

## **ROBERT L. CLARK JR.**

(954) 684-2039 | Robisonline2@yahoo.com

### **Professional Summary**

Results-driven and strategic executive with over 25 years of progressive experience across municipal operations, public infrastructure, and executive leadership. Skilled in directing cross-functional departments including Public Works, Facilities Maintenance, Parks, Recreation & Cultural Arts, Utilities, and Capital Project Management. Proven ability to lead transformational redevelopment initiatives, implement innovative citywide strategies, and promote sustainable urban growth. Strong leadership, policy development, and operational optimization skills aligned with municipal mandates.

### **Core Competencies**

- Municipal Operations Oversight
- Urban Redevelopment & Capital Projects
- Strategic Planning & Execution
- Interdepartmental Collaboration
- Public-Private Partnerships
- Community Engagement
- Infrastructure & Facilities Management
- Budgeting & Fiscal Responsibility
- Staff Development & Leadership
- Regulatory Compliance

### **Professional Experience**

#### **Operations Manager – Bal Harbour Village**

*Jan 2023 – Present*

---

- Provide strategic leadership across municipal services including event planning, vendor coordination, facilities maintenance, and budget management to align operations with village objectives.
- Collaborate with departments and leadership to enhance operational workflows, staff training, policy development, and contract compliance.
- Assist in long-term planning efforts and interdepartmental project coordination to improve quality of service delivery.

#### **Public Services Director – Town of Pembroke Park**

*Sept 2021 – Jan 2023*

---

- Oversaw all public services including stormwater, wastewater, roadway maintenance, and parks/recreation facilities.
- Led emergency management initiatives including preparedness and disaster response coordination.
- Directed capital improvement planning, vendor procurement, budget development, and performance monitoring.

#### **Facilities Maintenance Manager – Florida International University**

*Aug 2018 – Aug 2021*

---

- Directed campus-wide maintenance operations and strategic planning including contract administration, capital planning, and space utilization analysis.
- Oversaw safety compliance, vendor coordination, and preventive maintenance aligned with federal, state, and local codes.

#### **Education**

Executive Master of Public Administration – Florida International University

Certificate in Project Management – Florida International University

Bachelor of Arts in Sociology – Florida Atlantic University

Associate of Arts – Broward College

#### **Certifications & Technical Skills**

- EPA Certified Universal Technician
- OSHA Safety Compliance
- BMS (Trane, Metasys), IBM Maximo, INFOR DataStream, Asset Essentials
- Microsoft Office Suite, Kronos, Project Management Tools