



## **CITY COMMISSION STAFF REPORT**

**DEPARTMENT:** Administration/HR/Utilities

**DATE:** July 22, 2025

**SUBJECT:** Motion to approve the City Manager's recommendation of Mr. Robert Clark for the Assistant Utilities Director position - **Utilities**

### **CITY MANAGER RECOMMENDATION:**

The City Manager recommends that the Assistant Utilities Director position be filled with Mr. Robert Clark's Appointment.

### **BACKGROUND OF ITEM:**

The position opening was posted on the City's website. Many applications were received expressing an interest in the position. A selection committee consisting of the City Manager, the Assistant City Manager, and the Director of Utilities interviewed several qualified candidates. Mr. Clark was selected as the most qualified candidate based on his experience, education, and credentials.

### **ANALYSIS:**

Mr. Clark's extensive director-level experience in all personnel and operations within Public Works, Parks and Recreation, Roads, Streets, Facilities, and Waste Management established him as our primary candidate. He demonstrated strong knowledge and skills that would be most beneficial to our City, which include the development and implementation of Stormwater and Wastewater Master Plan, establishment of policy, SOP, and interdepartmental procurement and contract management.

### **STRATEGIC PLAN:**

Mr. Clark's experience and expertise in managing Utilities and Public Works will support the City's Strategic Plan goals: "Providing superior services" and ensuring "programs and services are delivered by a motivated and flexible staff."

**FISCAL IMPACT:**

Mr. Clark's salary is budgeted, and funds are available from the Utilities Department Budget.  
Mr. Clark's yearly salary will be \$150,000.

**ATTACHMENTS:**

1. Resume
2. The City's offer letter and acceptance by Mr. Clark