



RFQ 2026-1

ENGINEERING DESIGN SERVICES FOR ELECTRICAL IMPROVEMENTS TO THE CITY'S WATER AND WASTEWATER TREATMENT PLANT

City of Cooper City, Florida

MARCH 24, 2026

SUBMITTED BY

Dewberry Engineers Inc.
800 North Magnolia Avenue, Suite 1000
Orlando, FL 32803-3251
407.843.5120

SUBMITTED TO

City of Cooper City
9090 SW 50th Place
Cooper City, FL 33328
954.434.4300

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TAB 1: Letter of Interest

TAB 1: LETTER OF INTEREST

March 24, 2026

City of Cooper City
9090 SW 50th Place
Cooper City, FL 33328
954.434.4300

RE: RFQ 2026-1: ENGINEERING DESIGN SERVICES FOR ELECTRICAL IMPROVEMENTS TO THE CITY'S WATER AND WASTEWATER TREATMENT PLANT

Dear members of the selection committee,

Dewberry Engineers Inc. (Dewberry) recognizes that the City of Cooper City (the City) is committed to providing quality utility services to its residents. To that end, you have an immediate need for professional engineering services to improve the electrical system serving the City's water and wastewater (W/WW) treatment, storage, and collection facilities. Dewberry is eager to assist you. We are focused on providing value through service while delivering projects on time and within budget. We are committed to providing the City with responsive, high-quality service. Partnering with us will provide the following benefits:

A local, experienced team with specialized expertise executing electrical improvements for W/WW plants.

Water treatment environments demand reliable, redundant, and secure system performance. Dewberry understands the City's critical issues of maintaining operation of your W/WW plant as well as being respectful of neighboring sites. Our collaborative design approach will enable the City to consider multiple proposed solutions and select the approach that best suits your needs. The proposed electrical team members have an **average of 22 years of experience focused on providing electrical and SCADA improvements at active treatment plants**. Proposed Project Manager, Banks Wason, PE, brings over 19 years of power and SCADA system expertise and will be responsible for all aspects of the project. Proposed Senior Electrical Engineer, Aurora Kirby, PE, is a South Florida resident with a vested interest in improving the quality of life for her fellow residents.

Full-service team. We have assembled a **multidisciplinary, in-house team** of Dewberry staff which is prepared to deliver a complete, successful project for the City. The team brings together a wealth of experience in W/WW treatment facilities, electrical infrastructure, instrumentation and controls, permitting, funding, civil and structural engineering, and surveying. Our focused, market-facing team serves clients throughout the Southeast, delivering tailored solutions for W/WW projects. We take a holistic approach on each project, leveraging our multidisciplinary technical expertise to confirm efficient and successful outcomes. Throughout every project phase, from design to completion, we prioritize the impact on operations, production, cost, schedule, and construction, allowing seamless integration and long-term operational success. By combining our knowledge across various disciplines, Dewberry remains committed to providing innovative, efficient, and sustainable solutions that meet both client needs and regulatory standards.

Unmatched expertise in regulatory compliance. Our staff has permitted hundreds of projects throughout Florida and includes a number of former regulatory agency employees with specialized knowledge of the different aspects of permitting/implementation of projects. Proposed Water Quality Assurance/Quality Control (QA/QC) Lead, Robert Beltran, PE, is a water policy and planning expert and the former Executive Director of the Southwest Florida Water Management District (SWFWMD). Proposed Permitting Lead, Lisa A. Kelley, JD, is a subject matter expert in regulatory compliance and environmental policy. She previously served as the Assistant Executive Director of the St. Johns River Water Management District (SJRWMD) and the Assistant District Director for the Central District of the Florida Department of Environmental Protection (FDEP). **Dewberry's permitting expertise will help us to anticipate future needs, enabling us to design electrical systems that will support the City's future infrastructure improvements.**

Success in project funding. Aligning resources and budgets is a vital step toward project success. We understand that the City has submitted a Resilient Florida grant application, but there is currently no funding secured for your project. We see value in partnering with a firm that is not only capable of performing planning, design, and permitting tasks, but who can also act as a helpmate to City staff in connecting your project to funding sources to offset costs. We understand that for today's Florida municipality, accessing state revolving loans and related grant programs can be critical to successfully funding important infrastructure projects. Dewberry, acting as a helpmate to our clients, has proven successful in acquiring and complying with various funding sources. For example, we recently **assisted the City of Leesburg with securing \$19M for upgrades to the Canal Street Wastewater Treatment Plant**—with 100% loan forgiveness—and the **City of Jacksonville Beach in acquiring \$1.75 million in FDEP Water Quality Grants** for a wastewater treatment upgrade project. Our funding efforts will start as soon as we receive notice to proceed so that we can know the facility we design can actually be constructed.

In closing, our team understands the need for investing in infrastructure designed to stand the test of time, support cost effective operation, maximize environmental benefits, qualify for funding offset programs, and comply with the unique regulatory expectations of this geographic area. **We are very interested and ready to work alongside you in serving the residents of the City of Cooper City.** If you have any questions, please don't hesitate to contact us via Banks' contact information to the right.

Sincerely,
Dewberry Engineers Inc.



BANKS WASON, PE
Project Manager

CLIFFORD WILSON, III, PE
Senior Vice President

FIRM INFORMATION



Full Legal Company Name:
Dewberry Engineers Inc.



Company Type:
S-Corporation; Family-Owned



Physical and Mailing Address:
800 North Magnolia Avenue,
Suite 1000
Orlando, FL 32803-3251



Other Locations That May Perform Work:
1479 Town Center Drive, Suite D214
Lakeland, FL 33803-7974

203 Aberdeen Parkway
Panama City, FL 32405-6457

2610 Wycliff Road, Suite 410
Raleigh, NC 27607-3073

123 North Side Square, Suite 300
Huntsville, AL 35801



Primary Point of Contact:
Banks Wason, PE, Project Manager
321.261.0865
bwason@Dewberry.com



Applicable Principals / Partners:
Donald Stone, Jr., CEO (Dewberry)

David Maxwell, PE, President
(Dewberry Engineers Inc.)

Clifford Wilson III, PE, Senior V.P.,
Operations Unit Manager (Orlando, FL)

Shepard Hockaday, LEED AP, Executive
V.P., Operations Unit Manager
(Raleigh, NC)



Company History:
Established in 1956 in Arlington, VA

65+ years improving communities

2,500+ employees nationwide

\$821 million in 2025 total revenue

\$165.9 million in 2025 water market
revenue



TAB 2: Letter of Qualifications (LOQ)

**CITY OF COOPER CITY – PROCUREMENT DIVISION
ARCHITECT-ENGINEER LETTER OF QUALIFICATIONS (LOQ)**

(I) - PROJECT INFORMATION

Solicitation No.: RFQ 2026-1 No. of Addenda Received: 2
Project Name: Engineering Design Services For Electrical Improvements to the City's Water And Wastewater Treatment Plant

Prime # 1 (II) - PRIME CONSULTANT INFORMATION

Name: Dewberry Engineers Inc. FEIN: 13-0746510 E-mail: bwason@dewberry.com
Business Address: 800 North Magnolia Avenue, Suite 1000, Orlando, FL 32803 Principal: Clifford Wilson, II, PE Phone: (407)843-5120
Contact Person's Name and Title: Banks Wason, PE, Project Manager Project Manager: Banks Wason, PE, Fax: (407)649-8664
Assigned Personnel: See attached list of personnel. Project Manager

(III) - PROPOSED A/E SUB-CONSULTANT(S) INFORMATION

Sub #	Firm Name	FEIN	Assigned Personnel
2	Dewberry Architects Inc.	37-1004942	Zulay Marti, AIA, NCARB, Architect
3			
4			
5			
6			
7			
8			

(IV) – A/E DISCIPLINES

(Please use Prime # and Sub # to identify each firm from sections II and III)

A/E DISCIPLINES	Prime #	Sub #
Electrical Engineering	1	
Mechanical Engineering	1	
Civil Engineering	1	
Structural Engineering	1	
Cost Estimating	1	
Surveying	1	
Permitting and Regulatory Coordination	1	
Cost Estimating	1	
Cybersecurity	1	
Funding	1	
Architecture		2

(V) - PROPOSED NON-A/E SUB-CONSULTANT(S) INFORMATION

(Non-A/E firms shall not perform services described in a A/E Discipline Section)

No.	Firm Name: N/A Address: Assigned Personnel: Assigned Services: FEIN: Phone: () -
a	
b	Firm Name: Address: Assigned Personnel: Assigned Services: FEIN: Phone: () -

(VI) - ABILITY OF TEAM MEMBERS TO INTERFACE WITH THE CITY

We pride ourselves on developing lasting relationships with our clients. Our approach will facilitate an open dialogue with the City and authorities having jurisdiction, allowing us to develop concurrence on project goals and find the best solution for the project's needs. We will work to use clear, consistent, and documented communication with all stakeholders to facilitate the growth of the relationship between Dewberry and the City.

(VII) - RESUMES FOR ASSIGNED PERSONNEL

Attach resumes for the assigned personnel identified on this LOQ.

THE EXECUTION OF THE LOQ CONSTITUTES THE UNEQUIVOCAL OFFER OF THE PROPOSER TO BE BOUND BY THE TERMS OF HIS OR HER PROPOSAL. FAILURE OF AN AUTHORIZED PRIME FIRM REPRESENTATIVE TO SIGN THIS LOQ WHERE INDICATED BELOW, MAY RENDER THE PROPOSAL NON-RESPONSIVE. HOWEVER, THE CITY MAY, AT ITS SOLE DISCRETION, ACCEPT ANY PROPOSAL THAT INCLUDES AN EXECUTED DOCUMENT WHICH UNEQUIVOCALLY BINDS THE PROPOSER TO THE TERMS OF HIS OR HER OFFER.

(IX) - PRIME CONSULTANT ACKNOWLEDGEMENT

I hereby ☒ certify that to the best of my knowledge and belief all the foregoing information is true and correct.

Authorized Prime Consultant's Representative:

Clifford Wilson, III, PE

Title: Senior Vice President

(Print Name)

Signature Authorized Representative:  Date: 03/16/2026

Assigned Personnel



BANKS WASON
PE
Project Manager /
Cost Estimation



AURORA KIRBY
PE
Sr. Electrical Engineer



BRENT WHITE
PE, ASSOC. DBIA
Process Mechanical
Engineer



STEVE WEBB
QA / QC - Electrical
Subject Matter Expert
(SME)



DOUG KOPPELMANN
Sr. Electrical Designer



CRYSTAL BURROUGHS
Sr. Mechanical Engineer



ROBERT BELTRAN
PE, DBIA
QA / QC - Water SME



CHRISTOPHER ALLEN
PE
Civil Engineer



TONY MILLER
PE, LEED AP
Structural Engineer



LISA A. KELLEY
JD
Permitting /
Regulatory Compliance



DANIEL SHEPARD
CISSP, CGRC
Cybersecurity



JONATHAN GIBSON
PSM
Survey



GABBY VEGA-MOLNAR
Funding Specialist



ZULAY MARTI
AIA, NCARB
Architect

2025 ENR RANKINGS



#37

DESIGN FIRMS



#28

'PURE' DESIGNERS



#37

TRANSPORTATION



#21

WATER SUPPLY



#26

SEWER AND WASTE



#47

POWER



#43

TELECOMMUNICATIONS



BANKS WASON, PE

Project Manager / Cost Estimation

Banks is a Department Manager of our MEPS Southeast team. He has nearly two decades of experience in electrical engineering. Banks's experience includes the design of new and modifications of existing medium and low voltage power distribution, stand-by power systems, grounding infrastructure, SCADA, and instrumentation systems. He also has strong capabilities with the design of interior and exterior lighting, fire alarm, telecommunications, security systems, and fire protection systems. For the past 11 years, Banks's primary focus has been improvements for W/WW treatment plants.



EDUCATION

Florida State University • BS •
Electrical Engineering



REGISTRATIONS

PE • FL, NC, AL, TX, KS



YEARS OF EXPERIENCE

19



OFFICE LOCATION

Orlando, FL



Banks will be
your dedicated
representative
responsible for
this project.

Florida Power & Light Standby Electrical Generating Facility and 15kV Distribution Improvements. Palm Beach County, FL. Technical Project Manager, Electrical Engineer • Project site is supplied by a dedicated Florida Power & Light (FPL) substation. The distribution bus at the substation is provided with standby power by an existing diesel generator plant. The existing 15kV distribution supplies the facility load via two 15kV switchgear lineups. The confidential project includes the replacement of the two 15kV distribution switchgear lineups and associated load-side distribution. The central diesel generator plant is being replaced with two natural gas generator plants that are collocated with the new distribution switchgear. Phase I of the project (complete) involved feasibility study, utility interconnect application and long-lead equipment procurement. Phase II of the project (ongoing) involves detailed design, construction and system commissioning.

City of Minneola Water Reclamation Facility Expansion. Minneola, FL. Project Manager/Electrical Engineer • A multi-phase expansion of an existing water reclamation facility. Phase I of the project includes a new headworks, new biological treatment basins, new secondary clarifier, return activated sludge/waste activated sludge pumping improvements, new filter, new chlorine contact chamber, new transfer pumps and biosolids dewatering improvements. Phase II of the project will provide additional effluent storage and pumping improvements. The project will increase the plant's capacity from 1.2 million gallons per day (MGD) to 3.2 MGD annual average day flow. Dewberry is providing electrical design services in support of the project. Electrical improvements include new service, new standby diesel generator, motor controls, and distribution improvements.

Toho Water Authority Huron Water Treatment Plant Expansion. Kissimmee, FL. Electrical and I&C Engineer • The upgrade and expansion of the existing water treatment plant from 4.81 MGD to 7.5 MGD. Design includes upgrades to the high service pumps, aeration and chemical feed systems. A new electrical service, standby diesel generator, and electrical building are being provided. Early procurement of major electrical gear was provided to accelerate the project schedule. A fiber network to connect the new PLC at the water treatment plant to new PLCs at the raw water wells. Fiber is also being provided to a nearby wastewater treatment plant to provide resilient communication to the central SCADA system. Project will be constructed with the plant in operation throughout the improvements.

City of Leesburg Turnpike Wastewater Treatment Facility Capacity Expansion. Leesburg, FL. Electrical Engineer • Dewberry determined this wastewater treatment facility's needed capacity for the next 20 years and designed upgrades to accommodate the new capacities (4.5 to 6 MGD). Key design elements of the project include optimizing the ultimate capacity by verifying initial build-out capacities and maintaining facility operations during construction. In addition, Dewberry was successful in securing \$1.4 million in cost-share funding, and Phase 1 construction was completed ahead of schedule.

City of Rockledge Water Reclamation Facility Electrical Coordination Study. Rockledge, FL.*
Project Manager, Electrical Engineer • The City owns and operates a 4.5 MGD wastewater treatment facility that consists of a headworks, flow equalization basin, biological treatment basins, secondary clarifiers, return activated sludge/waste activated sludge pumping filters, chlorine contact facilities, effluent storage and disposal, digesters and biosolids dewatering equipment. Banks Wason and Aurora Kirby performed a complete analysis of the plant electrical distribution. A condition assessment report and master plan were provided to the City. Banks and Aurora collaborated with City personnel on several improvements that were identified in the report, including replacement of the plant main and generator breakers. Banks and Aurora also furnished a power system study, including overcurrent device coordination and arc flash hazard analysis.

* project completed with a previous firm



Stephen Webb
QA/QC - ELECTRICAL SME

- **EDUCATION**
Virginia Tech • BS • Electrical Engineering
- **REGISTRATIONS**
PE • NC, SC, VA
- **YEARS OF EXPERIENCE**
25
- **OFFICE LOCATION**
Raleigh, NC

Steve has 25 years of progressive design and project management experience in building system and infrastructure engineering with a focus in mission critical systems design. He has extensive experience in power network and system distribution up to 25kV, on-site power generation, uninterruptible power, power system analysis, and power system protection and control. Steve has been a leader in coordination and arc flash hazard studies. He has been involved in the design of electrical systems for a variety of facilities including water treatment and municipality projects.

Relevant Project Experience

- City of Minneola Water Reclamation Facility Expansion, Minneola, FL
- Florida Power & Light Standby Electrical Generating Facility and 15kV Distribution Improvements, Palm Beach County, FL
- UNC Medical Center Central Generator Plant and Essential Power System Modernization Design, Chapel Hill, NC
- Duke University School of Medicine Bryan Research Building Electrical Distribution & Central Generator Plant Upgrades, Durham, NC
- USACE Huntsville Center, Fort Sill Power Generation and Smart Microgrid System, Lawton, OK
- USACE Huntsville Center, White Sands Missile Range Power Generation and Microgrid System, Dona Ana County, NM



Robert Beltran, PE, DBIA
QA/QC - WATER SME

- **EDUCATION**
Tulane University • BS • Civil Engineering
Tulane University • MS • Environmental Engineering
- **REGISTRATIONS**
PE • FL
Designated Design-Build Professional • US
- **YEARS OF EXPERIENCE**
31
- **OFFICE LOCATION**
Lakeland, FL

Robert is a Dewberry Vice President and manager of its Florida water practice. He has worked on integrated water projects in Florida for 30 years, which include water, wastewater, reclaimed, and stormwater systems. Robert's experience includes serving as the SWFWMD Assistant and then Executive Director. In these roles, he worked on water policy and projects that helped form the foundation of key elements of Florida's current water laws. Other initiatives he directed while at SWFWMD include leading the solutions team for the Central Florida Water Initiative (CFWI) to confirm adequate alternative water supply projects that overlap three water management districts and chairing the Management Oversight Committee to find water supply solutions for central Florida utilities.

Relevant Project Experience

- City of Leesburg Turnpike Wastewater Treatment Facility Capacity Expansion, Leesburg, FL
- City of Neptune Beach Wastewater Treatment Facility Improvements Phase I, Neptune Beach, FL
- Clay County Utility Authority Governor's Park Well and Water Treatment Plant, Clay County, FL
- Polk County Cherry Hill Water Production Facility and Direct Potable Reuse Pilot Facility, Lakeland, FL
- Polk County Regional Water Cooperative Water Supply Planning, Funding, and Infrastructure Design, Polk County, FL
- Polk County South County Jail Potable Water Supply Expansion, Polk County, FL
- Waccasassa W/WW Cooperative Program Management and Infrastructure Design, Levy County, FL



**Aurora Kirby, PE,
SR. ELECTRICAL ENGINEER**

- **EDUCATION**
University of Central Florida •
BS • Electrical Engineering
- **REGISTRATIONS**
PE • FL, GA, OH, MI
- **YEARS OF EXPERIENCE**
10
- **OFFICE LOCATION**
Orlando, FL

Aurora has nine years of experience in electrical engineering. Her experience includes the design of new and modifications of existing medium and low voltage power distribution, stand-by power systems, grounding infrastructure, SCADA and instrumentation systems, interior and exterior lighting, and roadway lighting.

Relevant Project Experience

- Toho Water Authority Huron Water Treatment Plant Expansion, Kissimmee, FL
- Florida Power & Light Standby Electrical Generating Facility and 15kV Distribution Improvements, Palm Beach County, FL
- City of Jacksonville Beach Water Reclamation Facility Filters Upgrade Jacksonville Beach, FL
- City of Rockledge Water Reclamation Facility Electrical Coordination Study, Rockledge, FL*
- City of Eden Wastewater Treatment Plant North Aeration Basin Replacement, Eden, NC
- City of Newport News SCADA Evaluation, Newport News, VA
- Halifax County Service Authority Water Treatment Plant Expansion, Halifax County, VA
- Chesterfield County Falling Creek Wastewater Treatment Plant Clarifier and Sludge Handling, Chesterfield County, VA
- Fairfax County Freund House Pump Station Programmable Logic Controller Replacement and Upgrade, Fairfax, VA

* project completed with a previous firm



**Doug Koppelman
SR. ELECTRICAL DESIGNER**

- **EDUCATION**
N/A
- **REGISTRATIONS**
N/A
- **YEARS OF EXPERIENCE**
45
- **OFFICE LOCATION**
Orlando, FL

Doug has 45 years of experience in electrical design, with a primary focus in water and wastewater treatment plants. He has expertise in the design of new and modifications of existing medium and low voltage power distribution, stand-by power systems, and grounding infrastructure.

Relevant Project Experience

- Florida Power & Light Standby Electrical Generating Facility and 15kV Distribution Improvements, Palm Beach County, FL
- Toho Water Authority Huron Water Treatment Plant Expansion, Kissimmee, FL
- City of Minneola Water Reclamation Facility Expansion, Minneola, FL
- Polk County Eastern Regional Utility Service Area Alternative Water Supply Receiving Facility Preliminary Design, Polk County, FL
- City of Eden Wastewater Treatment Plant North Aeration Basin Replacement, Eden, NC
- Ajinomoto Wastewater Treatment Plant Evaluation, Modeling, and Design, Wake County, NC
- Hanover County Ashland Wastewater Treatment Plant EQ Basin, Ashland, VA
- Halifax Water Treatment Plant Expansion, Halifax County, VA
- Shady Grove Water Pump Station Improvements, Henrico County, VA
- Town of Altavista Water Treatment Plant Sedimentation and Solids Handling Improvements, Altavista, VA



Brent White, PE, ASSOC. DBIA
**PROCESS MECHANICAL
ENGINEER**

- **EDUCATION**
University of Central Florida •
BS • Civil Engineering
- **REGISTRATIONS**
PE • FL
Assoc. DBIA • US
- **YEARS OF EXPERIENCE**
17
- **OFFICE LOCATION**
Orlando, FL

Brent has 17 years of experience as a project engineer, project manager, and resident construction engineer specializing in the analysis and design of W/WW treatment systems, chemical storage and feed systems, distribution systems, pump stations, and collection systems. He is also experienced in hydraulic modeling and stormwater treatment. Brent has served as project manager, engineer of record, and owner's representative on multiple complex treatment plant projects and is well-versed at collaborating with owner staff to expedite complex and time-sensitive projects.

Relevant Project Experience

- Bay County Military Point Advanced Wastewater Treatment Plant Senate Bill 64 Study and Design, Panama City, FL
- City of Apalachicola Wastewater Treatment Facility Improvements, Apalachicola, FL
- City of Apalachicola Water Plant Improvements, Apalachicola, FL
- City of Leesburg Turnpike Wastewater Treatment Facility Capacity Expansion, Leesburg, FL
- Gulf County Water Treatment Plant, Gulf County, FL
- North Bay Wastewater Treatment Facility Reuse Improvements, Southport, FL
- Toho Water Authority Huron Water Treatment Plant Expansion, Kissimmee, FL
- Seminole Tribe of Florida Brighton Water Treatment Plant Improvements, South Bay, FL
- Seminole Tribe of Florida Immokalee Water Treatment Plant Improvements, Immokalee, FL



Crystal Burroughs
SR. MECHANICAL ENGINEER

- **EDUCATION**
North Carolina Agricultural
and Technical State
University • BS • Architectural
Engineering
- **REGISTRATIONS**
PE • NC
- **YEARS OF EXPERIENCE**
42
- **OFFICE LOCATION**
Raleigh, NC

Crystal Burroughs, Vice President and Chief Mechanical Engineer for Dewberry, has more than four decades of engineering experience. She specializes in HVAC, plumbing, and controls primarily for healthcare facilities and university laboratories. Crystal manages the design and production staff and coordinates with project managers on the schedule for their respective projects in order to assist them to produce a high quality product. She establishes job and client priorities and ensures design quality and consistency via standards and review.

Relevant Project Experience

- Toho Water Authority Huron Water Treatment Plant Expansion, Kissimmee, FL
- Energy and Water Conservation Audits of Naval and Air Force Medical Facilities, Multiple States, US
- Atrium Health Wake Forest Baptist High Point Medical Center Facility Building Expansion & Central Energy Plant, Winston-Salem, NC
- Halifax Water Treatment Plant Expansion, Halifax County, VA
- Hanover County Ashland Wastewater Treatment Plant EQ Basin, Ashland, VA
- Henrico County Shady Grove Water Pump Station Improvements, Henrico County, VA
- Louisa County New Bridge Wastewater Treatment Plant, Louisa County, VA
- Fairfax County Waynewood I and Waynewood II Pump Station Replacement, Fairfax County, VA



Christopher Allen, PE
CIVIL ENGINEER

- **EDUCATION**
University of Central Florida •
BS • Civil Engineering
- **YEARS OF EXPERIENCE**
16
- **REGISTRATIONS**
PE • FL
- **OFFICE LOCATION**
Orlando, FL

With 16 years of diverse expertise in public and private land development design, stormwater design and modeling, water distribution, sewer collection design, and project permitting across Florida, Christopher offers a wealth of experience in land development design. His skill set extends to entitlements, land use, zoning, site planning, construction management, and due diligence studies for clients in both the public and private sectors and regularly guides projects from inception all the way to construction closeout.

