

City Manager's Accomplishments June 2025 to May 2025
<b>Major Accomplishments</b>
<b><i>Plans and Procedures</i></b>
Completed revised personnel manual
Completed the classification and compensation study adjustment
Completed the City's Beautification and Landscape Master Plan
Completed the City Parks Master Plan Draft
Completed the Water and Wastewater Master Plan
<b><i>Financial</i></b>
Finalized the FY 24 budget with a significant surplus
Develop a financial strategy to move the City's W& WS infrastructure forward
Increase the fire assessment fee to provide funding for new/remodeled fire station
Addressed the water meter issue, costing the City over a million dollars in lost revenue annually. Meters to be in place by the summer
Updated the water and wastewater connection fees per City Code. The rates had not been adjusted for decades.
Make Homeowners Responsible for Water Accounts
Encourage automatic payments on utility accounts
Established a grant administrator position and took action to secure \$8 million in grant awards that were in jeopardy
Apply for over \$6 million in grant funds.
<b><i>Operational</i></b>
Integrated all park maintenance responsibilities into the Parks and Recreation Department
Trimmed all of the trees along the City's major corridors for the first time in years
Initiated the software upgrade for the building permitting process
New regulations to facilitate the installation of traffic calming devices in private communities
Completed the pavement of the Rock Creek area and the parking lot at Suellen Park
Worked with Congresswoman W.S. towards a separate zip code for all Cooper City locations
Created a Capital Improvement unit to accelerate the program of projects
Purchased and installed missing trees along the major corridors

<b>Minor Accomplishments</b>
The Water Plant Nano-filtration Membrane Replacement Project is completed.
Enforced the County to repair, clean, and paint the wall along Pine Island Road
Completed a Customer Service Training - City Wide
Completed a Harassment Training - City Wide
Implemented a four-day workweek for Utility Billing and Passport area cross-training employees, and Improved customer service by extending office hours.
Initiated the sidewalk ADA compliance contract
Added clay and laser graded 10 baseball/softball fields at Bill Lips and Suellen H. Fardelmann
Open new playground equipment at the Community Center
Open new playground equipment at the City Mike Park
Populated Pay Grades in ADP
Rehabilitation of Sewer Lift Stations #3 and #18 is complete.
90 % of the water service lines in the Flamingo Gardens Townhomes have been replaced
Established a litter pick-up schedule in the streets department
Initiated the process to encourage more utility customers to sign up for automatic payments
Reorganized financial procedures on the website
Merged PW Street and landscape with the Utilities Department
Awarded the Stirling Road design contract
Completed the City's first sponsorship package
Initiated an RFP to update the Content Management system for our website
Initiated the HOA presidents' meetings to improve communications
In the process of replacing the City website content management system
Selected additional engineering and architectural firms
Installed traffic calming devices at nine locations
Grant Agreement with the State of Florida Department of Environmental Protection for Gravity Sewer Rehabilitation
Agreement JVA Engineering 49th Street Culvert
Pursue and Execute Grant Agreement FDEM Hurricane Loss Mitigation Program
Created a sponsorship package for City events

