



## CITY COMMISSION STAFF REPORT

**DEPARTMENT:** Parks and Recreation

**DATE:** July 22, 2025

**SUBJECT:** Motion to approve the award of contract No. IFB2025-1 to The Butler Group of South Florida, LLC D/B/A Nextaff for crossing guard services, in the amount of \$606,274.20 over a three-year term. **Parks and Recreation**

**CITY MANAGER RECOMMENDATION:**

The City Manager recommends that the City Commission approve the award of contract No. IFB2025-1, Crossing Guard Services, to The Butler Group of South Florida, LLC D/B/A Nextaff in the amount of \$606,274.20 for a three (3) year term. The City currently accesses/piggybacks City of Miramar Contract No. IFB 19-014 for crossing guard services.

**BACKGROUND OF ITEM:**

The City contracts crossing guard services for five (5) public schools in the City. The schools in which the services are provided for are: Cooper City Elementary, Embassy Creek Elementary, Griffin Elementary, Pioneer Middle School and Cooper City High School. There are a total of 20 posts within the City. The Butler Group of South Florida, LLC has been the vendor the City has been using since 2022. This brings the city consistency with the guards and the vendor.

**ANALYSIS:**

Invitation for Bid (IFB) No. 2025-1 was issued under full and open competition on May 20, 2025. On June 11, 2025, five (5) bids were received and subsequently evaluated. The lowest responsive, responsible Bidder was recommended for award.

This agreement is on an hourly basis. It is the City's intent to advertise these position for part-time employment for residents looking to supplement their income, we plan to offer an hourly rate of \$17.00, which when you include social security and retirement is slightly less than the contract amount.

**STRATEGIC PLAN:**

This item supports the 2022-2027 Commission Strategic Plan, specifically advancing:

**Priority 2, ProActive Public Safety-**

- **Objective 4:** Develop an interactive and engaged relationship with community through implementation of a robust policing and safety program

**DELEGATED AUTHORITY:**

This purchase is made pursuant to Sec. 2-256 of Cooper City's Procurement Code. If this item is approved, the City Manager or City Manager's designee will have the authority to exercise all provisions of the contract, including any cancellation or extension provisions, pursuant to Sec. 2-261 of Cooper City's Procurement Code.

**FISCAL IMPACT:**

The fiscal impact for the three (3) year term is \$606,274.20. The allocation requested under the replacement contract is based on historical use. The City anticipates spending \$202,091.40 per year and the billing is by the hour for the guards. We budgeted for this item in account number 001-510-531291-521. The cost we currently pay for the service is \$23.44/hour; the cost with this new agreement is \$22.28/hour which is about 5% lower than the existing contract.

**VENDOR(S) RECOMMENDED FOR AWARD:**

<u>Vendor</u>	<u>Address</u>	<u>Principal</u>
The Butler Group of South Florida, LLC DBA Nextaff	4790 West Commercial Blvd. Tamarac, FL 33319	Buffy Butler, Managing Member

**VENDOR(S) NOT RECOMMENDED FOR AWARD:**

<u>Vendor</u>	<u>Address</u>	<u>Reason for Not Recommending</u>
All City Management Services, Inc.	10440 Pioneer Blvd., Suite 5 Santa Fe Springs, CA 90670	Higher than the lowest bid.
International Security Guard Services	540 NW 165 Street Suite 211 Miami, FL 33169	Higher than the lowest bid.
Lone Star Transportation Management DBA Lone Star Logistics	13727 SW 152nd Street #681 Miami, FL 33177	Higher than the lowest bid.
The Kemp Group, LLC	2111 SW 60 Way, Miramar, FL 33023	Higher than the lowest bid.

\*A "No Bid" means the vendor responded, indicating that it will not be providing an offer.

**DUE DILIGENCE:**

Due diligence was conducted in accordance with Procurement Procedures to determine vendor responsibility, including verifying corporate status and that there are no performance and compliance issues through various vendor responsibility lists and a keyword internet search. The lists that were referenced included convicted vendors, debarred vendors, delinquent contractors, suspended vendors, and federal excluded parties. There were no adverse findings relating to vendor responsibility.

**ALTERNATIVES:**

Identify other options to have crossing guards in place by the start of the 2025/26 school year in August. Additionally, the agreement is a non-exclusive agreement, therefore, the City may supplement with another vendor or hire crossing guards as city staff.

**ATTACHMENTS:**

**Exhibit 1 – IFB2025-1 -Tally**

**Exhibit 2 – IFB2025 – The Butler Group – Pricing**

**Exhibit 3 – IFB2025 – The Butler Group – Submittal**

**Exhibit 4 – IFB2025 – The Butler Group – Due Diligence**

**Exhibit 5 – IFB2025 – Solicitation**