Relevant Project Experience

- Central Florida Expressway (CFX) (CFX-001145) General Engineering Consultant, Multiple Counties, FL
- City of Casselberry New Public Safety Facility, Casselberry, FL
- Columbia County Detention Center, Lake City, FL
- Florida Power & Light Coyote Substation, Manatee County, FL
- Florida Power & Light Malabar Substation, Orange County, FL
- Florida Power & Light Owl Creek Substation, Lee County, FL
- Gulf County Indian Pass Road Drainage, Gulf County, FL
- Northwest Florida Water Management District Environmental Resource Permits, Multiple Counties, FL
- Osceola County Fire Rescue Training Facility, Kissimmee, FL
- St. Lucie County Master Planning Study, Fort Pierce, FL
- Sumter County Asphalt Plant, Osceola County, FL



Tony Miller, PE, LEED AP
STRUCTURAL ENGINEER

- **EDUCATION**
Virginia Military Institute • BS
• Civil Engineering
North Carolina State
University • MSCE • Structural
Engineering and Mechanics
- **REGISTRATIONS**
PE • FL +8 states
LEED AP • US
- **YEARS OF EXPERIENCE**
19
- **OFFICE LOCATION**
Charlotte, NC

Tony is a structural project manager with 19 years of structural engineering experience specializing in building design, and underground structures, including new and renovation work. Tony has extensive experience in the design of structural systems for W/WW plant improvement projects. In addition, his experience also includes utility structures, site structures, structural evaluations and third-party structural inspections. He performs structure damage assessments, construction administration, and construction inspections.

Relevant Project Experience

- New Centrifuge at Military Point Advanced Wastewater Treatment Facility, Tyndall Air Force Base, FL
- Regional Utilities Seacrest Wastewater Treatment Facility Expansion, Santa Rosa Beach, FL
- Wastewater Treatment Facility and Water Treatment Plant Hypochlorite Conversions, Jacksonville Beach, FL
- Regional Utilities of Walton County Seacrest Wastewater Treatment Facility Expansion, Santa Rosa Beach, FL
- City of Jacksonville Beach Chlorine Conversions at Water and Wastewater Treatment Facilities, Jacksonville Beach, FL
- Gainesville Regional Utilities Continuing Services Contract, Gainesville, FL
- USACE Tyndall Air Force Base New Centrifuge at Military Point Advanced Wastewater Treatment Facility, Bay County, FL
- City of Durango Santa Rita Water Treatment/Reclamation Facility Improvements and Administration Building, Durango, CO



Lisa A. Kelley, JD
PERMITTING / REGULATORY COMPLIANCE

- **EDUCATION**
University of West Florida •
BS • Environmental Resources
Management and Planning
Barry University School of Law
• JD • Law
- **REGISTRATIONS**
Licensed Attorney, State Bar
• FL
- **YEARS OF EXPERIENCE**
30
- **OFFICE LOCATION**
Orlando, FL

Lisa is a subject matter expert in regulatory compliance and environmental policy, with over three decades of experience addressing complex challenges in environmental governance. She leads Dewberry's LCRR program and specializes in stakeholder engagement, environmental permitting, funding assistance, and natural systems restoration. Lisa also provides compliance and sustainable solutions in environmental management and policy execution. Her deep understanding of regulatory requirements and the challenges presented makes her a tremendous resource for municipalities across Florida.

Relevant Project Experience

- Toho Water Authority Huron Water Treatment Plant Expansion, Kissimmee, FL
- City of Apalachicola Wastewater Treatment Facility Improvements, Apalachicola, FL
- City of Apalachicola FDEP Wastewater Treatment Facility Compliance Services, Apalachicola, FL
- City of Blountstown Wastewater Treatment Facility Improvements, Blountstown, FL
- Neptune Beach Wastewater Treatment Facility Improvements, Neptune Beach, FL
- Bay County North Bay Wastewater Treatment Facility Permitting, Bay County, FL
- NERUSA Water Use Permitting, Polk County, FL
- City of Leesburg Compliance Assistance, Leesburg, FL
- Pasco County Basin Management Action Plan Compliance, Pasco County, FL



Daniel Shepard, CISSP, CGRC
CYBERSECURITY

- **EDUCATION**
University of Alabama • BS •
Finance
Columbia College • BS •
Business Administration-
Management
Auburn University • MS •
Building Construction
- **REGISTRATIONS**
CISSP • US
CGRC • US
- **YEARS OF EXPERIENCE**
23
- **OFFICE LOCATION**
Huntsville, AL

Dan, an accomplished leader with over 20 years of experience, currently heads the Dewberry Control System Cybersecurity Design Center in Huntsville, AL. In this role, he leverages his extensive expertise to guide the center's strategic initiatives and fosters excellence in control system cybersecurity design. He also provides critical leadership within the firm's MEPS service line iTAC (integrated Technology Automation Cybersecurity) tactic and service offering for Cybersecurity, offering the strategic integration of cybersecurity in Dewberry's MEPS design solutions.

Relevant Project Experience

- USACE Mobile District, Tyndall Air Force Base Infrastructure, Panama City, FL
- NAVFAC Wastewater Treatment Plant at Marine Corps Air Ground Combat Center, Twentynine Palms, CA
- NAVFAC Waste Treatment SCADA Oily Waste, San Diego, CA
- USACE Baltimore, Defense Distribution Center Susquehanna Microgrid, New Cumberland, PA
- City of Newport News SCADA Evaluation, Newport News, VA
- U.S. Army Construction Engineering Research Laboratory Cyber Risk Management Framework Report, Champaign, IL
- USACE, Huntsville Fort Sill Power Generation and Smart Microgrid System, Lawton, OK
- USACE HQ Army Material Command ESS Cybersecurity and RMF Support, Huntsville, AL



Jonathan Gibson, PSM
SURVEY

- **EDUCATION**
Troy University • BS •
Geomatics
- **REGISTRATIONS**
Professional Surveyor and
Mapper • FL
Professional Land Surveyor
• AL
- **YEARS OF EXPERIENCE**
19
- **OFFICE LOCATION**
Panama City, FL

Jonathan has extensive experience in all aspects of land surveying, including commercial and residential development projects as well as specific purpose and construction layout services. He has specialized experience in riparian rights determination, section and boundary retracement, acquisition boundary surveys, lidar control, topographic surveys, right-of-way surveys, and wetland surveys in numerous coastal regions. Jonathan has provided certified ALTA/ACSM surveys, which includes review of title work and land use and zoning documents.

Relevant Project Experience

- City of Apalachicola Wastewater Treatment Facility Improvements, Apalachicola, FL
- City of Blountstown Wastewater Treatment Facility Improvements, Blountstown, FL
- City of Defuniak Springs SRF Wastewater System, Defuniak Springs, FL
- City of Port St. Joe Water Main Improvements, Port St. Joe, FL
- Florida Power & Light Standby Electrical Generating Facility and 15kV Distribution Improvements, Palm Beach County, FL
- Gulf County Potable Water Transmission Mains, Tank, and Pump Station, Port St. Joe, FL
- North Bay Wastewater Treatment Facility Reuse Improvements, Southport, FL
- Sandestin Wastewater Treatment Plant Capacity Expansion, Sandestin, FL
- Town of Jay USDA Water Main Improvement Project, Jay, FL



Gabby Vega-Molnar
FUNDING SPECIALIST

- **EDUCATION**
Florida State University • BS •
Environmental Science
Eastern Florida State College •
BS • General Studies
- **YEARS OF EXPERIENCE**
9
- **OFFICE LOCATION**
Orlando, FL

Gabby has worked in several different roles for various Florida state agencies, focusing on gaining experience in the environmental career field. She most recently was employed by FDEP where she managed water and springs restoration grants. Her experience in maximizing funding opportunities for projects, as well as managing other grant specialists, makes her a tremendous resource to clients, given her knowledge of funding programs at FDEP.

Relevant Project Experience

- Bay County Military Point Advanced Wastewater Treatment Plant Senate Bill 64 Study and Design, Panama City, FL
- Cedar Key Water and Sewer District Facility Assessments for Disaster Recovery Services, Cedar Key, FL
- City of Apalachicola Wastewater and Potable Water Apalachicola, FL
- City of Freeport Wastewater Treatment Plant Upgrade, Freeport, FL
- City of Jacksonville Beach, Senate Bill 64 Surface Water Discharge Elimination Plan, Jacksonville Beach, FL
- City of Leesburg Turnpike Wastewater Treatment Facility Capacity Expansion, Leesburg, FL
- Clay County Utility Authority Keystone Water System Improvement, Clay County, FL
- Polk County Regional Water Cooperative Water Supply Planning, Funding, and Infrastructure Design, Polk County, FL
- Waccasassa W/WW Cooperative Program Management and Infrastructure Design, Levy County, FL



Zulay Marti, AIA, NCARB
ARCHITECT

- **EDUCATION**

Florida Atlantic University • BArch • Architecture
The Catholic University of America • MA • Special Education,
Assessment and Curriculum

- **REGISTRATIONS**

RA • FL, GA, VA, MD
National Council of Architectural Registration Boards • US

- **YEARS OF EXPERIENCE**

21

- **OFFICE LOCATION**

Orlando, FL

Ms. Marti is an experienced Senior Architect and Project Manager with extensive knowledge in building design, space planning, construction drawings, and construction administration. Throughout her architectural career, she has gained extensive experience in the coordination of simultaneous projects, direct client interaction, team scheduling, quality control, on-time project delivery, and construction administration. She approaches each project with a focus on aesthetics, functionality, cost and engineering as a whole. Ms. Marti is a design professional experienced in criminal justice, federal, and state project building typologies in both secure and non-secure environments. Other areas of specialization include: transportation, retail, dining, wellness, wastewater treatment facilities, and pump stations.

Relevant Project Experience

- City of Neptune Beach Wastewater Treatment Facility Improvements, Neptune Beach, FL
- South Walton Utility Wastewater Treatment Facility Master Plan, Walton County, FL
- South Florida Water Management District S-27 Pump Station, Miami-Dade County, FL
- South Florida Water Management District Boma Flow Equalization Basin and Pump Station, Glades, FL
- City of Casselberry New Public Safety Facility, Casselberry FL
- Town of Leesburg Utility Storage Building, Leesburg, VA
- Town of Vienna Police Station, Vienna, VA

“Dewberry has proven to be a reliable team that consistently delivers high-quality products within tight schedules. I am grateful to have worked with them on the PRWC program that is so critical to meet the County’s future water supply needs.”

—ERIC DEHAVEN, EXECUTIVE DIRECTOR

POLK REGIONAL WATER COOPERATIVE

Personnel Licenses



Department of Business & Professional Regulation

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LICENSEE DETAILS

9:58:12 AM 12/23/2025

Licensee Information	
Name:	BELTRAN, ROBERTO RICARDO JR. (Primary Name)
Main Address:	[REDACTED]
County:	POLK

License Information	
License Type:	Professional Engineer
Rank:	Prof Engineer
License Number:	53128
Status:	Current,Active
Licensure Date:	08/17/1998
Expires:	02/28/2027

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LICENSEE DETAILS

9:59:51 AM 12/23/2025

Licensee Information	
Name:	KIRBY, AURORA M. (Primary Name)
Main Address:	[REDACTED]
County:	DADE

License Information	
License Type:	Professional Engineer
Rank:	Prof Engineer
License Number:	92981
Status:	Current,Active
Licensure Date:	12/10/2021
Expires:	02/28/2027



Florida
dbpr Department of Business
& Professional Regulation

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LICENSEE DETAILS

Licensee Information

Name:	WHITE, BRENT R. (Primary Name)
Main Address:	
County:	SEMINOLE

License Information

License Type:	Professional Engineer
Rank:	Prof Engineer
License Number:	75588
Status:	Current,Active
Licensure Date:	01/12/2013
Expires:	02/28/2027

9:56:14 AM 12/23/2025



MEMBER PROFILE

Lisa A Kelley "Lisa"

Member in Good Standing

Eligible to Practice Law in Florida

Bar Number: 90737

Mail Address:



Physical Address: 800 N Magnolia Ave Ste 1000
Orlando, FL 32803-3251
Office: 321-354-9652

ISC2

International Information System
Security Certification Consortium

The ISC2 Board of Directors hereby awards

Daniel Adam Shepard

the credential of

Certified in Governance, Risk and Compliance

Having met all of the certification requirements, adoption of the ISC2 Code of Ethics, and successful performance on the required competency examination, subject to recertification every three years, this individual is entitled to all of the rights and privileges associated with this designation, as defined in the ISC2 Bylaws.

Samara Moore - Chairperson

Laurie-Anne Bourdain - Secretary



376875

Certification Number

Oct 1, 2026 - Sep 30, 2029

Certification Cycle

Certified Since: 2011

ISC2

**International Information System
Security Certification Consortium**

The ISC2 Board of Directors hereby awards

Daniel Adam Shepard

the credential of

Certified Information Systems Security Professional

Having met all of the certification requirements, adoption of the ISC2 Code of Ethics, and successful performance on the required competency examination, subject to recertification every three years, this individual is entitled to all of the rights and privileges associated with this designation, as defined in the ISC2 Bylaws.



Samara Moore - Chairperson



Laurie-Anne Bourdain -
Secretary



376875

Certification Number

Mar 1, 2026 - Feb 28, 2029

Certification Cycle

Certified Since: 2011



Florida Department of Agriculture and Consumer Services
Division of Consumer Services
Board of Professional Surveyors and Mappers
2005 Apalachee Pkway Tallahassee, Florida 32399-6500

License No.: **LS6851**

Expiration Date February 28, 2027

Professional Surveyor and Mapper License

Under the provisions of Chapter 472, Florida Statutes

JONATHAN H GIBSON



WILTON SIMPSON
COMMISSIONER OF AGRICULTURE

This is to certify that the professional surveyor and mapper whose name and address are shown above is licensed as required by Chapter 472, Florida Statutes.



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LICENSEE DETAILS

1:58:55 PM 3/11/2026

Licensee Information

Name:	MARTI-LARES, ZULAY M (Primary Name)
Main Address:	[REDACTED]
County:	VOLUSIA

License Information

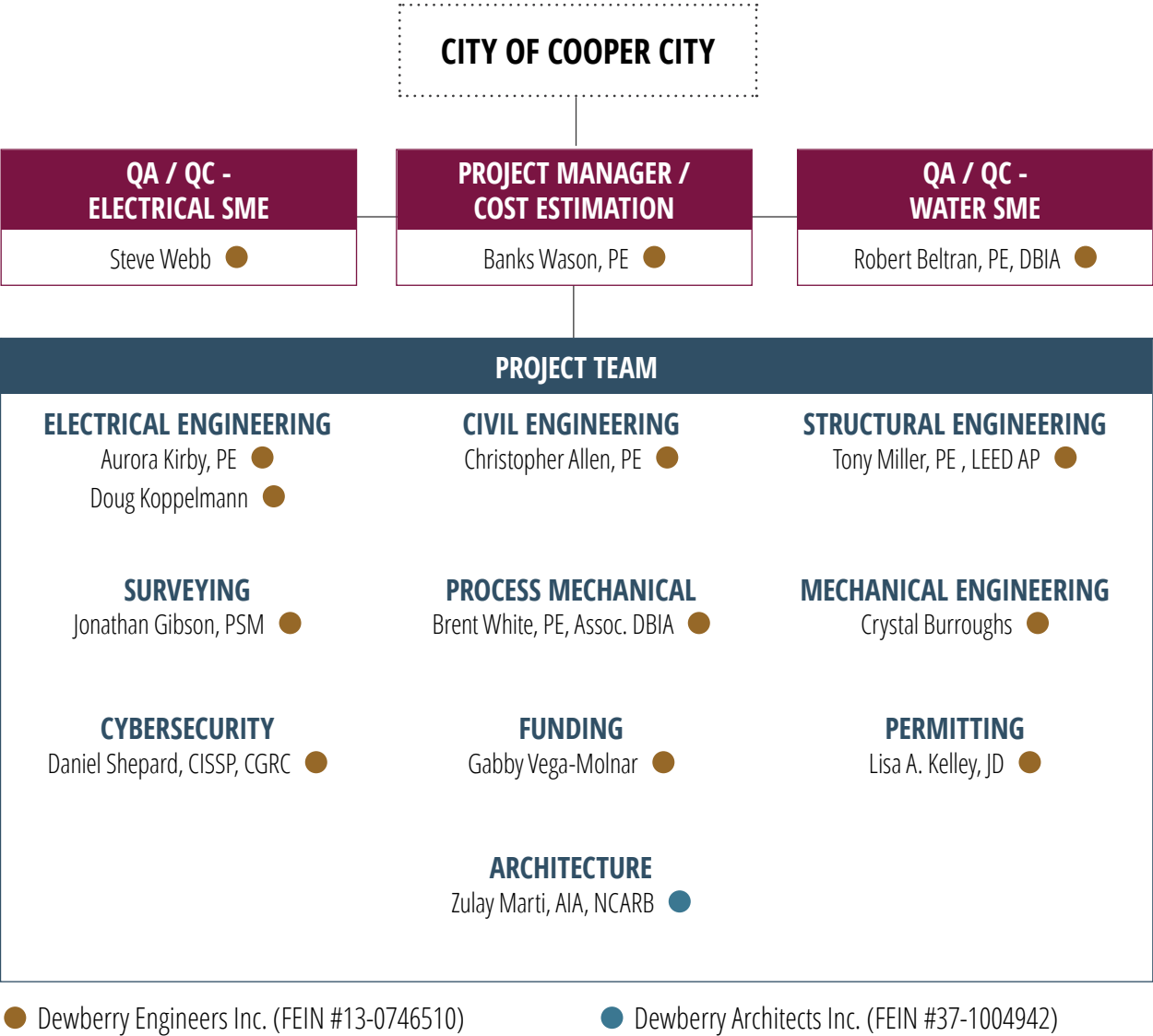
License Type:	Architect
Rank:	Architect
License Number:	AR94996
Status:	Current,Active
Licensure Date:	08/18/2009
Expires:	02/28/2027



TAB 3: Table of Organization (TO)

TAB 3: TABLE OF ORGANIZATION (TO)

All team members in the table of organization are employees of The Dewberry Companies Inc. (referred to as Dewberry), which is a privately held, family-owned group of affiliated companies that include Dewberry Engineers Inc., Dewberry Architects Inc., and Dewberry Design-Builders Inc.





TAB 4: Narrative for Criteria

TAB 4: NARRATIVE FOR CRITERIA

Criterion 1A: Qualifications of Firms Including the Team Members Assigned to the Project

Qualifications of Firm

Dewberry has a proven history of providing professional services to a wide variety of public- and private-sector clients. We continue to put clients first and build strong and lasting relationships to become their trusted advisors. Established in 1956, Dewberry is a full-service firm headquartered in Fairfax, Virginia, with 50 locations and over 2,500 professionals nationwide, including our largest Florida office in Orlando, the office this contract will be serviced from.

**19
years
of
experience
providing
electrical
engineering
design for
similar
facilities in
Florida**

WATER / WASTEWATER EXPERIENCE

We offer specialized W/WW expertise backed by the deep resources and stability of a national firm. Our team for this project has completed many successful W/ WW treatment projects, including improvements to and expansion of active plants. We have a deep understanding of the challenges associated with working in an active treatment plant environment. Our electrical team members take an active role developing the construction sequence for each of our treatment plant projects, contributing heavily to maintenance of plant operation (MOPO) planning. With several of our project team members treatment plant experience spanning more than 30 years, Dewberry is in a unique position to assist Cooper City with this critical project. We offer:

- Water, wastewater, and reclaimed water facilities design
- Treatment process optimization
- Master Planning
- Power Distribution
- Standby Power System Design
- Power System Studies
- Funding assistance and compliance
- Pump station design
- SCADA systems planning and design
- Condition assessments
- Hydraulic modeling
- Water use permitting (WUP)
- Environmental permitting, planning, and compliance
- Federal, state, and local regulations
- Utility-related engineering and land surveying
- Construction phase engineering services for water, wastewater, and reclaimed water facilities
- Alternative delivery projects including construction manager at risk and design build; Dewberry also has an in-house design-build team that may be utilized as a resource for MOPO and cost estimation.

ELECTRICAL INFRASTRUCTURE EXPERIENCE

Dewberry has a dedicated team focused on electrical infrastructure. This team includes engineers that specialize in electrical systems and I&C and SCADA systems for W/ WW facilities, medium, and low voltage distribution systems and power system studies. Our specialized team is closely aligned with the skill set needed to deliver this project efficiently and within the desired schedule. The following is a list of tasks that our team routinely designs and specifies.

ELECTRICAL SYSTEMS
FOR W/WW
INFRASTRUCTURE

- Utility coordination
- Electrical service switchgear
- Standby power systems
- Motor Control Centers and Variable Frequency Drives (VFDs)
- Wiring distribution, including duct banks
- Grounding and lightning protection systems
- Surge protection systems
- Hazardous location classification and design
- Energy modeling and efficiency analysis

I&C AND SCADA
SYSTEMS FOR W/WW
INFRASTRUCTURE

- SCADA system master planning
- SCADA system design and specification, including hardware and software
- Resilient network design
- Cybersecurity analysis and planning
- Programmable Logic Controller (PLC) design and specification
- Instrumentation design and specification
- Process control description
- Testing and commissioning

MEDIUM VOLTAGE
DISTRIBUTION

- Utility coordination
- Condition assessment
- Master planning
- Operation and maintenance (O&M) plans
- Switchgear design and modification
- Relay replacements
- Underground distribution design
- Microgrid planning and design
- Renewable energy design
- Control network design
- System commissioning

POWER SYSTEM STUDIES

- Fault current analysis
- Overcurrent device coordination
- Arc flash hazard analysis
- Load flow studies
- Transient analysis
- Protection device settings

Qualifications of Team Members Assigned to the Project

The proposed electrical team members have an average of 22 years of experience specifically focused on providing electrical improvements at active treatment plants. Proposed Project Manager, Banks Wason, PE, brings over 19 years of power system expertise and will be responsible for all aspects of the project. Please refer to TAB 2 for resumes that list each team member’s qualifications.

Quality and Availability of the Manager and Staff

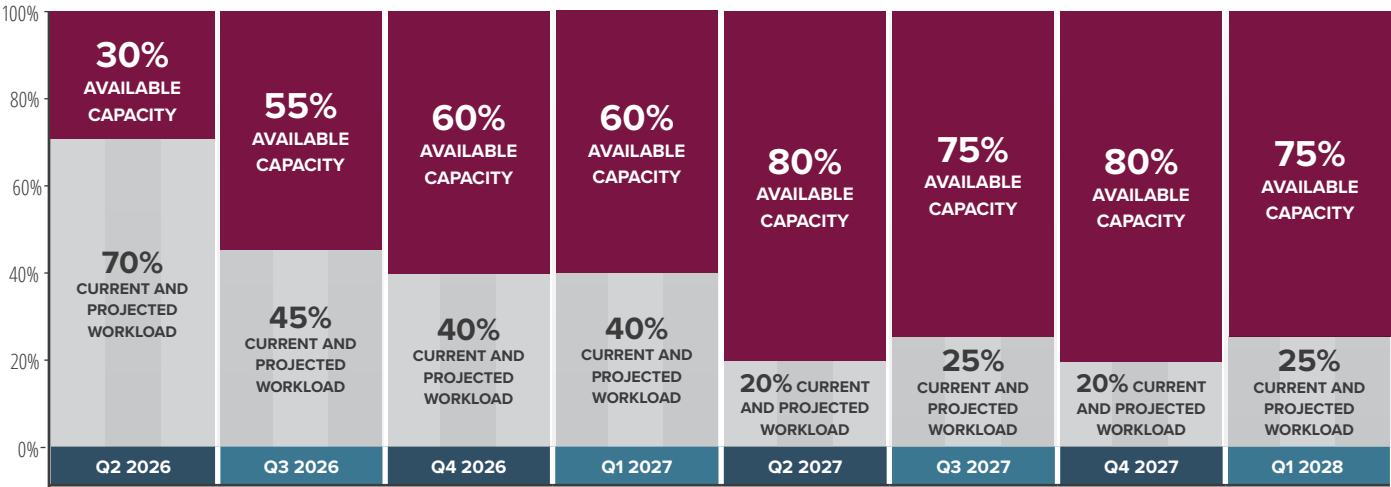
MEET YOUR PROJECT MANAGER

For the past twelve years, Banks’ primary technical focus has been designing electrical, I&C, and SCADA infrastructure for W/WW treatment plants. He has served as Engineer of record and in an Owner’s representative role where he performed technical reviews to verify compliance with applicable standards and codes. **Banks has completed 100+ operational upgrade projects for W/WW treatment facilities in the last 12 years.**



Our team is fully committed to meeting the schedule and budget needs of the City for this project. Banks is experienced with coordinating and assigning the appropriate team members to a project. He will provide the City with regular updates on the status of the project and will re-evaluate team members as needed. From notice to proceed through the completion of the project, our team has the capacity to work and prioritize the City's goals.

