement markings, safe pedestrian push button crossing and necessary drainage within the C-103 Canal. The scope was based upon a 2017 Florida Shared-use Non-Motorized Trail Agreement between the City of Homestead and FDOT.

Monterra Greenway and Bike Path - Designed the greenway/park with a one mile bike trail within the 27 acres of the FPL easement that bisects the Monterra property as part of the Broward County Greenway System. The firm routed the recreational trail/bike trail, lay-out of fitness stations, tot-lots, shade structures and multi-use courts, parking and access to the trail, security fencing and access gates and landscaping. Planting and irrigation plans, along with miscellaneous hardscape design, were provided. The greenway and bike path connected to each of the residential and commercial phases of the Monterra development.

Broward County Convention Center Master Plan - Broward County developed a Master Plan for future expansion of the Convention Center including the addition of a hotel, urban park/open space development and associated parking structure(s) on a 44-acre site that lies within the City limits of Fort Lauderdale, adjacent to Port Everglades. Miller Legg assisted with master plan services including site analysis and feasibility study, site access and circulation plan including a preliminary traffic mitigation plan, conceptual on-site and off-site parking options study, and participation in community forums and workshop outreach meetings, as well as preparation of the community report.

Additional Relevant Experience:

- Plantation Parks Wetlands Project
- Doral Glades Park Boardwalk and Wetland Preserve

Professional Experience:

Ms. Shipley is a Planning Technician responsible for research and integrating research into master plans, connectivity, demographics, budgets, children's park programming, as well as a thorough understanding of regulatory permitting. In addition, her experience includes environmental components such as wetland determination and delineation, wetland mitigation design and monitoring, threatened and endangered species surveys and assessments, benthic surveys, coral, seagrass, and mangrove surveys and monitoring.



Years of Experience: 29

Years With the Firm: 28

Registrations & Certifications:

Professional Wetland Scientist, 1999
Certified Landscape Inspector, FL, 2013
Authorized Gopher Tortoise Agent, FL, 2012
Wetland Delineation Certification, 1995
Certified Environmental Professional, 2004

Education:

Bachelor of Science, Biology and Business Administration
University of Wisconsin - Stevens Point, 1994
Master of Business Administration
Nova Southeastern University, 1998

Professional Experience:

Mr. Larson has significant experience in sustainable environmental consulting in Florida and is responsible for overseeing and performing studies and investigations on biological and ecological impacts affecting the firm's projects. This includes field evaluations, assessments, recommendations and report writing.

Dylan has established himself as a valuable leader and team member on a variety of the firm's projects that have involved environmental issues. Specific responsibilities include: wetland jurisdictional determination, dredge

Dylan Larson, SPWS, CEP

Sustainability Principal

and fill permitting, wetland mitigation design, mitigation monitoring, recommendations for maintenance procedures, coordination and oversight of environmental GIS applications, and assistance with plan preparations and mitigation. In addition, Dylan is a Principal and member of the firm's Leadership Council.

Relevant Project Experience:

Broward County Convention Center

Master Plan - Broward County developed a Master Plan for future expansion of the Convention Center including the addition of a hotel, urban park/open space development and associated parking structure(s) on a 44-acre site that lies within the City limits of Fort Lauderdale, adjacent to Port Everglades. Miller Legg assisted with master plan services including site analysis and feasibility study, site access and circulation plan including a preliminary traffic mitigation plan, conceptual on-site and off-site parking options study, and participation in community forums and workshop outreach meetings, as well as preparation of the community report.

Boca Raton Red Reef Park Master Plan Update

- Miller Legg prepared a revised Master Plan, Report and Recommendations for Red Reef Park, which included the unique Gumbo Limbo Nature Center. The Master Plan addressed the Park's 67 acres of existing facilities, structures, uses and demands, as well as operation and maintenance procedures, and recommended suitable modifications, improvements, enhancements, and additional potential uses. In addition, the Master Plan included opinions of probable costs for recommended capital improvements, modifications, repairs, renovations or operational maintenance recommendations. Items

of the facilities analyzed included buildings, pavements, sidewalks, landscaping, boardwalks, dune crossovers, lifeguard facilities, parking control systems and all related infrastructure. Some tasks were required due to normal deterioration, while others were the result of aesthetic considerations or requirements to maintain existing levels of service. Miller Legg reviewed and evaluated comments, suggestions and directions from the City of Boca Raton staff and public service groups such as the Friends of Gumbo Limbo.

Plantation Preserve - This 213-acre project involved the design of an Audubon-certified par 72 championship golf course incorporating a 1.5-mile linear trail recreational component within the center of the proposed golf course, as well as 1,000 feet of entrance roadway relocated for SW 70th Avenue from SR 842/Broward Boulevard. Funding for this project was secured through the Florida Communities Trust (FCT), the Broward County Open Space Fund and the sale of on-site created wetland credits. Services Miller Legg provided included: overall project management as well as *site master planning*, wetland mitigation design and environmental permitting, surveying, landscape architecture, engineering services, stormwater management, flora and fauna evaluation, archaeological coordination and construction services.

Additional Relevant Experience:

- City of Lauderdale Lakes C-13 Pedestrian Trail, Area 1
- City of Homestead Biscayne-Everglades Greenway Trail
- City of Fort Lauderdale Mills Pond Park Environmental Construction Observation
- Doral Glades Park Boardwalk and Wetland Preserve





Years of Experience: 15

Years With the Firm: 10

Registrations & Certifications:

FDEP Qualified Stormwater Management Inspector, FL, 2011

Professional Wetland Scientist, 2021

FDOT Intermediate Maintenance of Traffic, FL, 2016

Certified Landscape Inspector, FL, 2014

Advanced Airport Wildlife Hazard Management, 2014

Certified Arborist, 2014

Broward County Basic Tree Pruning, FL, 2012

SFWMDC Certified Airboat Pilot

Education:

Bachelor of Science, Ecology & Biology, Minor in Geography

Florida Atlantic University, 2008

Certificate of Environmental Studies

Florida Atlantic University, 2005

William Mohler, III, CA, PWS, CLI

GIS Specialist

Relevant Project Experience:

City of Plantation Plantation Preserve

Linear Trail - Miller Legg provided a maintenance assessment of the one-mile Plantation Preserve mitigation area and linear trail. The assignment included a tree and vegetation assessment of existing conditions on the trail and preserve, maintenance program recommendations, quantification of dead or dying plant material and recommendations for preventing future survivorship issues; all of which were presented in a report to the City. Miller Legg played a significant role in the project management and design of the Plantation Preserve and Golf Club development, beginning in 2003, and continues to conduct ongoing environmental monitoring.

City of Miami Beach Boardwalk II Update Topographic Survey and GIS Mapping

- Miller Legg updated a topographic and Coastal Construction Control Line survey for the DEP Coastal Construction permit which was part of the design of improvements to a beach boardwalk in Miami Beach. The dune vegetation survey included herbaceous, shrub and tree species. Vegetation data was collected using a sub-meter Trimble GPS unit. This data was brought into a GIS program and maps were created indicating dominant species coverage with related percentages. In addition, a tree inventory for coastal tree species and associated attributes was conducted by our Certified Arborists and displayed on digital maps. Work was completed as a subconsultant to Coastal Systems International, Inc.

Doral Glades Park Boardwalk and Wetland Preserve - The City of Doral completed development of Doral Glades Park, a 25-acre recreational

facility in the northeast of the City. Both passive and active elements were planned, including playing fields, community and nature pavilions, fishing pier, walking trail and wetland boardwalk. Miller Legg was involved in the design and construction of the wetlands and boardwalk, using GIS and surface water management support. This effort included coordination with the City on permit compliance, exotic species removal, native species and maintenance programs; value engineering and design for the boardwalks and piers. Miller Legg developed a Wetland Mitigation Plan including GIS maps and habitat evaluation for placement of the boardwalks in ideal locations within the wetland. These Plans captured data from the original permits issued by environmental agencies. Further, Miller Legg prepared construction drawings for the upland boardwalk, pavilion, wetland boardwalk and fishing pier. Finally, the firm was responsible for the preparation of environmental resource permit (ERP) modification applications for boardwalk and planting in wetland areas.

City of Pembroke Pines West Pines

Soccer Park - A 56-acre active and passive municipal park in Pembroke Pines. This park's features included four soccer fields and one football facility as well as providing other active park elements with passive park facilities such as a boardwalk and 21 acres of wetlands mitigation area. Services included civil engineering, surveying, wetlands mitigation planning, assistance with grant writing, and mitigation construction observation.

Additional Relevant Experience:

- City of Fort Lauderdale Mills Pond Park Environmental Construction Observation

Professional Experience:

Mr. Mohler is a GIS Specialist, Certified Arborist and Certified Landscape Inspector providing a variety of services to both public and private sector clients, including: tree species identification and inventories, tree surveys and canopy mapping, destroyed/damaged tree assessments, tree value estimates, tree grading, tree species selection for planting, mangrove trimming oversight and tree permitting.





**ART THATCHER, MPA,
CPRP**

Manager

**EDUCATION &
CERTIFICATION**

Old Dominion University, MPA,
2005

Christopher Newport University,
BS, 1981

Certified Parks and Recreation
Professional, National Recreation
& Parks Association (NRPA)

Director School, 2010; NRPA
School of Sports Management,
1990; NRPA

Leadership Training Institute,
2014; VRPS

The Business Institute for Parks,
Recreation and Leisure Services,
2002; NRPA

LEAD, Weldon Cooper Center for
Public Service (UNC), 1989

SPEAKER/PRESENTER

- National Recreation & Parks Association (NRPA)
- California Parks and Recreation Association
- Virginia Parks and Recreation Society
- Colorado Parks and Recreation Association
- Oregon Parks and Recreation Association

Art Thatcher is a manager in BerryDunn's Parks, Recreation, Libraries Practice. He is a Certified Park and Recreation Professional (CPRP) with 35 years of experience in public parks and recreation operations, programming and administration, volunteer board leadership, facility design and operations, and community engagement. Art has concentrated on strategic and master planning, youth civic engagement and ~~teen~~ comprehensive planning, operations and facility management ~~planning~~, outdoor adventure recreation development and programming, and community engagement facilitation. He is an expert in ~~working with~~ adventure-based communities, including those that ~~manage waterfronts as~~ part of their parks and recreation systems, and ~~communities that rely on~~ outdoor and adventure recreation as economic drivers. He is ~~past~~ President and former Chair of the Board of the Virginia Recreation and Parks Society and is currently on the Board for the Leadership Training Institute.

CURRENT/PRIOR POSITION SUMMARY

BerryDunn, Manager: 2022 - Present

GreenPlay LLC, Principal, 2013 - 2021 (Merged with BerryDunn in January 2022)

Bureau Manager, Recreation & Human Development – City of Norfolk, VA

Information Technology Project Coordinator – City of Hampton, VA

Superintendent of Parks & Recreation – City of Hampton, VA

Operations Director, Norfolk FestEvents Ltd. – Norfolk, VA

Director of Parks and Recreation – City of Provo, UT

REPRESENTATIVE PROJECT EXPERIENCE:

Art has worked with over 80 communities in 18 states including:

Amherst, NY – Recreation and Parks Master Plan Update

Arlington County, VA – Sports Fields Use Study

Caswell County, NC – Parks and Recreation Master Plan

Chatham County, GA – Parks and Open Space Master Plan

Dublin, CA – Parks and Recreation Master Plan

Elkhart Foundation, IN – Tolson Center Park and Revisioning

Greenbelt, MD – Recreation and Park Facilities Master Plan

La Mesa, CA – MacArthur Park Operations Study

Manassas, VA – Parks, Recreation, & Culture Needs Assessment and Facilities Plan

Meridian, ID – Parks and Recreation Master Plan

Martin County, FL – Parks and Recreation Master Plan

Northeast Tennessee Regional Economic Partnership – Outdoor Recreation Development Plan

Oceanside, CA – Parks and Recreation Master Plan

Opelocka, FL – Parks and Recreation Master Plan

Palm Coast and Flagler County, FL – Parks and Recreation Master Plan

Palm Beach County, FL – Community Needs Assessment for Parks and Recreation

Roanoke Regional Partnership, VA – Outdoor Needs, Operations Capital & Financial Analysis

Santa Ana, CA – Services and Financial Sustainability Assessment

Santa Maria, CA – Parks and Recreation Needs Assessment & Action Plan

Williamsburg, VA – Parks and Recreation Master Plan





LISA PARADIS, MBA, CPRP
Manager

EDUCATION

University of Massachusetts,
Amherst, Massachusetts – B.A,
Political Science

University of Massachusetts,
Boston, Massachusetts – M.B.A.

Certified Park and Recreation
Professional, National Recreation
and Park Association

Harvard University, Cambridge,
Massachusetts – Post-
Graduate coursework, Public
Administration, Organizational
Management

University of Massachusetts,
Boston, Massachusetts –
Post-Graduate coursework;
Performance Measurement

American Academy of Park
and Recreation Administration
(AAPRA), 2018

Massachusetts Recreation and
Park Association Professional of
the Year, 2017

Lisa Paradis is a manager in BerryDunn's Parks, Recreation, Libraries practice. She has more than 25 years' experience as a public Park and Recreation Director, most recently in Brookline, MA. Lisa has helped many organizations and communities to embrace systemic challenges through action-oriented strategic planning and financial and organizational management. Her approach involves creating and implementing cost recovery plans, feasibility studies, strategic plans, and organizational assessments and understands the importance of a thoughtful, mission-driven, community-centric, and implementable approach.

HIGHLIGHTED PROJECT EXPERIENCE

Charleston County Parks and Recreation Commission, SC – Parks, Recreation, Open Space and Trails Master Plan

City of Gilbert, AZ – Parks and Recreation Master Plan

Maryland National Capital Park Planning Commission – Youth Sports Strategic Plan

City of Parkland, FL – Parks and Recreation Master Plan

City of Sanibel, FL – Parks and Recreation Master Plan

City of Pflugerville, TX – Parks, Recreation, and Open Space Master Plan

KEY QUALIFICATIONS

Experience as a Public Park and Recreation Director for 25 years

Extensive experience creating and implementing solutions for systemic challenges in government work, both as an agency director and as a consultant, to park and recreation agencies across the country

RELEVANT EXPERIENCE

Strategic planning and organizational development: As a leader, mentor, and often provocateur, she helps organizations and communities to achieve unimagined greatness by embracing systemic challenges through bold, action-oriented strategic planning, financial and organizational management. Lisa is steadfast in her pursuit to challenge professionals to think beyond the obvious and tackle challenges from a variety of perspectives to find the best possible solution for their communities.





BECKY DUNLAP, CPRP
Senior Consultant

EDUCATION & CERTIFICATION

Bachelor of Science of Forest Resources, Natural Resource Recreation and Tourism,

University of Georgia, 2013

Certified Parks and Recreation Professional, National Recreation & Parks Association (NRPA)

SPEAKING ENGAGEMENTS

Georgia Parks and Recreation Association - 2019

Missouri Parks and Recreation Association - 2018

National Recreation and Parks Association – 2017 and 2018

Colorado Parks and Recreation Association 2016

Topics: Technology, Marketing, Productivity, Organizational Efficiencies

PUBLICATIONS

NRPA Marketing and Communications Certificate program, Co-Author, 2018

"Defining an Audience" Parks and Recreation Business, December 2017

Creator and Host of Let's Talk Parks Podcast, 2017 - Present

Becky Dunlap is a senior consultant in BerryDunn's Parks, Recreation, Libraries practice. She is a Certified Parks & Recreation Professional who is adept in strategizing and planning for organizational efficiencies and innovation. Becky takes a human-first approach to find solutions for the most pressing issues facing the field of parks and recreation, including new technology, software solutions, community engagement, employee onboarding, marketing, and branding. She has completed hundreds of demographics and trends reports for clients since 2015, helping agencies understand how to better plan for their changing communities. Before working in the consulting field, Becky worked in a variety of public sector positions, including management of recreation centers, parks, and summer camps. Over the past several years, Becky has published over 100 episodes of the Let's Talk Parks podcast, a show to inspire and share resources within the Parks & Recreation field.

CURRENT/PRIOR POSITION SUMMARY

- BerryDunn, Consultant, 2022 - Present
- GreenPlay, LLC: 2015 - 2021 (Merged with BerryDunn in January 2022)
 - Project Consultant assisting in all planning elements, with a focus on social media, marketing, cultural context, project management and workflow software and innovative community outreach
 - Research Assistant conducting nationally-focused and community specific trends and demographics analysis

Public Sector:

Facility Operations Coordinator for the City of Boulder Parks and Recreation Department

Marketing Assistant/Customer Service Specialist for City of Boulder Parks and Recreation Department

Recreation Assistant, Athens Clarke County Leisure Services Dept.
Bear Hollow Zoo

REPRESENTATIVE PROJECT EXPERIENCE

Alexandria, VA – Cost Recovery and Resource Allocation Study

Brush, CO – Parks and Recreation Master Plan

Cocconino County, AZ – Parks and Recreation Master Plan

Florence, AZ – Parks and Recreation Master Plan

Hamilton County, TN – Parks and Recreation Master Plan

Henderson, NV – Parks and Recreation Master Plan Update

Hesperia Recreation and Park District, CA – Comprehensive Parks and Recreation Master Plan

Mariners Museum and Park, Norfolk, VA – Needs Assessment

Northeast Tennessee Regional Economic Partnership – Marketing and Branding Plan

Phelan Piñon Hills Park and Recreation District, CA – Comprehensive Plan

Pleasant Valley Recreation & Parks District, CA – Senior & Community Recreation Facilities Needs Assessment

Prospect Heights Park District, IL – Comprehensive Master Plan

San Bernardino, CA – Prado Park Master Plan

San Luis Obispo County, CA – Parks Needs Assessment, Trends Analysis and Cost Recovery Plan





Kailyn Haskovec

Associate

CONTACT

P: 303-359-0266

E: kailyn@rrcassociates.com

W: rrcassociates.com

ABOUT

Kailyn brings a unique perspective to the RRC Associates team with a background in state and local government, parks and recreation, transportation, and social research. Kailyn can interpret qualitative and quantitative data to provide strategic recommendations and policy direction. She has assisted with a variety of parks and recreation studies, community surveys, market analyses, and tourism sentiment research. Kailyn is the project manager for the parks and recreation research sector. She guides each stage of the process from project kick-off, to questionnaire design and analysis and reporting. As a prior public servant in a parks and recreation department, she is passionate about assisting parks and recreation agencies utilize community feedback to draft strategic plans and goals.

EDUCATION

Master of the Environment, Sustainable Planning and Management: University of Colorado, 2018

Bachelor of Arts, Sociology minors in Environmental Studies and Public Policy, Planning and Management: University of Oregon, 2014

PROFESSIONAL EXPERIENCE

- 2023 to present Associate RRC Associates, Boulder, CO
- 2021 to 2023 Research Analyst, RRC Associates, Boulder, CO
- 2019 to 2021 Program Coordinator, RRC Associates, Boulder, CO
- 2019 to 2020 Process Improvement Intern, Colorado Department of Transportation, Denver, CO
- 2017 to 2018 Graduate Research Assistant, National Parks Conservation Association, Boulder, CO

RELEVANT WORK EXPERIENCE

Parks, Recreation & Community Needs

Assessments

- Alachua County, FL
- Deltona, FL
- Weston, FL
- City of Palm Coast & Flagler County, FL
- Tamarac, FL
- Seminole County, FL
- Boca Raton, FL

Tourism, Visitor, Special Event and Economic Research

- Beaver Creek Mountain Resort, CO
- Visit Walla Walla, WA
- City of Lafayette, CO
- Town of Vail, CO

Ski Area Market Assessments

- Mt. Garibaldi, BC
- The Balsams, NH
- Quarry Road, ME
- Saddleback, ME

Outdoor Recreation Research

- Quandary Peak, CO
- Jefferson County Open Space, CO
- Upper Colorado Wild and Scenic Stakeholder Group, CO
- American Whitewater
- Various national parks



CONTACT

P: 303-396-1619

E: Ethan@rrcassociates.com

W: rrcassociates.com

Ethan Adams

Associate

ABOUT

Based in Kaysville, Utah, Ethan is a highly skilled data analyst and social scientist with diverse work history and experience. With a Master of Arts in Applied Sociology, Ethan has a demonstrated history of applying academic theory and statistical research methodology to grounded public issues faced by community leaders. At RRC Associates, Ethan has applied his extensive knowledge of online survey design platforms and data management software to strengthen RRC's existing procedures while expanding the scope and capabilities of customized data collection methods. Ethan has worked on a wide variety of municipal research projects, including surveys that have informed parks and recreation services, housing issues, and city-wide master plan developments. Additionally, he's skilled in conducting tourism, employment, and event focused economic analyses for resorts, communities, and destinations across the country.

EDUCATION

Master of Arts in Applied Sociology, University of Northern Colorado 2018

Bachelor of Arts in Sociology, Minor in Psychology, University of Northern Colorado 2016

PROFESSIONAL EXPERIENCE

2018 to present	Associate, RRC Associates, Boulder, CO
2017 to 2018	Social Research Associate, UNC Social Research Lab, Greeley, CO
2016 to 2018	Research Assistant, University of Northern Colorado, Greeley, CO

RELEVANT WORK EXPERIENCE

Parks & Recreation Needs Assessments

Broward County, FL
City of Palm Coat and Flagler County, FL
Seminole County, FL
Desert Recreation District, CA
Boca Raton, FL
Jacksonville, FL
Hampton, VA
Tamarac, FL
Orlando, FL

Affordable Housing Surveys

Roaring Fork Valley, CO
Boulder, CO
San Miguel County, CO

Citizen/Comprehensive Plan Surveys

Grand Junction, CO
Lafayette, CO
Meeker, CO
Vail, CO

Tourism/ Visitor Research

Aspen Skiing Company, CO
Beaver Creek Tourism and Event, CO
Bend, OR
Breckenridge Tourism Office, CO
Golden Isles Convention & Visitors, GA
Park City, CO
Sierra-at-Tahoe, CA
Town of Vail, CO
Visit Estes Park, CO



CONTACT

P: 405-623-7268

E: kara@rrcassociates.com

W: rrcassociates.com

Kara Snawder

Senior Data Analyst

ABOUT

Based in Melbourne, Florida, Kara is a social scientist with extensive experience in quantitative data analysis. Her personal philosophy is rooted in using statistical rigor to produce actionable solutions and intuitive summaries of complex data. With graduate-level training in Sociology and Statistics, Kara has applied this philosophy to national, regional, and locally distributed surveys. She is skilled in using both descriptive and inferential quantitative methods, with extensive training in regression modeling for diverse data structures, and is highly adept in data management, visualization, and summarization. At RRC, Kara is involved with a variety of projects pertaining to recreational tourism, visitation, economic impact, community sentiment, and market assessment.

