



CITY COMMISSION STAFF REPORT

DEPARTMENT: Parks and Recreation/Fleet

DATE: June 9, 2026

SUBJECT: Motion to approve the purchase of Four (4) utility vehicles, John Deere Gator XUV 845E Utility Vehicles through Sourcewell Contract #112624-DAC, in an amount not to exceed \$72,268.88 – **Parks & Recreation**

CITY MANAGER RECOMMENDATION:

The City Manager recommends approval of the purchase of four (4) John Deere Gator XUV 845E Utility Vehicles through Sourcewell Contract #112624-DAC, in a total amount not to exceed \$72,268.88.

BACKGROUND OF ITEM:

The Parks and Recreation Department uses utility vehicles daily to support park maintenance, field preparation, material transport, and special event operations across City facilities.

The city staff has determined that 8 vehicles are needed to support the mobility needs of the Parks and Recreation staff at the three major sports complexes. These include an electric golf cart and three recently purchased vehicles.

The other utility vehicles in the city fleet have exceeded or are nearing the end of their useful life and are experiencing increasing maintenance needs and operational limitations.

ANALYSIS:

The proposed purchase includes:

- Four (4) John Deere Gator XUV 845E Utility Vehicles through Sourcewell Contract #112624-DAC: \$\$72,268.88

The acquisition will replace aging fleet units and improve operational capability and reliability. Staff recommend four (4) new vehicles to replace ten (10) existing units, reducing the overall fleet size while increasing functionality and efficiency. This fleet strategy aligns equipment with operational needs, reduces maintenance demands, and supports long-term cost savings.

PROCUREMENT:

The proposed purchases will be made through the following competitively solicited cooperative contract:

Sourcewell Contract #112624-DAC – Grounds Maintenance Equipment and Related Attachments. The agreement will expire on January 29, 2029. Sourcewell and the Company may renew the contract for up to three (3) one (1)-year terms.

Use of cooperative purchasing agreements is permitted pursuant to Section 2-258(f) of the City Procurement Code.

FISCAL IMPACT:

This purchase will be funded via a surplus in the General Fund’s approved FY2026 Vehicle Purchases Budget as outlined in the grid below.

<u>General Ledger Acct. Number</u>	<u>Budgeted Amount</u>	<u>Requested Amount</u>	<u>Remaining Amount</u>
001-311-564400-519 Equipment & Machinery Vehicles	\$22,433.50	\$-22,433.50	\$0
001-314-564400-572 Equipment & Machinery Vehicles	\$25,917.88	\$-25,917.88	\$0
001-316-564400-519 Equipment & Machinery Vehicles	\$3,920	\$-3,920	\$0
001-317-564400-564 Equipment & Machinery Vehicles	\$65,000	-\$19,997.50	\$45,002.50
001-314-564700-572 Equipment & Machinery Vehicles	\$0	\$72,268.88	\$72,268.88

ATTACHMENTS:

1. 112624- Solicitation
2. 112624 – DAC- Award
3. 112624 – Proposal – Deere & Company
4. 112624 – Contract – Deere & Company
5. 112624 – Piggyback Agreement – Deere & Company
6. Equipment Matrix
7. Budget Amendment