The personnel listed in this submittal will be available throughout the life of this contract. Based on their availability, we have ample capacity to tackle all of the proposed tasks for the City under this contract. The graphic below illustrates our current and projected commitment over the next two-year period.



Dewberry’s Florida operation alone has the capacity of producing 445,000+ staff hours annually. This provides immediate assistance to Cooper City for your important project.

Familiarity with City of Cooper City and Broward County

Proposed electrical team members Banks and Aurora have provided electrical and I&C services for water, wastewater, and storm water projects for several municipalities located in Broward County. Prior to joining Dewberry, they provided engineering and construction services for several lift stations for the City of Fort Lauderdale. These lift stations ranged in size from small duplex stations located in densely populated residential areas to a large quadruplex station servicing a multi-use commercial/residential high rise in the downtown area. Banks and Aurora also provided engineering and construction services for the hardening of the City of Pompano Beach’s water plant. These improvements, which were **funded by state grant money**, included the replacement of electrical and lighting equipment, life safety improvements, security improvements, and envelope improvements. They have also provided condition assessment, master planning, and preliminary design for several projects for the City of Hollywood. This work included a condition assessment and master planning of improvements for 13 stormwater pump stations located across the City in residential areas, commercial areas, golf courses, parks, and treatment plants. These pump stations **serve as critical infrastructure for the City, protecting it from flooding and potential sea level rise**. The work provided for Hollywood also included raw water planning and preliminary design of a new well and raw water force main extension. The well site was designed to be connected to the associated water treatment plant via fiber. Power was designed to be supplied from an existing medium voltage switchgear lineup in a nearby City facility with an existing standby generator.

Working with the Cities of Fort Lauderdale, Pompano Beach, and Hollywood have allowed us to develop an understanding of Broward County and several of the main issues impacting municipal utilities in the area.

FLEXIBLE TO MEET YOUR PROJECT GOALS. We have in-depth expertise in a wide variety of W/WW treatment studies, design, and construction. We understand our clients' challenges and work to identify solutions that are cost-effective to build and operate. Dewberry offers project solutions from study phase to system start-up. We have an in-house treatability lab to perform proof of concept studies to support technology selection and system optimization. Our philosophy on treatment is begin with the end in mind. The end result of treatment should be a product that is an asset to the environment, not a liability. **Resilient, maintainable, and expandable electrical systems play a critical support role in allowing utilities to maintain treatment operation that is 100% compliant with federal, state, and local requirements.**



The need for resiliency of electrical and control systems, especially when considering the impact of hurricanes, is paramount. Utilities must be prepared to weather storms without significant damage to their infrastructure. Equipment and structures must be properly designed to withstand the winds associated with a major hurricane. Storm surge and other flooding must also be accounted for when considering construction of or improvements to infrastructure. Determining the elevation for potential flooding events and designing infrastructure that can accommodate those events in necessary. Elevating equipment above flood zones is common, but may require detailed, innovative solutions to provide proper maintenance access to equipment.

Our team will work with the City to identify the desired elevation of equipment and will provide detailed design to provide an operable, maintainable solution. We have implemented a series of solutions including elevated equipment yards and electrical buildings, as well as portable and folding access platforms. The Dewberry team is committed to finding an operator-friendly and cost-effective solution to each of these issues.

Throughout the process of preparing this response, Dewberry has reviewed the available information to become familiar with the City and their utility infrastructure. We have reviewed the documents provided by the City as part of this solicitation, including the applicable sections of the Master Plan. This has provided information on the scope of this project that we relied on to develop our own unique approach. We have also reviewed the City's Adopted Operating Budget and Capital Improvement Plan. This review has given us insight into how the City is operating its treatment plants, the recurring maintenance and associated costs required at the plants, utility usage, chemical usage, and upcoming projects that will be impacted by the Electrical

Improvements Projects. We have also reviewed the City's grant application to gain an understanding of the proposed funding mechanisms for the project. Dewberry has taken advantage of the City's willingness to provide multiple site visits to further develop our understanding of the existing electrical infrastructure and how we can efficiently deliver improvements. Our team is eager to apply this knowledge to partner with the City and deliver the best possible solution for this project.

Finally, Aurora Kirby, our Senior Electrical Engineer, has called South Florida home for over 20 years. She has a vested interest in the local community and providing resilient, cost-effective utility solutions for the local residents. Her proximity to Cooper City will be a valuable asset to the project team and the City throughout this project.

Criterion 2A: Knowledge and Past Experience of Similar Type Projects

Dewberry has assembled a team that will provide expert level service across all aspects of this project. Our project manager has demonstrated the ability to partner with project stakeholders to deliver innovative solutions to challenging problems. Our proposed technical staff has a wealth of experience with the design and construction processes necessary to deliver an electrical system replacement at an active treatment plant site while maintaining operational compliance with all applicable permits. Our permitting and funding/compliance staff has demonstrated expert level implementation for similar projects across the State of Florida, delivering timely documentation to support cost-effective and timely project delivery. Across all aspects of the project, the Dewberry team is excited to meet and exceed all of Cooper City's expectations.

Similar Type Projects

Please see the select list below for relevant projects in addition to the five Florida-based projects detailed in TAB 6.

CLIENT	PROJECT	MUNICIPAL UTILITY CLIENT	WATER TREATMENT PLANT / FACILITY	WASTEWATER TREATMENT PLANT / FACILITY	ELECTRICAL SERVICES	SCADA / I&C SERVICES	GREENFIELD FACILITY	EXISTING FACILITY
TOHO WATER AUTHORITY, FL	Huron Water Treatment Plant Expansion Phase I	●	●		●	●		●
CITY OF JACKSONVILLE BEACH, FL	Water Treatment Plant & Water Reclamation Facility Hypochlorite Conversion	●	●	●	●	●		●
	Water Reclamation Facility Filter Improvements	●		●	●	●		●
	Water Reclamation Facility Effluent Disposal Improvements	●		●	●	●		●
POLK COUNTY UTILITIES, FL	Northeast Regional Service Area Alt. Water Supply / Receiving Facility	●	●		●	●	●	
	East Regional Service Area Alt. Water Supply / Receiving Facility	●	●		●	●	●	
	Cherry Hill Water Production Facility and Direct Potable Reuse Pilot Facility	●	●		●	●	●	
CITY OF MINNEOLA, FL	Water Reclamation Facility Expansion	●		●	●			●
TOWN OF DUNDEE, FL	Hickory Walk Water Treatment Plant AWS Receiving Facility	●	●		●	●		●
CITY OF LEESBURG, FL	Turnpike Wastewater Treatment Facility Capacity Expansion and Upgrades	●		●	●	●		●
CITY OF PLANT CITY, FL	Water Treatment Plant #5	●	●				●	
FLORIDA POWER AND LIGHT	Standby Electrical Generating Facility and 15kV Distribution Improvements				●	●		●
PRINCE WILLIAM WATER, VA	HL Mooney Advanced Water Reclamation Facility High-Speed Turbo Blower Evaluation	●		●	●	●		●
	Heritage Hunt Sewer Pump Station	●			●	●		●
CITY OF NEWPORT NEWS, VA	SCADA System Master Plan	●				●		●
LOUDOUN WATER, VA	Goose Creek Industrial Park Sewer Pump Station and Force Main	●			●	●	●	
	Waterford Wastewater Treatment Plant	●		●	●	●		●
	St. Louis Wastewater Treatment Plant	●		●	●	●		●
	Elysian Heights Wastewater Treatment Plant Improvements	●		●	●	●		●

**Criterion 3A: Past Performance
for the Firms
Responsiveness**

Our comprehensive, in-house capabilities allow us to stay nimble and responsive, no matter the size of the assignment or turnaround time. We understand contracts of this nature and the importance of timely communication and staying true to schedule and budget at every step throughout the process. As mentioned above, Aurora’s proximity to the project site will be utilized when necessary.

Scheduling

A key to Dewberry’s approach to meeting project schedules is our ability to clearly define the project goals and objectives, project requirements, and individual and team responsibilities at the outset of each project.

We use several techniques for workload sharing, task planning, and milestone determination; this generates a detailed project work schedule that allocates project resources, tracks costs, and manages the critical path schedule.

We provide detailed scheduling methodology on pages 40-42.

References

We have provided five references for each Florida project in TAB 6: Experience and Qualification of the Firm. A summary of the reference contact information associated with each project is listed in the table below.

**Criterion 4A: Ability of the Team
Members to Interface with the
City**

We pride ourselves on developing lasting relationships with our clients. Our approach will facilitate an open dialogue with the City and authorities having jurisdiction, allowing us to develop concurrence on project goals and find the best solution for the project’s needs. We will work to use clear, consistent, and documented communication with all stakeholders to facilitate the growth of the relationship between Dewberry and the City.

REFERENCES		
PROJECT NAME	REFERENCE NAME / TITLE	CONTACT INFORMATION
Polk County Cherry Hill Water production Facility and Direct Potable Reuse Pilot Facility	Holden Wright, PE, Capital Project Manager	863.298.4100 holdenwright@polk-county.net
City of Leesburg Turnpike Wastewater Treatment Facility Capacity Expansions	Cliff Kelsey, Public Works Director	352.728.9786 cliff.kelsey@leesburgflorida.gov
Toho Water Authority Huron Water Treatment Plant Expansion	Mario Chavez, PE, Principal Engineer	407.944.5024 mchavez@tohowater.com
City of Plant City Water Treatment Plant #5	Tonya Grant, Utilities Project Coordinator	813.757.9288 ext. 4723 tgrant@plantcitygov.com
Clay County Utility Authority Governor’s Park Well and Water Treatment Plant	Darrell J. Damrow, PE, Sr. Service Availability Engineer	904.213.2426 ddamrow@clayutility.org

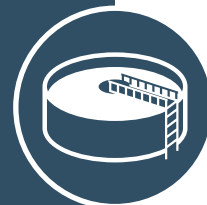


TAB 5: Project Approach

TAB 5: PROJECT APPROACH

Project Understanding

Dewberry understands that this project is critical to the City's ability to provide reliable W/WW treatment services to its residents. We also understand that this project represents a significant investment in the City's infrastructure that will help enable the City to provide these services reliably for decades to come. Dewberry has assisted municipalities, in Florida and elsewhere, with similar critical projects. We are excited at the opportunity to partner with the City to deliver these critical improvements in a timely, functional, and cost-effective manner while maintaining 100% compliance with federal, state and local regulations, and permit requirements.

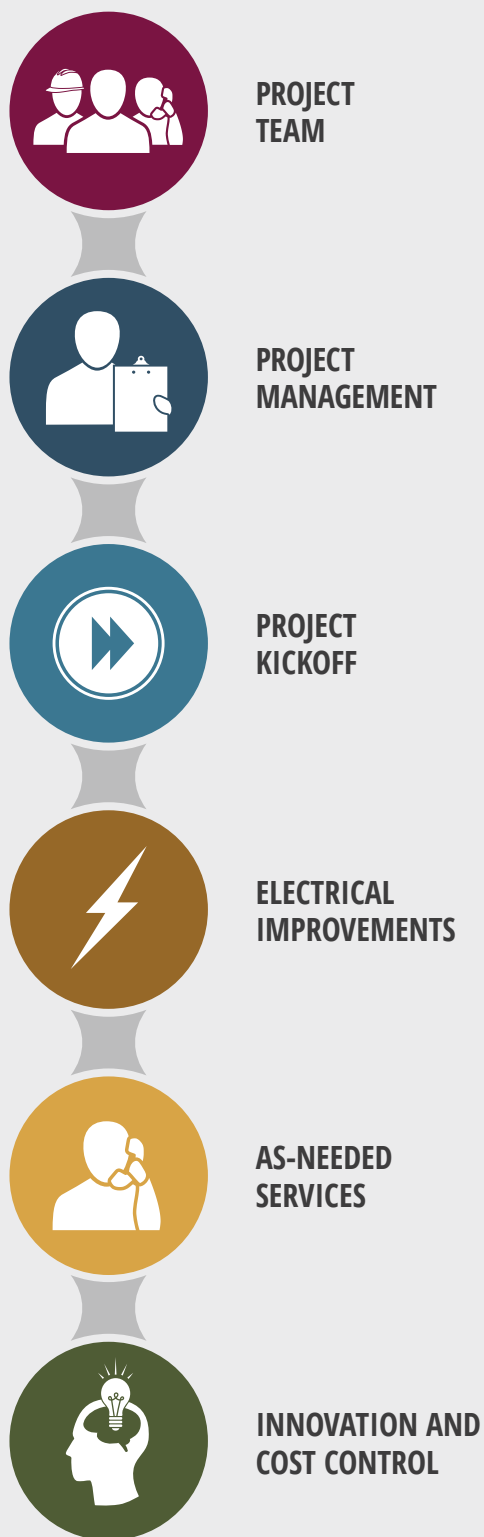


The City owns and operates the George A. Haughney (GAH) Utilities Plant. The plant includes a 7 MGD water treatment plant that consists of a well field and water treatment plant that withdraws water from the Biscayne Aquifer and treats it using nanofiltration. The plant supplies residents via a water distribution system that consists primarily of 144 miles of water pipelines and a 2 MG potable water storage facility that is located approximately five miles southeast of the plant. The City also owns and operates a wastewater treatment plant that is collocated at the GAH Utilities Plant. This wastewater plant consists of three circular packaged plants that utilize an activated sludge process. Each plant is rated to treat 1.25 MGD for a total treatment capacity of 3.75 MGD. The City's collection system consists primarily of 125 miles of pipelines and 83 lift stations.

The collocation of W/WW treatment facilities at the GAH Utilities Plant has allowed the City to utilize a combined electrical distribution. The main plant switchgear, SWGR1, is rated for 600A and 22.86kV. SWGR1, which was installed in the 1970's, supplies a series of City-owned, oil-filled transformers that provide a utilization voltage of 480. The switchgear, along with additional critical electrical infrastructure, has exceeded its anticipated useful life and requires replacement.

We understand that the improvements described above are necessary to enable the reliable operation of the City's water infrastructure for decades to come. Further, these improvements must be implemented without impact on the continued operation of the facilities they serve. This includes maintaining 100% compliance with the federal, state, and local permit requirements. Dewberry is excited to offer a team that is capable and eager to assist the City with these goals.





Project Approach and Vision

Project Team

Dewberry is a full-service engineering firm with significant resources available to support the City. With a demonstrated history in treatment plant improvements, Dewberry is capable of providing nearly any service that may be required to deliver this project with in-house resources. The proposed table of organization for the project indicates the resources Dewberry is prepared to provide. Benefits to the City include reduced schedule associated with contract negotiations and project quality control.

Dewberry's core electrical design team proposed for the project consists of individuals with an average of over 20 years of experience designing electrical and I&C systems, with a primary focus on W/WW treatment facilities. The team, which has worked together for approximately 10 years, has a demonstrated capability of maintaining continued, reliable utility service throughout the design, construction and commissioning of treatment plant improvements. The core electrical and I&C design team is based in Florida, with local representation consisting of Senior Electrical Engineer Aurora Kirby, PE.

We propose to provide the City with a single project manager and point of contact. Banks Wason, PE will act as the project manager and Engineer of Record. To deliver the project within the City's desired time frame.

Project Management

As Project Manager, Banks will implement an **approach that focuses on communication and collaboration with the City, technical accuracy, and maintenance of project schedule and construction budget.** This proven approach will allow for a successful outcome for the City.

He will facilitate efficient interactions between Dewberry and City personnel. An agenda will be provided at the time each meeting or workshop is scheduled. This agenda will identify topics to be discussed in the meeting, as well as input from the City that is required to maintain project schedule.

At each stage of the design, the Dewberry team will present multiple alternative approaches. Sufficient detail will be presented to allow the City to make informed decisions on the best solution for the project. Banks will review the information being provided to the City to check that it is thorough and accurate. This approach will confirm the City has the information necessary to enable key stakeholders to make timely decisions. Banks will provide thorough documentation to confirm alignment of all stakeholders.

Further, he will continually monitor the project schedule and impact of design decisions on the construction budget. He will immediately flag any deviations and present the City with proposed corrective actions to continue the project's successful trajectory.

Project Kickoff

Dewberry will facilitate a kickoff meeting with project stakeholders and technical discipline leads to confirm detailed project goals and objectives. This meeting will include a review of the Master Plan and will confirm the contents as the desired scope of the project. Technical, schedule, budgetary, and MOPO objectives will be determined. We will fully document the discussion to verify alignment between City and our team.

PRELIMINARY DESIGN REPORT

Next, we will proceed with the Preliminary Design Report (PDR), which will present detailed recommendations to address each objective for the City's consideration. Where multiple feasible alternatives exist, we will describe each alternative in detail. Dewberry will identify the recommended alternative based on our understanding of the project objectives. Key topics to be analyzed in the PDR include MOPO, proposed electrical design features, I&C and SCADA improvements (if any), improvements proposed to support systems, means of construction of major components, project schedule and project funding and budget. Dewberry will also seek to develop an understanding of future improvements that may impact this project. The PDR will have sufficient detail to act as a 30% design document.

SYSTEM SURVEY

An early, critical step in the kickoff stage is to provide a detailed survey of the existing electrical systems. This survey will include gear, dedicated equipment space and

working clearances, overcurrent device characteristics, field devices, pull boxes, and raceway and wiring details. This survey will enable us to produce existing condition drawings that will serve as a baseline for the design of the improvements. The survey will also allow Dewberry to provide a preliminary power system study, which will help confirm system operation during construction by identifying any system coordination challenges. The study will also provide an arc flash hazard analysis. New arc flash labels will be furnished as required to facilitate safe and efficient interaction with existing electrical equipment during the project.

Electrical Improvements

With a detailed PDR in hand to define the proposed improvements, our team will proceed to the final design phase of the project. Plans and specifications will be developed to detail the proposed upgrades. **We understand that an operator-friendly design is vital to provide the best value to the City. Our design will focus on reliability, maintainability, and cost-effective solutions.**

The table below outlines initial concepts for the electrical service and main distribution gear for the WTP and WWTP. During the preliminary design phase and workshop, the concepts will be presented to the City with associated budget, schedule, technical considerations and MOPO impacts for current and future project efforts. The designs will be refined based on City feedback and the optimal solution will be selected.

ELECTRICAL IMPROVEMENT CONCEPTS		
CONCEPT	ADVANTAGES	DISADVANTAGES
1 • Provide new electrical buildings for new electrical gear	• New buildings would allow for increased resilience (elevation, vegetation, wind rating, etc.) • Simplified construction process and MOPO • Increased flexibility available to facilitate MOPO in future projects • Increased flexibility to provide operator friendly O&M	• Higher capital cost

ELECTRICAL IMPROVEMENT CONCEPTS (CONTINUED)		
CONCEPT	ADVANTAGES	DISADVANTAGES
2 • Install new WTP service gear in existing day tank room • Expand blower building to install new service gear at WWTP	• Lower capital cost through maximizing reuse of existing building space	• Higher complexity of MOPO during construction • Potential Operation and Maintenance challenges due to space limitations • Challenges designing system to facilitate future projects at the plant
3 • FPL ownership of service gear, transformers, and generators	• Convert capital expense to fixed operating expense • O&M of equipment by FPL throughout contract life (typically 20+ years) • Ease of coordination with FPL (single point of contact)	• Potentially utilize medium voltage gear (although not owned or operated by the City)

We propose to provide 60% design documents, 90% design documents and bid documents. To facilitate review and comment of the design by the City, a workshop will be held at the time of the 60% and 90% deliverables. In each workshop, we will present the design, receive comments from the City, and document the results of the meeting thoroughly. The bid deliverable will contain necessary information for procurement of the following improvements:

- FPL service improvements
- New service entrance electrical gear including normal/standby transfer controls
- Standby power system improvements including generators and diesel fuel systems
- New wiring to refeed distribution equipment
- Replacement of 480V distribution equipment including switchgear, switchboards, panelboards, and motor controls serving the wastewater plant aeration system and any other areas identified during the preliminary design phase
- Grounding and lightning protection system improvements

Our team will provide an updated power system study at the time of substantial completion of the project. This

study will maximize system reliability through coordination of overcurrent device settings and provide required arc flash hazard labels. These labels will facilitate safe operation and maintenance of the plant electrical system after the project is complete.

Site/Civil Improvements

Our site civil team has extensive design, permitting and construction experience delivering support for critical infrastructure projects throughout the state. We have reviewed the Broward County FEMA Flood Map which identifies the site as having low to moderate risk of flooding. Our team will review survey data to confirm this classification is appropriate and will partner with the City to identify the base flood elevation and provide a cost-effective design that will elevate the proposed electrical gear above potential flood levels. We will provide several design options to accomplish this and will partner with the City to select the best solution. We will make use of Florida-friendly native vegetation to control erosion and maintain resiliency.

Our team will provide detailed stormwater design services to support any increase of impervious area required by the project. We will identify necessary permits and permit modifications and submit documentation so that permits are in hand when construction begins.

As-Needed Services

As previously discussed, our status as a full-service engineering firm allows us to provide nearly any engineering or architecture service the City requires to design the project. This allows us to streamline the project schedule through reductions in the time associated with contract negotiation. Further, the use of internal resources will allow the project manager to streamline the QA/QC process while maintaining the highest level of quality. We propose to use internal resources for the following services and scope:

SERVICE	SCOPE	FLORIDA-BASED
Funding	Experienced business analysts that are dedicated to assisting our clients in obtaining grant funding.	✓
Surveying	Necessary survey, subsurface utility exploration (SUE), and easement documentation services.	✓
Civil Engineering	Grading design, hardscape design, driveway design and stormwater design and permitting services. Landscape and vegetation design to limit erosion and increase resiliency.	✓
Power System Studies	Provide power system studies including overcurrent coordination and arc flash hazard analysis. Utilization of dedicated power system studies resources promotes accurate modeling and allows for schedule reduction.	✓
Cybersecurity	Review the existing SCADA networks, including hardware and software, for potential vulnerabilities. Dewberry suggests a workshop with the City's IT group to review findings and generate existing network architecture evaluation.	
Structural Engineering	Design services required to support the identified electrical improvements.	
Process Mechanical	Assessment and design services for the high service pumping improvements listed in the RFQ. In addition, the Florida Water team will provide an independent QC at each submittal to check that MOPO and construction sequencing will maintain the desired level of service.	✓
Architecture	Design and permitting services for any new structures or modifications of existing structures.	✓
Mechanical Engineering	Design of diesel system improvements.	
Permitting	Our Water team is well versed in all aspects of permitting for municipal W/WW treatment facilities and will assist the City in obtaining any necessary permits.	✓
Cost Estimating	The design team, as described above, will provide cost estimating services. We also have an internal design-build unit that is available to assist in developing cost estimates.	✓

Innovations and Cost Control

We have reviewed the project requirements in detail and are pleased to offer the following innovative ideas that will minimize project schedule and promote cost-efficient delivery of these critical improvements.



ELECTRICAL IMPROVEMENTS STAFF

Dewberry proposes to utilize designated staff to support the electrical improvements. This will allow us to minimize the design schedule. As the project manager, Banks will coordinate all work and act as the City's primary point of contact.



EARLY BID PACKAGE FOR LONG LEAD ELECTRICAL EQUIPMENT

It is likely that some of the electrical gear required for this project will have a lead time in excess of 10 months. We recommend that the City utilize an early equipment bid to streamline electrical gear procurement. This will allow the gear lead time to occur concurrently with the final design of the project. We will work with the City and their procurement team to determine the most advantageous procurement strategy.



WORKSHOPS

We propose to expedite the City's review process through the use of workshops. At each major deliverable, we will present the relevant aspects of the proposed improvements. This will facilitate a detailed, efficient review of each deliverable by the City. We will document each workshop, record City comments and provide detailed responses.



SUSTAINABILITY REVIEW

If desired by the City, Dewberry can provide a detailed process control review of the treatment processes at the W/WW plants. We will provide suggested strategies to optimize process control. These analyses will focus on energy efficiency and reduction in chemical consumption.