EDUCATION

Master of Science in Applied Statistics: Indiana University, 2020

Master of Arts in Sociology: University of Oklahoma, 2017

Bachelor of Arts in Sociology and Psychology: University of Oklahoma, 2014

PROFESSIONAL EXPERIENCE

2023 to *present* Senior Data Analyst, RRC Associates, Boulder, CO
2021 to 2023 Data Analyst, RRC Associates, Boulder, CO
2019 to 2021 Associate Instructor, Indiana University, Bloomington, IN
2017 to 2021 Research Assistant, Indiana University, Bloomington, IN
2015 to 2017 Research Assistant, University of Oklahoma, Norman, OK

RELEVANT WORK EXPERIENCE

Parks and Recreation

National Park Service
National Socioeconomic Monitoring
Great Smoky Mountains National Park
Saguaro National Park
Great Sand Dunes National Park
PEPC User Study
Colorado Parks and Wildlife
Boca Raton, FL
Menifee, CA
Weston, FL
Scarborough, ME

Policy Surveys
Gunnison, CO

Ski and Snowboard Research

National Ski Areas Association:
Kottke End of Season Study
Demographic Study
Economic Impact Study
Ski Utah
North Carolina Ski Areas Association
Canadian Ski Council
Grand Targhee Resort, WY
Whitefish Mountain Resort, MT

Travel and Tourism

Visit Bend, OR
Visit Sun Valley and SUN Airport, ID
Vail, CO

Team Qualifications / Staffing Plans

Team Individual Licenses and Registrations

Ron DeSantis, Governor
Melanie S. Griffin, Secretary

STATE OF FLORIDA
DEPARTMENT OF BUSINESS AND PROFESSIONAL REGULATION

BOARD OF LANDSCAPE ARCHITECTURE
THE LANDSCAPE ARCHITECT HEREIN HAS REGISTERED UNDER THE PROVISIONS OF CHAPTER 481, FLORIDA STATUTES

KROLL, MICHAEL D
MILLER LEGG & ASSOCIATES, INC.
1297 TERRY STONE COURT
WESTON, FL 33326

LICENSE NUMBER: LA0001336
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Melanie S. Griffin, Secretary

STATE OF FLORIDA
DEPARTMENT OF BUSINESS AND PROFESSIONAL REGULATION

BOARD OF LANDSCAPE ARCHITECTURE
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SHORE, BRIAN R
13680 NW 5TH STREET
SUITE 200
MILLER LEGG & ASSOCIATES, INC.
SUNRISE, FL 33325

LICENSE NUMBER: LA6666770
EXPIRATION DATE: NOVEMBER 30, 2025
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Melanie S. Griffin, Secretary

STATE OF FLORIDA
DEPARTMENT OF BUSINESS AND PROFESSIONAL REGULATION

BOARD OF LANDSCAPE ARCHITECTURE
THE LANDSCAPE ARCHITECT HEREIN HAS REGISTERED UNDER THE PROVISIONS OF CHAPTER 481, FLORIDA STATUTES

BRADLEY, MICHAEL
1512 E. 12TH AVE
APT 372
TAMPA, FL 33605

LICENSE NUMBER: LA6667655
EXPIRATION DATE: NOVEMBER 30, 2025
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FAU
FLORIDA ATLANTIC UNIVERSITY
College for Design and Social Inquiry

Liudmila Fuentes

has been awarded this certificate after completing the 40-hour CPTED Practitioner Seminar:

Crime Prevention Through Environmental Design

Given in the City of Fort Lauderdale in the State of Florida
August 26, 2013 - December 13, 2013

Kendall E. Allen
Kendall E. Allen, Ph.D., AIA, CPP
Instructor


Rosalyn Miller
Rosalyn Miller, Ph.D.
Professor and Dean

Deirdre Hardy
Deirdre Hardy, AIA
Professor and Director



Team Qualifications / Staffing Plans

Team Individual Licenses and Registrations



Society of Wetland Scientists
Professional Certification Program, Inc.


renews the designation

Senior Professional Wetland Scientist


For

Dylan W. Larson

In recognition of all the professional requirements approved by the Society of Wetland Scientists Certification Renewal Program, and verified by the Society's Certification Renewal Review Panel. Professional Wetland Scientist Number 1228 issued on 8/16/1999 and recertified on 5/22/2020. Due to recertify again by 8/16/2025.

Matthew Stinson, PWS
President



Pat Fries, PWS
Certification Renewal Chair



Society of Wetland Scientists
Professional Certification Program, Inc.

grants the designation

Professional Wetland Scientist

For

William R. Mohler III

In recognition of all the professional requirements approved by the Society of Wetland Scientists Certification Program, Inc. and verified by the Society's Certification Review Panel on 4/21/2021. Professional Wetland Scientist number 3361. Due to recertify by 4/21/2026.




Robert D. Sherrin, Ph.D., PWS
Review Panel Chair

THE ACADEMY OF BOARD CERTIFIED ENVIRONMENTAL PROFESSIONALS

ACTORS THAT

DYLAN LARSON

IS HEREBY DECLARED TO BE A
CERTIFIED ENVIRONMENTAL PROFESSIONAL

IN
DOCUMENTATION

BY THE CERTIFICATION REVIEW BOARD
ACTING UNDER THE AUTHORITY OF THE BOARD OF TRUSTEES




Elizabeth R. Johnson
PRESIDENT, ABCEP



K. W. Morris
CHAIRPERSON, CERTIFICATION REVIEW BOARD

CERTIFICATION NUMBER: 4050429

CERTIFIED SINCE: 1/8/2004

All CEPs must renew their certification annually by submitting their annual paperwork and annual recertification form(s) each year.



The International Society of Arboriculture

Hereby Announces That

William Ripley Mohler, III

Has Earned the Credential

ISA Certified Arborist®

By successfully meeting ISA Certified Arborist certification requirements through demonstrated attainment of relevant competencies as supported by the ISA Credentialing Council



Cathy Phillips
CEO & Executive Director

15 February 2014	20 June 2026	FL0601A
Issue Date	Expiration Date	Credential Number



ANAB
ACCREDITED
INTERNATIONAL SOCIETY OF ARBORICULTURE




The International Society of Arboriculture

Hereby Announces That

William Ripley Mohler, III

Has Earned the Credential

ISA Tree Risk Assessment Qualification®

By successfully meeting ISA Tree Risk Assessment Qualification certification requirements through demonstrated attainment of relevant competencies as supported by the ISA Credentialing Council



Cathy Phillips
CEO & Executive Director

13 June 2021	25 June 2025
Issue Date	Expiration Date




This certifies that

William R. Mohler III

Having shown to possess the necessary qualifications and having complied with the requirements of the

Landscape Inspectors Association of Florida

was by an order of this body recognized as competent in dispensing of the duties of a

Landscape Inspector

Given under the seal of the Landscape Inspectors Association of Florida this 1st day of January, 2023

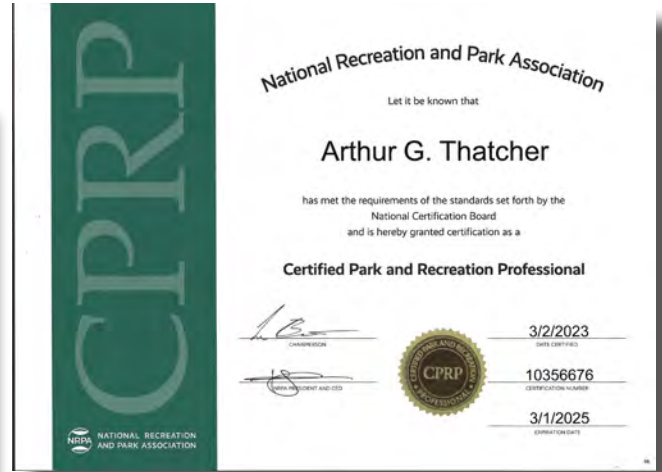


Kevin Hines, Certification Chair



Team Qualifications / Staffing Plans

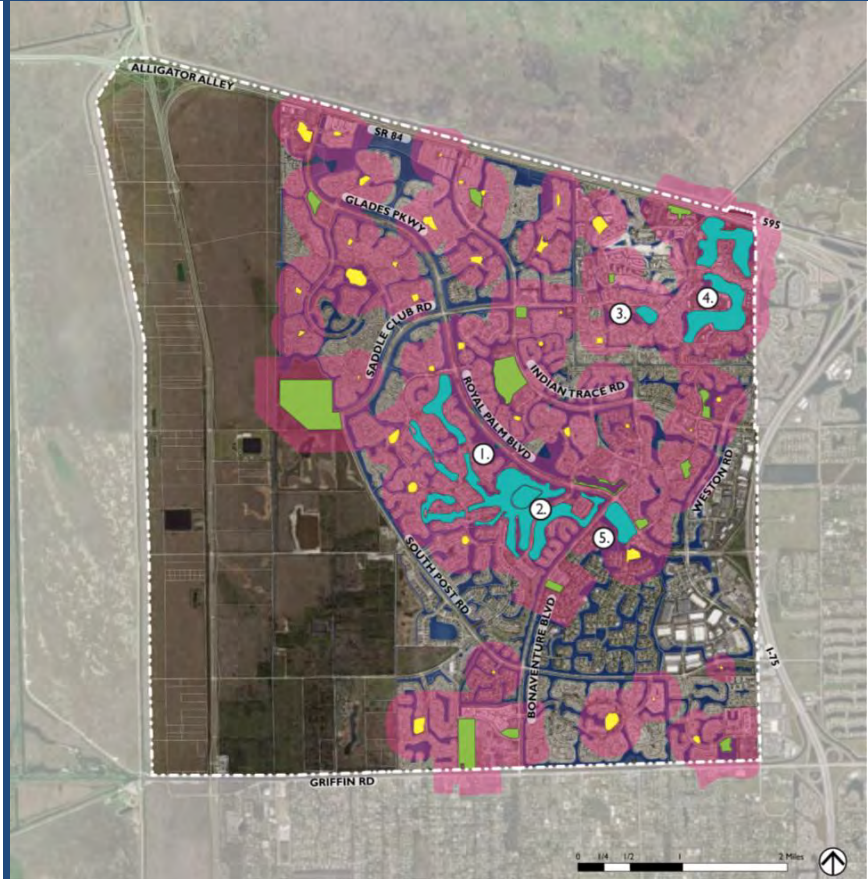
Team Individual Licenses and Registrations



City of Weston Parks & Recreation Master Plan

Weston, Florida

The City of Weston selected Miller Legg as the **Prime Consultant** to develop a municipal parks and recreation plan (PRMP) to incorporate recommendations for provision of future facilities programs and services, land acquisition and development, maintenance, operations and management. A master-planned 27-square-mile community of 68,000 residents in Broward County, Weston currently has 242 open space and park acres and 16 existing parks offering a variety of recreational and athletic amenities and activities. The Master Plan components included Department Mission Vision and Objectives, Community Inventory and Assessment, Needs Assessment, Level of Service Standards, Parks and Recreation Strategic Plan, Recreation Trends Analysis, Recreation Programming Plan, ADA Transition Plan, Community Relations and Marketing Plan, Community Health and Environmental Responsibility Plan.

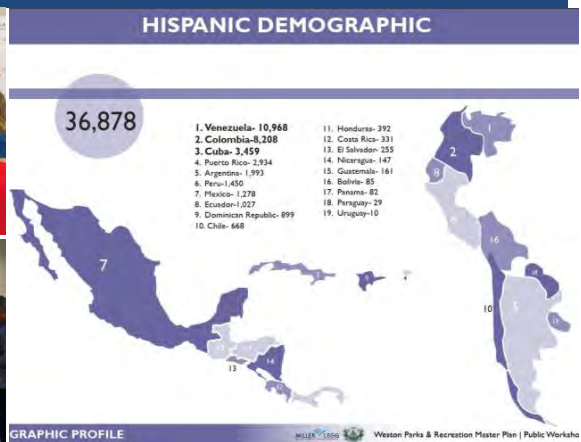


Client Reference:

Ms. Kara Petty
Director Parks & Recreation
City of Weston
20200 Saddle Club Road
Weston, FL 33327
(954) 389-4321
kpetty@westonfl.org

Completion:

August 2023



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Parks And Recreation Master Plan Experience

City of Plantation Parks & Recreation Master Plan

Plantation, Florida

Miller Legg was selected as the **Prime Consultant** to prepare the first Plantation Parks and Recreation Master Plan. The firm provided comprehensive recreation planning based upon research of existing facilities and programs, recreation opportunities and needs analyses specific to City of Plantation demographics to develop programming, budget and operational needs for a 10-year horizon. Public Outreach to effectively gather and disseminate information during Plan development was an important focus of the project. Public workshops assisted in determining community recreation needs and desires. Recreation sites were reviewed, along with future expansion opportunities to accommodate program requirements. The final Master Plan included a 10-year capital improvement plan for the implementation of proposed Plan improvements.

Client Reference:

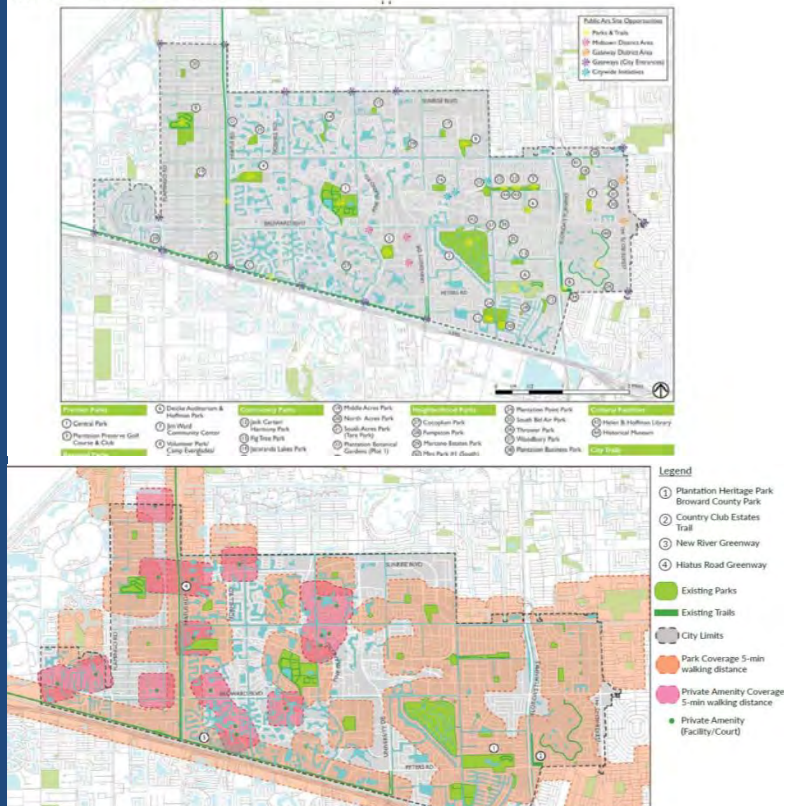
Ms. Patricia O'Toole, CPRP
 Assistant Director/Parks & Recreation
 City of Plantation
 400 NW 73rd Avenue
 Plantation, FL 33317
 (954) 452-2514
potoole@plantation.org

Completion:

January 2020

Public Art Site Opportunities

This is a map of key Public Art Site Opportunities, indicating the primary sites for public art identified through this planning process. Opportunities may arise that are not on this map.



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City of Oakland Park Parks & Recreation Master Plan Update

Oakland Park, Florida

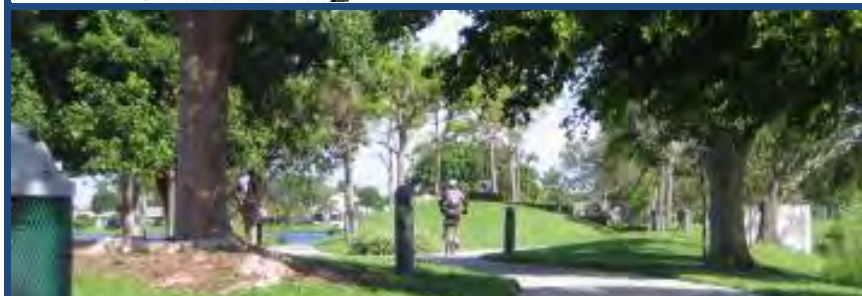
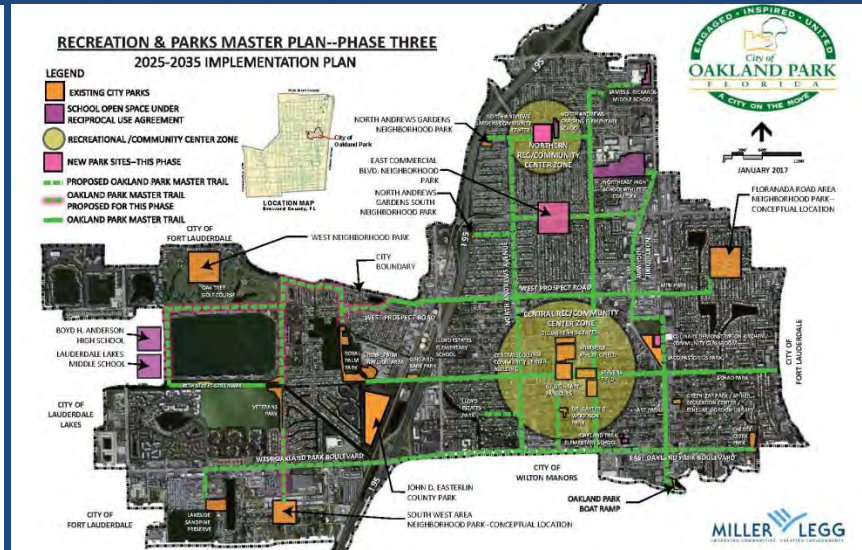
Having prepared the original Recreation and Parks Master Plan for the City of Oakland Park in 2009, Miller Legg was retained by the City in 2015 as the **Prime Consultant** to update this Plan. The scope of services involved site analyses of each park and community center, a recreational programming needs assessment based upon the current and anticipated City population, a proposed implementation plan with recommendations for recreational improvements including cost estimates and the application of updated census data to a map and exhibits format for comparison with the original Master Plan.

Client Reference:

Mr. Chris Casale, CPRP
 Assistant Director/Parks & Leisure Services
 City of Oakland Park
 3650 NE 12th Avenue
 Oakland Park, FL 33334
 (954) 630-4500
Christopher.casale@oaklandparkfl.gov

Completion:

February 2018



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City of Tamarac East Side Parks Feasibility Study

Tamarac, Florida

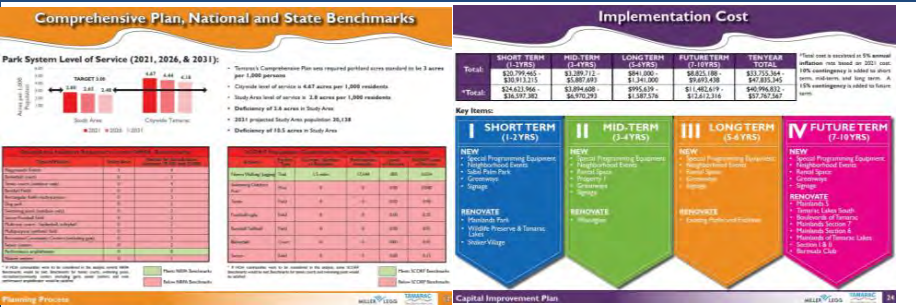
As the **Prime Consultant**, Miller Legg conducted a needs assessment and feasibility study to address potential new recreation facilities in the eastern portion of the City of Tamarac. The scope included comprehensive recreation planning based on research of existing facilities and programs, recreation opportunities and a needs assessment specific to the study area demographics in order to develop programming, budget and operational needs for the proposed improvements. Community input was gathered via various survey platforms and City staff and public workshops were scheduled to refine recreation needs and desires. The final deliverable was a Feasibility Study containing a 10-year Capital Improvement Plan for the implementation of the proposed improvements and acquisitions, an analysis of funding opportunities and a narrative report to outline the process and results.

Client Reference:

Mr. Greg Warner (formerly)
 Director of Parks & Recreation
 City of Tamarac
 6001 Nob Hill Road
 Tamarac, FL 33321-6200
 (954) 480-4433
GWarner@Deerfield-beach.com

Completion:

June 2021



City of Palm Coast - Flagler County Parks and Recreation Master Plan

Palm Coast, Florida

Miller Legg is currently working with the City of Palm Coast and Flagler County on their Parks and Recreation Master Plan as a subconsultant to Berry Dunn. Miller Legg is providing data collection, public involvement, needs and priorities assessment, visioning planning, and action plan and strategies implementation services for this PRMP collaboration between the City of Palm Coast and Flagler County.

Using GPS and GIS technology, a comprehensive assessment was carried out to evaluate the City and County trail system. Part of the public engagement includes focus group meetings with selected key stakeholders and public workshops. Miller Legg is providing expertise in park design and cost-effective strategies to aid with the completion of a 10-year Master Plan.

Client Reference:

Mr. Art Thatcher, MPA, CPRP
Manager
Berry Dunn
2211 Congress Street
Portland, ME 04102
757.592.3103
art@berrydunn.com

Start Date: February 2023

Completion Date: February 2024

1. A1A Scenic Loop
2. Bella Vista Trail System
3. Betty Stefik Preserve Trail
4. Graham Swamp Preserve Trail
5. Graham Swamp Trail
6. Intracoastal Waterway Trail
7. Lehigh Trail
8. Mala Compra Greenway Trail
9. Palm Coast Park US-1 Trail
10. Palm Harbor Parkway
11. Pine Lakes Parkway
12. St. Joe Walkway
13. Haw Creek Preserve
14. Linear Park
15. Long Creek
16. Princess Place Preserve
17. River to Sea Preserve
18. Shell Bluff



2. Bella Vista Trail System Total Score: 21

Location: Within Westington Oaks Garden State Park, 6100 N. Oceanshore Blvd, Palm Coast, FL 32137

Length: 1.7 miles

Inventory Date: 2/15/2023

Overview: Trail along dense canopy of coastal maritime hammock.

Evaluation of Comfort & Convenience:		Evaluation of Trails Design and Ambiance:	
Component	Score	Component	Score
Trail ID Signage	1	Trail Overall	2
Directional Signage	1		
Informational Kiosk	0		
Trash Receptacles	2	Neighborhood	
Seating	2	Component	Score
Water Fountain	2	Trail Overall	1
Restrooms	2		
Parking	2		
Crossings	1	Community:	
Bicycle Maintenance Stations	0	Component	Score
Shade	2	Trail Overall	2
Lights	1		
Total:	16		

Comments:

- Trail Markers
- Restroom and parking within State Park
- Trail ID Signage is sparse and there are numerous directional signs



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City of South Miami Parks and Recreation Master Plan

South Miami, Florida

As the **Prime Consultant**, Miller Legg prepared the first City of South Miami Parks and Recreation Master Plan. The professional services for this Master Plan included comprehensive planning, recreation planning, significant maintenance planning, landscape architecture, and public outreach services. To develop programming, budget, and operational needs for a 10-year horizon, our team researched existing facilities and recreation opportunities, and needs analyses specific to South Miami demographics. Public outreach services included a public online survey, multiple public presentations and workshops.

Client Reference:

Mr. Quentin Pough
 Director of Parks & Recreation
 City of South Miami
 6130 Sunset Drive
 South Miami, FL 33143
 (305) 663-6338
QPough@southmiamifl.gov

Completion:

April 2018



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Greater Boca Raton Beach and Parks District Ocean Breeze Master Plan

Boca Raton, Florida

Miller Legg was retained by the Greater Boca Raton Beach and Parks District (GBRBPD) as the **Prime Consultant** to prepare a Master Plan for Ocean Breeze Park, site of the former Boca Teeca Country Club and Golf Course. The Master Plan reflects the District's desire to provide a diverse recreational amenity at this 212-acre property for City residents while considering the specific desires and concerns of the adjacent residential communities. The Plan addressed Ocean Breeze's future facilities, uses, programs, operation, maintenance and funding and recommend Park modifications, improvements, enhancements and additional uses. Recreational elements may include passive park facilities (trails, walking paths, open fields/areas), golf course/facilities, active park uses (playgrounds, tennis courts, sport courts, aquatics), community center/facilities and potential revenue-generating opportunities.

