

**ORDINANCE NO. 22-12**

**AN ORDINANCE OF THE CITY OF COOPER CITY, FLORIDA, AMENDING THE CITY'S CODE OF ORDINANCES BY AMENDING CHAPTER 2, ENTITLED "ADMINISTRATION," ARTICLE V ENTITLED, "BOARDS, COMMISSIONS AND COMMITTEES;" CREATING SECTION 2-131, TO BE ENTITLED "MENTAL HEALTH AND WELLNESS ADVISORY BOARD;" ESTABLISHING THE MENTAL HEALTH AND WELLNESS ADVISORY BOARD AS A PERMANENT ADVISORY BOARD TO THE CITY COMMISSION; PROVIDING FOR COMPOSITION; PROVIDING FOR DUTIES, MISSION AND SCOPE; PROVIDING FOR RULES OF PROCEDURE; PROVIDING FOR STANDARDS OF CONDUCT FOR MEMBERS; PROVIDING FOR CODIFICATION; PROVIDING FOR CONFLICTS; PROVIDING FOR SEVERABILITY; PROVIDING AN EFFECTIVE DATE.**

**WHEREAS**, Section 1.05 of the Cooper City Charter provides for the establishment by the City Commission of advisory boards that are necessary for the public function of the city; and

**WHEREAS**, the Cooper City Commission expressly finds that there is a need to provide mental health and wellness services, programs, and facilities to serve the residents of the City, and that the provision of such services, programs, and facilities furthers the health, safety, and general welfare of the residents of the City; and

**WHEREAS**, the City Commission finds that amending the City Code to establish its Mental Health and Wellness Advisory Board as a permanent board to provide advice and recommendations to the City Commission on various issues impacting the mental health and wellness of the community and to perform such other tasks that may be assigned from time to time is in the best interest of its citizens and residents.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF COOPER CITY, FLORIDA:**

**SECTION 1.** The foregoing “Whereas” clauses are hereby ratified and confirmed as being true and correct and are hereby made a part of this Ordinance.

**SECTION 2. City Code Amended.** That Section 2-131, to be entitled “Mental Health and Wellness Advisory Board” of Article V “Boards, Commissions and Committees” of Chapter 2, entitled “Administration” of the City Code of the City of Cooper City, Florida, is hereby created to read, as follows:

**Sec. 2-131. Mental Health and Wellness Advisory Board**

**A. Creation, composition and qualifications.**

- (1) There is hereby created and established the Cooper City Mental Health and Wellness Advisory Board (the "Board") consisting of five (5) members who are residents of the City and have education, training, background or experience which is pertinent to service on the Board which represents a diverse range of professionals with expertise in mental health and wellness, including medical, wellness, health, and social service professionals, as well as individuals who are involved with providing related non-profit or community based programs. Each member of the Commission shall appoint one (1) person to serve on the Board. The members of the Board shall serve on the Board without compensation and shall not be reimbursed for travel, mileage, or per diem expenses for their Board service.
- (2) Members of the Board shall be appointed and serve in accordance with Section 2-116(b) of the City’s Code of Ordinances, as may be amended from time to time.
- (3) The City Manager, or his/her designee, shall provide or designate necessary staff support for the Board in coordination with the City Clerk’s Office.

**B. Advisory capacity.**

- (1) The powers and duties of the Board shall be solely of an advisory nature to the City Commission. The City Manager, or his/her designee, shall attend the meetings of the Board, and shall guide and direct the Board, and shall assign research tasks to the Board, which may include, but shall not be limited to, the following:
  - a. To advise the City Commission on issues of mental health and wellness in the community and make recommendations on matters related to the mental health and wellness of the residents of the City.
  - b. To identify existing resources available to support mental health and wellness of the community and to promote public awareness, information,

and education regarding mental health and wellness needs and the available services.

- c. To develop, provide, and coordinate community-based programs serving persons with mental health and wellness needs.
- d. To continue to assure there is an adequate provision of mental health and wellness services, programs, and facilities within the City.
- e. To develop mental health and wellness initiatives, and support existing initiatives through cooperation with local non-profits, Federal, State, County, and other community actors.
- f. To provide recommendations to the City Commission related to the use of proceeds received by the City as a result of the City's participation in the opioid litigation settlements.
- g. To perform other duties or tasks that may be assigned by the City Manager or the City Commission, from time to time.

C. Rules of procedure; quorum.

- (1) The Board may adopt rules of procedure not inconsistent with the ordinances of the City and the laws of the State of Florida and shall utilize Robert's Rules of Order recently revised 1990 Edition for the rules of procedure to guide the conduct of meetings of the Board.
- (2) At the first meeting of the Board, the Board shall select one of its members to serve as the Chairperson and another member to serve as the Vice-Chairperson.
- (3) Three (3) members shall constitute a quorum for the transaction of the business of the Board. Official action shall be taken by the Board only upon the concurring vote of a majority of the members present at an official meeting of the Board.
- (4) The Board shall meet once per month, or more often as may be determined by a majority of the Board or requested by the City Commission.

D. Mission; and duties.

- (1) The mission of the Board is to assist the City in accomplishing the City's goal of continuing to assure the adequate provision of mental health and wellness services, programs, and facilities within the City and providing recommendations to the City Commission.
- (2) Any necessary action of the Board shall be in the form of a written recommendation of the Board, signed by the Board Chairperson, and delivered to the City Manager,

who shall present the recommendation of the Board to the Mayor and City Commission.

E. Standards of conduct for members.

- (1) All members of the Board shall be subject to the applicable standards of conduct for public officers and employees, as set by Federal, State, County, City or other applicable law pursuant to City Code Section 2-102.

**SECTION 3.** It is the intention of the City Commission of the City of Cooper City that the provisions of this Ordinance shall become and be made a part of the Code of Ordinances of the City of Cooper City, Florida, and that the Sections of this ordinance may be renumbered, re-lettered and the word "Ordinance" may be changed to "Section," "Article" or such other word or phrase in order to accomplish such intention.

**SECTION 4.** All ordinances or parts of ordinances in conflict herewith shall be and hereby are repealed.

**SECTION 5.** If any section, subsection, clause or provision of this Ordinance is held invalid, the remainder shall not be affected by such invalidity.

**SECTION 6.** This Ordinance shall take effect immediately upon adoption.

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**PASSED AND ADOPTED on First Reading this \_\_\_\_\_ day of \_\_\_\_\_, 2022.**

**PASSED AND FINAL ADOPTION on Second Reading this \_\_\_\_\_ day of \_\_\_\_\_,  
2022.**

\_\_\_\_\_  
**GREG ROSS**  
Mayor

ATTEST:

\_\_\_\_\_  
**TEDRA ALLEN**  
City Clerk

Approved As To Legal Form:

\_\_\_\_\_  
**JACOB G. HOROWITZ**  
City Attorney

**ROLL CALL**

Mayor Ross \_\_\_\_\_  
Commissioner Green \_\_\_\_\_  
Commissioner Meltzer \_\_\_\_\_  
Commissioner Pulcini \_\_\_\_\_  
Commissioner Shrouder \_\_\_\_\_