FLORIDA POWER & LIGHT COORDINATION

If desired by the City, Dewberry can coordinate service improvements with FPL. We have developed a strong working relationship with FPL and are aware how to effectively work with the Utility. FPL also has several programs that offer alternative delivery of large electrical gear and standby power systems which may benefit the City. Dewberry will work closely with FPL to facilitate a smooth, timely and cost-effective utility delivery.



ALTERNATIVE DELIVERY EXPERIENCE

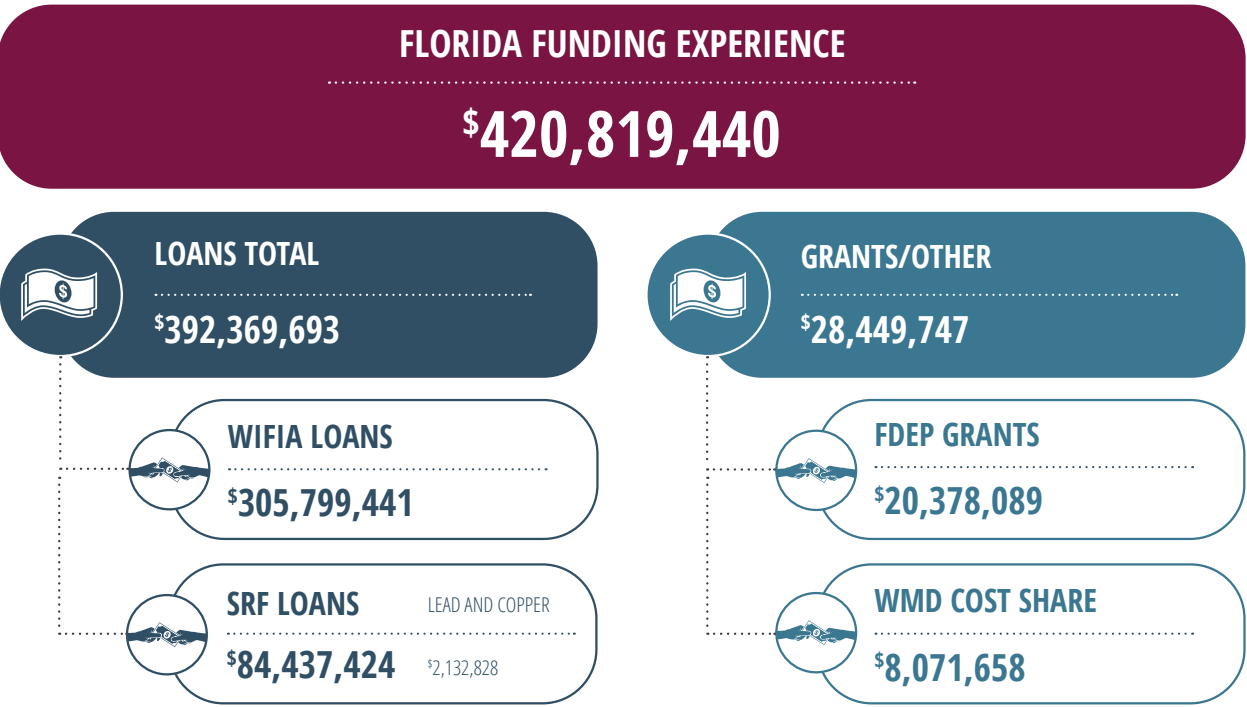
Dewberry's proposed team has extensive experience with delivering improvements at active W/WW treatment plants using alternative delivery methods. Experience includes extensive Construction Manager at Risk (CMAR) and design-build projects. If desired, Dewberry is able to support the City's use of alternative delivery to deliver the project or a portion of the project.

Project Cost

The City's FY 2026 Adopted Operating Budget and Capital Improvement Plan lists a total budget of \$24,674,000 for this project. This budget includes \$18,534,000 in FY 2027 and 2028 for construction of the improvements. Based on our understanding of the project scope, Dewberry believes the project can be constructed within the limits of the defined budget. We plan to offer the City several design approaches so the City can select the best-value approach to suit their needs. Several of these design approaches will include value engineering concepts, potentially allowing for reduction in construction cost or maximization of scope within the project budget. Our project manager, Banks Wason, will be responsible for compiling accurate cost estimates at each project phase to maintain budget compliance.

Funding Your Proposed Budget

Cost control starts at the scoping phase. It is critically important for our team to understand your project objectives. We will collaborate with you in developing the project fee in alignment with the project scope. Experience has shown up-front input by technical experts makes sure project budgets are set correctly. Concurrently, our funding specialists will work to help the City secure and then manage as much state and federal funding as possible. **Assisting clients to secure funding for their projects is a vital part of what we do. The City will benefit from the experience and capabilities of our team's funding specialists.**



IN-HOUSE FUNDING EXPERTISE DEDICATED TO YOUR PROJECT

Dewberry has identified a funding specialist to serve the City for your electrical upgrade project. **Gabriela Vega-Molnar** was previously employed by FDEP where she managed water and springs restoration grants. She has assisted Dewberry clients in securing over \$23 million in funding to offset project costs. Her experience in maximizing funding opportunities for projects, as well as providing pre- and post-award coordination, makes her and other available funding support staff a tremendous resource to clients.



Schedule

Proper definition and execution of project schedule is a key requirement for delivery of any project. Due to the critical nature of the facilities served and the age of the existing electrical gear, timely completion of this project is critical to its success. The City's FY 2026 Adopted Operating Budget and Capital Improvement Plan indicates capital outlay for construction of this project in 2027 and 2028. Dewberry believes this is an obtainable schedule, but several key modifications of the traditional design-bid-build delivery method must be implemented. Dewberry has analyzed the project requirements and has developed two potential project schedules for the City's consideration.

Baseline Schedule

The proposed baseline project schedule utilizes a traditional design-bid-build project delivery. This schedule includes a 14-month design duration for delivery of 90% documents as defined in RFQ. With the addition of bidding, equipment procurement, mobilization, construction and startup, the projected final completion date is July 2029.

Expedited Schedule

Dewberry has identified an alternative approach that will accelerate the project schedule through the inclusion of the following items. These improvements enable a final completion date of November 2028, an improvement of eight months compared to the baseline schedule.

- Provision of dedicated staff for electrical design tasks
- Dewberry-led workshop at each deliverable to facilitate efficient design review by City
- Early equipment procurement packages for long lead equipment (switchgear, VFDs, generators, etc.)

See proposed schedules on the next two pages.

Meeting Schedule Requirements

Our commitment to the City is to provide a readily available, responsive team from start to finish for this project. We know that in order to build your trust and confidence in our team, it is imperative that we offer personnel with the availability and commitment required to deliver throughout the term of this contract. We have more than adequate staffing available to complete the required services on schedule, including back-up staffing capability in the event of unforeseen circumstances. In short, you can be confident that we're the team to get it done.

Our methodology is based on proven processes and systems we use on every project combined with our in-depth understanding of similar projects. At Dewberry, we use a well-defined, executable Project Management Plan (PMP) that clearly communicates the execution of work, schedule, and budget. Below are our processes, procedures, and tools for making sure we are utilizing our staff in the most effective way possible to meet your deadlines.



A CLEARLY DEFINED PLAN

Projects should have no surprises. The purpose of our PMP is to document the agreements on how the project will be managed, including the overall schedule of activities, and track progress along the way.



COST CONTROL

Cost control starts at the scoping phase. We will collaborate with you in developing the project fee in alignment with the project scope. Experience has shown upfront input by technical experts makes sure project budgets are set correctly.



REGULAR TOUCH-POINTS

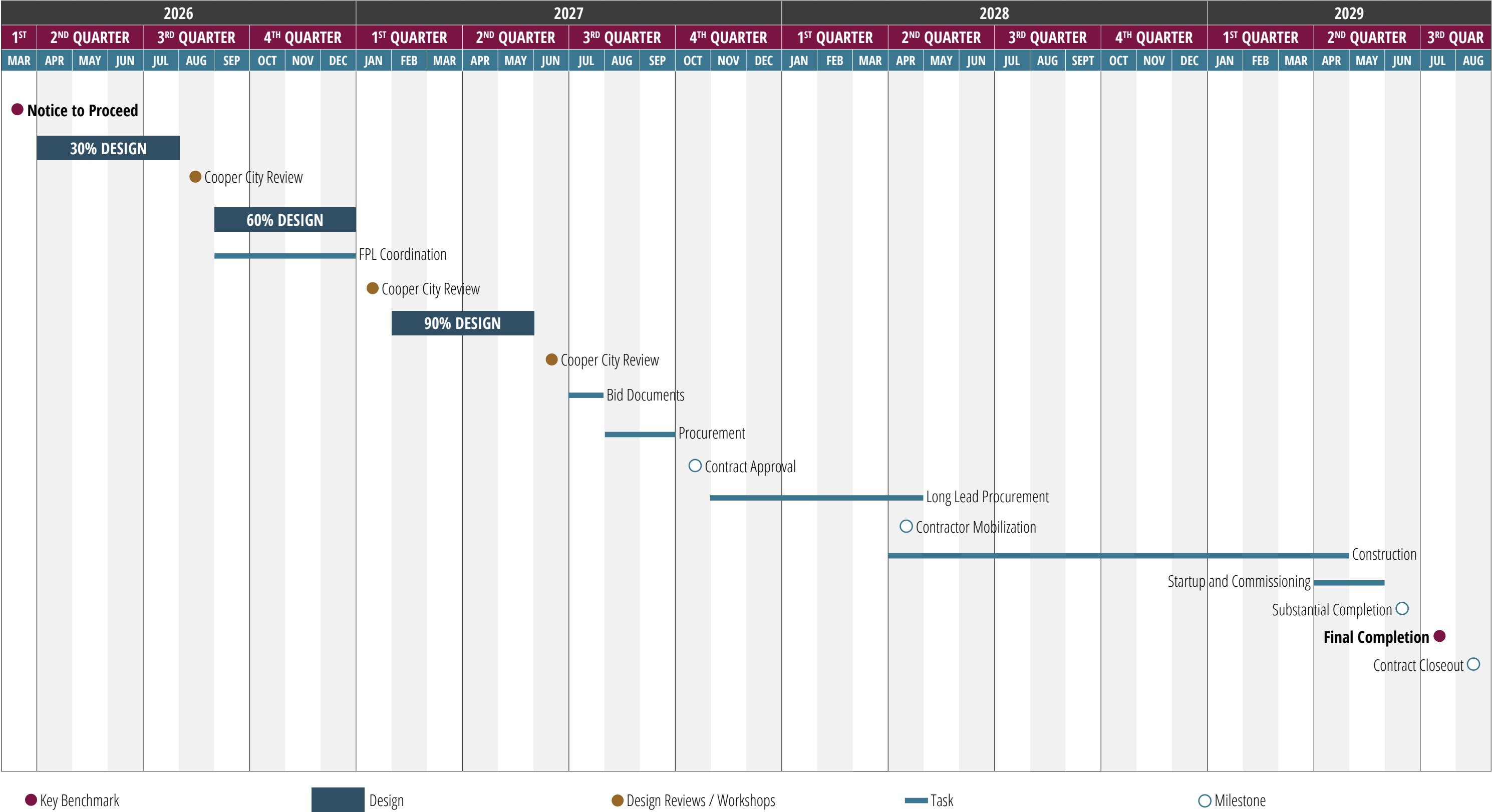
With regular team meetings and open communication, our team will be working in lockstep to complete each project task, while delivering on your goals.

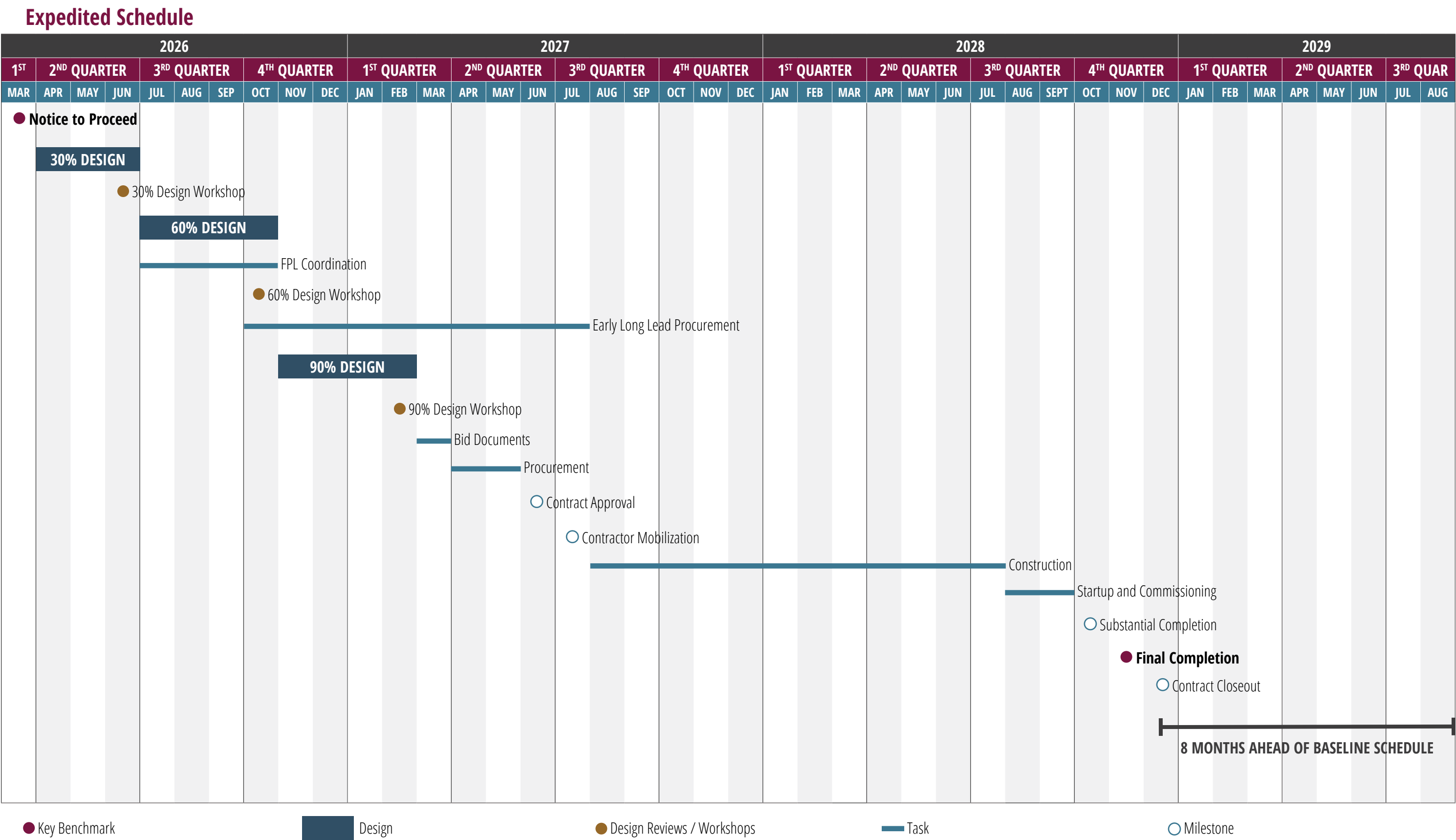


STAFF ASSIGNMENTS

We assign personnel by identifying the project's technical components and matching that to staff expertise and availability during proposal development. We commit staff for the full project duration.

Baseline Schedule







TAB 6: Experience and Qualification of the Firm

TAB 6: EXPERIENCE AND QUALIFICATION OF THE FIRM

EXPERIENCE, QUALIFICATIONS & REFERENCE FORM

This form shall be submitted by the Proposer and each team member, as applicable. Applicable team members must list previous similar-type projects in which the member has performed work. The reference provided below should be for one project and must comply with any requirements listed within the solicitation.

Name of Firm (Proposer, A/E subconsultant/Non-A/E subconsultant/subcontractor):

Proposer - Dewberry

Reference Project Name/Address:

**Polk County Cherry Hill Water Production Facility and Direct Potable Reuse Pilot Facility 1011 Jim Keene Blvd.
Winter Haven, FL 33880**

Name(s) and role(s) of key personnel working on this reference project:

Robert Beltran, Principal-in-Charge / Brent White, Project Engineer / Banks Wason, Electrical Engineer / Aurora Kirby, I&C Engineer

Reference Project Description:

Construction of a water production facility, which will replace two smaller facilities and allow for the addition of alternative water supply at the facility in the future.

Scope of Service Provided:

Dewberry provided planning, design, permitting, bidding, and construction administration services.

Professional Fees: \$ 1,758,005 Project Start Date: 07/2018 Project Completion Date: 02/2022

Construction Start Date: 04/2020 Construction Completion Date: 02/2022

A: Project Construction Cost: \$ 15,000,000 B: Professional Fees: \$ 1,758,005 Total Project Cost (A+B): \$ 16,758,005

Reference Company Name: Polk County, FL Reference Name: Holden Wright, PE, Capital Project Manager

Reference Phone Number: 863.298.4100 E-mail: holdenwright@polk-county.net

This project complies with the experience and qualifications/preferences required under this solicitation:

Yes ☒ No ☐ NA ☐

Please denote what Experience/Qualification and/or Preference(s) will be met with this project:

Water production facility design including distribution pump station, utility coordination, new electrical service, new standby power system, power system study, civil engineering, cost estimating

Use the space below to expand on the scope of services provided for this project: (additional sheets of paper may be used if needed)

See next page for full project description.

Polk County CHERRY HILL WATER PRODUCTION FACILITY AND DIRECT POTABLE REUSE PILOT FACILITY POLK COUNTY, FLORIDA



CLIENT CONTACT

Holden Wright, PE

Capital Project Manager
Polk County, Florida

1011 Jim Keene Blvd.
Winter Haven, FL 33880

863.298.4100

holdenwright@polk-county.net



DURATION

July 2018 - February 2022



TOTAL FEES

\$1,758,005



TOTAL CONSTRUCTION COST

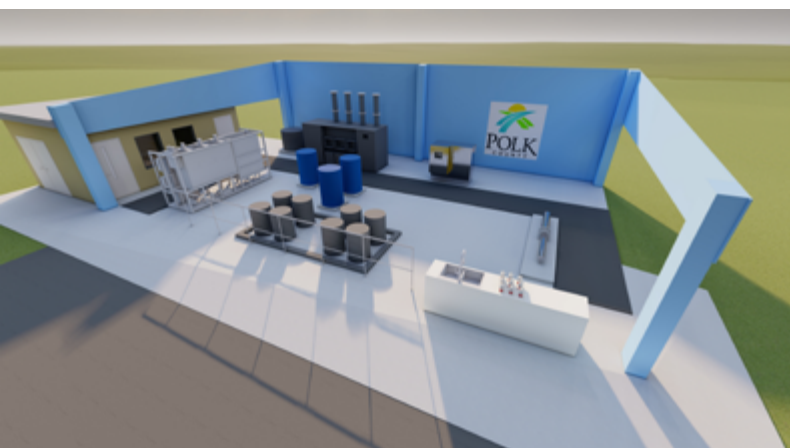
Estimated: \$20,000,000

Actual: \$15,000,000

Dewberry, as the prime consultant, contracted with Polk County Utilities (PCU) to provide services for planning, design, permitting, bidding, and construction of the Cherry Hill Water Production Facility. Dewberry assisted PCU with establishing the conditions for the three regional plants that will serve the Northwest Regional Service Area (NWRSA). Additionally, Dewberry is completing services through design, bidding, and construction of the water production facility, which will replace two smaller facilities and allow for the addition of alternative water supply at the facility in the future.

Dewberry provided permitting support to obtain a new WUP for PCU from the SWFWMD and developed and assessed water resource alternatives, including various well configurations, reclaimed water recharge, and an assessment of site feasibility for potential rapid-rate land application of reclaimed water via infiltration basins; groundwater modeling using SWFWMD's DWRM3 model; preliminary design of new Floridan aquifer withdrawal wells; cost estimates; and reporting. Through this effort we obtained a new permit for PCU, including new wells within a challenging area of the Hillsborough Basin. Under this task, we also provided hydraulic modeling for the service area to determine the operation conditions for the three regional facilities that will supply the area for the future. A preliminary design report was created for the new potable water production facility at the Cherry Hill site. The report describes the design for the recommended improvements, based on current regulatory requirements. A preliminary construction schedule and an Engineer's Opinion of Probable Construction Cost was also included. The report also provided the means for alternative water supply to be a source for the facility in the future.

Design documents were prepared that provided for the construction of two on-site Upper Floridan Aquifer wells rated at 3.12 MGD each, a one MGD prestressed concrete ground storage tank with tray aerator, high service pumps with capacity up to 9 MGD, sodium hypochlorite storage and feed system with a pre-chlorination and flow-paced post-chlorination feed points, a precast building for housing the electrical and controls equipment, and a 750 kW generator with fuel tank. The controls room contained two redundant desktop computers that serve as the HMI for the SCADA. These computers were connected to the County-wide utilities network, which reports status and alarms back to a central location at the administration building.



EXPERIENCE, QUALIFICATIONS & REFERENCE FORM

This form shall be submitted by the Proposer and each team member, as applicable. Applicable team members must list previous similar-type projects in which the member has performed work. The reference provided below should be for one project and must comply with any requirements listed within the solicitation.

Name of Firm (Proposer, A/E subconsultant/Non-A/E subconsultant/subcontractor):

Proposer - Dewberry

Reference Project Name/Address:

City of Leesburg Turnpike Wastewater Treatment Facility Capacity Expansion 501 West Meadow Street, Leesburg, FL 34748

Name(s) and role(s) of key personnel working on this reference project:

Banks Wason, Electrical and I&C Engineer / Brent White, Treatment Processes Engineer / Robert Beltran, Principal-in-Charge / Lisa A. Kelley, Permitting & Regulatory Compliance / Gabby Vega-Molnar, Funding

Reference Project Description:

Dewberry determined this WWTF's needed capacity for the next 20 years and designed upgrades to support the new capacities. Key design elements of the project include optimizing the ultimate capacity by verifying initial build-out capacities and maintaining facility operations during construction.

Scope of Service Provided:

Dewberry provided planning, design, permitting, funding assistance, and construction administration services.

Professional Fees: \$3,580,000 Project Start Date: 04 / 2021 Project Completion Date: 12 / 2025

Construction Start Date: 10 / 2023 Construction Completion Date: 12 / 2025

A: Project Construction Cost: \$ 60,900,000 B: Professional Fees: \$ 3,580,000 Total Project Cost (A+B): \$ 64,480,000

Reference Company Name: City of Leesburg, FL

Reference Name: Cliff Kelsey

Reference Phone Number: 352.728.9786

E-mail: cliff.kelsey@leesburgflorida.gov

This project complies with the experience and qualifications/preferences required under this solicitation:

Yes ☒ No ☐ NA ☐

Please denote what Experience/Qualification and/or Preference(s) will be met with this project:

Wastewater plant design including pump station and aeration system design, utility coordination, power study, new electrical building to serve expanded plant, civil engineering, cost estimation, funding assistance. Work accomplished with plant in operation throughout.

Use the space below to expand on the scope of services provided for this project: (additional sheets of paper may be used if needed)

See next page for full project description.

City of Leesburg
TURNPIKE WASTEWATER
TREATMENT FACILITY
CAPACITY EXPANSIONS
LEESBURG, FLORIDA



CLIENT CONTACT

Cliff Kelsey

Public Works Director
City of Leesburg, Florida

501 West Meadow Street
Leesburg, FL 34748

352.728.9786

cliff.kelsey@leesburgflorida.gov



DURATION

April 2021 - December 2025



TOTAL FEES

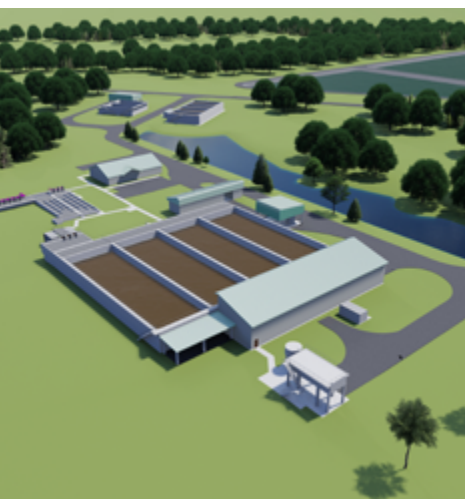
\$3,600,000



TOTAL CONSTRUCTION COST

Estimated: \$61,500,000

Actual: \$60,900,000



The City of Leesburg contracted Dewberry to upgrade the Turnpike Wastewater Treatment Facility's capacity. Our team was selected to determine the capacity needed for the next 20 years and design the upgrades to accommodate the new capacities. These services have included planning, design, permitting, funding assistance, and construction administration services.