Client Reference:

Ms. Briann Harms
Executive Director
Greater Boca Raton Beach & Park District
300 South Military Trail
Boca Raton, FL 33486
(561) 347-3941
bharms@mybocaparks.org

Completion:

November 2022



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Vizcaya Museum & Gardens Master Plan Refinement

Coral Gables, Florida

Located on Biscayne Bay in Miami, Florida, Vizcaya is the 50-acre historical Villa and gardens of industrialist James Deering and is designated as a National Historic Landmark. Miller Legg was the landscape architect and traffic / transportation consultant for the Vizcaya Museum and Gardens Master Plan refinement. The Master Plan refinement focused on the entire Vizcaya property, especially the integration of the Vizcaya village into the educational and historical guest experience at Vizcaya. Miller Legg collaborated with Quinn Evans Architects and MC Harry Architects on this historical restoration project for Miami-Dade County and the Vizcaya Museum and Gardens Trust. Additional services are currently being provided for the casino mound and grottos.

Client Reference:

Mr. Craig Aquart, AIA
Principal
MC Harry Associates, Inc.
2780 SW Douglas Road, Suite 302
Miami, FL 33133
(305) 445-3765
caquart@mcharry.com

Completion:

On-Going



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CITY OF PARKLAND, FLORIDA Parks and Recreation Master Plan

Reference:

Christine Garcia
Director of Parks and Recreation
10559 Trails End
Parkland, FL 33076
(954) 757-4121
cgarcia@cityofparkland.org

BerryDunn led the master planning effort for the City of Parkland, Florida's Department of Parks and Recreation with Kimley Horn as a strategic partner. Key project components included a statistically valid survey, inclusive community outreach and engagement efforts, demographics report, level of service assessment, organizational assessment, and recreation programs assessment.

A unique factor in this project was the client's express desire for a fast-tracked process. The BerryDunn team successfully completed the final master plan aligned with the City's timeline with the final plan approved in July 2020.



Experience And Technical Qualifications



CITY OF SANIBEL, FLORIDA Parks and Recreation Master Plan

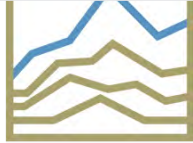
Reference:

Dana Souza, City Manager
City of Sanibel
800 Dunlop Rd.
Sanibel 33957
239-472-3700
dana.souza@mysanibel.com

BerryDunn's project team, led by Elsa Fischer and Lisa Paradis, conducted an assessment of the Sanibel Recreation Department beginning with a robust public engagement process including staff meetings, key leader meetings, stakeholder focus groups, and facilitation of a Social Pinpoint site. Recreation programs, operations, finances, facilities, and staffing were reviewed and analyzed, providing the City Council with a variety of recommendations for consideration. The project team was 70% done with the project when Hurricane Ian hit on September 28, 2022. The project was completed with a final report and City Council presentation in February 2023 and a scheduled implementation workshop to be held with staff in March 2023.



Experience And Technical Qualifications



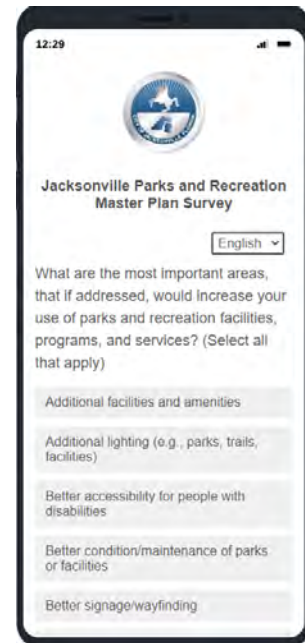
RRC

Parks and Recreation Master Plan Community Survey Research

RRC has extensive experience with parks, recreation, open space, and trails community surveys for cities, counties, recreation districts, and also at the state level. Specifically, RRC has strong experience in Florida. The goal of the studies is to obtain citizen input on a variety of topics related to parks and recreation use, values, and community priorities for future improvements. Many studies also have particular emphasis on gauging support for community recreation centers and aquatic facilities. A variety of research techniques are used in the studies, including mailed surveys, Internet, user surveys, and focus groups. Current satisfaction levels with existing facilities and programs are also measured, as is the relative importance of specific new priorities, facilities, and policies most desired and needed by the communities. Results and conclusions from the research help guide the development of parks and recreation master plans in the communities.

Some of our Florida clients include:

- Seminole County, FL Parks and Recreation
- Alachua County, FL Park and REcreation
- Tamarac, FL East Side Parks
- Deltona, FL Parks and Recreation
- Boca Raton, FL Parks and Recreation
- Weston, FL Parks and Recreation
- City of Palm Coat and Flagler County, FL Parks and Recreation
- Broward County, FL Parks and Recreation
- Martin County, FL Parks and Recreation
- West Palm Beach, FL Parks and Recreation
- North Miami Beach, FL Parks and Recreation
- Maitland, FL Parks, Recreation, Open Space & Pathways
- St. Cloud, FL Parks and Recreation
- City of Orlando, FL Families, Parks and Recreation
- Pompano Beach, FL
- Lee County, FL Homeowner Survey
- City of Marathon, FL Homeowner Survey
- Monroe County, FL Homeowner & Employer Surveys
- Tamarac, FL Parks Feasibility Study Survey



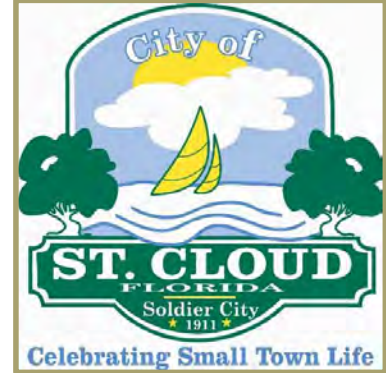
Parks And Recreation Master Plan Experience

Experience And Technical Qualifications



St. Cloud Florida Parks and Recreation Master Plan Survey

The City of St. Cloud Parks and Recreation Department partnered with RRC Associates to conduct a resident survey on parks, facilities, and program preferences and satisfaction among residents of St. Cloud, FL in the fall of 2018. Residents were randomly sampled to participate in a mail survey or password protected online survey to share their opinions. An open link survey was provided to all residents who did not receive a mailed survey. Results were used to assess where facilities needed improvement, how important priorities were for the future of the Parks and Recreation Department, and how frequently residents used specific facilities. This information provided a baseline to the St. Cloud Parks and Recreation Department to continue to monitor and improve for years to come.



Client:

Stephanie Holtkamp, CPRP, CPSI, AFO
City of St. Cloud
Director, Parks and Recreation

Orlando, FL Families, Parks, and Recreation (FPR) Master Plan Survey

RRC Associates is currently engaged with the Orlando Families, Parks, and Recreation Department in conducting a statistically valid survey to be used as a key component of a parks and recreation master plan. Questions asked on the survey include a full range of issues impacting the success of the parks and recreation master plan, including usage and satisfaction with parks, trails and facilities; needs and priorities for parks, trails and facilities; marketing efforts used and preferred for the future; participation, satisfaction and most important components of programs; barriers to usage of parks, facilities and programs; support and priorities for special facilities and other improvements to the parks and recreation system; and support for future financial investments.



RRC is in the process of administering the random sampling survey by mail and on-line to resident households in the City of Orlando, with results to be reported by each of the 6 Commission Districts for the City of Orlando later in 2019. Doorhanger surveys and targeted intercept surveys will also take place to further augment the statistically valid survey effort in order to boost response, more broadly reach members of the community, and to reach residents in cases where adequate or representative response is determined to be a challenge. All survey instruments are translated into Spanish along with English versions.

Client:

Denise J. Riccio, RLA
FPR Planner and Grants Manager
City of Orlando Families, Parks & Recreation Department

Parks And Recreation Master Plan Experience

Experience And Technical Qualifications



Greater Boca Raton Beach & Park District

21618 St. Andrews Boulevard, Boca Raton, Florida 33433
Telephone: (561) 417-4599 Telefax: (561) 347-3945
www.mybocaparks.org

Board of Commissioners

Craig F. Ehrnst
Steven M. Engel
Robert K. Rollins, Jr.
Susan Vogelgesang
Erin A. Wright

January 6, 2023

Reference for Miller Legg

To Whom it May Concern:

In 2021, the Greater Boca Raton Beach & Park District retained Miller Legg to develop a Master Plan for the Ocean Breeze property in Boca Raton. Since then, the firm has worked hand-in-hand with us to balance the expressed needs and desires of the local community, stakeholders, and users into the best possible recreational Master Plan for this site. Miller Legg's Master Planning process has entailed extensive public engagement, with multiple public workshops for residents and community groups, and meetings with public officials to gather information and suggestions while also soliciting feedback on Miller Legg's concepts and plans.

While practicality, feasibility, and budgetary limits have always informed the work of the team, they have consistently brought creativity, sustainability, and outside-the-box thinking to this important District project. Miller Legg has consulted with us every step of the way and the Board has been very pleased with their ability to analyze research, distill information and ideas and apply the results to a very attractive and achievable Master Plan for Ocean Breeze. We look forward to continuing to work with this team on the Plan's final design and have no hesitation in referring them to other prospective Park Master Plan clients.

Sincerely,

A handwritten signature in blue ink, appearing to read "B Harms".

Briann Harms

Executive Director

Reference Letters

Experience And Technical Qualifications

Reference Letters



Parks and Recreation Department
5800 Southwest 66 Street
South Miami, FL 33143

March 12, 2018

Reference: Miller Legg

To Whom It May Concern:

On behalf of the City of South Miami, I am very gratified that we selected Miller Legg as the Consultant to guide the City through the preparation of our very first Parks and Recreation Master Plan. Miller Legg's past experience with this complex process was the reason that we selected the firm for the project and their diligence, expertise and patience throughout was extremely helpful. We feel the end result has made the City of South Miami an even better City of Pleasant Living. While we were presented with some challenges along the way, they helped steer us towards a successful conclusion and City residents, business owners and visitors will all reap the benefits of this landmark endeavor. I thank them again for a job well done and I look forward to working with Miller Legg in the future.

Sincerely,

Quentin Pough, CPRP
Director of Parks and Recreation
City of South Miami

Experience And Technical Qualifications

Reference Letters



Greg Warner
Director of Parks and Recreation

December 5, 2022

To Whom It May Concern:

I am very pleased to give this letter of reference to Miller Legg for the outstanding work they did on our recently completed East Side Parks Needs Assessment and Feasibility Study project. From the outset, they ensured that we were all fully engaged in the process while they conducted thorough research, refined recreation needs and wishes and presented regular updates for our consideration. Their staff understood the importance of community outreach in comprehensive recreation planning and were very persistent in seeking resident input across a variety of survey platforms and public workshops. The resulting 10-year Capital Improvement Plan will be an enormous help to us as we implement the proposed improvements and acquisitions.

I have enjoyed working with Miller Legg, found them very well-informed, professional, and timely with responses throughout, and I look forward to future opportunities with this team.

Sincerely,

A handwritten signature in black ink that reads "Gregory Warner". The signature is fluid and cursive, with a long horizontal stroke at the end.

Gregory Warner
Director of Parks and Recreation
City of Tamarac

8801 W. Commercial Blvd. | Tamarac, FL 33351
O: (954) 597-3620 | F: (954) 597-3640

Experience And Technical Qualifications

Reference Letters

OFFICE OF THE MAYOR
Lynn Stoner
Mayor

PARKS & RECREATION
Phillip Goodrich, CPRP
Director



CITY COUNCIL
Nick Sortal
President
Denise Horland
President Pro Tem
Erik Anderson
Ron Jacobs

June 29, 2020

Reference: Miller Legg

In 2020, Miller Legg completed the City of Plantation's first Parks and Recreation Master Plan, a 10-year planning document which has been very well-received by the City and its stakeholders. In working closely with the firm from 2018-2020, I found their staff to be proficient, responsive, knowledgeable and supportive of our combined efforts. Through various meetings, surveys and workshops with the public, City officials and Department employees, they helped establish and define the desired components for our Master Plan.

In addition, the plan is serving as an important resource as we strive to attain CAPRA accreditation through the National Recreation and Park Association. Miller Legg's guidance and persistence throughout this lengthy process made for a true collaborative endeavor. I would recommend Miller Legg's services to other clients wishing to make their community a better place to live, work and play.

Sincerely,

Patricia O'Toole
Parks and Recreation Assistant Director
City of Plantation

City of Plantation
9151 NW 2nd Street, Plantation, FL 33324
T: (954) 452-2516
POToole@Plantation.org


Experience And Technical Qualifications

clients providing services for Master Plan contracts similar to the scope of that described in this RFP for the City of Cooper City. Miller Legg is well versed in working with multiple stakeholders and delivering successful parks and recreational facilities. We have prepared parks master plans, and we have successfully designed individual parks. Some of our current and recent recreational project experience has been with the Cities of Weston, Plantation, Tamarac, Oakland Park, Lauderhill, Miramar, Pembroke Pines, Palm Coast/Flagler County, Opa-Locka, Miami Gardens, Miami, South Miami, Homestead, Coral Gables, Miami Beach, Doral, Sunny Isles Beach, as well as the Town of Davie, Orange City, School Board of Broward County, Miami-Dade County, Broward County, St. Lucie County, Orange County, Brevard County, Volusia County, Manatee County, and Florida Atlantic and Florida International Universities.



As a result of our significant park planning experience in Florida, the Miller Legg Team members comprehend the unique aspects of Parks and Recreation Master Planning, from the perspective of budgeting, programming, funding, capital improvement and long-term operation and maintenance. All our key project professionals have longstanding experience in Florida and have the technical support and resources to perform all the necessary services needed for this Contract.

Some parks and recreational facilities projects which demonstrate our expertise are displayed in chart format below. Further narrative on our work for parks and recreational organizations and clients in developing comprehensive Parks and Recreation Master Plans can be found earlier in this Section.

Park	Master Planning	Golf	Passive	Active	Landscape Architecture	Engineering	Environmental	Permitting
City of Oakland Park Parks and Recreation Master Plan	✓	✓	✓	✓	✓		✓	
City of Opa-Locka Park and Recreation Master Plan	✓		✓	✓	✓		✓	
City of Palm Coast / Flagler County Parks Master Plan	✓	✓	✓	✓	✓		✓	
City of Plantation Parks and Recreation Master Plan 	✓	✓	✓	✓	✓		✓	
City of Weston Parks and Recreation Master Plan	✓	✓	✓	✓	✓		✓	
City of Tamarac East Side Parks Feasibility Study	✓		✓	✓	✓		✓	
City of Tamarac Master Plan	✓		✓	✓	✓			
City of South Miami Parks and Recreation Master Plan	✓		✓	✓	✓		✓	
Boca Raton Red Reef Park Master Plan	✓	✓	✓	✓	✓		✓	
Pembroke Pines Streetscape/Greenway Design Guidelines	✓			✓	✓	✓		✓
Miramar Master Park Plan	✓		✓	✓	✓			
Parks Master Planning Services for the City of Orange City	✓		✓	✓	✓			
City of Miami Lakes Streetscape Master Plan	✓				✓			
Plantation Preserve & Golf Club	✓	✓	✓		✓	✓	✓	✓
Palm Beach South County Park		✓	✓		✓	✓	✓	✓
Palm Harbor Golf Course Redevelopment		✓				✓		✓

Experience And Technical Qualifications

Parks Experience Overview

Park	Master Planning	Golf	Passive	Active	Landscape Architecture	Engineering	Environmental	Permitting
Royal Palm Yacht & Country Club		✓				✓		
City of Miami Gardens Rolling Oaks Regional Park				✓	✓			✓
Victoria Park		✓	✓		✓	✓	✓	✓
Weston Hills Country Club		✓	✓		✓	✓	✓	✓
Rolling Hills Country Club		✓				✓	✓	✓
Savannah Commons Recreation Center		✓		✓	✓	✓		✓
Stoneybrook East Golf Community		✓				✓		
Emerald Bay Resort	✓	✓			✓	✓		
FDOT D4 Orangebrook Golf Course Study		✓					✓	
Ironhorse Golf Course		✓						✓
Lake Forest Master Plan	✓	✓			✓			
Los Batos Golf Course	✓	✓			✓			
Man-O-War Country Club	✓	✓						
Ho Na Golf Course	✓	✓						
Carlin Park						✓		✓
Juno Park Boat Ramp and Parking Lot Renovations								✓
Boynton Beach Oceanfront Park Boardwalk			✓		✓	✓	✓	✓
Broward County Parks and Recreation West Lake Park	✓				✓	✓	✓	✓
Anne Kolb Nature Center at West Lake Center			✓			✓	✓	✓
FDOT Sheridan Street Boardwalk							✓	✓
City of Hollywood Charnow Park				✓		✓	✓	✓
John U. Lloyd State Park								
BCPR Coconut Point Park					✓			✓
BCPR Fisherman's Landing Park					✓			✓
Brevard County Valkaria Community Oceanfront Park					✓			✓
Brevard County Waterfront Parks					✓			✓
City of Coral Springs Kiwanis Park			✓				✓	✓
City of Coral Springs Red Lichen Sanctuary			✓			✓	✓	✓
City of Coral Springs Sandy Ridge Sanctuary			✓		✓		✓	✓
BCPR Long Key Natural Area/Habitat Restoration Project			✓			✓	✓	✓
BCPR Miramar Pineland Nature Center			✓		✓			✓
Waterway Park Mitigation Bank			✓			✓		✓
Lauderdale Lakes C-13 Greenway			✓	✓	✓	✓	✓	✓
Palm Beach County Riverbend Park			✓			✓	✓	✓
Royal Palm Beach Pines Natural Area			✓			✓		✓
City of Plantation Volunteer Park			✓				✓	✓
BCPR Secret Woods Park Dock			✓				✓	✓
BCPR Snake Warrior's Island Natural Area			✓					



Experience And Technical Qualifications

Park	Master Planning	Golf	Passive	Active	Landscape Architecture	Engineering	Environmental	Permitting
City of Miramar Linear Park / University Drive			✓					✓
BCPR South Fork New River			✓				✓	
BCPR Tradewinds Park Equestrian Trails	✓		✓		✓			
City of Fort Lauderdale Mills Pond Park			✓				✓	
City of Pembroke Pines Wetlands Park	✓		✓			✓	✓	✓
City of Weston C-11 Canal Trail			✓		✓			✓
City of Belle Isle Montmark Park			✓		✓			✓
Town of Davie Berman's Park Preserve			✓				✓	✓
City of Winter Park Howell Creek Preserve			✓		✓			
Town of Davie Trail Guides			✓			✓		
St. Lucie County Summerlin Park Dock			✓				✓	✓
St. Lucie County River Park Marina			✓				✓	✓
Volusia County Colby Alderman Park	✓		✓					✓
South County Park Main Access Road				✓			✓	✓
PBCP Coconut Cove Water Park & Recreation Area				✓		✓		✓
Broward College Pines Recreation Park				✓			✓	✓
Broward College Tigertail Recreation Center				✓	✓	✓		✓
Brevard County Micco Park				✓	✓	✓		✓
Capehart Community Park				✓	✓			✓
City of Coral Springs Sportsplex				✓			✓	✓
City of Fort Lauderdale Joseph C. Carter Park Improvements				✓	✓	✓		✓
City of Margate Calypso Cove Water Park				✓	✓	✓		✓
City of Miami Gibson Park Design Criteria Report				✓		✓		
City of Miami Jose Marti Park Gymnasium				✓				
City of Miami Moore Park Master Plan Design Criteria Report	✓			✓		✓		
City of Miami Orange Bowl Field at Moore Park				✓		✓		✓
City of Miramar Ansin Community Center				✓	✓	✓		✓
City of Miramar Recreation Redevelopment Plan				✓	✓			
City of Miramar Sunset Lakes Park Planning				✓	✓			
City of Pembroke Pines Central Park				✓	✓			
City of Pembroke Pines Flamingo Park Expansion				✓	✓	✓		✓
City of Pembroke Pines Recreation Center				✓		✓	✓	✓
Pembroke Pines SW Pines Nature and Recreation Park				✓		✓	✓	✓
City of Port St. Lucie McChesney Park Soccer Field Expansion				✓	✓	✓		✓
City of Port St. Lucie Torino Park Master Plan	✓			✓		✓		
City of Sunny Isles Beach Artificial Turf				✓		✓		✓
City of Sunny Isles Beach Pelican Community Park				✓	✓	✓		✓
City of Weston Athletic Park	✓			✓	✓	✓	✓	✓



Experience And Technical Qualifications

Parks Experience Overview

Park	Master Planning	Golf	Passive	Active	Landscape Architecture	Engineering	Environmental	Permitting
Indian Trail Community Park - Phase I	✓			✓				
Gene Polk Park Improvements	✓			✓	✓			✓
Green Springs Park	✓			✓	✓			✓
Hallandale Beach Foster Park Improvements				✓		✓		✓
Jessica Clinton Park				✓		✓		✓
John Prince Park Campground Improvements				✓		✓		✓
Lake Fairview Park/Trotters Park Conceptual Master Plan	✓			✓				
Lake Lytal Park Improvements				✓		✓		✓
Lakewood Ranch Regional Park Expansion				✓		✓	✓	✓
Lummus Park				✓		✓		✓
Manatee County Kinnan Park	✓			✓	✓	✓	✓	✓
Manatee County Bennett Park Master Plan	✓			✓	✓	✓	✓	✓
Manatee County PROS Continuing Service	✓			✓	✓	✓		
Miami-Dade County PROS Bailes Road Park				✓				
Miami-Dade County PROS Claire Rosichan Park				✓				
Miami-Dade County PROS Eureka Park				✓				
Miami-Dade County PROS Palm Glades Park -				✓				
Orlando Cultural Park Conceptual Master Plan	✓			✓				
Palm Beach County Buttonwood Park				✓		✓		✓
Palm Beach County Okeehetee Park Improvements				✓		✓		✓
Palm Beach County Parks and Recreation District Park "K"				✓				
Port St. Lucie Boating Access Study				✓			✓	
Riverbend Park Phase One				✓			✓	✓
Rock Lake Park	✓			✓	✓			✓
South Orange Youth Sports Complex	✓			✓	✓			✓
St. Lucie County Paradise Park				✓		✓	✓	✓
Town of Davie Clark Park				✓	✓			
Town of Davie Math Iglar Park				✓	✓			✓
Town of Davie SW 58th Avenue Park Surveying				✓				
Village of Wellington Park Gymnasium				✓		✓		✓
Broward County Parks Vista View Park Expansion				✓				
Wellington K-Park				✓		✓		✓
West Jupiter Recreation Center				✓	✓	✓		✓



Experience And Technical Qualifications

The Miller Legg Team has extensive experience in helping to secure alternative funding for projects ranging from public budgeting to maximizing financing via grant research, writing and management. Miller Legg has successfully worked on numerous projects throughout the State of Florida, including the largest Broward County referendum for acquisition of conservation and open space. Broward County passed a \$400 million bond referendum for acquisition and preservation of conservation land, green space, open space and repair and enhancement of parks. The Team leveraged this program into more than \$5 million for the acquisition and realization of the proposed amenities of numerous sites in Florida including:



- Pelican Community Park, City of Sunny Isles Beach, \$200K FRDAP Grant
- Sandy Ridge Sanctuary, City of Coral Springs, \$1M Florida Community Trust Grant
- Academic Village, City of Pembroke Pines, \$1.9M Florida Community Trust Grant
- Sample Road, City of Coconut Creek, \$300K Florida Highway Beautification Council Grant and \$150K Broward Beautiful Grant
- North Andrews Garden Neighborhood Improvement, Broward County, \$4M, Federal Emergency Management Agency (FEMA)

Below is a detailed list of relevant projects for which Miller Legg was involved with grant funding and assistance.

