



CITY COMMISSION STAFF REPORT

DEPARTMENT: Clerk's Office

DATE: March 10, 2026

SUBJECT: Motion to approve a Piggyback agreement between the City of Cooper City and Granicus, LLC, pursuant to Omnia Partners Contract No. 159768, for Software and SaaS Solutions for Streaming and Closed Captioning Services. – **Clerk's Office**

CITY MANAGER RECOMMENDATION:

The City Manager recommends approval of the piggyback agreement with Granicus, LLC, pursuant to Omnia Partners Contract No. 159768, to provide Software and SaaS Solutions for the City, and to authorize staff to utilize this agreement through its expiration date, at which time the services will be competitively bid in accordance with the City's procurement requirements.

BACKGROUND OF ITEM:

The City Clerk's Office currently uses software solutions to support legislative management, public meeting transparency, records accessibility, and related government functions. To maintain service continuity and operational efficiency, the City plans to enter into an agreement with Granicus, LLC, using a piggyback arrangement under Omnia Partners Contract No. 159768.

To ensure the continuity of these vital legislative management functions, staff propose entering into a piggyback agreement with Granicus LLC, using Omnia Partners Contract No. 159768. Cooperative purchasing.

The term of the piggyback agreement will run concurrently with the Omnia Partners Contract and is scheduled to terminate on September 30, 2028, unless otherwise extended under the agreement. This agreement is intended to provide the City with sufficient time to determine whether we want to change the software.

purchasing efficiencies and avoid the time and costs of conducting an independent solicitation at this time.

The piggyback agreement structure ensures that:

- The City benefits from competitively established pricing and contract protections;
- Services remain uninterrupted while the City prepares a future competitive solicitation;
- and

- The City maintains compliance with procurement requirements through cooperative purchasing authority.

FISCAL IMPACT:

Costs associated with this agreement are budgeted within the City Clerk’s Office operating budget for professional services 001-120-531100-510. Expenditures under this agreement will be made in accordance with approved budget allocations and pricing established under the Omnia Partners Contract.

The FY26 Approved Budget for this is \$30,000. We will need an \$864 budget amendment from General Fund Contingency to facilitate this transaction. The grid below initially shows the budget amendment adding \$864 to the \$30,000 in The Professional Services Line Item dedicated strictly for Granicus. And subsequently, the then fully funded request for \$30,864.

The remaining amount in Contingency reflects the unencumbered balance in this line item after this transaction, accounting for previous YTD Activity.

<u>General Ledger Acct. Number</u>	<u>Budgeted Amount</u>	<u>Requested Amount</u>	<u>Remaining Amount</u>
001-190-599000-519	\$1,011,439	-\$864	\$991,747
001-120-531100-510	\$30,000	\$864	\$30,864
001-120-531100-510	\$30,864	\$30,864	\$0

ATTACHMENTS:

1. Granicus Proposal
2. Piggyback Agreement
3. Executed Contract 159768
4. Subscription & Services Agreement
5. Budget Amendment