The large increase in flows in a short time frame required an interim expansion to accommodate projected capacity requirements, with a second expansion anticipated for future development. Phase 1 consisted of the capacity analysis, basis of design, design documents, and construction services for the expansion from 3 to 4.5 MGD. This initial expansion included a new sequencing batch reactor, blowers, new WAS pumping, decant basin, decant pump station, tertiary disk filters, disinfection improvements, reclaimed water pump station, biosolids upgrades, and associated electrical, instrumentation, and SCADA upgrades.

Key design elements of the project included optimizing the ultimate capacity by verifying initial build-out capacities during Phase 1 and maintaining facility operations during construction.

In addition, Dewberry assisted the City with the pursuit of funding options through appropriations and grants. The team was successful in securing \$1.4 million in cost-share funding through SWFWMD.

Phase 2, which recently completed construction, expanded the facility from 4.5 to 6 MGD. Project elements included upgrading the headworks and chemical feed system, as well as adding two SBR basins, an additional filter, additional pumps, odor control, and an additional chlorine contact chamber.



EXPERIENCE, QUALIFICATIONS & REFERENCE FORM

This form shall be submitted by the Proposer and each team member, as applicable. Applicable team members must list previous similar-type projects in which the member has performed work. The reference provided below should be for one project and must comply with any requirements listed within the solicitation.

Name of Firm (Proposer, A/E subconsultant/Non-A/E subconsultant/subcontractor):

Proposer - Dewberry

Reference Project Name/Address:

Toho Water Authority Huron Water Treatment Plant Expansion

951 MLK Jr. Blvd. Kissimmee, FL 34741

Name(s) and role(s) of key personnel working on this reference project:

Banks Wason, Electrical Engineer / Aurora Kirby, Electrical I&C Engineer / Doug Koppelman, Electrical Designer / Brent White, Process Mechanical Engineer / Lisa A. Kelley, Permitting

Reference Project Description:

The upgrade and expansion of the existing Huron WTP. Project includes maintaining potable water service throughout construction, well drilling and construction, and permitting through multiple agencies. Additional critical elements of this project include the need for an operator-friendly facility, acceleration of schedule, and alternative delivery methods.

Scope of Service Provided: Dewberry is providing design, bidding, and construction administration services.

Professional Fees: \$1,375,000 Project Start Date: 01 /2024 Project Completion Date: 11/2027 (est.)

Construction Start Date:01/2027 Construction Completion Date: 11/2027 (est.)

A: Project Construction Cost: \$ 16,000,000 B: Professional Fees: \$ 1,375,000 Total Project Cost (A+B): \$ 17,375,000

Reference Company Name: Toho Water Authority

Reference Name: Mario Chavez, PE, Principal Engineer

Reference Phone Number: 407.944.5024

E-mail: MChavez@Tohowater.com

This project complies with the experience and qualifications/preferences required under this solicitation:

Yes ☒ No ☐ NA ☐

Please denote what Experience/Qualification and/or Preference(s) will be met with this project:

Water production facility design including distribution pump station replacement, utility coordination, new electrical service, new standby power system, new electrical building, power system study, civil engineering, cost estimating. Work accomplished with plant in operation throughout.

Use the space below to expand on the scope of services provided for this project: (additional sheets of paper may be used if needed)

See next page for full description.

Toho Water Authority
HURON WATER TREATMENT
PLANT EXPANSION
KISSIMMEE, FLORIDA



CLIENT CONTACT

Mario Chavez, PE

Principal Engineer
Toho Water Authority

951 MLK Jr. Blvd.
Kissimmee, FL 34741

407.944.5024

mchavez@tohowater.com



DURATION

January 2024 - November 2027 (est.)



TOTAL FEES

\$1,375,000



TOTAL CONSTRUCTION COST

Estimated: \$16,000,000

Actual: TBD

Dewberry is providing design, bidding, and construction administration services for the expansion of the Huron Water Treatment Plant from 4.81 MGD to 7.5 MGD. The design includes upgrades to the high service pumps and aeration and chemical feed systems. Improvements to electrical, I&C, SCADA system, security system, flow meters, and associated site work and yard piping are also included in the design. In addition, an important feature of this work will be maintenance of plant operations during construction.

A new electrical service, standby diesel generator, and electrical building are being provided. Early procurement of major electrical gear was provided to accelerate the project schedule. A fiber network to connect the new PLC at the plant to new PLCs at the raw water wells. Fiber is also being provided to a nearby wastewater treatment plant to provide resilient communication to the central SCADA system. Project will be constructed with the plant in operation throughout the improvements. In addition, an important feature of this work will be maintenance of plant operations during construction.

To expedite the schedule, Dewberry prepared early bid packages for equipment and well drilling. This allowed well drilling to begin while design of the rest of the plant was in progress and the CMAR to initiate procurement of long-lead equipment items.

Preliminary design, which was completed by mid-2024, included a summary of permitting requirements, capacity analysis, water quality and treatment requirements, and engineer's opinion of probable construction cost. Well construction and distribution system construction was completed in second half of 2024, and plant construction is set to begin in 2026.



EXPERIENCE, QUALIFICATIONS & REFERENCE FORM

This form shall be submitted by the Proposer and each team member, as applicable. Applicable team members must list previous similar-type projects in which the member has performed work. The reference provided below should be for one project and must comply with any requirements listed within the solicitation.

Name of Firm (Proposer, A/E subconsultant/Non-A/E subconsultant/subcontractor):

Proposer - Dewberry

Reference Project Name/Address:

**City of Plant City Water Treatment Plant #5
1802 Spooner Drive, Plant City, FL 33563**

Name(s) and role(s) of key personnel working on this reference project:

Robert Beltran, Principal-in-Charge

Reference Project Description:

The design of the new WTP included a well pump, 1.1-MGD GST, high service pumping for 5-MGD peak flow, and chemical injection system. In addition to the work to construct WTP #5, In addition to the work to construct Water Treatment Plant #5, I&C upgrades were made to the existing Plants #1, #2, #3, and #4. Each existing plant was evaluated to determine the existing level of automation and areas for system optimization, modernization, and standardization. Upgrades were designed for each plant.

Scope of Service Provided:

Dewberry provided design, permitting, bidding, and construction administration services.

Professional Fees: \$1,379,154 Project Start Date: 03 / 2021 Project Completion Date: 10 / 2024

Construction Start Date: 04/2023 Construction Completion Date: 10 / 2024

A: Project Construction Cost: \$9,520,846 B: Professional Fees: \$ 1,379,154 Total Project Cost (A+B): \$10,900,000

Reference Company Name: City of Plant City, FL

Reference Name: Tonya Grant, Utilities Project
Coordinator

Reference Phone Number: 813.757.9288

E-mail: tgrant@plantcitygov.com

This project complies with the experience and qualifications/preferences required under this solicitation:

Yes ☒ No ☐ NA ☐

Please denote what Experience/Qualification and/or Preference(s) will be met with this project:

Water production facility design including distribution pump station, new electrical service and standby power system, new electrical building, civil engineering, cost estimating

Use the space below to expand on the scope of services provided for this project: (additional sheets of paper may be used if needed)

See next page for full description.

City of Plant City WATER TREATMENT PLANT #5 PLANT CITY, FLORIDA



CLIENT CONTACT

Tonya Grant
Utilities Project Coordinator
City of Plant City, Florida

1802 Spooner Drive
Plant City, FL 33563

813.757.9288 ext. 4723

tgrant@plantcitygov.com



DURATION

March 2021 - October 2024



TOTAL FEES

\$1,379,154



TOTAL CONSTRUCTION COST

Estimated: \$9,268,495

Actual: \$9,520,846

Dewberry provided services for design, permitting, bidding, and construction administration services for the new Water Treatment Plant #5. The scope included evaluating the existing potable groundwater well #10 in the City's system, verifying compliance with current SWFWMD WUP rules and regulations, and evaluating the existing City-owned parcel for specific site conditions for installing a new water treatment plant. Design services included a well pump, 1.1 MG ground storage tank, high service pumping capable of over 5 MGD peak flow, and chemical injection systems for sodium hypochlorite, hydrofluosilicic acid, and polyphosphate.

Evaluation of the existing well involved physical logging of the well as well as pumping tests with water sampling for analysis. The pumping test included a step test over several days to confirm no impacts to the adjacent wetland were observable. Water quality sampling confirmed the appropriate treatment for the new facility.

The chemical injection system included two 4,000-gallon fiberglass storage tanks for the hypochlorite installed within a containment area. The chemical pumps were skid-mounted mechanically actuated diaphragm pumps. The hydrofluosilicic acid provided a fluoride residual in the finished water and the polyphosphate provided corrosion control in the distribution system. As part of the project, Dewberry coordinated with the City to obtain additional testing to analyze the system water to understand the chlorine demand in the City. Based on the results, it was agreed to provide tray aeration even though it was not required by regulations. The additional treatment lowers chlorine demand and improve the disinfection byproduct formation potential of the water.

In addition to the work to construct Water Treatment Plant #5, I&C upgrades were made to the existing Plants #1, #2, #3, and #4. Each existing plant was evaluated to determine the existing level of automation and areas for system optimization, modernization, and standardization. Upgrades were designed for each plant.



EXPERIENCE, QUALIFICATIONS & REFERENCE FORM

This form shall be submitted by the Proposer and each team member, as applicable. Applicable team members must list previous similar-type projects in which the member has performed work. The reference provided below should be for one project and must comply with any requirements listed within the solicitation.

Name of Firm (Proposer, A/E subconsultant/Non-A/E subconsultant/subcontractor):

Proposer - Dewberry

Reference Project Name/Address:

**Clay County Utility Authority Governor's Park Well and Water Treatment Plant
3176 Old Jennings Road, Middleburg, FL 32068**

Name(s) and role(s) of key personnel working on this reference project:

N/A

Reference Project Description:

A new WTP and associated wells at the Governor's Park Development of Regional Impact site to service ongoing development in the surrounding area. The project included installation of two 20-inch-diameter water supply wells with a total depth of approximately 1,200 feet and the construction of a 2.3 MGD WTP.

Scope of Service Provided:

Dewberry provided design, permitting, bidding, and resident construction services.

Professional Fees: \$601,450 Project Start Date: 10 / 2021 Project Completion Date: 01/2025

Construction Start Date: 10/2023 Construction Completion Date: 01/2025

A: Project Construction Cost: \$7,100,000 B: Professional Fees: \$601,450 Total Project Cost (A+B): \$7,701,450

Reference Company Name: Clay County Utility Authority Reference Name: Darrell J. Damrow, PE, Sr. Service Availability Engineer

Reference Phone Number: 904.213.2426 E-mail: ddamrow@clayutility.org

This project complies with the experience and qualifications/preferences required under this solicitation:

Yes ☒ No ☐ NA ☐

Please denote what Experience/Qualification and/or Preference(s) will be met with this project:

Water production facility design including distribution pump station, new electrical service and standby power system, new electrical building, civil engineering, cost estimating

Use the space below to expand on the scope of services provided for this project: (additional sheets of paper may be used if needed)

See next page for full description.

**Clay County
Utility Authority**
**GOVERNOR'S PARK WELL
AND WATER TREATMENT
PLANT**
GREEN COVE SPRINGS, FLORIDA



CLIENT CONTACT

Darrell J. Damrow, PE
Sr. Service Availability Engineer
Clay County Utility Authority

3176 Old Jennings Road
Middleburg, FL 32068

904.213.2426

ddamrow@clayutility.org



DURATION

October 2021 - January 2025



TOTAL FEES

\$601,450



TOTAL CONSTRUCTION COST

Estimated: \$8,300,000

Actual: \$7,100,000

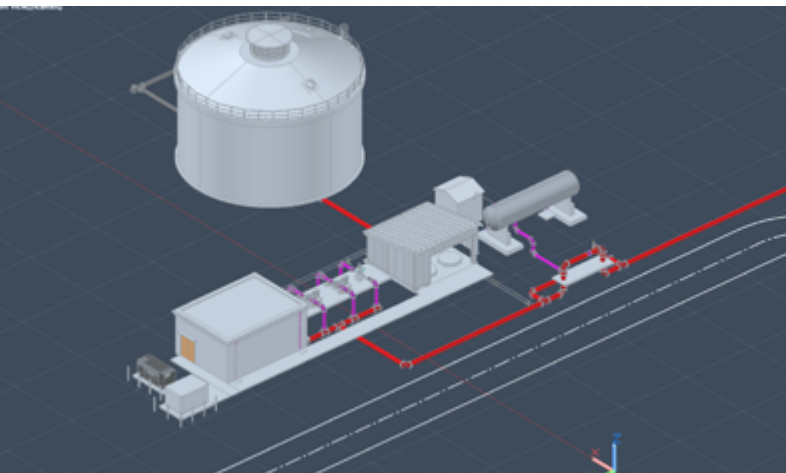
Dewberry provided design, permitting, bidding, and resident construction services for the water treatment plant and associated wells at the Governor's Park Development of Regional Impact site to service ongoing development in the surrounding area. The water treatment plant project was the first of three project phases planned for the next 20 years and addresses immediate demands.

The project included installation of two 20-inch-diameter water supply wells with a total depth of approximately 1,200 feet and the construction of a 2.3 MGD water treatment plant. Dewberry's scope encompassed both process and civil/site design, including structural, mechanical, electrical, and I&C components of the facility and a new yard piping system. Plant construction involved relocation and/or installation of the following structures and equipment:

- New 500,000-gallon prestressed concrete ground storage tank with tray aerator and dome ventilator
- New high service pumping station with an electrical room, pump slab, pump and motor control equipment, and three main pumps and jockey pump
- 20,000-gallon hydropneumatic tank and new air compressor
- Sodium hypochlorite storage and metering facility
- Site piping, fittings, and valves

The schedule for this project was fast-tracked to meet contractual deadlines to supply water for nearby developments. When it became clear that the plan presented high risk to contractors, our team put forth extra effort to complete the new design on time. Clay County and the Dewberry team also identified several other opportunities for value modifications that would ultimately give the County a permanent water treatment plant earlier than initially planned and within their \$6 million budget.

The site also includes a reclaimed water tank and pump system designed by another consultant firm for which Dewberry acted as CEI.

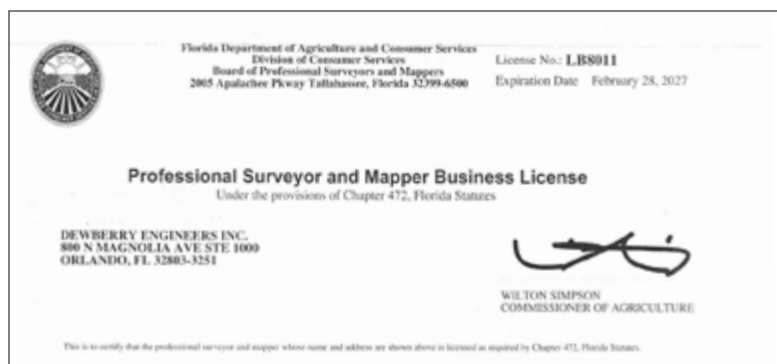


Firm Licenses

Dewberry is licensed and qualified to perform the requested services in the state of Florida. Dewberry is up-to-date on professional registration to the board, which can be confirmed with a Florida Department of Business & Professional Regulation (DBPR) licensee search as shown below.



In the State of Florida, Professional Surveyor and Mapper (PSM) Business Licenses are issued and managed by the Florida Department of Agriculture and Consumer Services (FDACS). All surveyors licensed individually under Dewberry's PSM Business License (License #LB8011) have renewed their licenses, and documentation has been provided through the licensing portal of FDACS. All necessary paperwork and payment have been submitted and accepted by FDACS for the renewal of the PSM Business License.





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LICENSEE DETAILS

2:22:36 PM 3/10/2026

Licensee Information

Name:	DEWBERRY ENGINEERS INC. (Primary Name) DEWBERRY HYDRO (DBA Name)
Main Address:	8401 ARLINGTON BLVD. FAIRFAX Virginia 22031
County:	OUT OF STATE

License Information

License Type:	Engineering Business Registry
Rank:	Registry
License Number:	8794
Status:	Current
Licensure Date:	02/09/2001
Expires:	



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LICENSEE DETAILS

2:04:22 PM 3/10/2026

Licensee Information

Name:	BEIGHT, JAMES L (Primary Name) DEWBERRY ARCHITECTS INC (DBA Name)
Main Address:	8401 ARLINGTON BLVD FAIRFAX Virginia 22031-4666
County:	OUT OF STATE

License Information

License Type:	Architect
Rank:	Architect
License Number:	AR0012022
Status:	Current,Active
Licensure Date:	12/07/1987
Expires:	02/28/2027



TAB 7: Required Forms / Affidavits



Addendum No. 1

(Issued Tuesday, February 24, 2026)

RFQ2026-1, Engineering Design Services For Electrical Improvements To The City's Water and Wastewater Treatment Plant

This addendum becomes a part of the subject solicitation

A. CHANGES TO THE SOLICITATION:

Please note the following changes to the Solicitation:

1. Section 7.1, Proposer Questionnaire has been **replaced** with the following:

7.1 Proposal Questionnaire:

*Inquiries concerning this solicitation shall be directed through the City's OpenGov Procurement Project Portal:
<https://procurement.opengov.com/portal/coopercity/projects/235365>*

The following material is required to be submitted by Monday, March 16, 2026, to be considered for award.

General Requirements - The purpose of the technical proposal is to demonstrate the qualifications, competence, capacity and methodology of the firms seeking to provide the services in conformity with the requirements of this solicitation. The technical proposal should demonstrate the combined qualifications of the firm and of the particular staff to be assigned to this engagement. It should also specify an approach that will meet the solicitation requirements.

The technical proposal should address all of the points outlined in the solicitation. The proposal should be prepared simply and economically, providing a straightforward, concise description of the proposer's capabilities to satisfy the requirements of the solicitation. While additional data may be presented, the following subjects must be included:

- *Consultant Identification*
- *Technical Proposal*
- *Cost Proposal (if applicable)*

Inquiries concerning this Request for Proposal and the subject of the Request for Proposals shall be directed to the OpenGov Procurement Project Portal at

<https://procurement.opengov.com/portal/coopercity/projects/235365>

The following material is required to be submitted by Monday, March 16, 2026 for a contractor to be considered.

~~General Requirements - The purpose of the technical proposal is to demonstrate the qualifications, competence, capacity and methodology of the firms seeking to provide the services in conformity with the requirements of this Request for Proposal. The technical proposal should demonstrate the combined qualifications of the firm and of the particular staff to be assigned to this engagement. It should also specify an~~

approach that will meet the Request for Proposal requirements.

The technical proposal should address all of the points outlined in the Request for Proposal. The proposal should be prepared simply and economically, providing a straightforward, concise description of the proposer's capabilities to satisfy the requirements of the Request for Proposal. While additional data may be presented, the following subjects must be included:

- ***Consultant Identification***
- ***Technical Proposal***
- ***Cost Proposal (if applicable)***

B. QUESTION AND ANSWERS:

The following questions were received:

Question 1: I have identified some issues with the forms. Some are provided in image format, which makes them difficult to complete, and others contain formatting errors where certain words are not displayed correctly.

Below is a list of the forms in which I found these issues. Please let me know whether they are intended to appear this way.

F - Business Entity Affidavit

G - Certification Regarding Debarment, Suspension, Etc.

I - Domestic Partnership Affidavit

K - Foreign Country of Concern Affidavit

Additionally, this form appears to be missing.

I. Florida Division of Corporations (submit proof of active registration).

Answer 1: Attachments F – I are downloadable PDF files. If you are having issues downloading the PDF files, please reach out to OpenGov support using the ? in the top right-hand corner of the website or via email at procurement-support@opengov.com. All forms required to be submitted pursuant to the solicitation are attached to the solicitation.

Tab 9 Required Forms/Affidavits under subsection 3.1 of Section 3 requires Proposers to submit proof of an active Florida Division of Corporations Profile. Firms doing business in Florida should be registered with the Division of Corporations <https://dos.fl.gov/sunbiz/>. Proof of active registration can be the firm's annual report (pdf) or the Division of Corporations detail screen (pdf).

Acknowledgment of Addendum #1

Proposer has acknowledged receipt and understanding of the information contained in this Addendum through electronic acknowledgement or by signing this document and including it as a part of its submittal.

Acknowledged by:		Company:	Dewberry Engineers Inc.
Print Name:	Clifford Wilson, III, PE	Date:	03/16/2026



Addendum No. 2

(Issued Friday, March 13, 2026)

RFQ2026-1, Engineering Design Services For Electrical Improvements To The City's Water and Wastewater Treatment Plant

This addendum becomes a part of the subject solicitation

A. CHANGES TO THE SOLICITATION:

Please note the following changes to the Solicitation:

1. The Submission Deadline has been **extended**:

The submission deadline has been extended to 3:00 PM on Tuesday, March 24, 2026.

2. The following attachments have been **added** to the solicitation:

The following attachments have been added to this solicitation:

- Attachment W – RFQ2026-1 - 2024 WATER AND WASTEWATER MASTER PLAN UPDATE (2)(3)

3. Section 1.3 Definitions has been **deleted**:

1.3 Definitions:

~~The following words and expressions used in this Solicitation shall be construed as follows, except when it is clear from the context that another meaning is intended:~~

~~1. —~~

4. Section 2.2, Contract Term has been **replaced** with the following:

2.2 Contract Term:

The CITY intends to retain one (1) qualified consultant/team of firms for one (1) Non-Exclusive Professional Services Agreement (PSA), with an effective term of sixteen (16) months and an estimated contract amount of three million, seven hundred thousand dollars (\$3,700,000.00) as a base fee, plus a four hundred, forty-thousand-dollar (\$440,000.00) contingency.

The City reserves the right to exercise its option to extend this Contract for up to one hundred-eighty (180) calendar days beyond the current Contract period. If this right is exercised, the City shall notify the Proposer, in writing, of its intent to extend the contract for a definitive period of time prior to the effective date of the extension. By affixing its authorized signature to this Proposal Form, the Proposer hereby acknowledges and agrees to this right of the City. This Contract may be extended beyond the initial one hundred-eighty (180) calendar day extension period by mutual agreement between the City and the Consultant, upon approval by the City Commission.

~~The CITY intends to retain one (1) qualified consultant/team of firms for one (1) Non-Exclusive Professional Services Agreement (PSA), with an effective term of sixteen (16) months and an estimated contract amount of three million, seven hundred thousand dollars (\$3,700,000.00) as a base fee, plus a four hundred, forty-thousand dollar (\$440,000.00) contingency.~~

~~The City reserves the right to exercise its option to extend this Contract for up to one hundred eighty (180) calendar days beyond the current Contract period. If this right is exercised, the City shall notify the Proposer, in writing, of its intent to extend the contract for a definitive period of time prior to the effective date of the extension. By affixing its authorized signature to this Proposal Form, the Proposer hereby acknowledges and agrees to this right of the City. This Contract may be extended beyond the initial one hundred eighty (180) calendar day extension period by mutual agreement between the City and the Contractor, upon approval by the City Commission.~~

5. Section 2.4, Minimum & Preferred Experience and Qualifications has been **replaced** with the following:

2.4 Minimum & Preferred Experience and Qualifications:

The Prime Consultant must hold a state of Florida Professional Engineering (PE) license and be able to demonstrate experience on three (3) projects performed in the State of Florida over the past five (5) years of similar work as described in SCOPE OF SERVICES. The expertise must be met by a qualified individual(s) of the prime firm and/or sub-consultant firm(s), as applicable. The experience must be demonstrated by direct or substantial involvement of the individual(s) in a supervisory capacity at the Project Manager level or above. The determination for the individual's qualifications and compliance with the experience and qualifications shall be at the sole discretion of the CITY.

The CITY shall prefer Proposers having at least ten (10) years of experience of similar work as described within this Solicitation and Proposers capable of completing the project in a single phase.

The Evaluation Committee (EC) may negatively evaluate proposals from firms they determine have failed to meet the above referenced experience and qualification(s). Information regarding the experience and qualification(s) and preference stipulations, for the Prime consultant, A/E sub-consultants, and non A/E subconsultants, must be included on the Experience, Qualifications & Reference Form. This form may be submitted more than once per individual Team member firm as applicable.

Proposers shall also be required to:

- provide a detailed narrative description, graphics, timeline and schedule of its approach and methodology for the design of the Project.
- identify deviations or missing items in the Master Plan and ensure that they are included in their proposal for the design.