Coral Springs Sandy Ridge Sanctuary - A 38-acre environmentally sensitive land (ESL) park site in Coral Springs. The project consists of the design for bicycle and walking trails, and interpretive signage, picnic and play areas, as well as native habitat restoration plantings and a gopher tortoise relocation preserve. A management plan was prepared for the Florida Communities Trust (FCT) that provided approximately \$2 million of grant support for this project. Awards: *Broward Beautiful First Place for Large Parks, Broward County, 2002; Award of Excellence, American Society of Landscape Architects, Florida Chapter, 2001; Florida Native Plant Society, 1999*

Client(s): City of Coral Springs

City of Sunny Isles Beach Pelican Community Park - A three-acre active park site, for which Miller Legg managed landscape architecture, irrigation, engineering, surveying and architecture designs for a baseball field, recreation building, playground structure, gymnasium, and related site amenities within the City of Sunny Isles Beach. The project management team at Miller Legg received recognition from the City for their involvement in the design completion of the park. In addition, Miller Legg provided

construction observation services. In addition, we also provided grant assistance to secure a Florida Recreational Development Assistant Program (FRDAP) grant for \$200,000. FRDAP is a competitive grant program that provides financial assistance to local governments for development or acquisition of land for public outdoor recreational purposes.

Client(s): City of Sunny Isles Beach

City of Lauderdale Lakes C-13 Pedestrian Bridge, Area 1 - For the design of this FDOT LAP-funded pedestrian bridge over the C-13 canal at NW 35 Avenue, Miller Legg provided a pedestrian link between the subdivisions of Oriole Estates and Northgate, allowing access to residents on the south side of the canal to the greenway trail being constructed on the north bank. Services included landscape architecture, surveying, certified arborist services, environmental permitting, SFWMD Canal ROW permitting, engineering and utility designation services, as well as geotechnical engineering services. Services were complemented by subconsultant T.Y. Lin International, who provided bridge design and construction services. This project ties into Broward County's Greenways System.

Experience And Technical Qualifications

Client(s): City of Lauderdale Lakes

City of Lauderdale Lakes C-13 Western Greenway - This project is generally described as the design of an FDOT LAP-funded one-mile greenway along the southern C-13 canal bank from SR 7 to the Florida Turnpike. The Project is part of the overall Greenway Trail System for Broward County including two municipalities; the larger portion of which is in the City of Lauderdale Lakes, the remaining portion of which, is in the City of Oakland Park. The Greenway connects to a pedestrian bridge linking the proposed Greenway to an existing City Park, City Hall and the Park Lakes Elementary School. Services included landscape architecture, surveying, environmental permitting, SFWMD Canal ROW permitting, and engineering services.

Client(s): City of Lauderdale Lakes

City of Lauderdale Lakes C-13 Southeastern Greenway, Area 3 - This project is generally described as the design of an FDOT LAP-funded one-mile greenway along the southern C-13 canal bank from SR 7 to the Florida Turnpike. The Project is part of the overall Greenway Trail System for Broward County including two municipalities; the larger portion of which is in the City of Lauderdale Lakes, the remaining portion of which, is in the City of Oakland Park. The proposed Greenway connects to a pedestrian bridge linking the proposed Greenway to an existing City Park, City Hall and the Park Lakes Elementary School. Services included landscape architecture, surveying, environmental permitting, SFWMD Canal ROW permitting, and engineering services.

Client(s): City of Lauderdale Lakes

Southwest Pines Nature and Recreation Park - A 56-acre active and passive municipal park located at 196th Avenue and Pines Boulevard in the City of Pembroke Pines. This unique park's features includes four soccer fields and one football facility as well as providing other active park elements with passive park facilities such as a boardwalk and 21 acres of

wetlands mitigation area. Services provided by Miller Legg include civil engineering, surveying, wetlands mitigation planning, permitting, assistance with grant writing, and mitigation construction observation. Miller Legg worked in concert with several other consultants to achieve this project.

Client(s): City of Pembroke Pines

Town of Southwest Ranches Florida Communities Trust (FCT) Grant Assistance - Provided key consulting services in support of the town's pursuit of open space/park areas for acquisition. Services provided include environmental services to evaluate ecological and enhancement characteristics of multiple sites and grant assistance through Florida Communities Trust and Broward County Land Bond Program. The sites include the Southwest Meadows Sanctuary, Frontier Trails Park, Oakee Haschee Farms/New Testament Park and Country Estates Fishing Hole. This assistance helped facilitate the acquisition of these sites that the town now has the opportunity to improve and enhance for public benefit.

Client(s): Town of Southwest Ranches

City of Coconut Creek SR7/US441 Landscape Beautification Grant from the Sawgrass Expressway to the County Line - Conceptual plans for a two-mile stretch of SR 7/US 441 through the City of Coconut Creek served as exhibits to obtain funding through a Broward Beautiful Thoroughfare Beautification Grant Program. The conceptual design goal was to enhance the existing plant material, as well as provide an irrigation system within the existing roadway medians. This landscape corridor design is an integral part of the gateway to the City of Coconut Creek, as well as Broward County; and provides an overall unified beautification enhancement for the corridor. Surveying services were also provided.

Client(s): City of Coconut Creek

Experience And Technical Qualifications

Coral Springs Development Review Committee (DRC) Reviews - Miller Legg provided landscape architecture DRC reviews and landscape field inspections including review, administering of and approval of City Grants from the Community Development Department for Street Tree Replacement for residential homeowner's post Hurricane Wilma. These fast-paced tasks included DRC services for residential, commercial and industrial sites throughout the City of Coral Springs.

Client(s): City of Coral Springs

Lauderhill Continuing Services Contract for Landscape Architecture - A continuing contract for planning and landscape architecture services. Services provided include landscape architecture, irrigation and grant applications submittals to the Broward County Safe Parks Bond Referendum and Broward Beautiful.

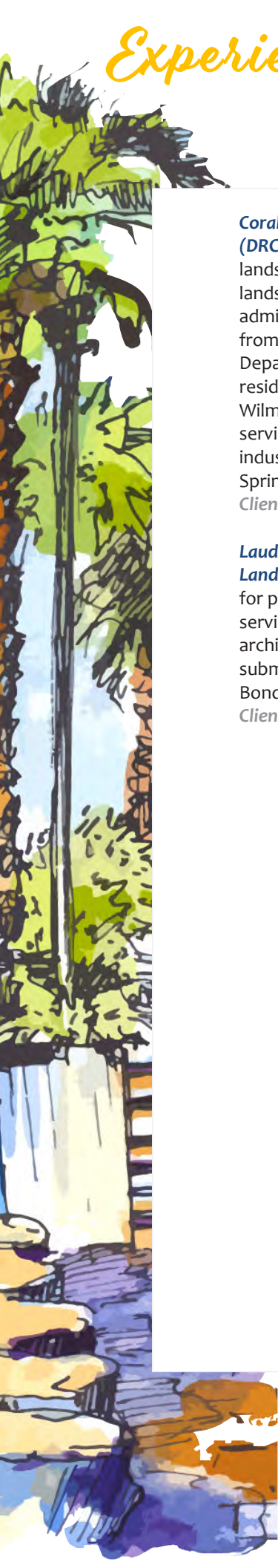
Client(s): City of Lauderhill

City of Tamarac Prospect Road - Landscape median corridor design for the City of Tamarac. Services provided included conceptual design through to final design documents for landscape and irrigation. Project included assistance in documents for bidding, cost estimates and coordination for a Broward Beautiful grant.

Client(s): City of Tamarac

Sample Road Streetscape - Miller Legg prepared the planting and hardscape design of this four-lane divided roadway in Broward County. The design incorporated existing trees and palms and established a plant and paver palette theme for future roadways within the City of Coconut Creek. In addition to landscape, irrigation and hardscape designs, grant preparation services were provided as part of this project. Award: *Broward Beautiful Third Place for Roadway/Swale Beautification, Broward County, 2004*

Client(s): City of Coconut Creek



C. Technical Proposal

RFP 2023-6-REC | PARKS AND RECREATION MASTER PLAN

ATTACHMENT B REFERENCES

All references shall be from entities/companies regularly engaged in the business of providing the goods and/or services as described in this solicitation. CITY OF COOPER CITY STAFF SHALL NOT BE USED AS A CLIENT REFERENCE.

1. ENTITY/COMPANY NAME: City of Tamarac
ADDRESS: 7525 NW 88th Avenue Tamarac, FL 33321
CONTACT NAME & TITTLE: Gregory Warner, Dir of Parks & Recr.
TELEPHONE: (954) 480-4433
E-MAIL (REQUIRED): gwarner@deerfield-beach.com (formerly w/ Tamarac)
CONTRACT PERIOD: FROM: 9/2020 TO: 6/2021
2. ENTITY/COMPANY NAME: City of Plantation
ADDRESS: 9151 NW 2nd Avenue, Plantation, FL 33324
CONTACT NAME & TITTLE: Patricia O'Toole, Asst. Dir of Parks & Recr.
TELEPHONE: (954) 452-2516
E-MAIL (REQUIRED): potoole@plantation.org
CONTRACT PERIOD: FROM: 4/2019 TO: 1/2020
3. ENTITY/COMPANY NAME: City of Weston
ADDRESS: 2500 Weston Road, Weston, FL 33331
CONTACT NAME & TITTLE: Kara Petty, Dir of Parks and Recreation
TELEPHONE: (954) 389-4321
E-MAIL (REQUIRED): kpetty@westonfl.org
CONTRACT PERIOD: FROM: 12/2021 TO: 9/2022

This page shall be completed IN FULL and submitted with your bid/proposal.



D. Cost Proposal
(Separate Sealed Envelope)

D. Cost Proposal

This section is excluded from the bound submittal package as it is to be included only in a separate sealed envelope to be opened by the Selection Committee after review of the qualifications packages and ranking, per RFQ, Page 44 of 64.





E. Required Attachments

E. Required Attachments

RFP 2023-6-REC | PARKS AND RECREATION MASTER PLAN

ATTACHMENT A
(Page 1 of 5)

City of Cooper City, Florida

PROPOSAL FORMS

Parks and Recreation Master Plan RFP 2023-6-REC

Proposal Due: Wednesday, January 31, 2024

For Information Contact:

The Purchasing Division
Purchasing@cooperCity.gov

Release Date: Friday, December 22, 2023

Submitted by: Miller Legg & Associates, Inc.
(Company name)

Page 45 of 64

Attachment A



E. Required Attachments

Attachment A

RFP 2023-6-REC | PARKS AND RECREATION MASTER PLAN

ATTACHMENT A

(Page 2 of 5)

Project: Parks and Recreation Master Plan
Contract Identification: RFP 2023-6-REC
Bids submitted to: Office of the City Clerk
City of Cooper City
9090 SW 50 Place
Cooper City, Florida, 33328

1. The undersigned PROPOSER proposes and agrees, if this Bid/Proposal is accepted, to enter into an agreement with City in the form included in the contract documents to perform and furnish all work as specified or indicated in the contract documents for the contract price and within the contract time indicated in this Bid/Proposal and in accordance with the other terms and conditions of the contract documents.
2. Proposer accepts all of the terms and conditions of the advertisement of Request for Proposal and Instruction to Proposers including, without limitation, those dealing with the Bid/Proposal requirements. This Bid/Proposal will remain in full force for one hundred and twenty (120) days from the date of the Bid/Proposal opening. Proposer will sign and submit an agreement with the Bonds and other documents required by the Bidding Requirements within fifteen days after the City's notice of award.
3. In submitting this Bid/Proposal, Proposer represents, as more fully set forth in the Agreement that:
 - a. Proposer has examined copies of all plans, and bidding documents, contract specifications and instruction to proposers.
 - b. Proposer has familiarized itself with the nature and extent of the Contract Documents, work site, locality, local conditions and the laws and regulations that in any manner may affect the cost, progress, performance or furnishing of the work.
 - c. Proposer has studied carefully all reports and drawings of the project and the physical conditions of the project site areas and accepts the extent of the technical data contained in such reports and drawings upon which Proposer is entitled to rely.
 - d. Proposer has correlated the results of his/her studies and reviews, observations, investigations, explorations, tests, and studies with the terms and conditions of the contract documents.
 - e. Proposer has given City written notice of all conflicts, errors or discrepancies that is has discovered in these documents and the written resolution thereof by City is acceptable to Proposer.
 - f. This Bid/Proposal is genuine and not made in the interest of or on behalf of any undisclosed person, firm or corporate and is not submitted in conformity with any agreement or rules of any group, association, organization or corporation; Proposer has not directly or indirectly induced or solicited any other Proposer to submit a false Bid, and Proposer has not sought by collusion to obtain for itself any advantage over any other Proposer or the City.
4. Bid/Proposal Copies
ONE (1) ORIGINAL (UNBOUND) COPY, FIVE (5) BOUND PHOTOCOPIES and ONE (1) ELECTRONIC COPY (Flash Drive) of the Proposal should be submitted to the City of Cooper City, City Hall, 9090 SW 50th Place, Cooper City, Florida 33328, to the attention of the Office of the City Clerk.
5. Addenda, Additional Information-Contact Purchasing Division

Page 46 of 64

E. Required Attachments

RFP 2023-6-REC | PARKS AND RECREATION MASTER PLAN

Any addenda or answers to written questions supplied by the City to participating Proposers become part of this Request for Proposal and the resulting contract. The Bid Form shall be signed by an authorized company representative dated and returned with the proposal Bid.

ATTACHMENT A (Page 3 of 5)

No negotiations, decisions or actions shall be initiated or executed by the Proposer as result of any discussions with any City employee. Only those communications which are in writing from the City may be considered as a duly authorized expression. Also, only communications from proposer that are signed and in writing will be recognized by the City as duly authorized expressions on behalf of the proposer.

Specific questions related to the Scope of Services requested shall be directed in writing to the City of Cooper City - Purchasing Division. Questions must be emailed to Purchasing@cooperCity.gov, who may respond in kind with copies to all Proposers. The deadline for submission of questions is Friday, January 19, 2024 at 3:00 PM (EST).

The successful proposer shall be required to execute a City contract covering the scope of services to be provided and setting forth the duties, rights and responsibilities of the parties. This contract must be executed by the successful proposer prior to recommendation of award and presentation to the City Commission.

6. Checklist of documents to be included in submittal.

X	Proposal Form (Completed and Signed)
X	Reference Form
X	Public Entity Crimes (PEC) Form
X	ADA Affidavit
X	Business Entity Affidavit
X	Bidder's Foreign (Non-Florida) Corporate Statement (If applicable)
X	W-9, Request for Taxpayer Identification Number
X	Proof of Workers Compensation Insurance or Exemption
X	Proof of Liability Insurance
X	Ownership Disclosure Affidavit
X	Drug-Free Workplace Certificate
X	Employee Background Verification Affidavit
X	Scrutinized Companies Affidavit
X	Non-Conflict of Interest Statement
X	E-Verify Form

E. Required Attachments

Attachment A

RFP 2023-6-REC | PARKS AND RECREATION MASTER PLAN

ATTACHMENT A

(Page 4 of 5)

Bidder's Contact Information

Name of Company: **Miller Legg & Associates, Inc.**

Address: **13680 NW 5th Street, Suite 200**
Sunrise, FL 33325

Type of Business: **Corporation**

Company's Website: **www.millerlegg.com**

Authorized Signatory Contact: **Michael D. Kroll, RLA, FASLA**

Title: **President**

Tel: **(954) 436-7000** Mobile: **(954) 980-0160**

Email Address (Required): **mkroll@millerlegg.com**

Primary Contact: **Michael D. Kroll, RLA, FASLA**

Title: **President**

Tel: **(954) 436-7000** Mobile: **(954) 980-0160**

Email Address (Required): **mkroll@millerlegg.com**

Additional Contact & Title: **Leslie Hernandez, CPA, CFO**

Tel: **(954) 436-7000** Mobile: **(954) 632-3969**

Email Address (Required): **lhernandez@millerlegg.com**

Remit to Address: **13680 NW 5th Street, Suite 200, Sunrise, FL 33325**

Remit to Contact: Name: **Leslie Hernandez** Tel: **(954) 436-7000**

Remit to Email: **lhernandez@millerlegg.com**

E. Required Attachments

RFP 2023-6-REC | PARKS AND RECREATION MASTER PLAN

ATTACHMENT B REFERENCES

All references shall be from entities/companies regularly engaged in the business of providing the goods and/or services as described in this solicitation. CITY OF COOPER CITY STAFF SHALL NOT BE USED AS A CLIENT REFERENCE.

1. ENTITY/COMPANY NAME: City of Tamarac
ADDRESS: 7525 NW 88th Avenue Tamarac, FL 33321
CONTACT NAME & TITTLE: Gregory Warner, Dir of Parks & Recr.
TELEPHONE: (954) 480-4433
E-MAIL (REQUIRED): gwarner@deerfield-beach.com (formerly w/ Tamarac)
CONTRACT PERIOD: FROM: 9/2020 TO: 6/2021
2. ENTITY/COMPANY NAME: City of Plantation
ADDRESS: 9151 NW 2nd Avenue, Plantation, FL 33324
CONTACT NAME & TITTLE: Patricia O'Toole, Asst. Dir of Parks & Recr.
TELEPHONE: (954) 452-2516
E-MAIL (REQUIRED): potoole@plantation.org
CONTRACT PERIOD: FROM: 4/2019 TO: 1/2020
3. ENTITY/COMPANY NAME: City of Weston
ADDRESS: 2500 Weston Road, Weston, FL 33331
CONTACT NAME & TITTLE: Kara Petty, Dir of Parks and Recreation
TELEPHONE: (954) 389-4321
E-MAIL (REQUIRED): kpetty@westonfl.org
CONTRACT PERIOD: FROM: 12/2021 TO: 9/2022

This page shall be completed IN FULL and submitted with your bid/proposal.

E. Required Attachments

Attachment C

RFP 2023-6-REC | PARKS AND RECREATION MASTER PLAN

ATTACHMENT C
(Page 1 of 2)

**SWORN STATEMENT PURSUANT TO SECTION 287.133 (3) (a),
FLORIDA STATUTES, ON PUBLIC ENTITY CRIMES**

THIS FORM MUST BE SIGNED AND SWORN TO IN THE PRESENCE OF A
NOTARY PUBLIC OR OTHER OFFICIAL AUTHORIZED TO ADMINISTER OATHS.

1. This sworn statement is submitted to the CITY OF COOPER CITY, FLORIDA

by: **Michael D. Kroll, RLA, FASLA, President**
(print individual's name and title)

for: **Miller Legg & Associates, Inc.**
(print name of entity submitting sworn statement)

whose business address is: **13680 NW 5th Street, Suite 200, Sunrise, FL 33325**

and (if applicable) its Federal Employer Identification Number (FEIN) is: **65-0563467**

(If the entity has no FEIN, include the Social Security Number of the individual signing this sworn statement: _____ - _____ - _____).

2. I understand that a "public entity crime" as defined in Paragraph 287.133(1)(g), Florida Statutes, means a violation of any state or federal law by a person with respect to and directly related to the transaction of business with any public entity or with an agency or political subdivision of any other state or of the United States, including but not limited to, any bid or contract for goods or services to be provided to any public entity or an agency or political subdivision of any other state or of the United States and involving antitrust, fraud, theft, bribery, collusion, racketeering, conspiracy, or material misrepresentations.

3. I understand that "convicted" or "conviction" as defined in Paragraph 287.133(1)(b), Florida Statutes, means a finding of guilt or a conviction of a public entity crime, with or without an adjudication of guilt, in any federal or state trial court of record relating to charges brought by indictment or information after July 1, 1989, as a result of a jury verdict, non-jury trial, or entry of a plea of guilty or nolo contendere.

4. I understand that an "affiliate" as defined in Paragraph 287.133(1)(a), Florida Statutes, means:

- a) A predecessor or successor of a person convicted of a public entity crime; or
- b) An entity under the control of any natural person who is active in the management of the entity and who has been convicted of a public entity crime. The term "affiliate" includes those officers, directors, executives, partners, shareholders, employees, members, and agents who are active in the management of an affiliate. The ownership by one person of shares constituting a controlling interest in another person, or a pooling of equipment or income among persons when not for fair market value under an arm's length agreement, shall be a prima facie case that one person controls another person. A person who knowingly enters into a joint venture with a person who has been convicted of a public entity crime in Florida during the preceding 36 months shall be considered an affiliate.

5. I understand that a "person" as defined in Paragraph 287.133(1)(e), Florida Statutes, means any natural person or entity organized under the laws of any state or of the United States with the legal power to enter into a binding contract and



E. Required Attachments

which bids or applies to bid on contracts for the provision of goods or services let by a public entity, or which otherwise transacts or applies to transact business with a public entity. The term "person" includes those officers,

ATTACHMENT C
(Page 2 of 2)

directors, executives, partners, shareholders, employees, members, and agents who are active in management of an entity.

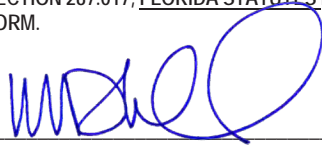
6. Based on information and belief, the statement that I have marked below is true in relation to the entity submitting this sworn statement. (Indicate which statement applies).

Neither the entity submitting this sworn statement, nor any officers, directors, executives, partners, shareholders, employees, members, or agents who are active in the management of the entity, not any affiliate of the entity, has been charged with and convicted of a public entity crime subsequent to July 1, 1989.

This entity submitting this sworn statement, or one or more of its officers, directors, executives, partners, shareholders, employees, members, or agents who are active in the management of the entity, or an affiliate of the entity has been charged with and convicted of a public entity crime subsequent to July 1, 1989.

The entity submitting this sworn statement, or one or more of its officers, directors, executives, partners, shareholders, employees, members, or agents who are active in the management of the entity, or an affiliate of the entity has been charged with and convicted of a public entity crime subsequent to July 1, 1989. However, there has been a subsequent proceeding before a Hearing Officer of the State of Florida, Division of Administrative Hearings and the Final Order entered by the Hearing Officer determined that it was not in the public interest to place the entity submitting this sworn statement on the convicted vendor list. (attach a copy of the final order).

I UNDERSTAND THAT THE SUBMISSION OF THIS FORM TO THE CONTRACTING OFFICER FOR THE PUBLIC ENTITY IDENTIFIED IN PARAGRAPH 1 ABOVE IS FOR THAT PUBLIC ENTITY ONLY AND THAT THIS FORM IS VALID THROUGH DECEMBER 31 OF THE CALENDAR YEAR IN WHICH IT IS FILED. I ALSO UNDERSTAND THAT I AM REQUIRED TO INFORM THE PUBLIC ENTITY PRIOR TO ENTERING INTO A CONTRACT IN EXCESS OF THE THRESHOLD AMOUNT PROVIDED IN SECTION 287.017, FLORIDA STATUTES FOR CATEGORY TWO OF ANY CHANGE IN THE INFORMATION CONTAINED IN THIS FORM.



Signature



E. Required Attachments

Attachment D

RFP 2023-6-REC | PARKS AND RECREATION MASTER PLAN

ATTACHMENT D

AMERICANS WITH DISABILITIES ACT (ADA) DISABILITY NONDISCRIMINATION STATEMENT

THIS FORM MUST BE SIGNED AND SWORN TO IN THE PRESENCE OF A NOTARY PUBLIC OR OTHER OFFICIAL AUTHORIZED TO ADMINISTER OATHS.

This sworn statement is submitted to the CITY OF COOPER CITY, FLORIDA

by: Michael D. Kroll, RLA, FASLA, President
(print individual's name and title)

for: Miller Legg & Associates, Inc.
(print name of entity submitting sworn statement)

whose business address is: 13680 NW 5th Street, Suite 200, Sunrise, FL 33325

and (if applicable) its Federal Employer Identification Number (FEIN) is: 65-0563467
(If the entity has no FEIN, include the Social Security Number of the individual signing this sworn statement: _____ - _____.)

I, being duly first sworn state:

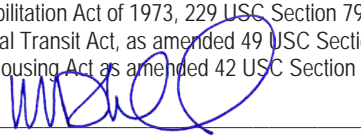
That the above named firm, corporation or organization is in compliance with and agreed to continue to comply with, and assure that any subcontractor, or third party contractor under this project complies with all applicable requirements of the laws listed below including, but not limited to, those provisions pertaining to employment, provision of programs and services, transportation, communications, access to facilities, renovations, and new construction.

