



CITY COMMISSION STAFF REPORT

DEPARTMENT: Utilities Department

DATE: December 12, 2023

SUBJECT: Motion to approve and authorize sole-source purchase of two sodium hypochlorite triplex skids from TriNova Inc. as an authorized single source representative of ProMinent Fluid Controls, Inc., the manufacturer, in the amount not to exceed \$80,433.11 to replace the existing skids of City's water and wastewater treatment plants. - **Utilities**

CITY MANAGER RECOMMENDATION:

The City Manager recommends the approval and authorization for sole-source purchase of two sodium hypochlorite triplex skids from TriNova Inc. as an authorized single source representative of ProMinent Fluid Controls, Inc., the manufacturer, in the amount not to exceed \$80,433.11 to replace the existing skids at City's water and wastewater treatment plants. The proposed purchase is a kind-to-kind replacement of existing skids, one at for the water treatment plant and the other for the wastewater treatment plant.

Section 2-258(b) (1) of the City Code allows single or sole source procurement under several conditions, including "*for standardization or other factors create a situation where competition is either not feasible or practicable.*"

BACKGROUND OF ITEM:

The Sodium Hypochlorite Triplex Skids, originally installed in 2004 and currently in operation at both the water and wastewater treatment plants, have exceeded their anticipated lifespan. Replacement is imperative due to their inadequate performance in achieving the desired results.

Skid is an accessory pumping system that injects chemicals at a controlled rate, ensuring the delivery of water and wastewater services that meet safety and compliance standards.

The replacement of the aged Sodium Hypochlorite Triplex Skids at both the water and wastewater plants is a critical investment in maintaining the integrity, reliability, and compliance of our treatment processes.

ANALYSIS:

Skids are integral part of the treatment system and are required for the processing of the potable water and wastewater.

FISCAL IMPACT:

The requested purchases are approved project in the FY 2024 budget. The Water and Sewer Utility Fund has already allocated funds specifically for this project.


<u>General Ledger Acct. Number</u>	<u>Budgeted Amount</u>	<u>Requested Amount</u>	<u>Remaining Amount</u>
450-911-564700-533	\$52,000.00	\$38,366.70	\$13,633.30
450-931-564700-535	\$50,000.00	\$42,066.41	\$7,933.59

ALTERNATIVES:

Opting not to proceed with the replacement of the Sodium Hypochlorite Triplex Skids could potentially compromise the overall efficiency and reliability of our water and wastewater treatment processes, affecting regulatory compliance and community service standards.

ATTACHMENTS:

1. Letter from TriNova Inc., Identifying the TriNova Inc. as an authorized single source representative of ProMinent Fluid Controls, Inc.
2. The TriNova Inc. Company Quotes.
3. Vendor compliance

Workflow History 			
User	Task	Action	Date/Time
Allen, Tedra	NEW ITEM: Not Yet Routed	Route to Purchasing	11/30/23 12:07 PM
Dodgen, Brandon	Assigned to Purchasing	COMPLETE: Forward to ...	12/07/23 10:23 AM
Allen, Tedra	Assigned to City Clerk	Route to Budget	12/07/23 04:21 PM
Nadeau, Mike	Assigned to Budget	COMPLETE: Forward to ...	12/07/23 04:38 PM
<i>The Program Code is incorrect for the Dept 931 Wastewater Plant line item. The line item should be 450-931-564700-535. We used program code 533 which is correct for Dept 911 Water Plant above the Wastewater Plant line item. Please let me know if you need further clarification.</i>			
Allen, Tedra	Assigned to City Clerk	Route to Attorney	12/07/23 04:51 PM
<i>Program Code has been changed</i>			
Allen, Tedra	Assigned to Attorney		12/07/23 04:55 PM