~~The Prime Consultant must hold a state of Florida Professional Engineering (PE) license and be able to demonstrate experience on _____ () projects performed in the State of Florida over the past five (5) years of similar work as described in SCOPE OF SERVICES. The expertise must be met by a qualified individual(s) of the prime firm and/or sub-consultant firm(s), as applicable. The experience must be demonstrated by direct or substantial involvement of the individual(s) in a supervisory capacity at the Project Manager level or above. The determination for the individual's qualifications and compliance with the experience and qualifications shall be at the sole discretion of the CITY.~~

~~The CITY shall prefer Proposers having at least ten (10) years of experience of similar work as described within this Solicitation.~~

~~The Evaluation Committee (EC) may negatively evaluate proposals from firms they determine have failed to meet the above referenced experience and qualification(s). Information regarding the experience and qualification(s) and preference stipulations, for the Prime consultant, A/E sub-consultants, and non A/E~~

~~subconsultants, must be included on the Experience, Qualifications & Reference Form. This form may be submitted more than once per individual Team member firm as applicable.~~

~~Proposers shall also be required to:~~

- ~~• provide a detailed narrative description, graphics, timeline and schedule of its approach and methodology for the design of the Project.~~
- ~~• identify deviations or missing items in the Master Plan and ensure that they are included in their proposal for the design.~~

6. Section 3.1, Format, Contents and Documents has been **revised**:

3.1 Format, Contents and Documents

Interested Proposers must submit their proposal electronically through OpenGov in .pdf format. Proposers should carefully follow the format and instructions outlined herein. The Proposal Submittal Form must include the electronic acknowledgement and/or signature of the firm's authorized representative.

Every firm or team of firms, whether a sole respondent, a prime consultant firm, or a sub-consultant firm, must be responsive to all applicable items contained in this Solicitation. Proposers shall not modify any of the forms provided and shall submit the completed forms listed below in their proposal. Failure to provide all of the requested information may deem a respondent's proposal non-responsive. Each proposal shall consist of the following documents in the order noted below.

Proposal Submittal Form

The execution of the Proposal Submittal Form constitutes the unequivocal offer of the proposer to be bound by the terms of its proposal. This is a Web-based form in OpenGov. It does not need to be included in the PDF proposal and is only required of the Prime consultant.

Table of Contents

TAB 1: Letter of Interest (Optional) - Preferred Maximum of Two (2) Pages

Proposers shall provide a letter of interest indicating their commitment to the project. Letter of interest shall include but not be limited to the following:

- Full legal company name and company type (C-Corp, S-Corp, LLC, Sole Proprietor, etc.)
- Names and titles of principals, partners, or owners as applicable;
- Primary company point-of-contact information (name, phone and email), and any secondary or supplemental point(s) of contact information;
- Physical and mailing address (if different) and include any other location(s) which may perform portion(s) of the work;
- Brief statement of company history (date of establishment, number of years in business, number of employees, etc.);
- Brief statement regarding the Respondent's interest in this project.

TAB 2: Letter of Qualifications (LOQ)

Proposers shall submit an LOQ under this tab. Proposers shall also include a brief resume including education, experience, licenses and any other pertinent information for each assigned personnel under this tab. Proposers are advised that changes to the proposed team composition, such as adding, deleting or replacing a firm(s), or individual sub-consultant(s), after the response deadline specified herein, will only be allowed at the discretion of the CITY. Under no circumstances shall a change be allowed that results in a proposer gaining a competitive advantage over other proposers.

Any information/personnel that does not adequately fit in the space provided on the LOQ form shall be added on an additional sheet to be appended to the LOQ.

TAB: 3 Table of Organization (T.O.)

Proposer shall submit a table of organization, to includes the following:

- 1. Listing of all team member firms as denoted on the LOQ. All firms must be denoted with proper Federal Employer Identification Number (FEIN). For purposes of satisfying the applicable requirements of this solicitation. The CITY considers every company having a different FEIN, a separate legal entity.***
- 2. Listing of all assigned personnel and professional services. A discipline/technical category should be assigned to each team member in connection with this project.***

TAB 4: Narrative For Criteria

Proposers shall submit a brief narrative detailing responses to each evaluation criterion described in EVALUATION CRITERIA section.

TAB 5: Project Approach

Proposer shall provide a narrative detailing the Proposer's understanding of the proposed scope of work, which may include but not be limited to, studies performed that affect this project, key design elements, (a design scheme may be required), effects on the community involved, and awareness of the permitting requirements, including health and safety measures applicable to the project's scope. Proposer's approach to the project, sustainable design principles as outlined in the solicitation document, and implementation of LEED requirements, as applicable.

TAB 6: Experience & Qualification of Firm

Proposers shall submit an Experience & Qualification Reference Form for each team member (Prime, A/E Sub-consultant, and/or non-A/E sub-consultant), as applicable. The applicable firm must list a previous similar type project in which it has performed work. The reference provided should be for one project and must comply with the requirements listed within the Solicitation. Firms must denote whether the reference project is to meet a preferred experience and qualification requirement, and/or a general project reference. The Experience & Qualification Reference Form may be submitted more than once per individual team member firm, as applicable. Please be advised that each individual reference may be contacted by CITY staff or designee to verify the information provided in the Experience & Qualification Reference Form.

Proposer should include copies of each team member's professional license(s) required to perform the requested scope of work.

Proposers shall also provide any other documentation that demonstrates their ability to satisfy all of the minimum qualification requirements under this tab.

TAB 7: Required Forms/Affidavits (only required of the Prime Consultant)

- A. American with Disabilities Act (ADA) Nondiscrimination Statement***
- B. Business Entity Affidavit***
- C. Certification Regarding Debarment, Suspension, Etc.***
- D. Contractor Due Diligence Affidavit.***
- E. Domestic Partnership Affidavit***
- F. Drug Free Workplace Certificate***
- G. Employee Background Verification Affidavit***
- H. E-Verify Affidavit***
- I. Florida Division of Corporations (submit proof of active registration)***
- J. Foreign (Non-Florida) Corporation Form (if applicable)***
- K. Foreign Country of Concern Affidavit***
- L. Non-Collusion Affidavit***
- M. Non-Conflict of Interest Statement***
- N. Ownership Disclosure Affidavit***
- O. Sample Insurance***

- P. Public Entity Crimes Statement**
- Q. Scrutinized Companies Affidavit**
- R. W-9**

Failure to provide the information required by the CITY may result in the negative evaluation of the team, or disqualification of the team, at the CITY's sole discretion.

The selected Proposer(s) may be required to disclose any lawsuits that include allegations of discrimination in the last ten years prior to the date of solicitation, the disposition of such lawsuits, or a statement that there are NO such lawsuits, as part of a responsibility review prior to award.

Interested Proposers must submit their proposal electronically through OpenGov in .pdf format. Proposers should carefully follow the format and instructions outlined herein. The Proposal Submittal Form must include the electronic acknowledgement and/or signature of the firm's authorized representative.

Every firm or team of firms, whether a sole respondent, a prime consultant firm, or a sub-consultant firm, must be responsive to all applicable items contained in this Solicitation. Proposers shall not modify any of the forms provided and shall submit the completed forms listed below in their proposal. Failure to provide all of the requested information may deem a respondent's proposal non-responsive.

Each proposal shall consist of the following documents in the order noted below.

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The execution of the Proposal Submittal Form constitutes the unequivocal offer of the proposer to be bound by the terms of its proposal. This is a Web-based form in OpenGov. It does not need to be included in the PDF proposal and is only required of the Prime consultant.

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TAB 1: Letter of Interest (Optional) – Preferred Maximum of Two (2) Pages

Proposers shall provide a letter of interest indicating their commitment to the project. Letter of interest shall include but not be limited to the following:

- *Full legal company name and company type (C-Corp, S-Corp, LLC, Sole Proprietor, etc.)*
- *Names and titles of principals, partners, or owners as applicable;*
- *Primary company point of contact information (name, phone and email), and any secondary or supplemental point(s) of contact information;*
- *Physical and mailing address (if different) and include any other location(s) which may perform portion(s) of the work;*
- *Brief statement of company history (date of establishment, number of years in business, number of employees, etc.);*
- *Brief statement regarding the Respondent's interest in this project.*

TAB 2: Letter of Qualifications (LOQ)

Proposers shall submit an LOQ under this tab. Proposers are advised that changes to the proposed team composition, such as adding, deleting or replacing a firm(s), or individual sub-consultant(s), after the response deadline specified herein, will only be allowed at the discretion of the CITY. Under no circumstances shall a change be allowed that results in a proposer gaining a competitive advantage over other proposers.

Any information/personnel that does not adequately fit in the space provided on the LOQ form shall be added on an additional sheet to be appended to the LOQ.

TAB: 3 Table of Organization (T.O.)

Proposer shall submit a table of organization, to includes the following:

- 1. Listing of all team member firms as denoted on the LOQ. All firms must be denoted with proper Federal Employer Identification Number (FEIN). For purposes of satisfying the applicable requirements of this solicitation. The CITY considers every company having a different FEIN, a separate legal entity.*
- 2. Listing of all assigned personnel and professional services. A discipline/technical category should be*

~~assigned to each team member in connection with this project.~~

~~TAB 4: Resumes~~

~~Proposers shall submit a brief resume including education, experience, licenses and any other pertinent information for each assigned personnel listed in the Table of Organization. Subject documents must be paginated and include the personnel's name at the top of each page, with a preferred maximum of two (2) pages per team member.~~

~~TAB 5: Narrative For Criteria~~

~~Proposers shall submit a brief narrative detailing responses to each evaluation criterion described in EVALUATION CRITERIA section.~~

~~TAB 6: Project Approach~~

~~Proposer shall provide a narrative detailing the Proposer's understanding of the proposed scope of work, which may include but not be limited to, studies performed that affect this project, key design elements, (a design scheme may be required), effects on the community involved, and awareness of the permitting requirements, including health and safety measures applicable to the project's scope. Proposer's approach to the project, sustainable design principles as outlined in the solicitation document, and implementation of LEED requirements, as applicable.~~

~~TAB 7: Experience & Qualification of Firm~~

~~Proposers shall submit an Experience & Qualification Reference Form for each team member (Prime, A/E Sub-consultant, and/or non-A/E sub-consultant), as applicable. The applicable firm must list a previous similar type project in which it has performed work. The reference provided should be for one project and must comply with the requirements listed within the Solicitation. Firms must denote whether the reference project is to meet a preferred experience and qualification requirement, and/or a general project reference. The Experience & Qualification Reference Form may be submitted more than once per individual team member firm, as applicable. Please be advised that each individual reference may be contacted by CITY staff or designee to verify the information provided in the Experience & Qualification Reference Form.~~

~~Proposer should include copies of each team member's professional license(s) required to perform the requested scope of work.~~

~~Proposers shall also provide any other documentation that demonstrates their ability to satisfy all of the minimum qualification requirements under this tab.~~

~~TAB 8: Lobbyist Registration Form~~

~~A Lobbyist Registration Form shall be submitted by the prime consultant, and shall list all members of the presentation team who will be participating in the Second Tier Meeting (oral presentations) and/or all members of the team who will be participating in Negotiations in the event the prime consultant is recommended for contract negotiations. An amended Lobbyist Registration Form may be submitted to the Purchasing Division, prior to the Second Tier Meeting and/or Negotiation Meeting(s), as applicable, if additional individuals will be speaking at the subject meetings. The amended form should be titled as "Amended" and should denote those members that have been substituted and/or added with an asterisk. The amended form must be submitted to Purchasing prior to the Second Tier Meeting and/or Negotiation Meeting(s), via email to purchasing@coopercity.gov, referencing this project number/name on the subject line. Applicable fees may apply.~~

~~Pursuant to Cooper City Procurement Code, Section 2-233, subsection (a), please be advised of the following:
(a) Prior to engaging in any lobbying activities, whether or not compensation is paid or received in connection with those activities, each lobbyist shall:~~

~~(1) File with the City Clerk, in form prescribed by the City Clerk, an annual registration statement under oath containing the following information:~~

~~a. The lobbyist's full name, residence address, business name, business address, email address, and nature of business.~~

~~b. The full name and address of all persons on whose behalf the lobbyist will be lobbying. If, after filing the registration statement, the lobbyist intends to lobby on behalf of any person(s) not listed on the registration statement, the lobbyist shall, prior to engaging in any lobbying activities on behalf of such unlisted person(s), file an amendment to the registration statement in form prescribed by the City Clerk, containing all the~~

~~information required in the annual registration statement.~~

~~c. The general and specific subject matters which the lobbyist seeks to influence.~~

~~d. The extent of any direct business association by the lobbyist with any current elected or appointed official or employee of City. For the purposes of this article, the term "direct business association" shall mean any mutual endeavor undertaken for profit or compensation.~~

~~e. A lobbyist representing a group, association, or organization shall, prior to engaging in lobbying, receive appropriate authorization from said group, association, or organization to lobby on its behalf upon a particular subject matter. A copy of the applicable minutes, motion, or other documentation of the action providing such authorization shall be attached to the registration statements.~~

~~f. A lobbyist representing a principal or employer shall file a copy of a written statement of the principal or employer confirming authorization to lobby for the principal or employer.~~

~~All additional team members, who are lobbyists, and are not technical experts or employees of the principal whose normal scope of employment does not include lobbying activities and whose sole participation in a CITY procurement involves an appearance as defined herein, must file an Lobbyist Registration Form (for the individual or entity) with the Clerk's Office, prior to the oral presentation and/or negotiation meetings. The Lobbyist Registration Form is available from the City Clerk's Office.~~

~~TAB 9: Required Forms/Affidavits (only required of the Prime Consultant)~~

~~A. American with Disabilities Act (ADA) Nondiscrimination Statement~~

~~B. Business Entity Affidavit~~

~~C. Certification Regarding Debarment, Suspension, Etc.~~

~~D. Contractor Due Diligence Affidavit.~~

~~E. Domestic Partnership Affidavit~~

~~F. Drug-Free Workplace Certificate~~

~~G. Employee Background Verification Affidavit~~

~~H. E-Verify Affidavit~~

~~I. Florida Division of Corporations (submit proof of active registration)~~

~~J. Foreign (Non-Florida) Corporation Form (if applicable)~~

~~K. Foreign Country of Concern Affidavit~~

~~L. Non-Collusion Affidavit~~

~~M. Non-Conflict of Interest Statement~~

~~N. Ownership Disclosure Affidavit~~

~~O. Sample Insurance~~

~~P. Public Entity Crimes Statement~~

~~Q. Scrutinized Companies Affidavit~~

~~R. W-9~~

~~Failure to provide the information required by the CITY may result in the negative evaluation of the team, or disqualification of the team, at the CITY's sole discretion.~~

~~The selected Proposer(s) may be required to disclose any lawsuits that include allegations of discrimination in the last ten years prior to the date of solicitation, the disposition of such lawsuits, or a statement that there are NO such lawsuits, as part of a responsibility review prior to award.~~

7. Criterion 4A under Section 4.5, Evaluation Criteria has been **replaced** with the following:

4.5 Evaluation Criteria

4. Criterion 4A: Ability of the Team Members to Interface with the City

Communication ability, proximity to the project, commitment to satisfy the City's requirements and familiarity with City of Cooper City & Broward County guidelines.

4. Criterion 4A: Ability of the Team Members to Interface with the County

Communication ability, proximity to the project, commitment to satisfy the City's requirements and familiarity with City of Cooper City & Broward County guidelines.

8. Section 5.46, Non-Conformance To Contract Conditions has been **replaced** with the following:

5.46 Non-Conformance To Contract Conditions:

Services may be tested for compliance with specifications. Services delivered, not conforming to specifications, may be rejected and returned at vendor's expense. These services and services not delivered as per delivery date in Bid/Proposal and/or Purchase order or Task Order may be purchased on the open market with any increase in cost charged to the Proposer. Any violation of these stipulations may also result in:

- a. Vendor's name being removed from the vendor list;*
- b. All City Departments being advised not to do business with vendor.*

~~*Services may be tested for compliance with specifications. Services delivered, not conforming to specifications, may be rejected and returned at vendor's expense. These services and services not delivered as per delivery date in Bid/Proposal and/or Purchase order or Task Order may be purchased on the open market with any increase in cost charged to the Proposer. Any violation of these stipulations may also result in:*~~

- ~~*a. Vendor's name being removed from the vendor list;*~~
- ~~*b. All City Departments being advised not to do business with vendor.*~~

~~*OpenGov doesn't remove vendors from the system, but you can "block" vendors from submitting bids. We recommend changing "removed" to "blocked"*~~

B. QUESTION AND ANSWERS:

The following questions were received:

Question 1: The City has provided the electrical portion of the master plan, but not the complete master plan. Could you please provide a copy of the full master plan for the WTP and WWTP facilities? Having the full document will help us understand the City's planned future expansion and capacity increases so that we can design the electrical system appropriately.

Answer 1: The full master plan has been uploaded as Attachment W.

Question 2: We are seeking clarification regarding the ARCHITECT-ENGINEER LETTER OF QUALIFICATIONS (LOQ), Section (VII) – Resumes for Assigned Personnel.

Could you please confirm whether resumes are required to be included at the end of the LOQ in addition to being provided under Tab 4 – Resumes? Or is inclusion under Tab 4 sufficient to meet the submission requirements?

We appreciate your guidance to ensure full compliance with the solicitation instructions.

Answer 2: Resumes are now required to be submitted under Tab 2. See Section A. of Addendum No. 2.

Question 3: Please clarify how you would like us to fill out the Lobbyist Registration Form. It looks as though there is only space for one lobbyist to be named. Would an attached list of personnel be acceptable?

Answer 3: The requirement to submit the Lobbyist Registration Form has been removed. See Section A. of Addendum No. 2.

Question 4: Can you clarify the proposed power source for the future headworks and confirm where the power will originate?

Answer 4: The future headworks is going to receive power from 3MCC-2 and, for redundancy purposes, also receive power from 3MCC-1.

Acknowledgment of Addendum # 2

Proposer has acknowledged receipt and understanding of the information contained in this Addendum through electronic acknowledgement or by signing this document and including it as a part of its submittal.

Acknowledged by:		Company:	Dewberry Engineers Inc.
Print Name:	Clifford Wilson, III, PE	Date:	03/16/2026

**AMERICANS WITH DISABILITIES ACT
(ADA) DISABILITY NONDISCRIMINATION
STATEMENT**

THIS FORM MUST BE SIGNED AND SWORN TO IN THE PRESENCE OF A NOTARY PUBLIC OR
OTHER OFFICIAL AUTHORIZED TO ADMINISTER OATHS

This sworn statement is submitted to the CITY OF COOPER CITY, FLORIDA

by: Clifford Wilson, III, PE, Senior Vice President

(print individual's name and title)

for: Dewberry Engineers Inc.

(print name of entity submitting sworn statement)

whose business address is: 800 North Magnolia Avenue, Suite 1000, Orlando, FL 32803

and (if applicable) its Federal Employer Identification Number (FEIN) is: 13-0748510

(if the entity has no FEIN, include the Social Security Number of the individual signing this sworn statement:

(____-____-____)

I, being duly first sworn state:

That the above named firm, corporation or organization is in compliance with and agreed to continue to comply with, and assure that any subcontractor, or third party contractor under this project complies with all applicable requirements of the laws listed below including, but not limited to, those provisions pertaining to employment, provision of programs and services, transportation, communications, access to facilities, renovations, and new construction.

The American with Disabilities Act of 1990 (ADA), Pub. L. 101-336, 104 Stat 327, 42 USC 12101-12213 and 47 USC Sections 225 and 661 including Title I, Employment; Title II, Public Services; Title III, Public Accommodations and Services Operated by Private entities; Title IV, Telecommunications; and Title V, Miscellaneous Provisions.

The Florida Americans with Disabilities Accessibility Implementation Act of 1993, Section 553.501-553.513, Florida Statutes:

The Rehabilitation Act of 1973, 29 USC Section 794;

The Federal Transit Act, as amended 49 USC

Section 1612; The Fair Housing Act as amended

42 USC Section 3601-3631.



DC

3/10/26

[Signature]
Signature

BUSINESS ENTITY AFFIDAVIT

I, Clifford Wilson, III, PE, being first duly sworn state:

The full legal name and business address of the person(s) or entity proposing to contract or transact business with the City of Cooper City ("City") are (Post Office addresses are not acceptable), as follows:

Federal Employer Identification Number (FEIN) (If none, Social Security Number) Name of

13-0746510

Entity, Individual, Partners or Corporation

Dewberry Engineers Inc.

Doing Business As (If same as above, leave blank)

800 North Magnolia Avenue, Suite 1000 Orlando FL 32803

Street Address

City

State

New York 01/06/1927

State and Date of Incorporation:


Signature of Affiant

03/11/2026

Date

Clifford Wilson, III, PE

03/11/2026

Print Name

Date

**Certification Regarding
Debarment, Suspension, Ineligibility
And Voluntary Exclusion**

Subcontractor Covered Transactions

The prospective subcontractor of the Recipient, City of Cooper City, certifies, by submission of this document, that neither it, its principals, nor affiliates are presently debarred, suspended, proposed for debarment, declared ineligible, voluntarily excluded, or disqualified from participation in this transaction by any Federal department or agency.

SUBCONTRACTOR:

Dewberry Engineers Inc.

By: 

Signature

Clifford Wilson, III, PE,
Senior Vice President

Name and Title

800 North Magnolia Avenue
Suite 1000

Street Address

Orlando, FL 32803

City, State, Zip

03/11/2026

Date

City of Cooper City

Recipient's Name

B0251

DEM Contract Number

DEM-HL00118

Project Number

City of Cooper City

Contractor Due Diligence Affidavit

City Vendors and Contractors shall disclose the following as a condition of award for any contract that exceeds one million (\$1,000,000.00) or that must be presented to the Commission for approval:

(1) Provide a list of all lawsuits in the five (5) years prior to bid or proposal submittal that have been filed against the firm, its directors, partners, principals and/or board members based on a breach of contract by the firm; include the case name, number and disposition;

See attached.

(2) Provide a list of any instances in the five (5) years prior to bid or proposal submittal where the firm has defaulted; include a brief description of the circumstances;

Does not apply.

(3) Provide a list of any instances in the five (5) years prior to bid or proposal submittal where the firm has been debarred or received a formal email notice of non-compliance or non-performance, such as a notice to cure or a suspension from participating or bidding for contracts, whether related to the City of Cooper City or not.

Does not apply.

All of the above information shall be attached to the executed affidavit and submitted to the Purchasing Division. The Vendor/Contractor attests to providing all of the above information, if applicable to the Purchasing Division.