The American with Disabilities Act of 1990 (ADA), Pub. L. 101-336, 104 Stat 327, 42 USC 1210112213 and 47 USC Sections 225 and 661 including Title I, Employment; Title II, Public Services; Title III, Public Accommodations and Services Operated by Private entities; Title IV, Telecommunications; and Title V, Miscellaneous Provisions.

The Florida Americans with Disabilities Accessibility Implementation Act of 1993, Section 553.501-553.513, Florida Statutes:

The Rehabilitation Act of 1973, 229 USC Section 794;
The Federal Transit Act, as amended 49 USC Section 1612;
The Fair Housing Act as amended 42 USC Section 3601-3631.

Signature



E. Required Attachments

Attachment E

RFP 2023-6-REC | PARKS AND RECREATION MASTER PLAN

ATTACHMENT E

BUSINESS ENTITY AFFIDAVIT

I, Michael D. Kroll, RLA, FASLA, being first duly sworn state:

The full legal name and business address of the person(s) or entity proposing to contract or transact business with the City of Cooper City ("City") are (Post Office addresses are not acceptable), as follows:

65-0563467
Federal Employer Identification Number (FEIN) (If none, Social Security Number)

Miller Legg & Associates, Inc.
Name of Entity, Individual, Partners or Corporation

Miller Legg
Doing Business As (If same as above, leave blank)

13680 NW 5th Street, Suite 200, Sunrise, FL 33325
Street Address City State

Florida - April 1, 1995
State and Date of Incorporation:

[Signature] 1/31/2024
Signature of Affiant Date

Michael K. Kroll, RLA, FASLA 1/31/2024
Print Name Date



E. Required Attachments

Attachment F

RFP 2023-6-REC | PARKS AND RECREATION MASTER PLAN

ATTACHMENT F

FOREIGN (NON-FLORIDA) CORPORATION MUST COMPLETE THIS FORM
DEPARTMENT OF STATE CORPORATE CHARTER NO. N/A

If your corporation is exempt from the requirements of Section 607.1501, Florida Statutes, **YOU MUST CHECK BELOW** the reason(s) for the exemption. Please contact the Department of State, Division of Corporations at (850) 245-6051 for assistance with corporate registration or exemptions. 607.1501 Authority of foreign corporation to transact business required.

- (1) A foreign corporation may not transact business in this state until it obtains a certificate of authority from the Department of State.
- (2) The following activities, among others, do not constitute transacting business within the meaning of subsection one (1):
 - (a) Maintaining, defending, or settling any proceedings.
 - (b) Holding meetings of the board of directors or shareholders or carrying on other activities concerning internal corporate affairs.
 - (c) Maintaining bank accounts.
 - (d) Maintaining officers of agencies for the transfer, exchange, and registration of the corporation's own securities or maintaining trustees or depositories with respect to those securities.
 - (e) Selling through independent contractors.
 - (f) Soliciting or obtaining orders, whether by mail or through employees, agents or otherwise, if the orders
 - (g) Creating or acquiring indebtedness, mortgages, and security interests in real or personal property.
 - (h) Securing or collecting debts or enforcing mortgages and security interests in property securing the debts.
 - (i) Transacting business in interstate commerce.
 - (j) Conducting an isolated transaction that is completed within 30 days and that is not one in the course of repeated transactions of a like nature.
 - (k) Owning and controlling a subsidiary corporation incorporated in or transacting business within this state or voting the stock of any corporation which it has lawfully acquired.
 - (l) Owning a limited partnership interest in a limited partnership that is doing business within this state, unless such limited partner manages or controls the partnership or exercises the powers and duties of a general partner.
 - (m) Owning, without more, real or personal property.
- (3) This section has no application to the question of whether any foreign corporation is subject to service of process and suit in this state under any law of this state.

The list of activities of subsection (2) is not exhaustive.

Please check one of the following if your firm is NOT a corporation:

- (I) Partnership, Joint Venture, Estate or Trust
- (II) Sole Proprieties of Self Employed

NOTE: This sheet **MUST** be enclosed with your bid if you claim an exemption or have checked I or II above, your firm will be considered a corporation and subject to all requirements listed herein.

SIGNATURE OF AUTHORIZED AGENT OF PROPOSER

PROPOSER'S LEGAL NAME

E. Required Attachments

6-REC | PARKS AND RECREATION MASTER PLAN

Attachment G

Attachment G



Form W-9
(Rev. October 2018)
Department of the Treasury
Internal Revenue Service

**Request for Taxpayer
Identification Number and Certification**

Go to www.irs.gov/FormW9 for instructions and the latest information.

Give Form to the requester. Do not send to the IRS.

1 Name (as shown on your income tax returns. Name is required on this line, do not leave this line blank.)
Miller Legg & Associates, Inc.

2 Business name/disregarded entity name, if different from above
Miller Legg

3 Check appropriate box for federal tax classification of the person whose name is entered on line 1. Check only one of the following seven boxes.

Individual/sole proprietor or single-member LLC

C Corporation

S Corporation

Partnership

Trust/estate

Limited liability company. Enter the tax classification (C-C corporation, S-S corporation, P-Partnership) ▶ _____

Note: Check the appropriate box in the line above for the tax classification of the single-member owner. Do not check LLC if the LLC is classified as a single-member LLC that is disregarded from the owner unless the owner of the LLC is another LLC that is not disregarded from the owner for U.S. federal tax purposes. Otherwise, a single-member LLC that is disregarded from the owner should check the appropriate box for the tax classification of its owner.

Other (see instructions) ▶ _____

4 Exemptions (codes apply only to certain entities, not individuals; see instructions on page 3):

Exempt payee code (if any) _____

Exemption from FATCA reporting code (if any) _____

(Applies to accounts maintained outside the U.S.)

5 Address (number, street, and apt. or suite no.) See instructions.
13680 NW 5th Street, Suite 200

6 City, state, and ZIP code
Sunrise, FL 33325

7 List account number(s) here (optional)

Part I Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. The TIN provided must match the name given on line 1 to avoid backup withholding. For individuals, this is generally your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the instructions for Part I, later. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN*, later.

Note: If the account is in more than one name, see the instructions for line 1. Also see *What Name and Number To Give the Requester* for guidelines on whose number to enter.

Social security number	
OR	
Employer identification number	
65	- 0563467

Part II Certification

Under penalties of perjury, I certify that:

- The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me); and
- I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding; and
- I am a U.S. citizen or other U.S. person (defined below); and
- The FATCA code(s) entered on this form (if any) indicating that I am exempt from FATCA reporting is correct.

Certification instructions. You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions for Part II, later.

Sign Here	Signature of U.S. person ▶ <i>Bruce Demandy</i>	Date ▶ 1/31/2024
------------------	---	------------------

General Instructions

Section references are to the Internal Revenue Code unless otherwise noted.

Future developments. For the latest information about developments related to Form W-9 and its instructions, such as legislation enacted after they were published, go to www.irs.gov/FormW9.

Purpose of Form

An individual or entity (Form W-9 requester) who is required to file an information return with the IRS must obtain your correct taxpayer identification number (TIN) which may be your social security number (SSN), individual taxpayer identification number (ITIN), adoption taxpayer identification number (ATIN), or employer identification number (EIN), to report on an information return the amount paid to you, or other amount reportable on an information return. Examples of information returns include, but are not limited to, the following:

- Form 1099-DIV (dividends, including those from stocks or mutual funds)
- Form 1099-MISC (various types of income, prizes, awards, or gross proceeds)
- Form 1099-B (stock or mutual fund sales and certain other transactions by brokers)
- Form 1099-S (proceeds from real estate transactions)
- Form 1099-K (merchant card and third party network transactions)
- Form 1098 (home mortgage interest), 1098-E (student loan interest), 1098-T (tuition)
- Form 1099-C (canceled debt)
- Form 1099-A (acquisition or abandonment of secured property)

Use Form W-9 only if you are a U.S. person (including a resident alien), to provide your correct TIN.

If you do not return Form W-9 to the requester with a TIN, you might be subject to backup withholding. See *What is backup withholding*, later.

Cat. No. 10291X

Form **W-9** (Rev. 10-2018)

Page 56 of 64

City of Cooper City Parks and Recreation Master Plan RFP 2023-6-REC | Miller Legg 23-00001 | page 88

E. Required Attachments

Attachment H



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
10/31/2023

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Aon Risk Services Central, Inc. 4220 Duncan Avenue Suite 401 St Louis, MO 63110	1-314-721-5100	CONTACT NAME: PHONE (A/C No. Ext): E-MAIL: ADDRESS:	FAX (A/C No.):
INSURED Miller Legg & Associates, Inc. 13680 NW 5 Street, Suite 200 Sunrise, FL 33325		INSURER(S) AFFORDING COVERAGE	NAIC#
		INSURER A: ZURICH AMER INS CO	16535
		INSURER B: AMERICAN GUAR & LIAB INS	26247
		INSURER C: TRAVELERS CAS & SURETY CO OF AMER	31194
		INSURER D:	
		INSURER E:	
		INSURER F:	

COVERAGES **CERTIFICATE NUMBER: 69982646** **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR ITR	TYPE OF INSURANCE	ADDITIONAL SUBR (MSD) WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input checked="" type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:		GL04293036	11/01/23	11/01/24	EACH OCCURRENCE \$ 2,000,000 DAMAGE TO RENTED PREMISES (EA OCCURRENCE) \$ 300,000 MED EXP (Any one person) \$ 15,000 PERSONAL & ADV INJURY \$ 2,000,000 GENERAL AGGREGATE \$ 4,000,000 PRODUCTS - COMPROP AGG \$ 4,000,000
A	<input checked="" type="checkbox"/> AUTOMOBILE LIABILITY <input checked="" type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> NON-OWNED AUTOS ONLY <input type="checkbox"/> HIRED AUTOS ONLY		RAP4293037	11/01/23	11/01/24	COMBINED SINGLE LIMIT (EA accident) \$ 2,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$
B	<input checked="" type="checkbox"/> UMBRELLA LIAB <input checked="" type="checkbox"/> OCCUR <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED RETENTION \$		SXS4459762	11/01/23	11/01/24	EACH OCCURRENCE \$ 10,000,000 AGGREGATE \$ 10,000,000
A	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in HI) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N <input checked="" type="checkbox"/> N	WC4293035	11/01/23	11/01/24	<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTHER E.L. EACH ACCIDENT \$ 1,000,000 E.L. DISEASE - EA EMPLOYEE \$ 1,000,000 E.L. DISEASE - POLICY LIMIT \$ 1,000,000
C	Professional Liability		107222698	02/21/23	02/21/24	Per Claim/Agg 2,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

For Proposal Purposes
The claims made professional liability coverage is the total aggregate limit for all claims presented within the annual policy period and is subject to a deductible. Thirty (30) day notice of cancellation in favor of the certificate holder on all policies.

CERTIFICATE HOLDER For Proposal Purposes 5747 N. Andrews Way Fort Lauderdale, FL 33309 USA	CANCELLATION SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE <i>Aon Risk Services Central, Inc.</i>
---	--

ACORD 25 (2016/03) The ACORD name and logo are registered marks of ACORD © 1988-2015 ACORD CORPORATION. All rights reserved.
becky.hardin@aon.com 69982646



E. Required Attachments

Attachment 9

RFP 2023-6-REC | PARKS AND RECREATION MASTER PLAN



ATTACHMENT I OWNERSHIP DISCLOSURE AFFIDAVIT

1. If the contract or business transaction is with a corporation, the full legal name and business address shall be provided for each officer and director and each stockholder who holds directly or indirectly five percent (5%) or more of the corporation's stock. If the contract or business transaction is with a trust, the full legal name and address shall be provided for each trustee and each beneficiary. All such names and addresses are (Post Office addresses are not acceptable), as follows:

Full Legal Name	Address	Ownership
Michael D. Kroll	1297 Terrystone Court, Weston, FL 33326	7.27 %
Dylan Larson	40 NW 76th Ave., Unit 203-1, Plantation, FL 33324	6.15 %
Leslie Hernandez	2337 NW 187th Ave., Pembroke Pines, FL 33029	5.45 %
HFW Group, LLC	401 Pine Street, St. Louis., MO 63102	80.00 %

2. The full legal names and business address of any other individual (other than subcontractors, materialmen, suppliers, laborers, or lenders) who have, or will have, any interest (legal, equitable, beneficial or otherwise) in the contract or business transaction with the City are (Post Office addresses are not acceptable), as follows:

N/A

Signature of Affiant

Michael K. Kroll, RLA, FASLA

Print Name

1/31/2024

Date

E. Required Attachments

Attachment J

RFP 2023-6-REC | PARKS AND RECREATION MASTER PLAN

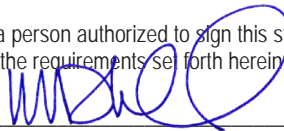
ATTACHMENT J

DRUG FREE WORKPLACE CERTIFICATE

I, the undersigned, in accordance with Florida Statute 287.087, hereby certify that, (print or type name of firm)
Miller Legg & Associates, Inc.

1. Publishes a written statement notifying that the unlawful manufacture, distribution, dispensing, possession or use of a controlled substance is prohibited in the workplace named above, and specifying actions that will be taken against violations of such prohibition.
2. Informs employees about the dangers of drug abuse in the work place, the firm's policy of maintaining a drug free working environment, and available drug counseling, rehabilitation, and employee assistance programs, and the penalties that may be imposed upon employees for drug use violations.
3. Gives each employee engaged in providing commodities or contractual services that are under bid or proposal, a copy of the statement specified above.
4. Notifies the employees that as a condition of working on the commodities or contractual services that are under bid or proposal, the employee will abide by the terms of the statement and will notify the employer of any conviction of, pleas of guilty or nolo contendere to, any violation of Chapter 1893, or of any controlled substance law of the State of Florida or the United States, for a violation occurring in the work place, no later than THREE (3) days after such conviction, and requires employees to sign copies of such written (*) statement to acknowledge their receipt.
5. Imposes a sanction on, or requires the satisfactory participation in, a drug abuse assistance or rehabilitation program, if such is available in the employee's community, by any employee who is so convicted.
6. Makes a good faith effort to continue to maintain a drug free work place through the implementation of the drug free workplace program.

"As a person authorized to sign this statement, I certify that the above named business, firm or corporation complies fully with the requirements set forth herein".



Signature of Affiant

Michael K. Kroll, RLA, FASLA

Print Name

1/31/2024

Date

E. Required Attachments

RFP 2023-6-REC | PARKS AND RECREATION MASTER PLAN


Attachment K

ATTACHMENT K

EMPLOYEE BACKGROUND VERIFICATION AFFIDAVIT

I, Michael Kroll of Miller Legg & Associates, Inc., attest that all personnel used in
(Print Name) (Company Name)

the performance of this work have had a criminal background check with a passing grade and have been drug tested with a passing grade and are legally documented to work in the United States.



Signature of Affiant

Michael K. Kroll, RLA, FASLA

Print Name

1/31/2024

Date



E. Required Attachments

Attachment L

ATTACHMENT L

Scrutinized Companies Affidavit

CERTIFICATION PURSUANT TO FLORIDA STATUTE § 287.135

Michael Kroll, RLA, FASLA, President-, on behalf of, Miller Legg & Associates, Inc.

Print Name and Title

Company Name

certify that Miller Legg & Associates, Inc. does not:

Company Name

1. Participate in a boycott of Israel; and
2. Is not on the Scrutinized Companies that Boycott Israel List; and
3. Is not on the Scrutinized Companies with Activities in Sudan List; and
4. Is not on the Scrutinized Companies with Activities in the Iran Petroleum Energy Sector List; and
5. Has not engaged in business operations in Syria.

Submitting a false certification shall be deemed a material breach of contract. The City shall provide notice, in writing, to the Contractor of the City's determination concerning the false certification. The Contractor shall have ninety (90) days following receipt of the notice to respond in writing and demonstrate that the determination of false certification was made in error. If the Contractor does not demonstrate that the City's determination of false certification was made in error then the City shall have the right to terminate the contract and seek civil remedies pursuant to Florida Statute § 287.135.

Section 287.135, Florida Statutes, prohibits the City from: 1) Contracting with companies for goods or services in any amount if at the time of bidding on, submitting a proposal for, or entering into or renewing a contract if the company is on the Scrutinized Companies that Boycott Israel List, created pursuant to Section 215.4725, F.S. or is engaged in a boycott of Israel; and

2) Contracting with companies, for goods or services over \$1,000,000.00 that are on either the Scrutinized Companies with activities in the Iran Petroleum Energy Sector List, created pursuant to s. 215.473, or are engaged in business operations in Syria.

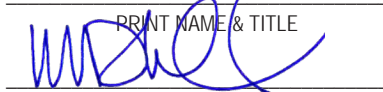
As the person authorized to sign on behalf of the Contractor, I hereby certify that the company identified above in the section entitled "Contractor Name" does not participate in any boycott of Israel, is not listed on the Scrutinized Companies that Boycott Israel List, is not listed on either the Scrutinized Companies with activities in the Iran Petroleum Energy Sector List, and is not engaged in business operations in Syria. I understand that pursuant to section 287.135, Florida Statutes, the submission of a false certification may subject the company to civil penalties, attorney's fees, and/or costs. I further understand that any contract with the City for goods or services may be terminated at the option of the City if the company is found to have submitted a false certification or has been placed on the Scrutinized Companies with Activities in Sudan list or the Scrutinized Companies with Activities in the Iran Petroleum Energy Sector List.

Miller Legg & Associates, Inc.

COMPANY NAME

Michael D. Kroll, RLA, FASLA, President

PRINT NAME & TITLE



SIGNATURE



E. Required Attachments

Attachment M

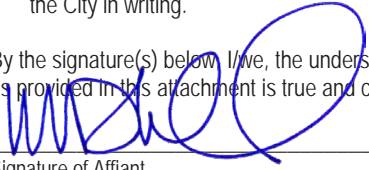
RFP 2023-6-REC | PARKS AND RECREATION MASTER PLAN

ATTACHMENT M

NON-CONFLICT OF INTEREST STATEMENT

1. A. I am the **President** of **Miller Legg & Associates, Inc.** with a
[Insert Title] [Insert Company Name]
 - a. local office in **Sunrise** and principal office in **Sunrise**.
2. The entity hereby submits a proposal/offer in response to RFP 2023-6-REC, Parks and Recreation Master Plan.
3. The AFFIANT has made diligent inquiry and provided the information in this statement affidavit based upon its full knowledge.
4. The AFFIANT states that only one submittal for this solicitation has been submitted and tendered by the appropriate date and time and that said above stated entity has no financial interest in other entities submitting a proposal for the work contemplated hereby.
5. Neither the AFFIANT nor the above named entity has directly or indirectly entered into any agreement, participated in any collusion or collusive activity, or otherwise taken any action which in any way restricts or restrains the competitive nature of this solicitation, including but not limited to the prior discussion of terms, conditions, pricing, or other offer parameters required by this solicitation.
6. Neither the entity nor its affiliates, nor anyone associated with them, is presently suspended or otherwise prohibited from participation in this solicitation or any contract to follow thereafter by any government entity.
7. Neither the entity nor its affiliates, nor anyone associated with them, have any potential conflict of interest because and due to any other clients, contracts, or property interests in this solicitation or the resulting project.
8. I hereby also certify that no member of the entity's ownership or management or staff has a vested interest in any City Division/Department/Office.
9. I certify that no member of the entity's ownership or management is presently applying, actively seeking, or has been selected for an elected position within City of Cooper City government.
10. In the event that a conflict of interest is identified in the provision of services, I, the undersigned, will immediately notify the City in writing.

By the signature(s) below I/we, the undersigned, as authorized signatory to commit the firm, certify that the information as provided in this attachment is true and correct at the time of submission.



Signature of Affiant

Michael D. Kroll, RLA, FASLA, President

Printed Name & Title of Affiant

E. Required Attachments

Attachment N

RFP 2023-6-REC | PARKS AND RECREATION MASTER PLAN

ATTACHMENT N
(Page 1 of 2)

E-VERIFY FORM UNDER SECTION 448.095, FLORIDA STATUTES
TO BE RETURNED WITH PROPOSAL

Project Name: Parks and Recreation Master Plan
Project No.: RFP 2023-6-REC

1. Definitions:

"Contractor" means a person or entity that has entered or is attempting to enter into a contract with a public employer to provide labor, supplies, or services to such employer in exchange for salary, wages, or other remuneration. "Contractor" includes, but is not limited to, a vendor or consultant.

"Subcontractor" means a person or entity that provides labor, supplies, or services to or for a contractor or another subcontractor in exchange for salary, wages, or other remuneration.

"E-Verify system" means an Internet-based system operated by the United States Department of Homeland Security that allows participating employers to electronically verify the employment eligibility of newly hired employees.

2. Effective January 1, 2021, Contractors, shall register with and use the E-verify system in order to verify the work authorization status of all newly hired employees. Contractor shall register for and utilize the U.S. Department of Homeland Security's E-Verify System to verify the employment eligibility of:

- a) All persons employed by a Contractor to perform employment duties within Florida during the term of the contract; and
- b) All persons (including sub vendors/subconsultants/subcontractors) assigned by Contractor to perform work pursuant to the contract with the City of Cooper City. The Contractor acknowledges and agrees that registration and use of the U.S. Department of Homeland Security's E-Verify System during the term of the contract is a condition of the contract with the City of Cooper City; and
- c) Should vendor become the successful Contractor awarded for the above-named project, by entering into the contract, the Contractor shall comply with the provisions of Section 448.095, Fla. Stat., "Employment Eligibility," as amended from time to time. This includes, but is not limited to registration and utilization of the E-Verify System to verify the work authorization status of all newly hired employees. Contractor shall also require all subcontractors to provide an affidavit attesting that the subcontractor does not employ, contract with, or subcontract with, an unauthorized alien. The Contractor shall maintain a copy of such affidavit for the duration of the contract.

3. Contract Termination



E. Required Attachments

Attachment N

RFP 2023-6-REC | PARKS AND RECREATION MASTER PLAN

a) If the City has a good faith belief that a person or entity with which it is contracting has knowingly violated s. 448.09 (1) Fla. Stat., the contract shall be terminated.


ATTACHMENT N (Page 2 of 2)

b) If the City has a good faith belief that a subcontractor knowingly violated s. 448.095 (2), but the Contractor otherwise complied with s. 448.095 (2) Fla. Stat., shall promptly notify the Contractor and order the Contractor to immediately terminate the contract with the subcontractor.

c) A contract terminated under subparagraph a) or b) is not a breach of contract and may not be considered as such.

d) Any challenge to termination under this provision must be filed in the Circuit Court no later than 20 calendar days after the date of termination.

e) If the contract is terminated for a violation of the statute by the Contractor, the Contractor may not be awarded a public contract for a period of 1 year after the date of termination.

Company Name:	Miller Legg & Associates, Inc.
Authorized Signature:	
Print Name:	Michael D. Kroll, RLA, FASLA
Title	President
Date:	1/31/2024
Phone:	(954) 436-7000



Contact:
Michael Kroll, RLA, FASLA
President
954.628.3651
mkroll@millerlegg.com



ATTACHMENT A

(Page 5 of 5)

**COST PROPOSAL SHEET
FOR
Parks and Recreation Master Plan
MUST BE SUBMITTED IN A SEPARATE, SEALED ENVELOPE**

Item No.	Item Description		Total
1	Not to Exceed Cost:		\$ 173,500
2	Expenses (Services, fees, hourly rates, other charges)		\$ 1,000
3	Anticipated Number of Total Hours Required to Complete Project	Total Hours	1,400 Hours

Notes:

1. Unit prices shall be shown and where there is an error in extension of prices, the unit price shall govern.
2. Proposer shall include all services and associated fees. Proposer shall itemize all services, including hourly rates for all professional, technical and support personnel, and other charges related to the completion of the work.
3. The proposer is advised to consider any inflation expected during the term of the contract. In addition, the price proposal must also include the proposed timeframe for the Master Plan completion.
4. Alternate proposals will not be considered unless authorized in the RFP document.



