



CITY COMMISSION STAFF REPORT

DEPARTMENT: Utilities

DATE: July 21, 2026

SUBJECT: Motion to approve the award of Contract No. BW2026-12 to Eaton Corporation for Electrical Equipment Maintenance and Support Services, for an initial four-year term, with two additional one-year options to renew, in an amount not to exceed \$100,000.00 for Fiscal Year 2026 and the approved budgeted amount for each subsequent fiscal year of the contract term. - **Utilities**

CITY MANAGER RECOMMENDATION:

The City Manager recommends that the City Commission award the contract for electrical equipment maintenance and support services to Eaton Corporation.

BACKGROUND OF ITEM:

The City operates critical electrical infrastructure across various facilities, including water and wastewater treatment facilities, lift stations, public safety facilities, parks, and other City buildings. Many of these facilities rely on Eaton-manufactured equipment, including automatic transfer switches, switchgear, circuit breakers, motor control centers, transformers, and emergency power systems.

To ensure the reliability and operational readiness of these systems, the City requires manufacturer-authorized maintenance, inspection, testing, repair, engineering, rental, and support services.

ANALYSIS:

Eaton is the manufacturer of the applicable electrical equipment and the only manufacturer-authorized source licensed to perform the required work on Eaton equipment. Eaton will also provide the labor, technical expertise, services, rental equipment, reconditioning, preventive maintenance, and support necessary to complete the required work.

For Fiscal Year 2026, the requested amount includes services for preventive maintenance, breaker reconditioning, and breaker rental. The cost components include:

- Preventive maintenance: \$61,132.00
- Breaker reconditioning: \$16,631.00
- Breaker rental: \$12,726.00

- Contingency: \$9,511.00

This agreement will support both the water treatment plant and the wastewater treatment plant.

PROCUREMENT:

Given the specialized nature of the required services, it is in the City's best interest to waive competitive bidding and award Contract No. BW2026-12 for manufacturer-authorized electrical equipment maintenance, repair, inspection, testing, engineering, rental, and support services. Eaton Corporation is uniquely qualified to service the City's existing electrical distribution equipment at the Water Treatment Plant because it has access to the original equipment manufacturers' (OEM) design specifications, proprietary engineering resources, manufacturer-certified replacement components, and factory-trained personnel required to perform maintenance, testing, and Class-1 reconditioning in accordance with OEM standards.

Awarding this contract to Eaton ensures that the City's critical electrical infrastructure is maintained in accordance with manufacturer specifications, helping to maximize equipment reliability, minimize the risk of equipment failure and unplanned outages, extend the useful life of existing assets, and protect the City's investment in its essential water treatment operations.

This contract will be awarded pursuant to Section 2-258(i) of the Cooper City Procurement Code.

FISCAL IMPACT:

There is an unencumbered balance of \$129,616.18 in this line item, which is more than sufficient to cover the costs of this agreement. The remaining amount shown below reflects the unencumbered balance in this line item after this transaction.

<u>General Ledger Acct. Number</u>	<u>Budgeted Amount</u>	<u>Requested Amount</u>	<u>Remaining Amount</u>
450-911-534420-533 Maintenance Electrical Systems	\$130,000	\$100,000	\$29,616.18

ATTACHMENTS:

1. BW2026-1- Bid Waiver Agreement
2. BW2026-1 Non - Competitive Purchase Request Form
3. BW2026-1 - Eaton Corporation - Proposal No. MIK5-251119-01-BLG (Rental)
4. BW2026-1 - Eaton Corporation - MIK5-240722-01-AG (Preventative Maintenance)
5. BW2026-1 - Eaton Corporation - MIK5-240829-01-BLG (Reconditioning)