Contract No.: TBD Federal Employer Identification Number (FEIN): 13-0746510
Contract Title: Engineering Design Services For Electrical Improvements to the City's Water And Wastewater Treatment Plant

Clifford Wilson, III, PE
Printed Name of Affiant

Senior Vice President
Printed Title of Affiant


Signature of Affiant

Dewberry Engineers Inc.
Name of Firm

03/11/2026
Date

800 North Magnolia Avenue, Suite 1000
Address of Firm

Orlando, FL
State

32803
Zip Code

Notary Public Information

Notary Public - State of Florida County of Orange

Subscribed and sworn to (or affirmed) before me this 10th day of March, 2026

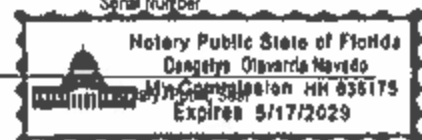
by Clifford Wilson He or she is personally known to me or has produced identification

Type of Identification produced _____


Signature of Notary Public

HH636175
Serial Number

Dangelys Olavarría Navaró 5/17/29
Print or Stamp of Notary Public Expiration Date



CONFIDENTIAL

Case Number	Case Caption	Status
6:19-cv-03267-DPR	Christopherson, Derek and Jennifer Christopherson v. Robert Busher, Connie Jo Bushner; Federal Emergency Management Agency; Stantec Inc.; WS Atkins PLC; The Dewberry Companies Inc.; CoreLogic Inc; Inez Pahlmann; Missouri Ozarks Realty; John Doe, Stantec Consulting Services, Inc, Atkins North America Inc, Dewberry Engineers Inc and Corelogic Flood Services LLC	Dewberry was dismissed from case on April 29, 2021.
2018-01156-BLS1	Massachusetts Water Resources Authority v. Dewberry Engineers Inc., N.E.L. Corporation & Western Surety Company	Case was dismissed on June 16, 2021.
L-336-17	Northeast Remsco Construction Inc. v. County of Passaic and Dewberry Engineers Inc.	Dewberry was dismissed from case on September 24, 2021.
UNN-L-1957-19	Overland Contracting Inc v Odysia Global Communications and Dewberry Engineers Inc.	Case was dismissed on May 13, 2022.
2020 10255 CIDL	Saddlebrook of Deland Community Association, Inc v. Taylor Morrison of Florida, Inc./k/a Morrison Homes, Inc, Irrigation Concepts, Inc; Newberg Irrigation Inc; Bowyer-Singleton & Associates, Inc; Dewberry Engineers Inc; and Harty Tractor Services, Inc	Case was dismissed on November 17, 2022.
653172/2015	Entech Engineering PC v Dewberry Engineers Inc	Case was dismissed with prejudice on July 5, 2023. Dewberry awarded Dewberry's attorneys fees.
MON-L-604-20	County of Monmouth v. Verizon, Inc. and Jersey Central Power & Light (A First Energy Company) v. Verizon NJ Inc. v. French & Parello Associates, Dewberry Engineers Inc. and Lucas Construction Group, Inc.	Dewberry was dismissed from case on July 24, 2023.
2022-11879 CIDL	Figueredo, Jorge C. and Heavenly R. Figueredo. v Victoria Park HOA, Inc.; Sawyer's Landing HOA, Inc; Dewberry Engineering Inc; City of Deland	Case was dismissed on December 9, 2024
2023-CA-00103	City of Bonifay, FL v Holley Development Corporation and Dewberry Engineers Inc.	Case was dismissed on June 10, 2025
05-CV-2024-900719.00	Douglas III, Zad Evans and Felicia Latonya Douglas v Truland Homes LLC Bellator Real Estate and Development LLC Dewberry Engineers Inc Rayne Plantation Inc.	Dewberry was dismissed from the case on July 31, 2025.
05-CV-2024-900091.00	Rutledge, Regina Ann and Garland "Gary" Glee Mayers Jr. v. Truland Homes LLC Bellator Real Estate and Development LLC Dewberry Engineers Inc Rayne Plantation Inc.	Dewberry was dismissed from the case on July 31, 2025.
6942 Civil 2021	Grabinsky, Russell, individually and as Administrator of the Estate of Karen Grabinsky v. Commonwealth of Pennsylvania, DOT dba Penndot; Leeward Construction Inc; MJ McTish and Associates, Inc dba McTish, Kunkel and Associates; Established Traffic Control, Inc; The Dewberry Companies, Inc; Dewberry Consultants LLC; Dewberry Engineers Inc; Dewberry Design-Builders, Inc; Hendricks & Winot Group Inc dba Northeast Stie Contractors; and John Doe Defendants v. Robert Yoka; Abigail Adams	Case was dismissed on November 5, 2025.
05-CV-2023-900247.00	Hall, Zackery and Christen Hall v. Dr Horton Inc - Huntsville DSLD Homes (Gulf Coast), LLC; Dewberry Engineers Inc and Jason N. Estes PE	Case was dismissed on December 30, 2025.
760CL25006021-00	Courtney, Thomas R. v VMFA Real Estate Company LLC, Virginia Museum of Fine Arts Foundation, Alex Nyerges, Hourigan Construction Corp, Dewberry Engineers Inc.	Matter Pending
24 CV 53478	City of Brentwood, Tennessee v The Parent Company, Inc; The Architect Workshop PLLC v Edmonds Engineering Inc, Dewberry Engineers Inc dba Dewberry Edmonds	Matter Pending
CV-2020-900082	Fly Creek Watershed Preservation Association, Inc; Bracking J. Byron III; Missaneli Megan Elizabeth; Brewer Kent Routon v Retreat at Fairhope Village, LLC; Dewberry Engineers Inc.	Matter Pending
Pending	1155 45th Owner LLC v New Cingular Wireless PCS, LLC and Dewberry Engineers Inc.	Matter Pending

CONFIDENTIAL

DOMESTIC PARTNERSHIP CERTIFICATION FORM

THIS FORM **MUST** BE COMPLETED AND SUBMITTED AT TIME OF SUBMITTAL
FOR PROPOSER TO BE DEEMED RESPONSIVE

The Proposer, by virtue of the signature below, certifies that it is aware of the requirements of Section 2-197.1 of the City of Cooper City's Code of Ordinances, "Requirement for city contractors to provide equal benefits to domestic partners", and certifies the following:

Please check only one below

- ☒ 1. The Proposer currently complies with the requirements of Section 2-197.1 of the City of Cooper City's Code of Ordinances and provides benefits to domestic partners of its employees and the partners' dependents on the same basis as it provides benefits to employees' spouses and the spouses' dependents
- ☐ 2. The Proposer will comply with the requirements of Section 2-197.1 of the City of Cooper City's Code of Ordinances at time of contract award and provide benefits to domestic partners of its employees and the partners' dependents on the same basis as it provides benefits to employees' spouses and the spouses' dependents
- ☐ 3. The Proposer will not comply with the requirements of Section 2-197.1 of the City of Cooper City's Code of Ordinances at time of award
- ☐ 4. The Proposer does not need to comply with the requirements of Section 2-197.1 of the City of Cooper City's Code of Ordinances at time of award because the following exemption applies:

Please check only one below

- ☐ The Proposer's price bid for the initial contract term is \$100,000 or less
- ☐ The Proposer employs less than twenty-five (25) employees
- ☐ The Proposer does not provide benefits to employees' spouses or spouse's dependents
- ☐ The Proposer is a religious organization, association, society, or non-profit charitable educational institution
- ☐ The Proposer is a government entity
- ☐ The Proposer cannot comply with the requirements of Section 2-197.1 of the City of Cooper City's Code of Ordinances because it would violate the laws, rules or regulations of federal or state law or would violate or be inconsistent with the terms or conditions of a grant or contract with the United States or State of Florida. Indicate the law, statute or regulation _____.
(Attach explanation of its applicability)

DOMESTIC PARTNERSHIP CERTIFICATION FORM (continued)

I, Karina Correa, Director of Benefits of Dewberry Engineers Inc.
(Name) (Title) (Proposer)

Hereby attest that I have the authority to sign this notarized certification and certify that the above-referenced information is true, complete, and correct.

Karina Correa
Signature

Karina Correa
Print Name

STATE: Virginia COUNTY: Fairfax

Sworn to (or affirmed) and subscribed before me this 11th day of March, 2026, by: Karina Correa
Name of Person Making Statement



Veronica Lynne Sanders
Signature of Notary Public

Name of Notary Public (Typed, Printed, Stamped)

Personally Known: ☒ OR Identification Produced: _____

Type of Identification Produced: _____

DRUG FREE WORKPLACE CERTIFICATE

I, the undersigned, in accordance with Florida Statute 287.087, hereby certify that, (print or type name of firm)
Dewberry Engineers Inc.

- Publishes a written statement notifying that the unlawful manufacture, distribution, dispensing, possession or use of a controlled substance is prohibited in the workplace named above, and specifying actions that will be taken against violations of such prohibition.
- Informs employees about the dangers of drug abuse in the work place, the firm's policy of maintaining a drug free working environment, and available drug counseling, rehabilitation, and employee assistance programs, and the penalties that may be imposed upon employees for drug use violations.
- Gives each employee engaged in providing commodities or contractual services that are under bid or proposal, a copy of the statement specified above.
- Notifies the employees that as a condition of working on the commodities or contractual services that are under bid or proposal, the employee will abide by the terms of the statement and will notify the employer of any conviction of, pleas of guilty or nolo contendere to, any violation of Chapter 1893, or of any controlled substance law of the State of Florida or the United States, for a violation occurring in the work place, no later than five (5) days after such conviction, and requires employees to sign copies of such written (*) statement to acknowledge their receipt.
- Imposes a sanction on, or requires the satisfactory participation in, a drug abuse assistance or rehabilitation program, if such is available in the employee's community, by any employee who is so convicted.
- Makes a good faith effort to continue to maintain a drug free work place through the implementation of the drug free workplace program.

*As a person authorized to sign this statement, I certify that the above named business, firm or corporation complies fully with the requirements set forth herein.



Signature of Affiant

Teresa Walters

Print Name

3/10/20

Date

STATE: FLORIDA
COUNTY: Orange

Sworn to (or affirmed) and subscribed before me this 10th day of March, 2020 by: Teresa Walters

Name of person before me



Signature of Notary Public - State of Florida

Dangelys Olaverria Navado

Name of Notary typed, printed, or stamped



Personally Known ☒

OR Produced Identification ☐

Type of Identification Produced _____

EMPLOYEE BACKGROUND VERIFICATION AFFIDAVIT

I, Teresa Walters of Dewberry Engineers Inc., attest that all personnel used in
(Print Name) (Company Name)

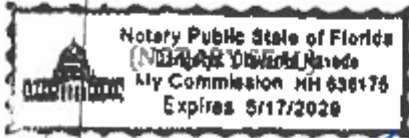
the performance of this work have had a criminal background check with a passing grade and have been drug tested with a passing grade and are legally documented to work in the United States.



Signature of Affiant

Teresa Walters
Print Name

3/10/21
Date

STATE: <u>FLORIDA</u> COUNTY: <u>Orange</u>	
Sworn to (or affirmed) and subscribed before me this <u>10th</u> day of <u>March</u> , 20 <u>21</u> by: <u>Teresa Walters</u> Name of person making statement	
	 Signature of Notary Public - State of Florida
	<u>Dorcas Olazua Navelo</u> Name of Notary Typed, Printed, or Stamped
Personally Known ☒ OR Produced Identification ☐	
Type of Identification Produced _____	

**CONTRACTOR/VENDOR E-VERIFY
AFFIDAVIT**

STATE OF Virginia
COUNTY OF Fairfax

BEFORE ME, the undersigned authority, appeared Karina Correa,
who first being duly sworn hereby swears or affirms as follows:

1. I make this affidavit on personal knowledge.
2. I am over the age of 18 years and otherwise confident to make this

Affidavit.

3. I am the Director of Benefits of
Dewberry Engineers Inc. (the "Contractor/Vendor").

4. I am authorized by Dewberry Engineers Inc. to make
this Affidavit on behalf of Contractor/Vendor.

5. Contractor/Vendor acknowledges that Section 448.09, Florida Statutes,
makes it unlawful for any person to knowingly employ, hire, recruit, or refer, for private
or public employment, an alien who is not duly authorized to work in the United States.

6. Contractor/Vendor acknowledges that Section 448.095, Florida Statutes,
prohibits public employers, contractors, and subcontractors from entering into a contract
unless each party to the contract registers and uses E-Verify.

7. Contractor/Vendor is in compliance with the requirements of Sections
448.09 and 448.095, Florida Statutes.

8. Contractor/Vendor understands it shall remain in compliance with the
requirements of Sections 448.09 and 448.095, Florida Statutes, during the term of any
contract with the City.

2607394v1

9. Contractor/Vendor's subcontractors are in compliance with the requirements of Sections 448.09 and 448.095, Florida Statutes.

10. Contractor/Vendor shall ensure compliance with the requirements of Sections 448.09 and 449.095, Florida Statutes, by any and all of its subcontractors.

11. Neither the Contractor/Vendor, nor any subcontractor of Contractor/Vendor, has had a contract terminated by a public employer for violating Section 448.095, Florida Statutes, within the year preceding the date of this Affidavit.

12. If the Contractor/Vendor, or any subcontractor of Contractor/Vendor, has a contract terminated by a public employer for any such violation during the term of any contract with the City, it shall provide immediate notice thereof to the City.



Signature of Affiant
on behalf of Contractor/Vendor

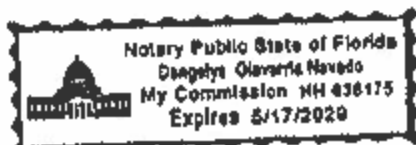
By: _____

As Its: Director of Benefits

Dated: 3/11/2026

STATE OF Florida
COUNTY OF Orange

Sworn to (or affirmed) and subscribed before me by means of ☒ physical presence or ☐ online notarization, this 11th day of March, 2026,
by Karmen Correa, on behalf of Dewberry Engineers Inc.,
who is personally known to me or who has produced _____
as identification.



My Commission Expires:



Print Name: Danyels Olaveria Navero
Notary Public of the State of Florida

5/17/2029

Detail by Entity Name

Foreign Profit Corporation

DEWBERRY ENGINEERS INC.

Filing Information

Document Number	F00000007242
FEI/EIN Number	13-0746510
Date Filed	12/26/2000
State	NY
Status	ACTIVE
Last Event	AMENDMENT
Event Date Filed	03/04/2025
Event Effective Date	NONE

Principal Address

8401 ARLINGTON BOULEVARD
Suite 1
FAIRFAX, VA 22031

Changed: 01/09/2024

Mailing Address

8401 ARLINGTON BOULEVARD
Suite 1
FAIRFAX, VA 22031

Changed: 01/09/2024

Registered Agent Name & Address

CORPORATION SERVICE COMPANY
1201 HAYS STREET
TALLAHASSEE, FL 32301

Name Changed: 05/13/2005

Address Changed: 05/13/2005

Officer/Director Detail

Name & Address

Title Director, Chairman

Dewberry, Barry K.
8401 Arlington Boulevard
Fairfax, VA 22031

Title Director, President, CEO

Conner, Darren R.
8401 Arlington Boulevard
Fairfax, VA 22031

Title Director, Executive Vice President

Stone, Jr., Donald E.
8401 Arlington Boulevard
Fairfax, VA 22031

Title Director, Executive Vice President

Johnson, Craig R.
200 Broadacres Dr, Suite 410
Bloomfield, NJ 07003

Title Director, VP

Garvey, Peter B.
8401 Arlington Boulevard
Fairfax, VA 22031

Title Treasurer

Chen, Cynthia X.
8401 Arlington Boulevard
Fairfax, VA 22031

Title Secretary

Thomas, Craig N.
8401 Arlington Boulevard
Fairfax, VA 22031

Title Senior Vice President

Wilson, III, Clifford D.
1000 North Magnolia Avenue
Orlando, FL 32803

Title VP

Beltran, Jr., Roberto R.
1479 Town Center Drive, Suite D214
Lakeland, FL 33803-7974

Title VP

Ford, Justin H.
20684 Central Avenue East
Blountstown, FL 32424

Title VP

Hammack, Donald L.
800 North Magnolia Avenue, Suite 1000
Orlando, FL 32803

Title VP

Knudsen, Kevin E.
800 North Magnolia Avenue, Suite 1000
Orlando, FL 32803

Title VP

Sklarski, Jonathan M.
203 Aberdeen Parkway
Panama City, FL 32405

Title VP

Stalder, Nicole P.
800 North Magnolia Avenue, Suite 1000
Orlando, FL 32803

Title Associate Vice President

Pedersen, Joshua
800 North Magnolia Avenue, Suite 1000
Orlando, FL 32803

Title Associate

Gibson, Jonathan
203 Aberdeen Parkway
Panama City, FL 32405-6457

Annual Reports

Report Year	Filed Date
2024	01/09/2024
2025	03/24/2025
2025	04/09/2025

Document Images

[04/09/2025 -- AMENDED ANNUAL REPORT](#)

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03/24/2025 -- ANNUAL REPORT	View image in PDF format
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06/01/2016 -- AMENDED ANNUAL REPORT	View image in PDF format
05/17/2016 -- AMENDED ANNUAL REPORT	View image in PDF format
04/26/2016 -- ANNUAL REPORT	View image in PDF format
10/23/2015 -- AMENDED ANNUAL REPORT	View image in PDF format
10/02/2015 -- AMENDED ANNUAL REPORT	View image in PDF format
01/28/2015 -- ANNUAL REPORT	View image in PDF format
09/09/2014 -- AMENDED ANNUAL REPORT	View image in PDF format
09/03/2014 -- AMENDED ANNUAL REPORT	View image in PDF format
04/29/2014 -- ANNUAL REPORT	View image in PDF format
07/01/2013 -- AMENDED ANNUAL REPORT	View image in PDF format
04/30/2013 -- ANNUAL REPORT	View image in PDF format
04/19/2013 -- Amendment	View image in PDF format
04/27/2012 -- ANNUAL REPORT	View image in PDF format
01/24/2012 -- Name Change	View image in PDF format
04/20/2011 -- ANNUAL REPORT	View image in PDF format
03/01/2010 -- ANNUAL REPORT	View image in PDF format
03/02/2009 -- ANNUAL REPORT	View image in PDF format
01/28/2008 -- ANNUAL REPORT	View image in PDF format
03/21/2007 -- ANNUAL REPORT	View image in PDF format
04/26/2006 -- ANNUAL REPORT	View image in PDF format
05/13/2005 -- Reg. Agent Change	View image in PDF format
01/12/2005 -- ANNUAL REPORT	View image in PDF format
02/26/2004 -- ANNUAL REPORT	View image in PDF format
01/10/2003 -- ANNUAL REPORT	View image in PDF format
05/13/2002 -- Name Change	View image in PDF format
04/19/2002 -- ANNUAL REPORT	View image in PDF format
03/28/2002 -- Reg. Agent Change	View image in PDF format
10/31/2001 -- ANNUAL REPORT	View image in PDF format
12/26/2000 -- Foreign Profit	View image in PDF format

FOREIGN (NON-FLORIDA) CORPORATION MUST COMPLETE THIS FORM
DEPARTMENT OF STATE CORPORATE CHARTER NO. F00000007242

If your corporation is exempt from the requirements of Section 607.1501, Florida Statutes, **YOU MUST CHECK BELOW** the reason(s) for the exemption. Please contact the Department of State, Division of Corporations at (850) 245-6051 for assistance with corporate registration or exemptions. 607.1501 Authority of foreign corporation to transact business required.

- (1) A foreign corporation may not transact business in this state until it obtains a certificate of authority from the Department of State.

- ☐ (a) Maintaining, defending, or settling any proceedings.
- ☐ (b) Holding meetings of the board of directors or shareholders or carrying on other activities concerning internal corporate affairs.
- ☐ (c) Maintaining bank accounts.
- ☐ (d) Maintaining officers of agencies for the transfer, exchange, and registration of the corporation's own securities or maintaining trustees or depositories with respect to those securities.
- ☐ (e) Selling through independent contractors.
- ☐ (f) Soliciting or obtaining orders, whether by mail or through employees, agents or otherwise, if the orders
- ☐ (g) Creating or acquiring indebtedness, mortgages, and security interests in real or personal property.
- ☐ (h) Securing or collecting debts or enforcing mortgages and security interests in property securing the debts.
- ☐ (i) Transacting business in interstate commerce.
- ☐ (j) Conducting an isolated transaction that is completed within 30 days and that is not one in the course of repeated transactions of a like nature.
- ☐ (k) Owning and controlling a subsidiary corporation incorporated in or transacting business within this state or voting the stock of any corporation which it has lawfully acquired.
- ☐ (l) Owning a limited partnership interest in a limited partnership that is doing business within this state, unless such limited partner manages or controls the partnership or exercises the powers and duties of a general partner.
- ☐ (m) Owning, without more, real or personal property.
- (2) The following activities, among others, do not constitute transacting business within the meaning of subsection one (1): The list of activities of subsection (2) is not exhaustive.
- (3) This section has no application to the question of whether any foreign corporation is subject to service of process and suit in this state under any law of this state.

Please check one of the following if your firm is **NOT** a corporation:

- (I) ☐ Partnership, Joint Venture, Estate or Trust
- (II) ☐ Sole Proprietorship of Self Employed

NOTE: This sheet **MUST** be enclosed with your bid if you claim an exemption or have checked I or II above, your firm will be considered a corporation and subject to all requirements listed herein.

Clifford Wilson, III, PE
SIGNATURE OF AUTHORIZED AGENT OF PROPOSER

Dewberry Engineers Inc.
PROPOSER'S LEGAL NAME

HUMAN TRAFFICKING AFFIDAVIT

In compliance with Section 787.06(13), Florida Statutes, this affidavit must be completed by an officer or representative of a nongovernmental entity that is executing, renewing, or extending a contract with the City of Cooper City (the "Governmental Entity").

The undersigned, on behalf of the entity listed below (the "Nongovernmental Entity"), hereby attests under penalty of perjury as follows:

1. I am over the age of 18 and I have personal knowledge of the matters set forth herein.
2. I am an officer or representative of Dewberry Engineers Inc., a non-governmental entity and I am authorized to provide this affidavit on behalf of Nongovernmental Entity)
3. Nongovernmental Entity, and any of its subsidiaries or affiliates, do not use coercion for labor or services, as those terms are defined in Section 787.06, Florida Statutes, as may be amended from time to time.
4. If, at any time in the future, Nongovernmental Entity does use coercion for labor or services, Nongovernmental Entity will immediately notify Governmental Entity and no contracts may be executed, renewed, or extended between the parties.
5. I have read the foregoing affidavit and confirm that the facts stated in it are true, and are made for the benefit of, and reliance by Governmental Entity.

Company: Dewberry Engineers Inc.

Authorized Signature: [Signature]

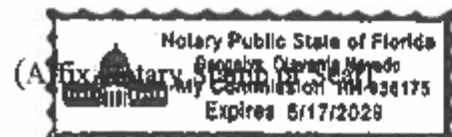
Date: 03/11/2026

Printed Name: Clifford Wilson, M. PE

Title: Senior Vice President

STATE OF Florida
COUNTY OF Orange

The foregoing instrument was acknowledged before me by means of ☐ physical presence or ☐ online notarization, this 10th day of March, 2026, by Clifford Wilson, as Senior Vice President on behalf of the company/corporation. They ☒ are personally known to me or ☐ have produced _____ as identification.



[Signature]
Notary Public Signature

Print, Type or Stamp Name of Notary: Dangelys Olajunji

My commission expires: 5/17/29

**FOREIGN COUNTRY OF CONCERN AFFIDAVIT -
PERSONAL IDENTIFYING INFORMATION CONTRACT**

Section 287.138, Florida Statutes, prohibits a Florida "Governmental entity"¹ from entering into or extending contracts with any other entity whereby such a contract, or extension thereof, could grant the other entity access to an individual's personal identifying information if that entity is associated with a "Foreign Country of Concern."² Specifically, section 287.138(2), Florida Statutes, prohibits such contracts with any entity that is owned by the government of a Foreign Country of Concern, any entity in which the government of a Foreign Country of Concern has a "controlling interest,"³ and any entity organized under the laws of or which has its principal place of business in a Foreign Country of Concern.

As the person authorized to sign on behalf of Respondent, I hereby attest that the company identified above in the section entitled "Respondent Vendor Name" is not an entity owned by the government of a Foreign Country of Concern, no government of a Foreign Country of Concern has a controlling interest in the entity, and the entity has not been organized under the laws of or has its principal place of business in a Foreign Country of Concern.

I understand that pursuant to section 287.138, Florida Statutes, I am submitting this affidavit under penalty of perjury.

Respondent Vendor Name: Dewberry Engineers Inc.

Vendor FEIN: 13-0746510

Vendor's Authorized Representative Name and Title: Clifford Wilson, III, PE, Senior Vice President

Address: 800 North Magnolia Avenue, Suite 1000

City: Orlando State: Florida Zip: 32803

Phone Number: 850.571.1204

Email Address: cwilson@dewberry.com

Certified By: _____

AUTHORIZED SIGNATURE

Print Name and Title: Clifford Wilson, III, PE, Senior Vice President

Date: 03/11/2026

¹ As defined in Section 287.138 (1)(d), Florida Statutes.

² As defined in Section 287.138 (1)(c), Florida Statutes.

³ As defined in Section 287.138 (1)(a), Florida Statutes.

NON-COLLUSION AFFIDAVIT

By submission of this affidavit, the Proposer certifies that this price is made independently and free from collusion. Proposer shall disclose below, to the best of its knowledge, any City of Cooper City officer or employee, or any spouse, son, daughter, stepson, stepdaughter, or parent of any such officer or employee, who is an officer or director of, or has a material interest in, the Proposer's business who is in a position to influence this procurement. Any City of Cooper City officer or employee who has any input into the writing of specifications or requirements, solicitation of offers, decision to award, evaluation of offers, or any other activity pertinent to this procurement is presumed, for purposes hereof, to be in a position to influence this procurement. For purposes hereof, a person has a material interest if he or she directly or indirectly owns more than five percent (5%) of the total assets or capital stock of any business entity, or if he or she otherwise stands to personally gain if the contract is awarded to this vendor.

Failure of a vendor to disclose any relationship described herein shall be reason for debarment in accordance with the provisions of the City of Cooper City Code of Ordinances.