Request for Proposal
Parks and Recreation Master Plan
RFP 2023-6-REC

March 6, 2024 | Miller Legg #24-00001

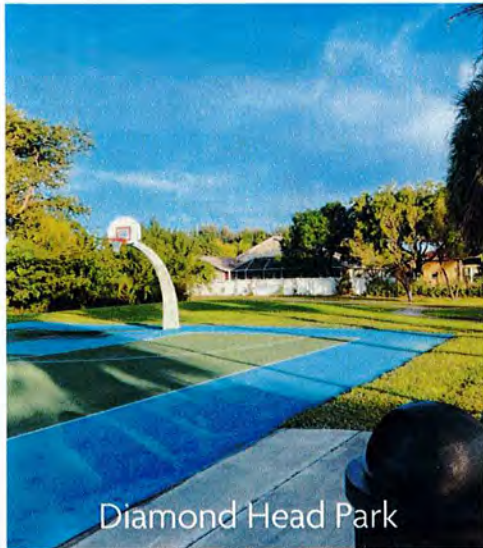
CITY OF
Cooper City
Someplace Special



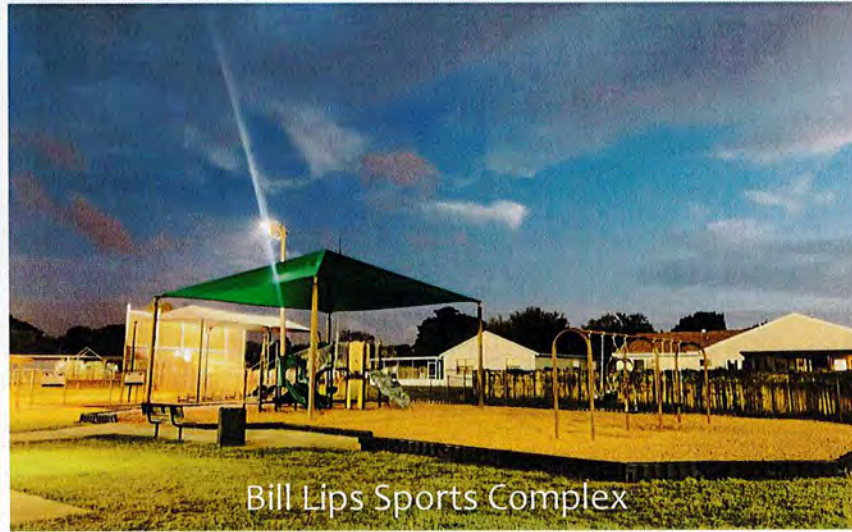
MILLER LEGG
IMPROVING COMMUNITIES. CREATING ENVIRONMENTS.



COOPER CITY PARKS AND RECREATION



Diamond Head Park



Bill Lips Sports Complex



COOPER CITY
PARKS AND
RECREATION



Poinciana Park



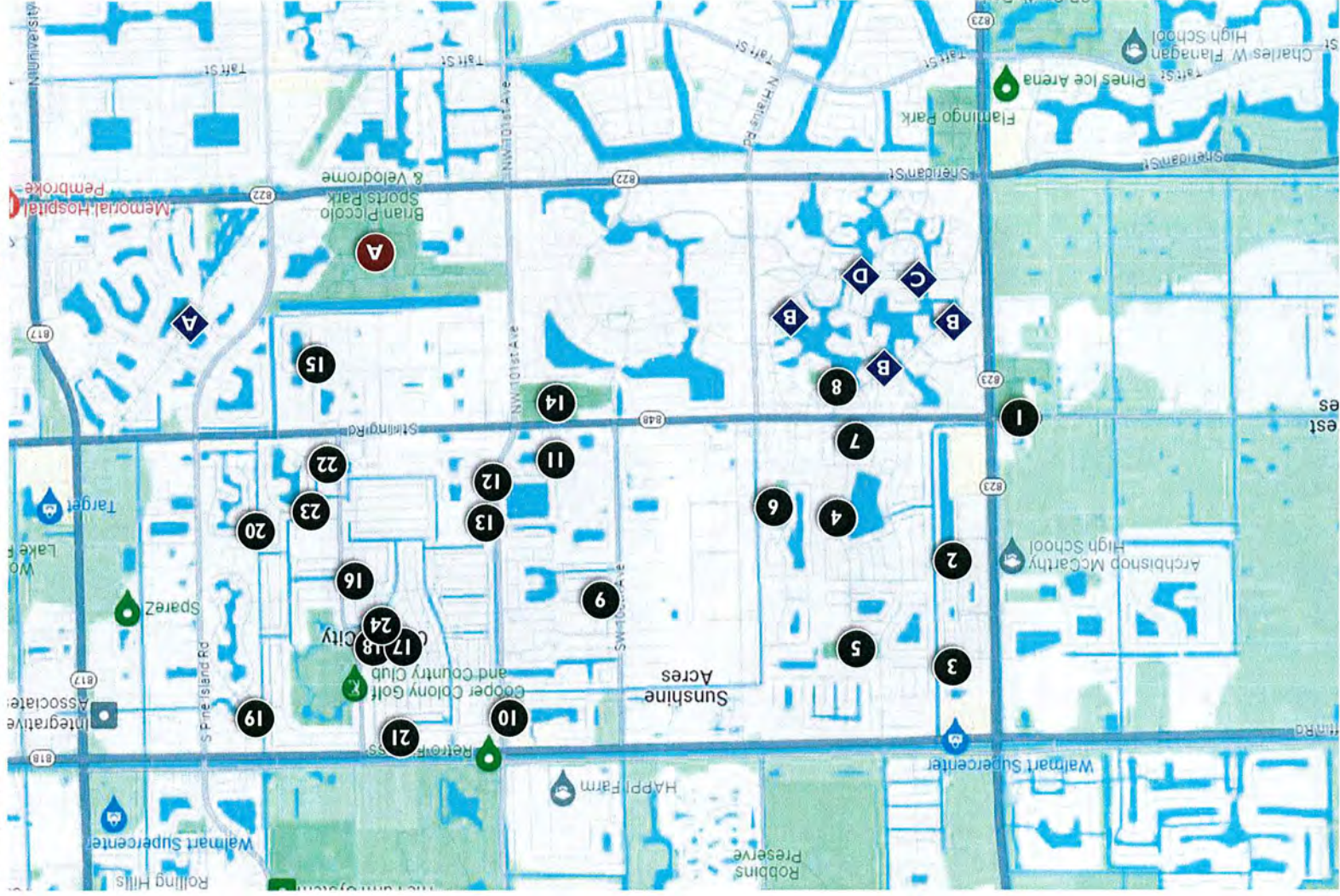
Pool and Tennis Center



COOPER CITY PARKS AND RECREATION



City Parks



CITY PARKS

1. Flamingo West Park
 2. Flamingo Park
 3. Natalie's Cove Park
 4. Tamarind Park
 5. Bill Lips Sports Complex
 6. Forest Lake Park
 7. Poinciana Park
 8. Cooper City Pool & Tennis Center Park
 9. Ted Feroe Park
 10. Pine Lake Park
 11. Stirling Palm Park
 12. Dawn Park
 13. Jerry Morgan Park
 14. Suelien H. Fardelmann Sports Complex
 15. Diamond Head Park
 16. Colony Park
 17. Memorial Park
 18. Community Center
 19. Christie Schafale Dog Park
 20. Ellie Kozak Park
 21. Chase Park
 22. Cooper's Pointe Park
 23. Encore Park
 24. City Hall Park
- ## County Parks
- A. Brian Piccolo Sports Park & Velodrome
- ## Other Parks
- A. Monterra Linear Park
 - B. Rock Creek Playgrounds
 - C. Rock Creek Linear Park
 - D. Rock Creek Basketball Courts



OUR KNOWLEDGE

INVENTORY AND ASSESSMENT

A Legg Up!

- “Someplace Special”
 - Known as an excellent place to “grow families”
 - Lower crime rates than surrounding communities
- We are almost built out!
 - Focus on redevelopment and enhancements
- Approximately 34,400 residents
 - Largest age groups: 40-59 years and 19 & under years
 - Family Oriented Community
 - Single Family Homes
 - Extensive school and park systems
- Improve connectivity within our City and to our neighboring communities



APPROACH & METHODOLOGY

OUR KNOWLEDGE: COMMUNITY INVENTORY AND ASSESSMENT

A Legg Up!

- Local residents of the City
- Served on City Advisory Boards
- 45+ years Davie-Cooper City Chamber of Commerce member and leadership
- Member, Broward League of Cities



City of Cooper City

LIUDMILA FUENTES, MLA
Project Manager

MICHAEL D. KROLL, RLA, FASLA
Principal-in-Charge

JACK KARDYS
Senior Recreation Planner

MICHAEL BRADLEY, RLA
Recreation Planner

 **BRIAN SHORE, RLA**
Landscape Architect / Planner

DYLAN LARSON, SPWS, CEP
Sustainability Principal

JENNIFER SHIPLEY
Planning Technician

WILLIAM MOHLER, CA, PWS, CLI
GIS Specialist

Primary Responsibilities:
Inventory Analysis
Level of Service
Public Involvement
Site Analysis
Needs Assessment
Community Outreach
Project Webpage
GIS-based Mapping/Data
Capital Recommendations and Costing
Draft and Final Feasibility Study Documents

 **ART THATCHER, MPA, CPRP**
Manager

LISA PARADIS, MBA, CPRP
Senior Manager

BECKY DUNLAP, CPRP
Senior Consultant

Primary Responsibilities:
Public Involvement
Needs Assessment
Community Outreach
Trends Analysis
Program Analysis
Level of Services
GIS-based Mapping / Data Capital

KAILYN HASKOVEC
Associate

 **ETHAN ADAMS**
Associate

KARA SNAWDER
Senior Data Analyst

Primary Responsibilities:
Survey Design & Implementation
Economic and Feasibility Planning
Recreational Market Research
Strategic Analysis
Policy Formulation

PROJECT TEAM



Michael Kroil, RLA, FASLA
Principal-in-Charge
39 Years



Lidumilia Fuentes, MLA
Project Manager
6 Years



Jack Kardys
Senior Planner
42 Years



Michael Bradley, RLA
Recreation Planner
5 Years



Art Thatcher, MPA, CPRP
Manager
45 Years



Kailyn Haskovec
Associate
7 Years

- Weston Parks & Recreation Master Plan
- Opa-Locka Parks and Recreation Master Plan
- Greater Boca Raton Beach and Parks District Ocean Breeze Master Plan
- Palm Coast / Flagler County Parks and Recreation Master Plan
- Oakland Park Parks & Recreation Master Plan
- Tamarac East Side Parks Feasibility Study

- Weston Parks & Recreation Master Plan
- Opa-Locka Parks and Recreation Master Plan
- Greater Boca Raton Beach and Parks District Ocean Breeze Master Plan
- Palm Coast / Flagler County Parks and Recreation Master Plan
- Plantation Parks & Recreation Master Plan
- Tamarac East Side Parks Feasibility Study

- Miami-Dade County PROS Park, Recreation and Open Space Planning
- Winter Haven Master Plan
- Greater Boca Raton Beach and Parks District Ocean Operations and Maintenance Analysis
- Tamarac Recreation Program CAPRA Training
- City of Doral Recreation Programming Planning Phase I
- Monroe County Rowell's Waterfront Park Master Plan

- Plantation Parks & Recreation Master Plan
- Opa-Locka Parks and Recreation Master Plan
- Greater Boca Raton Beach and Parks District Ocean Update
- Martin County Parks and Recreation Master Plan
- Palm Coast / Flagler County Parks and Recreation Master Plan
- Town of Davie Governor Leroy Collins Farm Park
- Tamarac East Side Parks Feasibility Study

- Opa-Locka Parks and Recreation Master Plan
- Amherst NY Recreation and Parks Master Plan
- Update
- Martin County Parks and Recreation Master Plan
- Palm Coast / Flagler County Parks and Recreation Master Plan
- Palm Beach County Community Needs Assessment for Parks and Recreation

- Weston Parks & Recreation Master Plan
- Palm Coast / Flagler County Parks and Recreation Master Plan
- Alachua County Parks, Recreation & Community Needs Assessment
- Boca Raton Parks, Recreation & Community Needs Assessment

PROJECT TEAM



TEAM ASSEMBLED FOR YOUR PROJECT

Miller Legg



Award-winning team – park planning, landscape architecture, GIS, civil, survey and environmental



Completed over 250 parks and recreation facilities - dozens of feasibility and master plan projects



58 Years in Business



Headquartered in Broward County





Berry Dunn



Experienced and curious consultants

- 600+ Parks and Recreation Master Plans



Understand parks and recreation role in extraordinary places



Bring best practices from national work



Relationships with staff and stakeholders is key to a successful plan



Customized approach with national and regional experience



Consultants who have been on your side of the table



PROJECT TEAM



RRC Associates



Over 175 surveys for park planning projects nationwide



Statistically valid surveys

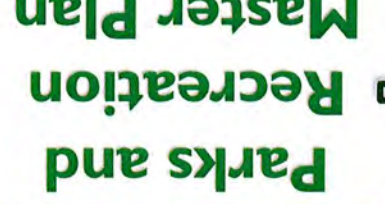


Defensible mechanism for decisions and recommendations



Web and social media outlets

OUR EXPERIENCE

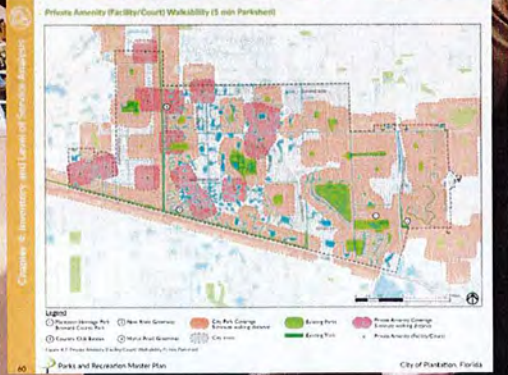


30+ Award Winning Park Projects
250+ Park Design Projects
600+ Parks and Recreation Master Plan

City of Cooper City Parks and Recreation Master Plan RFP 2023-6-REC | 03/06/2024 | Miller Legg No. 24-00001

OUR EXPERIENCE

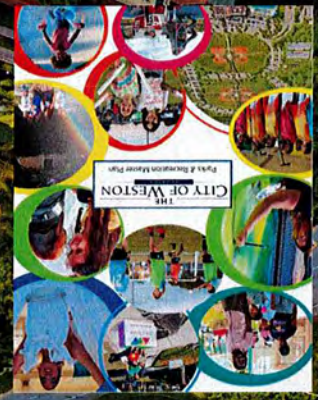
PARK AND RECREATION MASTER PLAN: CITY OF PLANTATION





OUR EXPERIENCE

PARK AND RECREATION MASTER PLAN:
CITY OF WESTON



THE
CITY OF WESTON
Park & Recreation Master Plan

OUR EXPERIENCE

PARK AND RECREATION MASTER PLAN: CITY OF TAMARAC



OUR EXPERIENCE



PARK AND RECREATION MASTER PLAN CITY OF OPA-LOCCA



OUR EXPERIENCE

PARK AND RECREATION MASTER PLAN: CITY OF MIRAMAR



The collage contains several documents:

- Map:** A map of Miramar, Florida, showing various greenways and trails. The map is color-coded and includes a legend.
- Table:** A table with multiple columns, likely listing greenway segments, their lengths, and other details. The columns are labeled: "Name", "Type", "Length", "Start", and "End".
- Cover Page:** The cover page of the "Broward County Potential Greenways System" report, featuring the Miramar logo and the Miller/Logg logo.

OUR EXPERIENCE



PARK AND RECREATION MASTER PLAN: CITY OF PALM COAST - FLAGLER COUNTY



OUR EXPERIENCE

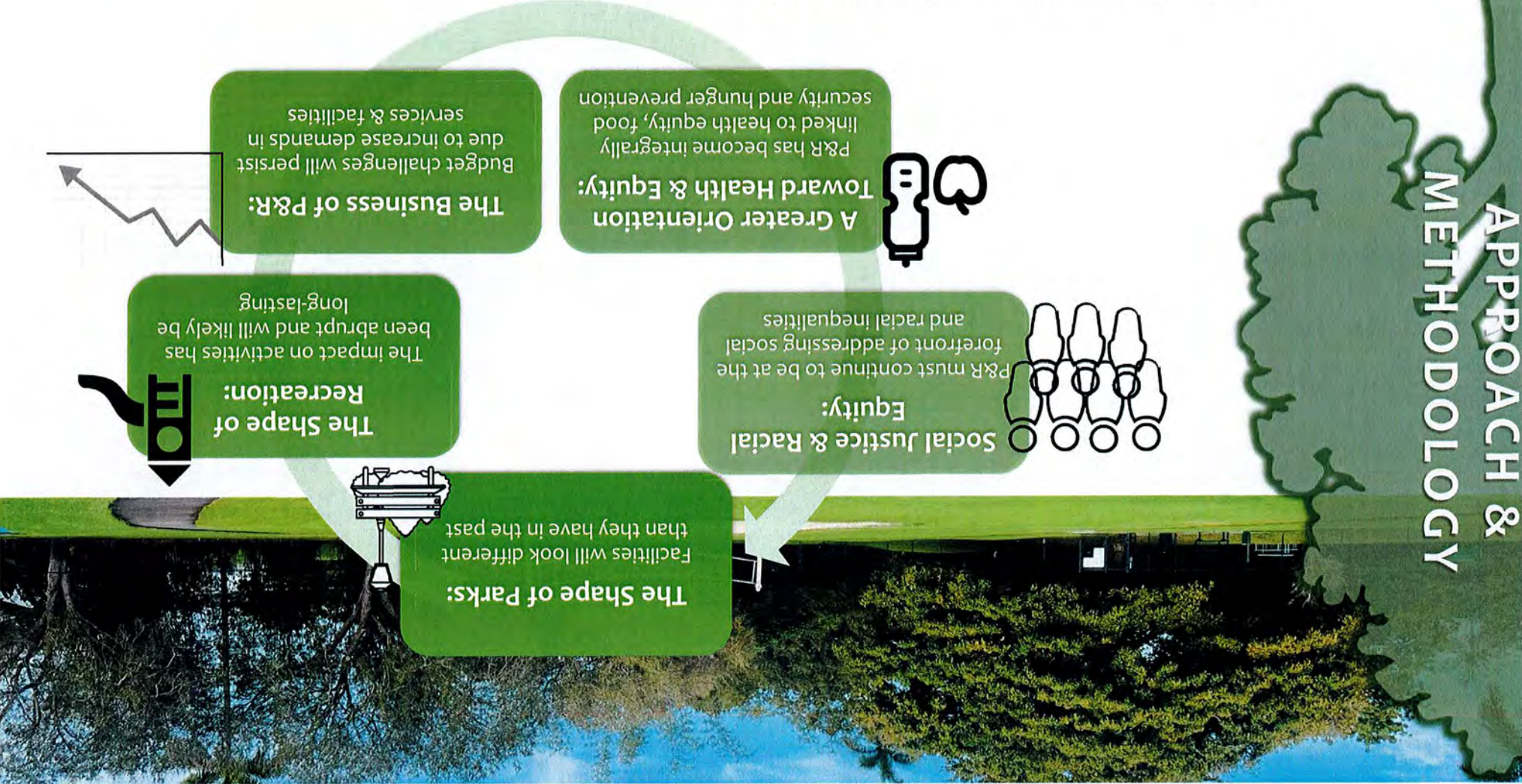
PARK AND RECREATION MASTER PLAN:
MARTIN COUNTY



APPROACH & METHODOLOGY

How Parks and Recreation Has Changed Forever

City of Cooper City Parks and Recreation Master Plan RFP 2023-6-REC | 03/06/2024 | Miller Legg No. 24-00001





PUBLIC INVOLVEMENT STRATEGY

A Mix of Traditional & Modern Focused Engagement Tools

- Engagement Strategy coordination
- Key Stakeholders | In-Person Meetings
- Statistically Valid Surveys
- Online | Social Media
- Public Input Sessions | In-person & Virtual
- Website | Mobile App Development
- Placer AI | Social Pinpoint



APPROACH & METHODOLOGY



PLANNING OUR PARKS

Palm Coast and Flagler County Parks & Recreation Master Plan

VIRTUAL ENGAGEMENT

Your ideas will create our future. Please share your thoughts!



