



**CITY COMMISSION
STAFF REPORT**

DEPARTMENT: City Clerk

SUBJECT: Motion to Approve First Amendment to the Granicus Service Agreement - **City Clerk**

CITY MANAGER RECOMMENDATION:

The City Manager Recommends approval of the first amendment to the Granicus Service Agreement.

BACKGROUND OF ITEM:

On or about May 7, 2021, the City entered into a Master Subscription Agreement (the "Agreement") with Granicus, LLC to provide closed captioning services, Live Manager Software which connects live streaming to the City's website, and media manger which is used to upload agendas for live streaming, archiving, and retention. The Agreement superseded the City's prior agreement with Granicus, dated October 14, 2016.

The term of the Agreement is predicated upon the parties' approval of statements of work (SOW) which include subscription periods, along with payment terms of services rendered during such periods. The last subscription period expired October 14, 2021. Since that date, Granicus has continued to perform, and the City has continued to receive services pursuant to the Agreement.

ANALYSIS:

The SOW that is being presented to the Commission for consideration, nunc pro tunc, for the period of performance from October 15, 2021 – October 14, 2022. City staff anticipates issuing a competitive solicitation for the services rendered pursuant to this SOW prior to the end of this subscription period.

FISCAL IMPACT:

<u>General Ledger Acct. Number</u>	<u>Budgeted Amount</u>	<u>Requested Amount</u>	<u>Remaining Amount</u>
001-120-531190-510	\$21,000	\$20,907.07	

ALTERNATIVES:

N/A

ATTACHMENTS:

1. First Amendment to Agreement
2. 2021 Agreement