Gilbert, Arizona
Engagement Site

City of Cooper City Parks and Recreation Master Plan RFP 2023-6-REC | 03/06/2024 | Miller Legg No. 24-00001



Budget Responses

20

Comments

396

Unique Users

1383

Total Visits

4,570

KICKOFF & DEPARTMENT MISSION VISION & OBJECTIVES

Individual Meetings with City Commissioners

Build Upon Existing Documents

- Parks & Recreation Department
 - Administrative Policies and Procedures
 - Strategic Plans or Incentives
- Landscape Beautification Plan
- Comprehensive Plan Parks, Recreation, Open Space and Conservation Element
- Capital Improvement Plan
- Broward County Cultural Division Creative Broward 2020 Plan
- Broward MPO Long Range Comprehensive Plan
- Florida Statewide Comprehensive Outdoor Recreation Plan (SCORP)
- Southeast Florida Regional Planning Council Seven50 Plan
- Southeast Florida Regional Climate Action Plan 3.0
- 10-Minute Walk Program
- CAPRA 6th Edition 2019 National Accreditation Standards

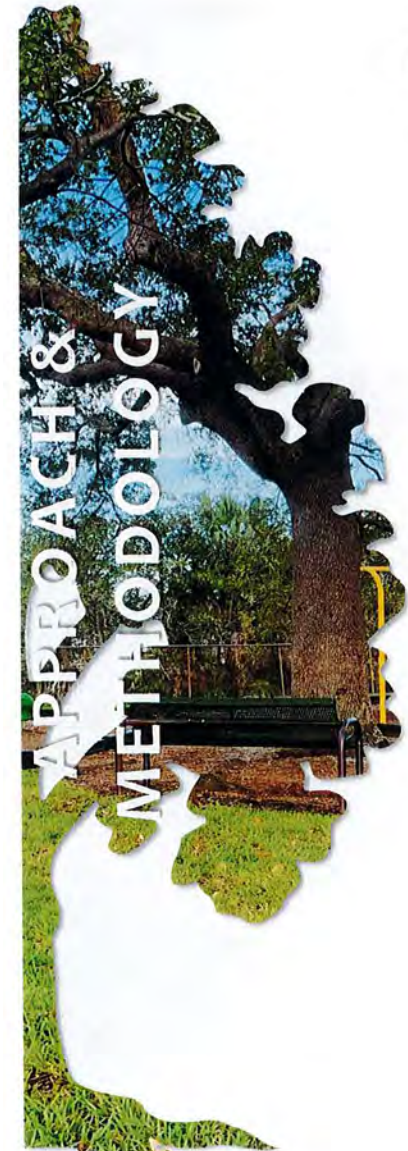
City and Department Leadership Intent of Study

- Priorities
- Vision
- Objectives



Summary of Goals and Objectives

- | | |
|---|---|
| City's Parks & Facilities need continual improvement | Establish & communicate a defined schedule of program |
| Adequate budget for maintenance | Provide adequate open play area for use by non-organized groups |
| Improve awareness of City parks, programs, and events | Provide more shaded park areas |
| Establish a recognizable identity of City Parks & Programs | Provide accessible & barrier-free facilities |
| Identify & secure additional revenue | Conduct & communicate more family oriented events |
| Provide diverse parks & programs to serve all residents | Create additional green corridors |
| Improve training to provide quality parks & recreation services | |





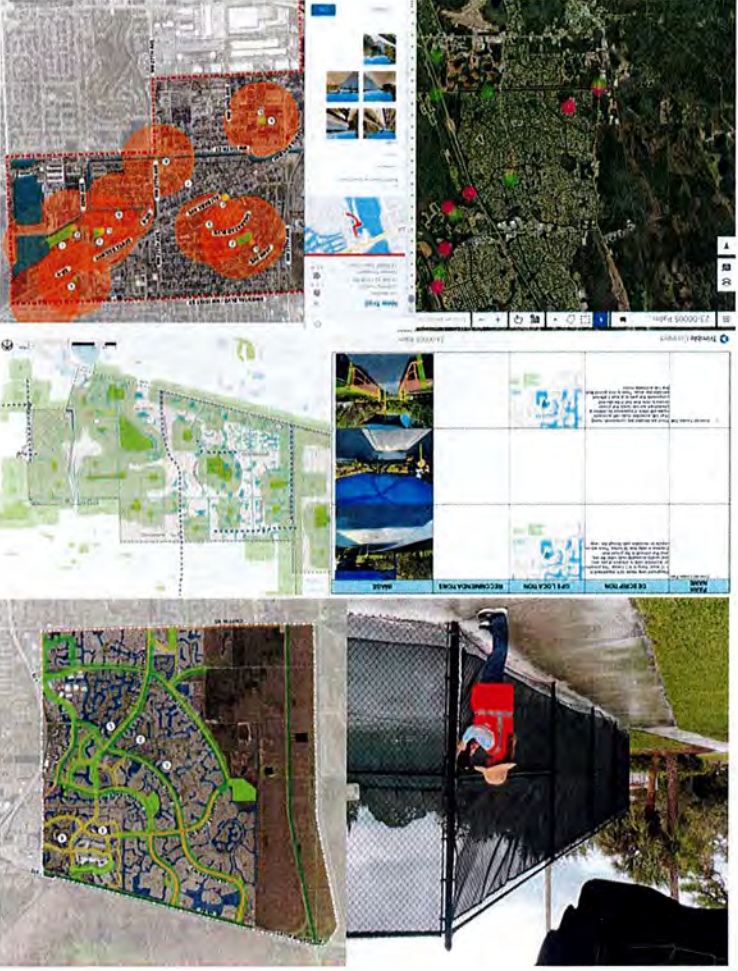
COMMUNITY INVENTORY AND ASSESSMENT

Parks System Resources

- Qualitative and Quantitative Inventory Analysis for existing Parks, facilities, greenways, open spaces, structures and amenities to include:

- GIS Mapping of City
- Pedestrian and bicycle connectivity
- Evaluate existing Natural areas and Blueways
- Environmental sustainability and resilience
- Redevelopment and acquisition opportunities
- ADA assessment

City of Cooper City Parks and Recreation Master Plan RFP 2023-6-REC | 03/06/2024 | Miller Legg No. 24-00001

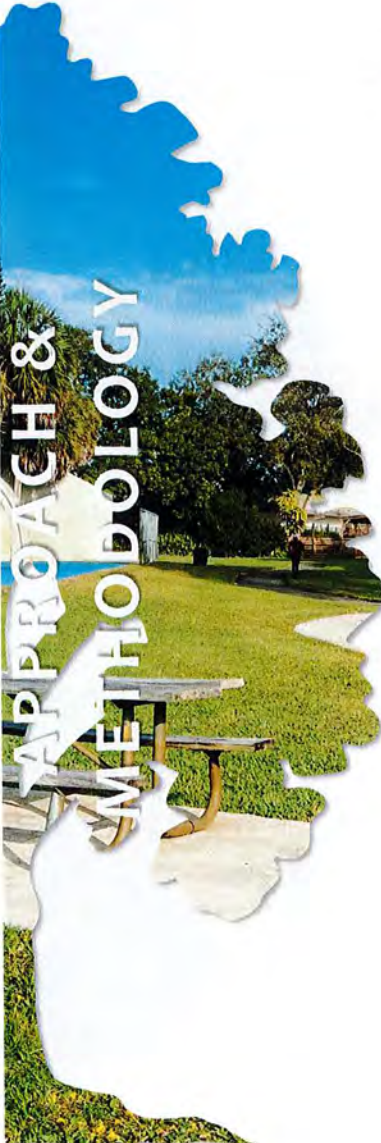


COMMUNITY INVENTORY AND ASSESSMENT

Social Services and Recreation Programs

- Identify and quantify existing recreation program and social service impacts to include:
 - Core program areas, participation rates, age segmentation, program lifecycle, retention rates, etc.
 - Cost of programming services
 - Review of Customer Service/Satisfaction data

City	Programs
Weston (54) Programs	<ul style="list-style-type: none"> Adult Programs (10) Children's Programs (15) Senior Programs (10) Special Programs (10) Community Programs (9)
Plantation (87) Programs	<ul style="list-style-type: none"> Adult Programs (15) Children's Programs (20) Senior Programs (15) Special Programs (15) Community Programs (22)
Sunrise (90) Programs	<ul style="list-style-type: none"> Adult Programs (20) Children's Programs (15) Senior Programs (15) Special Programs (15) Community Programs (25)
Tamarac (68) Programs	<ul style="list-style-type: none"> Adult Programs (15) Children's Programs (15) Senior Programs (15) Special Programs (15) Community Programs (13)
Parkland (54) Programs	<ul style="list-style-type: none"> Adult Programs (15) Children's Programs (15) Senior Programs (15) Special Programs (15) Community Programs (14)
Wellington (79) Programs	<ul style="list-style-type: none"> Adult Programs (15) Children's Programs (15) Senior Programs (15) Special Programs (15) Community Programs (24)



COMMUNITY INVENTORY AND ASSESSMENT

Funding

- Evaluate existing funding practices
- Capital Funding Options
 - User Fees
 - Grants
 - Bonding
- Projects Operating Cash Flow Trends



Year	Capital Budget for Parks and Recreation	Population Estimate	Dollars Spent Per Resident on Parks
2023	\$5,640,000	68,938	\$81.81
2022	\$1,485,000	68,318	\$21.74
2021	\$660,000	67,312	\$9.81
2020	\$1,525,000	67,928	\$22.45
Average:	\$2,327,000	Average:	\$33.95

Funding

\$20 million in Parks and Recreation Capital Improvements and land acquisition/development costs. Funding options include:

- Grants
 - Florida Recreation Development Assistance Program (FRDAP)
 - Land and Water Conservation Fund (LWCF)
- Parks and Recreation Bond Issue
 - 2014 City of Sunrise, Parks Bond Referendum, \$65 million
 - 2014 City of Hallandale Beach Parks Bond Referendum, \$58 million
- Developer contributions/participation

South Miami

MILLER LEGG

COMMUNITY INVENTORY AND ASSESSMENT

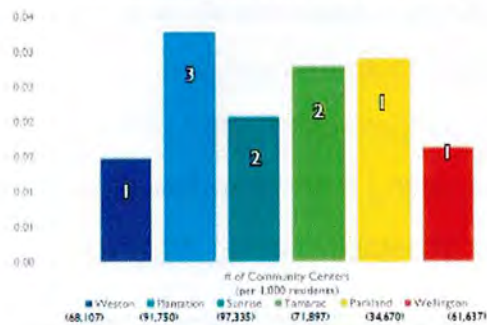
Comparative Analysis

- Comparative analysis to similar communities in the State and nearby
 - Facilities
 - Amenities
 - Programs
 - Events
 - Operations & Policies
 - User Fees

City Facilities Comparative Study							
City:	Weston	Plantation	Sunrise	Tamarac	Parkland	Wellington	AVERAGE
Population:	68,107	91,750	97,335	71,897	34,670	61,637	70,899
Area in Square Miles:	26.1	22.05	18.12	12.08	14.25	45.41	23
Population Density:	2,609	4,161	5,372	5,952	2,433	1,357	3,647
# of City Parks:	15	42	17	16	9	38	24
Playgrounds/Totlots	12	35	8	8	6	20	15
Basketball Courts	9	19	11	4	4	16	11
Tennis Courts (outdoor only)	17	46	21	2	10	35	22
Baseball Fields	21	25	11	5	9	19	15
Rectangular Fields: Grass Multi-Purpose	9	2	10	4	11	3	6
Dog park *	0	1	1	1	1	1	1
Swimming Pools (outdoor only)	0	2	5	1	0	1	2
Soccer/Football Fields	11	18	9	7	21	15	14
Pickleball (outdoor only)	12	13	0	2	4	4	5
Community Gardens / Butterfly *	0	0	1	0	1	1	1
Multi-Use Courts (Basketball, Volleyball)	4	18	0	1	9	4	6
Multipurpose Synthetic Fields	4	1	2	0	2	4	2
Beach Volleyball Courts	4	2	1	1	4	6	3
Community Centers	1	3	2	2	1	1	2
Recreation Centers	0	2	2	2	0	0	1
Outdoor Performance Amphitheater/ Stage	2	0	1	1	1	1	1
Stadium	1	1	0	0	0	1	1

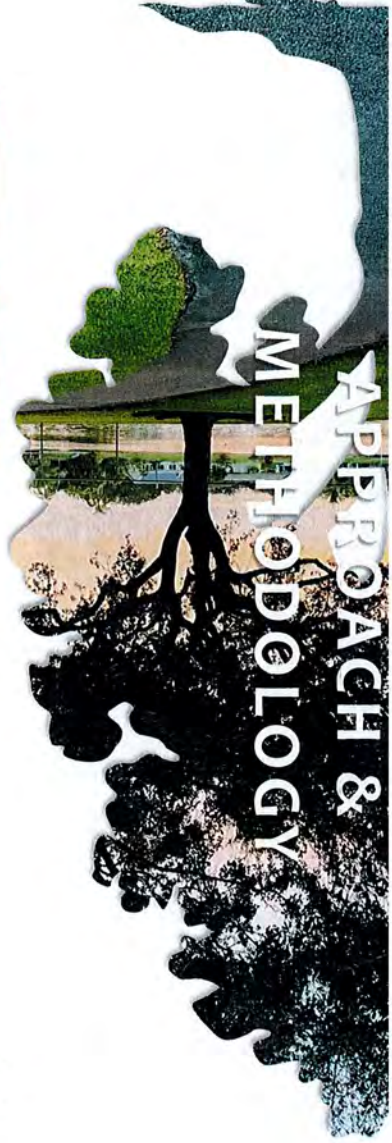


Community Centers Comparative Study



Multipurpose Synthetic Fields Comparative Study





NEEDS ASSESSMENT

Public Involvement

- Neighborhood Public Workshops
- Summary of Inventory & Needs Assessment
- Preliminary Level of Service Analysis
- Interactive activities
- Stakeholder involvement
- Focus Groups

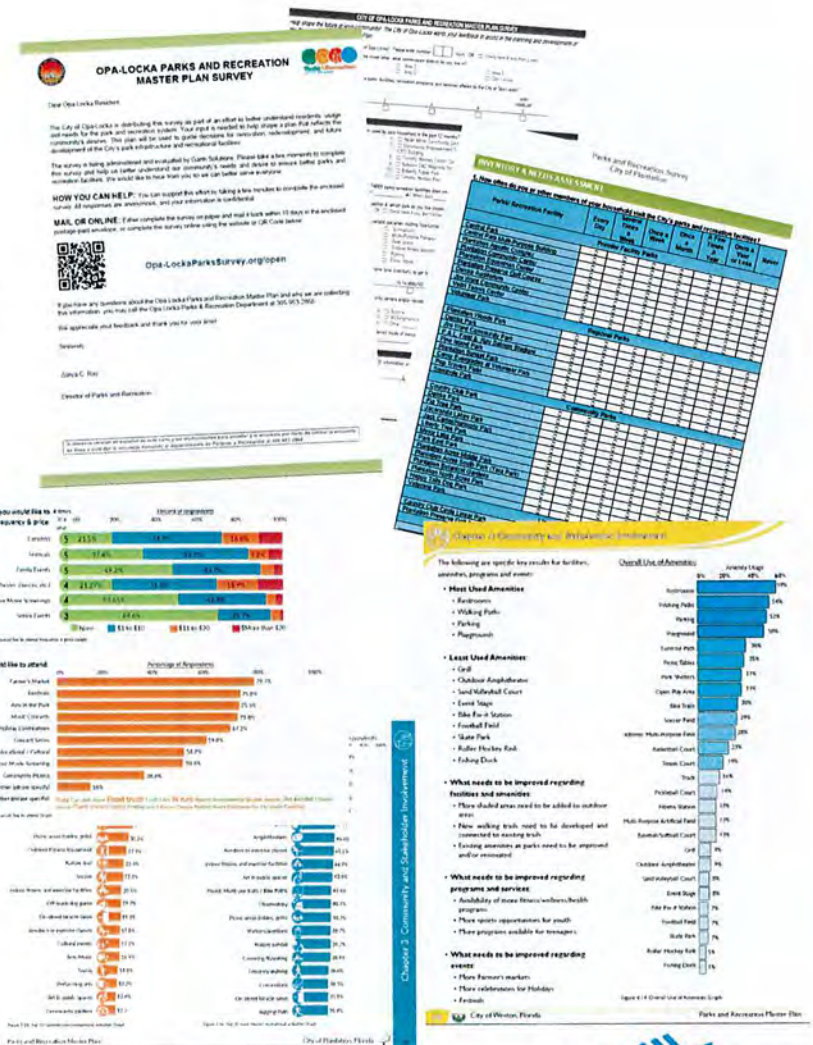


City of Cooper City Parks and Recreation Master Plan RFP 2023-6-REC | 03/06/2024 | Miller Legg No. 24-00001

NEEDS ASSESSMENT

Statistically Valid Survey

- Statistically-valid survey by mail/web
 - Mail responses
 - Web responses
- Ability to reach users, non-users and voters
- Web-based Open Link Survey
 - For non-mail recipients
 - Broader participation
 - Geo-coded from mail recipients
- Geo-coding and Customized
 - Specific to Cooper City's key issues including awareness, needs, satisfaction, participation, desires, priorities, and willingness to pay
- Expect 10% +/- response
 - 90% level of confidence
 - +/- 10% margin of error overall
- Extensive analysis of responses for better decision making





LEVEL OF SERVICE STANDARDS

- Analyze existing facilities and programs against national, regional, and local benchmarks
- National Recreation and Park Association (NRPA)
- Agency Performance Review and NRPA Park Metrics
- Florida Statewide Comprehensive Outdoor Recreation Plan (SCORP) metrics
- Sports and Fitness Industry Association (SFIA) regional trend for core and casual users

Benchmarking

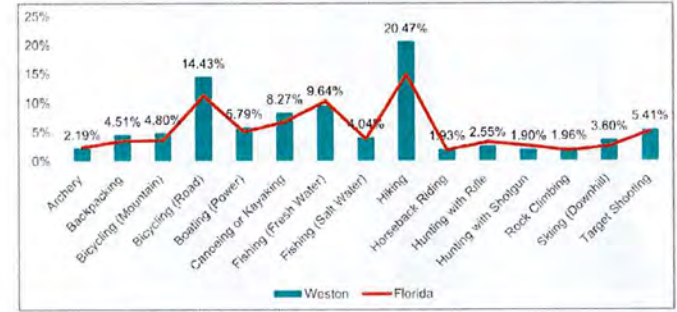
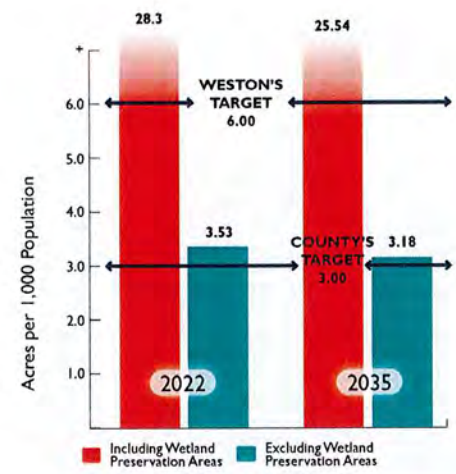
City Facilities Required to meet NRPA Benchmarks		Type of Facility	Weston	Median for Jurisdictions between 50,000 and 70,000 Population
22	12	*Playgrounds/Totlots	12	22
8	9	Basketball Courts	9	8
21	17	Tennis Courts (outdoor only)	17	11
21	21	Baseball Fields	21	21
5	9	Rectangular Fields: Multi-Purpose	9	5
1	0	**Dog Park	0	1
2	0	**Swimming Pools (outdoor only)	0	2
15	11	Soccer/Football Field	11	15
6	12	Pickleball (outdoor only)	12	6
1	0	**Community Gardens	0	1
3	4	Multi-Use Courts - Basketball/Volleyball	4	3
2	4	Multiple Purpose Synthetic Field	4	2
2	0	Recreation Centers	0	2
2	1	Community Centers	1	2
1	0	Teen Centers	0	1
1	0	Senior Centers	0	1
1	2	Performance Amphitheater	2	1
1	0	Nature Centers	0	1

SCORP Population Guidelines for Outdoor Recreation Activities					
Activity	Facility Type	Number of Facilities	Participants Annually	Weston Level of Service 2016	SCORP Level of Service 2025
Swimming Outdoor Pool *	Pool	1	29,371.15	0.034	0.059
Tennis	Field	17	15,710.15	1.082	1.03
Football/Rugby	Field	11	14,344.05	0.767	0.27
Baseball/Softball	Field	21	14,344.05	1.464	0.65
Basketball	Court	9	9,562.7	0.941	0.83
Soccer	Field	11	15,710.15	0.700	0.09
Golf**	Course	36	15,027.1	2.396	1.63
Fitness Walking/Jogging	Trail (in miles)	7.75	45,764.35	0.169	0.024
Swimming Outdoor Pool *	Pool	1	29,371.15	0.034	0.059
Tennis	Field	17	15,710.15	1.082	1.03
Football/Rugby	Field	11	14,344.05	0.767	0.27
Baseball/Softball	Field	21	14,344.05	1.464	0.65
Basketball	Court	9	9,562.7	0.941	0.83
Soccer	Field	11	15,710.15	0.700	0.09
Golf**	Course	36	15,027.1	2.396	1.63

LEVEL OF SERVICE STANDARDS

User Needs and Recreational Trend Analysis

- Ensure uses and spaces meet current and future community needs to include:
 - Consider existing amenity carrying capacities, functionality, accessibility, condition, comfort and convenience
 - Facility Utilization Analysis to determine capacity to meet community program needs and minimize duplication
 - Sports and Fitness Industry Association (SFIA) regional trend for core and casual users
 - Local market potential index (MPI) to analyze the probable demand within the City
 - Ensure the continue standards set in City's Comprehensive Plan Parks, Recreation, Open Space and Conservation Element



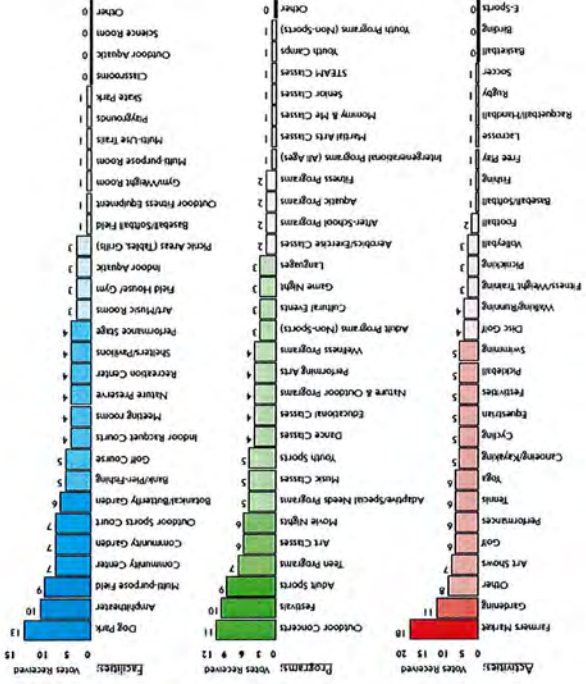
	City of Weston (per household)	State of Florida (per household)
Membership Fees- Social/Recreation/Health Clubs	\$468.52	\$253.91
Fees for Participant Sports Excluding Trips	\$226.87	\$124.51
Tickets to Parks or Museums	\$62.01	\$35.55
Fees for Recreational Lessons	\$293.50	\$134.73
Sports/Rec/Exercise Equipment	\$315.71	\$187.29
Bicycles	\$53.99	\$31.52
Admission to Sports Events Excluding Trips	\$128.19	\$64.13
Camping Equipment	\$41.75	\$22.44
Hunting & Fishing Equipment	\$67.01	\$49.98
Other Sports Equipment	\$13.83	\$8.51
Water Sports Equipment	\$13.42	\$7.56

INVENTORY & ANALYSIS SUMMARY

- Key Matrix
- Make Decisions Based on Real, Justifiable Data



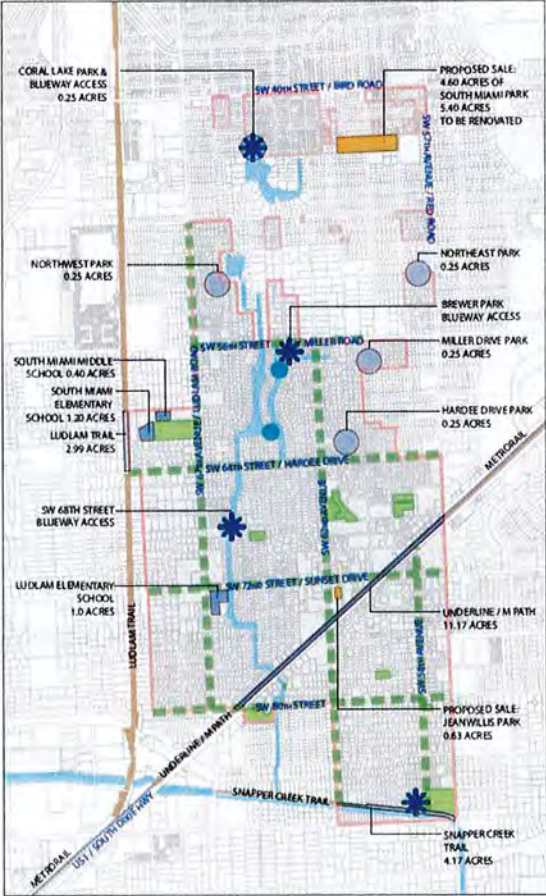
Qualitative Data	Quantitative Data	Overall Key Matrix
Community Center/ Cultural Arts Center/ Recreation Center	28	3
P & R LEADERSHIP	3	3
CITY COMMISSIONERS	1	3
P & R STAFF WORKSHOP	3	3
SPORTS ALLIANCE	2	2
YMCA	3	3
RACQUET CLUB	1	1
ARTS COUNCIL	2	2
PUBLIC WORKSHOP	3	3
SURVEY	4	4
NBPA BENCHMARKS	6	6
COMPARATIVE STUDY	3	3
TOTAL	118	28
Key Issue - Rating Scale		
First Priority = 3 pts		
Second Priority = 2 pts		
Third Priority = 1 pt		
* Public Workshop counted for 3x times the pts		
Community Center/ Cultural Arts Center/ Recreation Center	18	3
Fields/Reconfigure (multipurpose)	17	3
Indoor multipurpose flexible space	16	3
Parking/reconfiguration	16	1
Aquatic facilities (pool, splashpad, etc.)	16	1
Farmers Market	15	6
Playground/ Rejuvenation of outdated ones	15	1
Ten Programs	14	3
Communication regarding facilities/programs/events	13	1
Dog Park	12	3
Indoor Space for programs/events	12	2
Restroom/Update Restrooms	12	2
Spot Courts (basketball, volleyball, etc.)	12	2
Facilities and Amenities (Updating/Replacement/Expanding)	11	2
Festivals	11	2
Public Courts (pickleball, tennis, padel, etc.)	11	2
Shaded Outdoor Areas (playgrounds, picnic areas, shelters, etc.)	11	1
Tennis Courts (public lighted)	11	3
Adult activities/sports	10	1
Connectivity w/ Bike Paths	10	1
Multi-generational Programs/ Activities	10	1
Outdoor Event Space	10	2
Picnic/Barbecue Areas	10	1
Holiday Celebrations	9	1
Multipurpose Parks	9	1
Open Fields for free play/ Open Play Areas	9	3
Amphitheater (accessible for elderly/special needs)	8	2
Art and Music Programs	8	3
Arts in the Park	8	2
Community Gardens/ Gardening	8	6
Educational/cultural events	8	2
Outdoor Movie Screening	8	2
WIFI Expansion	8	6
Youth Sports	8	6





PARK AND RECREATION STRATEGIC PLAN

- Needs analysis summary
- Location analysis/graphic
- Implementation priorities
- Phasing
- Recommendations
 - Facilities
 - Programming





- CAPRA Supplemental Plans
- Recreation Trends Analysis
- Recreation Programming Plan
- ADA Transition Plan & Autism Friendly Community
- Community Relations and Marketing Plan
- Community Health and Environmental Responsibility Plan
- Art in Public Places

City of Cooper City Parks and Recreation Master Plan RFP 2023-6-REC | 03/06/2024 | Miller Legg No. 24-00001



BerryDunn has worked with over 35 CAPRA accredited agencies



DRAFT PLAN

- Preliminary construction costs
- Implementation priorities
- Phasing
- Project Costing
 - Database from local and national recreation projects
 - Current local costing trends
 - Site improvements
 - Facility renovations
 - Facility construction
- Financing Analysis
- O&M Proforma

Amenity/ Service	Unit	QTY.	Unit Price	Total
Land Preparation (earthwork)	SF	198,000	\$2	\$396,000
Utilities	SF	198,000	\$3	\$594,000
Landscaping & Irrigation	SF	198,000	\$2.50	\$495,000
Site Lighting/ Parking Lot	LS	1	\$200,000	\$200,000
Parking Area (Pavers)	SPACE	15	\$6,000	\$90,000
Restrooms	SF	800	\$250	\$200,000
Paths (6 ft. wide)	LF	2500	\$30	\$75,000
Multipurpose Field (240 x 130)	EA	1	\$400,000	\$400,000
Multipurpose Court	EA	1	\$100,000	\$100,000
Pickleball Court	EA	1	\$50,000	\$50,000
Shaded Playground Upgrade	EA	1	\$400,000	\$400,000
Shaded Fitness Area	EA	1	\$400,000	\$400,000
Site Amenities	EA	15	\$5,000	\$75,000
Design and Permitting	LS	1	10%	\$347,500
Construction Mobilization & Administration	LS	1	10%	\$347,500
Total				\$4,170,000

Grover Beach Senior Center Feasibility Study					
Location	Project Size (SF)			Project Costs (2020 costs)	
	New	Renovated	Total	Low	High
16th Street Park	6,227	-	6,227	\$ 2,791,810	\$ 3,644,340
Ramona Garden Park Center	3,094	-	3,094	\$ 1,340,874	\$ 1,706,634

Grover Beach Senior Center Operations & Maintenance Summary					
Preliminary Draft Operational Budget Projections - No guarantee is being implied by GreenPlay that these projections will be obtained					
16th Street Grover Beach Senior Center Operating and Maintenance Budget Projection 6,227 new sq. ft.			Ramona Garden Park Center Grover Beach Senior Center Operating and Maintenance Budget Projection 3,094 new sq. ft.		
TOTAL EXPENSES		number/ hours		TOTAL EXPENSES	number/ hours
Full-time staffing	\$170,081	0.00		Full-time staffing	\$160,336
Part-time staffing	\$124,750	6,237.50		Part-time staffing	\$124,750
Contractual Services	\$40,931			Contractual Services	\$34,286
Commodities	\$4,400			Commodities	\$1,300
TOTAL REVENUE				TOTAL REVENUE	
Rentals	\$114,174			Rentals	\$115,174
Event Services	\$86,874			Event Services	\$86,874
Recreation Programs	\$6,300			Recreation Programs	\$6,300
	\$20,000				\$20,000
Concessions	\$1,000			Concessions	\$2,000
TOTAL NET COST RECOVERY	-\$55,907	67%		TOTAL NET COST RECOVERY	-\$45,162
					72%
Reallocation of Currently Budgeted Expenses	\$0			Portion of Existing Budget being Transferred	\$0
Total Amount of New Operating Funds Requested	\$55,907			Total Amount of New Operating Funds Requested	\$45,162



APPROACH & METHODOLOGY

- Executive summary
- Facility and program inventory
- Level of Service evaluation
- Needs assessment
- Recommendations
- Phasing exhibits
- Implementation budget
- CAPRA supplemental documents
- Hardcopies and digital copies

FINAL PARKS AND RECREATION MASTER PLAN

FINAL CITY COMMISSIONER'S PRESENTATION



- LEGEND:**
- City of Weston Boundary
 - City Parks
 - Conservation Wetland
 - Mitigation Area
 - Proposed C-11 Impoundment project
 - Berm Trail
 - Proposed Unpaved Trail
 - Proposed Recreation Buildings
 - Existing Paved Shoulder
 - Existing Bike Lane
 - Use Path
 - Existing Shared
 - Existing Sidewalk
 - City Parks
 - 1. Bonaventure Park
 - 2. Country Isles Park
 - 3. Eagle Point Park
 - 4. Emerald Estates Park
 - 5. Gator Run Park
 - 6. Heron Park
 - 7. Indian Trace Park
 - 8. Library Park
 - 9. Peace Mound Park
 - 10. Tequesta Trace Park
 - 11. Town Center Park
 - 12. Vista Park
 - 13. Weston Regional Park
 - 14. Windmill Ranch Park
 - 15. Windmill Ranch Club
- The C-11 impoundment areas will have recreational elements adjacent to them. Note: Parks are listed alphabetically.

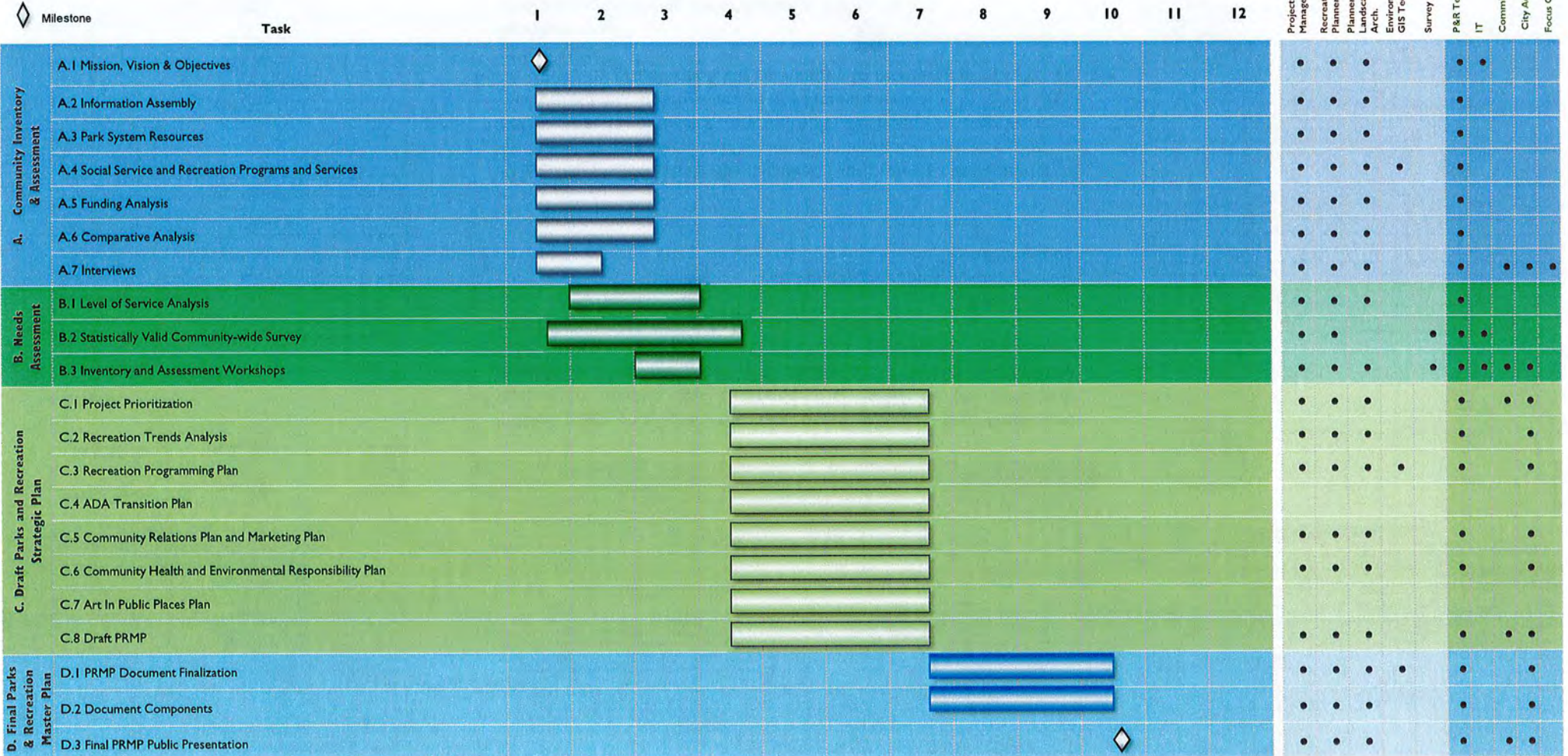
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Cooper City Parks and Recreation Master Plan Project Tasks Schedule / Timeline



Timeline Period (by Month)



PAST PERFORMANCE



OFFICE OF THE MAYOR
Lynn Stone
Mayor

PARKS & RECREATION
Philip Goodrich, CSP
Director

Plantation
"the grass is greener"

CITY COUNCIL
Mark Sostor
President
Dennis Howard
President Pro Tem
Eric Anderson
Ron Jacobs

June 29, 2020
Reference: Miller Legg

In 2020, Miller Legg completed the City of Plantation's first Parks and Recreation Master Plan, a 10-year planning document which has been very well-received by the City and its stakeholders. In working closely with the firm from 2018-2020, I found their staff to be proficient, responsive, knowledgeable and supportive of our combined efforts. Through various meetings, surveys and workshops with the public, City officials and Department employees, they helped establish and define the desired components for our Master Plan accreditation through the National Recreation and Park Association, Miller Legg's guidance and persistence throughout this lengthy process made for a true collaborative endeavor. I would recommend Miller Legg's services to other clients wishing to make their community a better place to live, work and play.

Sincerely,
Patricia O'Toole
Patricia O'Toole
Parks and Recreation Assistant Director
City of Plantation
9151 NW 2nd Street, Plantation, FL 33324
FL 33324, 9542.2510
poflow@plantation.org

"Miller Legg completed the City of Plantation's first Parks and Recreation Master Plan...I found their staff to be proficient, responsive, knowledgeable and supportive...I would recommend Miller Legg's services to other clients wishing to make their community a better place to live, work and play."

Patricia O'Toole
Parks and Recreation Assistant Director
City of Plantation

"Miller Legg successfully has delivered four projects...the experience of the staff has been evident in their accuracy and attention to detail...they communicate very well and have been very responsive to our requests...I look forward to continuing to work with Miller Legg on other City projects and am very happy to recommend this firm to other clients."
Jennifer Frastai
Director of Engineering and Community Development
City of Oakland Park

Jennifer Frastai
Jennifer Frastai
Director of Engineering and Community Development
City of Oakland Park
1941 East 1st

Miller Legg has been providing professional consulting services under its Consulting Services contract with the City of Oakland Park over the past six (6) months. During that period Miller Legg has successfully delivered four (4) projects and we have been extremely pleased with their performance throughout and thus also provided expeditiously in the case of the Main Street project where the City needed a two (2) week turnaround time which included final documents. The experience of the staff has been evident in their accuracy and attention to detail while delivering these assignments on schedule and to budget. They also provided expeditious response to our requests and even went during the execution of the project. It is important to note that all four (4) projects had very strict and short deadlines which Miller Legg met. The element of particular value to the City was the foresight shown by Miller Legg's staff in identifying possible future right-of-way conflicts on the Lakeview Suburban's improvements project. I look forward to continuing to work with Miller Legg on other City projects and am very happy to recommend this firm to other clients. Please feel free to contact Thayer Johnson at (954) 670-1111 or thajohnson@mlleg.com with any further questions or inquiries.



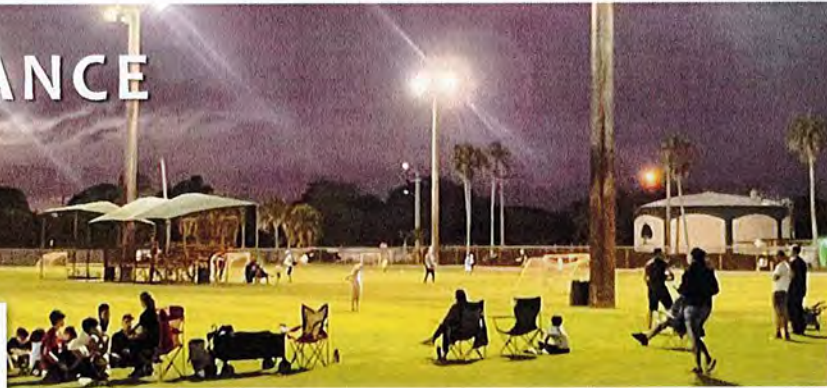
January 9, 2019

To Whom It May Concern

THAYER JOHNSON, Director, Oakland Park, Florida 33311 | www.oaklandpark.org



PAST PERFORMANCE



Parks and Recreation Department
5800 Southwest 66 Street
South Miami, FL 33143

March 12, 2018

Reference: Miller Legg


To Whom It May Concern:

On behalf of the City of South Miami, I am very grateful that we selected Miller Legg as the Consultant to guide the City through the preparation of our very first Parks and Recreation Master Plan. Miller Legg's past experience with this complex process was the reason that we selected the firm for the project and their diligence, expertise and patience throughout was extremely helpful. We feel the end result has made the City of South Miami an even better City of Pleasant Living. While we were presented with some challenges along the way, they helped steer us towards a successful conclusion and City residents, business owners and visitors will all reap the benefits of this landmark endeavor. I thank them again for a job well done and I look forward to working with Miller Legg in the future.


Sincerely,


Quentin Pough, CPRP
Director of Parks and Recreation
City of South Miami

"I am very grateful that we selected Miller Legg as the consultant to guide the City through the preparation of our very first Parks and Recreation Master Plan. Miller Legg's past experience with this complex process was the reason we selected the firm for the project and their diligence, expertise and patience throughout was extremely helpful."


Quentin Pough, CPRP
Director of Parks and Recreation
City of South Miami

"we wanted to ensure we chose a consultant with the appropriate technical background and qualifications to effectively deliver the design... Miller Legg was just that firm and they more than measured up to the challenge. They have approached their work with sensitivity and enthusiasm throughout... am happy to recommend their work to other potential clients."


Pedro Reynaldos
Director of Parks and Recreation
City of Homestead



City Council

1/25/2021

Steven D. Lovier
Mayor

To Whom It May Concern:

Patricia D. Fairclough-Stiggers, Ed.S.
Vice Mayor

I am very pleased to give this letter of reference to Miller Legg to recognize the excellent work they have done for the City of Homestead's 3.2-mile Biscayne Everglades Greenway Trail project. This is an exciting, high-profile endeavor for the City and we wanted to ensure we chose a consultant with the appropriate technical background and qualifications to effectively deliver the design for Phase I of this Trail. Miller Legg was just that firm, and they more than measured up to the challenge. Their expertise and local knowledge, combined with in-house landscape architectural, engineering, environmental and surveying services, resulted in a successful design and their subsequent selection for the Feasibility Study on Phase II of the Trail.

They have approached their work with sensitivity and enthusiasm throughout, presenting solutions to scope and permitting challenges, while adhering to the project budget and timetable. I believe this important recreational and connectivity project is in good hands with Miller Legg and am happy to recommend their work to other potential clients.

Erica G. Avella
Councilwoman

Jennifer N. Bailey
Councilwoman

Sean L. Fletcher
Councilman

Larry Beth
Councilman

Stephan B. Shelley
Councilman

Cara McCullay
City Manager

City Hall

580 Civic Center
Homestead, FL 33035

305.274.4400

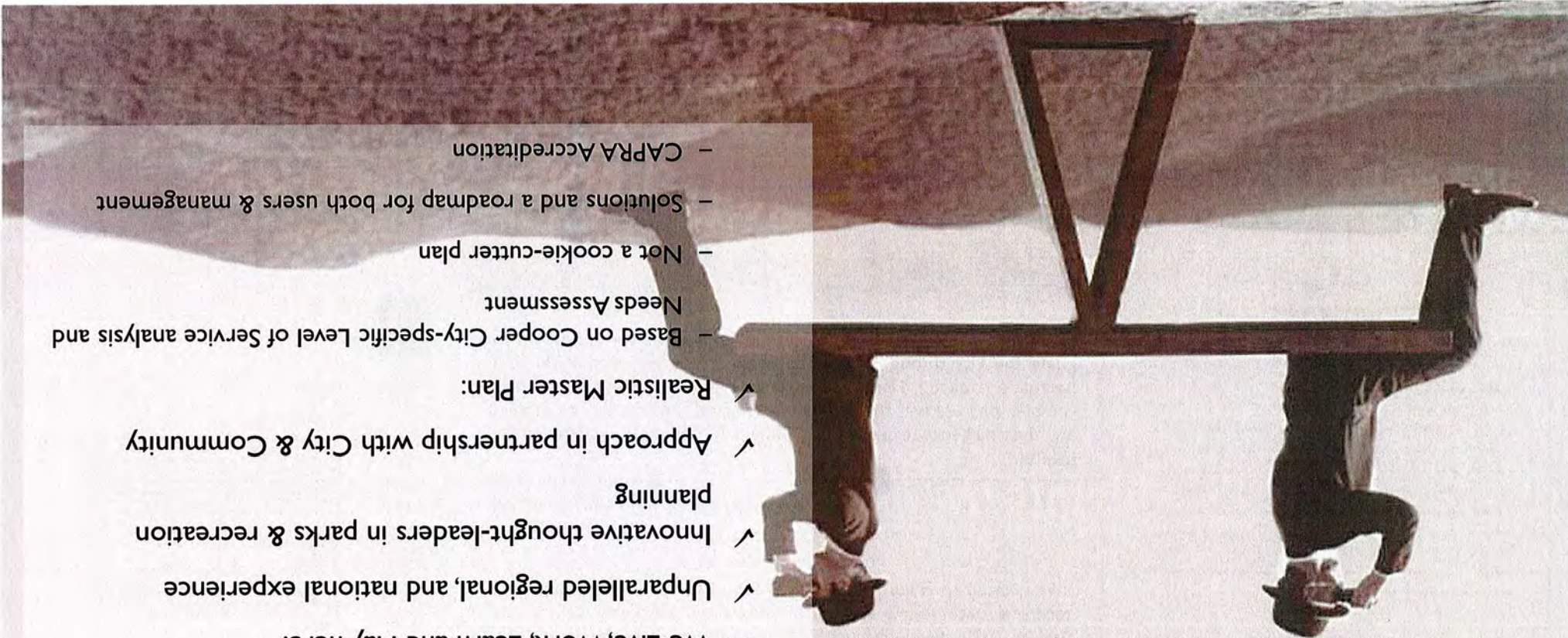
www.cityofhomestead.com

Sincerely,


Pedro Reynaldos
Director of Parks and Recreation

We Look Where Others Don't

- The Miller Legg Team is Cooper City's Team because...
- ✓ We are Involved in Your City
 - Davie-Cooper City Chamber of Commerce Member for 45+ Years
 - ✓ We Live, Work, Learn and Play here!
 - ✓ Unparalleled regional, and national experience
 - ✓ Innovative thought-leaders in parks & recreation planning
 - ✓ Approach in partnership with City & Community
 - ✓ Realistic Master Plan:
 - Based on Cooper City-specific Level of Service analysis and Needs Assessment
 - Not a cookie-cutter plan
 - Solutions and a roadmap for both users & management
 - CAPRA Accreditation

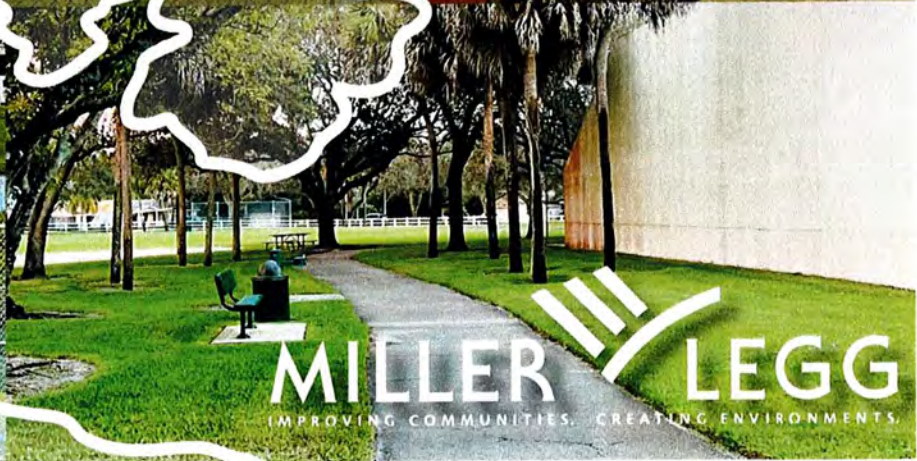
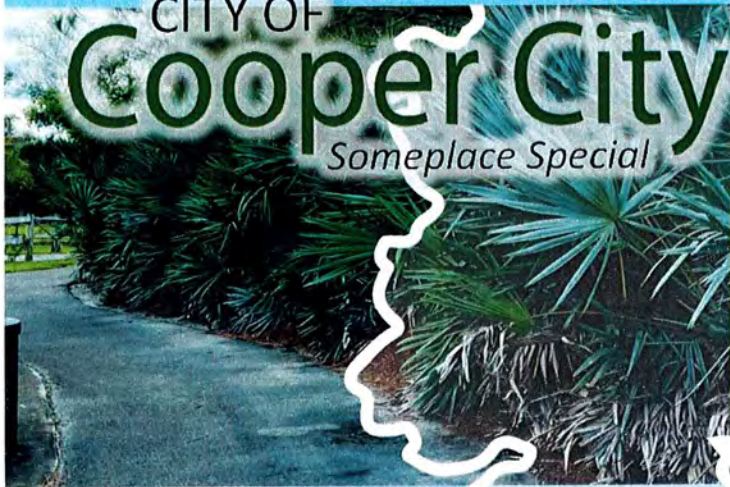






Contact:
Michael Kroll, RLA, FASLA, President
mkroll@millerlegg.com
954.628.3651

CITY OF
Cooper City
Someplace Special



MILLER LEGG
IMPROVING COMMUNITIES. CREATING ENVIRONMENTS.