NAME

N/A

RELATIONSHIP

N/A

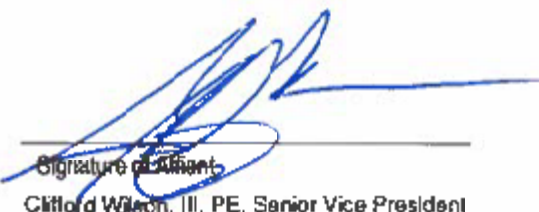

Signature

STATE: <u>Florida</u>	
COUNTY: <u>Orange</u>	
Sworn to (or affirmed) and subscribed before me this <u>10th</u> day of <u>March</u> , 20 <u>20</u> , by: <u>Clifford Wilson</u>	
Name of Person Making Statement	
	
Signature of Notary Public	
<u>Dorelys Olaveria Navro</u>	
Name of Notary Public (Typed, Printed, Stamped)	
 Notary Public State of Florida Dorelys Olaveria Navro My Commission HH 038476 Expires 6/17/2029	Personally Known: ☒ OR Identification Produced: ☐
Type of Identification Produced: _____	

NON-CONFLICT OF INTEREST STATEMENT

1. A. I am the Senior Vice President of Dewberry Engineers Inc. with a
(Insert Title) (Insert Company Name)
a local office in Orlando, FL and principal office in Fairfax, VA.
2. The entity hereby submits a proposal/offer in response to RFP 2026 1 ENGINEERING DESIGN SERVICES FOR ELECTRICAL IMPROVEMENTS TO THE CITY'S WATER AND WASTEWATER TREATMENT PLANT
3. The AFFIANT has made diligent inquiry and provided the information in this statement affidavit based upon its full knowledge.
4. The AFFIANT states that only one submittal for this solicitation has been submitted and tendered by the appropriate date and time and that said above stated entity has no financial interest in other entities submitting a proposal for the work contemplated hereby.
5. Neither the AFFIANT nor the above named entity has directly or indirectly entered into any agreement, participated in any collusion or collusive activity, or otherwise taken any action which in any way restricts or restrains the competitive nature of this solicitation, including but not limited to the prior discussion of terms, conditions, pricing, or other offer parameters required by this solicitation.
6. Neither the entity nor its affiliates, nor anyone associated with them, is presently suspended or otherwise prohibited from participation in this solicitation or any contract to follow thereafter by any government entity.
7. Neither the entity nor its affiliates, nor anyone associated with them, have any potential conflict of interest because and due to any other clients, contracts, or property interests in this solicitation or the resulting project.
8. I hereby also certify that no member of the entity's ownership or management or staff has a vested interest in any City Division/Department/Office.
9. I certify that no member of the entity's ownership or management is presently applying, actively seeking, or has been selected for an elected position within City of Cooper City government.
10. In the event that a conflict of interest is identified in the provision of services, I, the undersigned, will immediately notify the City in writing.

By the signature(s) below, I/we, the undersigned, as authorized signatory to commit the firm, certify that the information as provided in this attachment is true and correct at the time of submission.


Signature of Affiant

Clifford Wilson, III, PE, Senior Vice President

Printed Name & Title of Affiant

OWNERSHIP DISCLOSURE AFFIDAVIT

1. If the contract or business transaction is with a corporation, the full legal name and business address shall be provided for each officer and director and each stockholder who holds directly or indirectly five percent (5%) or more of the corporation's stock. If the contract or business transaction is with a trust, the full legal name and address shall be provided for each trustee and each beneficiary. All such names and addresses are (Post Office addresses are not acceptable), as follows:

Full Legal Name	Address	Ownership
The Dewberry Companies Inc.	8401 Arlington Blvd., Fairfax, VA 22031	100%
%		
(The Dewberry Companies is the 100% sole shareholder of Dewberry Engineers Inc.)		
%		
%		

2. The full legal names and business address of any other individual (other than subcontractors, materialmen, suppliers, laborers, or lenders) who have, or will have, any interest (legal, equitable, beneficial or otherwise) in the contract or business transaction with the City are (Post Office addresses are not acceptable), as follows:



Signature of Affiant

Clifford Wilson, III, PE

Print Name

03/11/2026

Date



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
06/25/2025

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an **ADDITIONAL INSURED**, the policy(ies) must have **ADDITIONAL INSURED** provisions or be endorsed. If **SUBROGATION IS WAIVED**, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER MARSH USA, LLC. 1050 CONNECTICUT AVENUE, SUITE 700 WASHINGTON, DC 20036-5386	CONTACT NAME: PHONE (A/C, No. Ext): FAX (A/C, No): E-MAIL ADDRESS:														
CN102736896-7/1-1.1f-25-26	<table border="1"><thead><tr><th>INSURER(S) AFFORDING COVERAGE</th><th>NAIC #</th></tr></thead><tbody><tr><td>INSURER A : The Charter Oak Fire Insurance Company</td><td>25615</td></tr><tr><td>INSURER B : The Travelers Indemnity Company Of America</td><td>25658</td></tr><tr><td>INSURER C : Travelers Property Casualty Co. Of America</td><td>25674</td></tr><tr><td>INSURER D : N/A</td><td>N/A</td></tr><tr><td>INSURER E : Beazley Insurance Company, Inc.</td><td>37540</td></tr><tr><td>INSURER F :</td><td></td></tr></tbody></table>	INSURER(S) AFFORDING COVERAGE	NAIC #	INSURER A : The Charter Oak Fire Insurance Company	25615	INSURER B : The Travelers Indemnity Company Of America	25658	INSURER C : Travelers Property Casualty Co. Of America	25674	INSURER D : N/A	N/A	INSURER E : Beazley Insurance Company, Inc.	37540	INSURER F :	
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INSURER F :															
INSURED DEWBERRY ENGINEERS INC. 8401 ARLINGTON BOULEVARD FAIRFAX, VA 22031-4619															

COVERAGES

CERTIFICATE NUMBER:

CLE-006930301-35

REVISION NUMBER: 7

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	☒ COMMERCIAL GENERAL LIABILITY ☐ CLAIMS-MADE ☒ OCCUR ☒ CONTRACTUAL INS. COV. ☐ (INSURED CONTRACTS) GEN'L AGGREGATE LIMIT APPLIES PER: ☒ POLICY ☐ PRO-JECT ☐ LOC ☐ OTHER:			P-630-7792B312-COF-25	07/01/2025	07/01/2026	EACH OCCURRENCE \$ 5,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 1,000,000 MED EXP (Any one person) \$ 10,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 5,000,000 PRODUCTS - COMP/OP AGG \$ 5,000,000 \$
B	☒ AUTOMOBILE LIABILITY ☒ ANY AUTO ☐ OWNED AUTOS ONLY ☐ SCHEDULED AUTOS ☐ HIRED AUTOS ONLY ☐ NON-OWNED AUTOS ONLY			810-1N788974-25-43-G	07/01/2025	07/01/2026	COMBINED SINGLE LIMIT (Ea accident) \$ 2,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ COMP / COLL DED: \$ 1,000
C	☒ UMBRELLA LIAB ☒ OCCUR ☐ EXCESS LIAB ☐ CLAIMS-MADE ☐ DED ☐ RETENTION \$			CUP-4J583077-25-43	07/01/2025	07/01/2026	EACH OCCURRENCE \$ 5,000,000 AGGREGATE \$ 5,000,000 \$
C	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y / N ☒ N	N / A	UB-6P972264-25-43-G	07/01/2025	07/01/2026	☒ PER STATUTE ☐ OTH-ER E.L. EACH ACCIDENT \$ 1,000,000 E.L. DISEASE - EA EMPLOYEE \$ 1,000,000 E.L. DISEASE - POLICY LIMIT \$ 1,000,000
E	PROFESSIONAL LIABILITY			V11B5E251601 RETRO. DATE: FULL PRIOR ACTS	07/01/2025	07/01/2026	PER CLAIM/AGGREGATE \$ 5,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

EVIDENCE OF INSURANCE

CERTIFICATE HOLDER

CANCELLATION

DEWBERRY ENGINEERS INC 8401 ARLINGTON BLVD FAIRFAX, VA 22031	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE of Marsh USA LLC 
--	--

**SWORN STATEMENT PURSUANT TO SECTION 287.133 (3) (a),
FLORIDA STATUTES, ON PUBLIC ENTITY CRIMES**

THIS FORM MUST BE SIGNED AND SWORN TO IN THE PRESENCE OF A NOTARY
PUBLIC OR OTHER OFFICIAL AUTHORIZED TO ADMINISTER OATHS.

1. This sworn statement is submitted to the CITY OF COOPER CITY, FLORIDA

by: Clifford Wilson, III, PE, Senior Vice President

(print individual's name and title)

for: Dewberry Engineers Inc.

(print name of entity submitting sworn statement)

whose business address is: 800 North Magnolia Avenue, Suite 1000 Orlando, FL 32803 and

(if applicable) its Federal Employer Identification Number (FEIN) is: 13-0748510

(If the entity has no FEIN, include the Social Security Number of the individual signing this sworn statement: _____)

2. I understand that a "public entity crime" as defined in Paragraph 287.133(1)(g), Florida Statutes, means a violation of any state or federal law by a person with respect to and directly related to the transaction of business with any public entity or with an agency or political subdivision of any other state or of the United States, including but not limited to, any bid or contract for goods or services to be provided to any public entity or an agency or political subdivision of any other state or of the United States and involving antitrust, fraud, theft, bribery, collusion, racketeering, conspiracy, or material misrepresentations.

3. I understand that "convicted" or "conviction" as defined in Paragraph 287.133(1)(b), Florida Statutes, means a finding of guilt or a conviction of a public entity crime, with or without an adjudication of guilt, in any federal or state trial court of record relating to charges brought by indictment or information after July 1, 1989, as a result of a jury verdict, non-jury trial, or entry of a plea of guilty or nolo contendere.

4. I understand that an "affiliate" as defined in Paragraph 287.133(1)(a), Florida Statutes, means:

- a) A predecessor or successor of a person convicted of a public entity crime; or
- b) An entity under the control of any natural person who is active in the management of the entity and who has been convicted of a public entity crime. The term "affiliate" includes those officers, directors, executives, partners, shareholders, employees, members, and agents who are active in the management of an affiliate. The ownership by one person of shares constituting a controlling interest in another person, or a pooling of equipment or income among persons when not for fair market value under an arm's length agreement, shall be a prima facie case that one person controls another person. A person who knowingly enters into a joint venture with a person who has been convicted of a public entity crime in Florida during the preceding 36 months shall be considered an affiliate.

5. I understand that a "person" as defined in Paragraph 287.133(1)(e), Florida Statutes, means any natural person or entity organized under the laws of any state or of the United States with the legal power to enter into a binding contract and which proposals or applies to bid on contracts for the provision of goods or services let by a public entity, or which otherwise transacts or applies to transact business with a public entity. The term "person" includes those officers, directors, executives, partners, shareholders, employees, members, and agents who are active in management of an entity.

6. Based on information and belief, the statement that I have marked below is true in relation to the entity submitting this sworn statement. (Indicate which statement applies).

☒ Neither the entity submitting this sworn statement, nor any officers, directors, executives, partners, shareholders, employees, members, or agents who are active in the management of the entity, nor any affiliate of the entity, has been charged with and convicted of a public entity crime subsequent to July 1, 1989.

☐ This entity submitting this sworn statement, or one or more of its officers, directors, executives, partners, shareholders, employees, members, or agents who are active in the management of the entity, or an affiliate of the entity has been charged

with and convicted of a public entity crime subsequent to July 1, 1989.

_ The entity submitting this sworn statement, or one or more of its officers, directors, executives, partners, shareholders, employees, members, or agents who are active in the management of the entity, or an affiliate of the entity has been charged with and convicted of a public entity crime subsequent to July 1, 1989. However, there has been a subsequent proceeding before a Hearing Officer of the State of Florida, Division of Administrative Hearings and the Final Order entered by the Hearing Officer determined that it was not in the public interest to place the entity submitting this sworn statement on the convicted vendor list. (attach a copy of the final order).

I UNDERSTAND THAT THE SUBMISSION OF THIS FORM TO THE CONTRACTING OFFICER FOR THE PUBLIC ENTITY IDENTIFIED IN PARAGRAPH 1 ABOVE IS FOR THAT PUBLIC ENTITY ONLY AND THAT THIS FORM IS VALID THROUGH DECEMBER 31 OF THE CALENDAR YEAR IN WHICH IT IS FILED. I ALSO UNDERSTAND THAT I AM REQUIRED TO INFORM THE PUBLIC ENTITY PRIOR TO ENTERING INTO A CONTRACT IN EXCESS OF THE THRESHOLD AMOUNT PROVIDED IN SECTION 287.017, FLORIDA STATUTES FOR CATEGORY TWO OF ANY CHANGE IN THE INFORMATION CONTAINED IN THIS FORM.

Signature



DC 31/10/26

Scrutinized Companies Affidavit
CERTIFICATION PURSUANT TO FLORIDA STATUTE § 287.135

I, Clifford Wilson, III, PE, Senior Vice President, on behalf of, Dewberry Engineers Inc.

Print Name and Title **Company Name**

certify that Dewberry Engineers Inc. does not:

Company Name

1. Participate in a boycott of Israel; and
2. Is not on the Scrutinized Companies that Boycott Israel List; and
3. Is not on the Scrutinized Companies with Activities in Sudan List; and
4. Is not on the Scrutinized Companies with Activities in the Iran Petroleum Energy Sector List; and
5. Has not engaged in business operations in Syria.

Submitting a false certification shall be deemed a material breach of contract. The City shall provide notice, in writing, to the Contractor of the City's determination concerning the false certification. The Contractor shall have ninety (90) days following receipt of the notice to respond in writing and demonstrate that the determination of false certification was made in error. If the Contractor does not demonstrate that the City's determination of false certification was made in error then the City shall have the right to terminate the contract and seek civil remedies pursuant to Florida Statute § 287.135.

Section 287.135, Florida Statutes, prohibits the City from: 1) Contracting with companies for goods or services in any amount if at the time of bidding on, submitting a proposal for, or entering into or renewing a contract if the company is on the Scrutinized Companies that Boycott Israel List, created pursuant to Section 215.4725, F.S. or is engaged in a boycott of Israel; and

2) Contracting with companies, for goods or services over \$1,000,000.00 that are on either the Scrutinized Companies with activities in the Iran Petroleum Energy Sector List, created pursuant to s. 215.473, or are engaged in business operations in Syria.

As the person authorized to sign on behalf of the Contractor, I hereby certify that the company identified above in the section entitled "Contractor Name" does not participate in any boycott of Israel, is not listed on the Scrutinized Companies that Boycott Israel List, is not listed on either the Scrutinized Companies with activities in the Iran Petroleum Energy Sector List, and is not engaged in business operations in Syria. I understand that pursuant to section 287.135, Florida Statutes, the submission of a false certification may subject the company to civil penalties, attorney's fees, and/or costs. I further understand that any contract with the City for goods or services may be terminated at the option of the City if the company is found to have submitted a false certification or has been placed on the Scrutinized Companies with Activities in Sudan list or the Scrutinized Companies with Activities in the Iran Petroleum Energy Sector List.

Dewberry Engineers Inc.

COMPANY NAME

Clifford Wilson, III, PE, Senior Vice President

PRINT NAME & TITLE

SIGNATURE

**Request for Taxpayer
Identification Number and Certification**
Go to www.irs.gov/FormW9 for instructions and the latest information.

**Give form to the
requester. Do not
send to the IRS.**

Before you begin. For guidance related to the purpose of Form W-9, see *Purpose of Form*, below.

Print or type.
See Specific Instructions on page 3.

1 Name of entity/individual. An entry is required. (For a sole proprietor or disregarded entity, enter the owner's name on line 1, and enter the business/disregarded entity's name on line 2.)

Dewberry Engineers Inc.

2 Business name/disregarded entity name, if different from above.

3a Check the appropriate box for federal tax classification of the entity/individual whose name is entered on line 1. Check only **one** of the following seven boxes.

- ☐ Individual/sole proprietor ☐ C corporation ☒ S corporation ☐ Partnership ☐ Trust/estate
☐ LLC. Enter the tax classification (C = C corporation, S = S corporation, P = Partnership) _____
Note: Check the "LLC" box above and, in the entry space, enter the appropriate code (C, S, or P) for the tax classification of the LLC, unless it is a disregarded entity. A disregarded entity should instead check the appropriate box for the tax classification of its owner.
☐ Other (see instructions) _____

4 Exemptions (codes apply only to certain entities, not individuals; see instructions on page 3):

Exempt payee code (if any) **5**

Exemption from Foreign Account Tax Compliance Act (FATCA) reporting code (if any) **N/A**

(Applies to accounts maintained outside the United States.)

3b If on line 3a you checked "Partnership" or "Trust/estate," or checked "LLC" and entered "P" as its tax classification, and you are providing this form to a partnership, trust, or estate in which you have an ownership interest, check this box if you have any foreign partners, owners, or beneficiaries. See instructions _____ ☐

5 Address (number, street, and apt. or suite no.). See instructions.

8401 Arlington Blvd.

6 City, state, and ZIP code

Fairfax, VA 22031

7 List account number(s) here (optional)

Requester's name and address (optional)

Part I Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. The TIN provided must match the name given on line 1 to avoid backup withholding. For individuals, this is generally your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the instructions for Part I, later. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN*, later.

Note: If the account is in more than one name, see the instructions for line 1. See also *What Name and Number To Give the Requester* for guidelines on whose number to enter.

Social security number

____ - ____ - _____

or

Employer identification number

1 3 - 0 7 4 6 5 1 0

Part II Certification

Under penalties of perjury, I certify that:

- The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me); and
- I am not subject to backup withholding because (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding; and
- I am a U.S. citizen or other U.S. person (defined below); and
- The FATCA code(s) entered on this form (if any) indicating that I am exempt from FATCA reporting is correct.

Certification instructions. You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and, generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions for Part II, later.

**Sign
Here**

Signature of
U.S. person

Richard Goldstein

Date

01/06/2026

General Instructions

Section references are to the Internal Revenue Code unless otherwise noted.

Future developments. For the latest information about developments related to Form W-9 and its instructions, such as legislation enacted after they were published, go to www.irs.gov/FormW9.

What's New

Line 3a has been modified to clarify how a disregarded entity completes this line. An LLC that is a disregarded entity should check the appropriate box for the tax classification of its owner. Otherwise, it should check the "LLC" box and enter its appropriate tax classification.

New line 3b has been added to this form. A flow-through entity is required to complete this line to indicate that it has direct or indirect foreign partners, owners, or beneficiaries when it provides the Form W-9 to another flow-through entity in which it has an ownership interest. This change is intended to provide a flow-through entity with information regarding the status of its indirect foreign partners, owners, or beneficiaries, so that it can satisfy any applicable reporting requirements. For example, a partnership that has any indirect foreign partners may be required to complete Schedules K-2 and K-3. See the Partnership Instructions for Schedules K-2 and K-3 (Form 1065).

Purpose of Form

An individual or entity (Form W-9 requester) who is required to file an information return with the IRS is giving you this form because they

must obtain your correct taxpayer identification number (TIN), which may be your social security number (SSN), individual taxpayer identification number (ITIN), adoption taxpayer identification number (ATIN), or employer identification number (EIN), to report on an information return the amount paid to you, or other amount reportable on an information return. Examples of information returns include, but are not limited to, the following.

- Form 1099-INT (interest earned or paid).
- Form 1099-DIV (dividends, including those from stocks or mutual funds).
- Form 1099-MISC (various types of income, prizes, awards, or gross proceeds).
- Form 1099-NEC (nonemployee compensation).
- Form 1099-B (stock or mutual fund sales and certain other transactions by brokers).
- Form 1099-S (proceeds from real estate transactions).
- Form 1099-K (merchant card and third-party network transactions).
- Form 1098 (home mortgage interest), 1098-E (student loan interest), and 1098-T (tuition).
- Form 1099-C (canceled debt).
- Form 1099-A (acquisition or abandonment of secured property).

Use Form W-9 only if you are a U.S. person (including a resident alien), to provide your correct TIN.

Caution: If you don't return Form W-9 to the requester with a TIN, you might be subject to backup withholding. See *What is backup withholding*, later.

By signing the filled-out form, you:

1. Certify that the TIN you are giving is correct (or you are waiting for a number to be issued);
2. Certify that you are not subject to backup withholding; or
3. Claim exemption from backup withholding if you are a U.S. exempt payee; and
4. Certify to your non-foreign status for purposes of withholding under chapter 3 or 4 of the Code (if applicable); and
5. Certify that FATCA code(s) entered on this form (if any) indicating that you are exempt from the FATCA reporting is correct. See *What Is FATCA Reporting*, later, for further information.

Note: If you are a U.S. person and a requester gives you a form other than Form W-9 to request your TIN, you must use the requester's form if it is substantially similar to this Form W-9.

Definition of a U.S. person. For federal tax purposes, you are considered a U.S. person if you are:

- An individual who is a U.S. citizen or U.S. resident alien;
- A partnership, corporation, company, or association created or organized in the United States or under the laws of the United States;
- An estate (other than a foreign estate); or
- A domestic trust (as defined in Regulations section 301.7701-7).

Establishing U.S. status for purposes of chapter 3 and chapter 4 withholding. Payments made to foreign persons, including certain distributions, allocations of income, or transfers of sales proceeds, may be subject to withholding under chapter 3 or chapter 4 of the Code (sections 1441–1474). Under those rules, if a Form W-9 or other certification of non-foreign status has not been received, a withholding agent, transferee, or partnership (payor) generally applies presumption rules that may require the payor to withhold applicable tax from the recipient, owner, transferor, or partner (payee). See Pub. 515, *Withholding of Tax on Nonresident Aliens and Foreign Entities*.

The following persons must provide Form W-9 to the payor for purposes of establishing its non-foreign status.

- In the case of a disregarded entity with a U.S. owner, the U.S. owner of the disregarded entity and not the disregarded entity.
- In the case of a grantor trust with a U.S. grantor or other U.S. owner, generally, the U.S. grantor or other U.S. owner of the grantor trust and not the grantor trust.
- In the case of a U.S. trust (other than a grantor trust), the U.S. trust and not the beneficiaries of the trust.

See Pub. 515 for more information on providing a Form W-9 or a certification of non-foreign status to avoid withholding.

Foreign person. If you are a foreign person or the U.S. branch of a foreign bank that has elected to be treated as a U.S. person (under Regulations section 1.1441-1(b)(2)(iv) or other applicable section for chapter 3 or 4 purposes), do not use Form W-9. Instead, use the appropriate Form W-8 or Form 8233 (see Pub. 515). If you are a qualified foreign pension fund under Regulations section 1.897(l)-1(d), or a partnership that is wholly owned by qualified foreign pension funds, that is treated as a non-foreign person for purposes of section 1445 withholding, do not use Form W-9. Instead, use Form W-8EXP (or other certification of non-foreign status).

Nonresident alien who becomes a resident alien. Generally, only a nonresident alien individual may use the terms of a tax treaty to reduce or eliminate U.S. tax on certain types of income. However, most tax treaties contain a provision known as a saving clause. Exceptions specified in the saving clause may permit an exemption from tax to continue for certain types of income even after the payee has otherwise become a U.S. resident alien for tax purposes.

If you are a U.S. resident alien who is relying on an exception contained in the saving clause of a tax treaty to claim an exemption from U.S. tax on certain types of income, you must attach a statement to Form W-9 that specifies the following five items.

1. The treaty country. Generally, this must be the same treaty under which you claimed exemption from tax as a nonresident alien.
2. The treaty article addressing the income.
3. The article number (or location) in the tax treaty that contains the saving clause and its exceptions.
4. The type and amount of income that qualifies for the exemption from tax.
5. Sufficient facts to justify the exemption from tax under the terms of the treaty article.

Example. Article 20 of the U.S.-China income tax treaty allows an exemption from tax for scholarship income received by a Chinese student temporarily present in the United States. Under U.S. law, this student will become a resident alien for tax purposes if their stay in the United States exceeds 5 calendar years. However, paragraph 2 of the first Protocol to the U.S.-China treaty (dated April 30, 1984) allows the provisions of Article 20 to continue to apply even after the Chinese student becomes a resident alien of the United States. A Chinese student who qualifies for this exception (under paragraph 2 of the first Protocol) and is relying on this exception to claim an exemption from tax on their scholarship or fellowship income would attach to Form W-9 a statement that includes the information described above to support that exemption.

If you are a nonresident alien or a foreign entity, give the requester the appropriate completed Form W-8 or Form 8233.

Backup Withholding

What is backup withholding? Persons making certain payments to you must under certain conditions withhold and pay to the IRS 24% of such payments. This is called “backup withholding.” Payments that may be subject to backup withholding include, but are not limited to, interest, tax-exempt interest, dividends, broker and barter exchange transactions, rents, royalties, nonemployee pay, payments made in settlement of payment card and third-party network transactions, and certain payments from fishing boat operators. Real estate transactions are not subject to backup withholding.

You will not be subject to backup withholding on payments you receive if you give the requester your correct TIN, make the proper certifications, and report all your taxable interest and dividends on your tax return.

Payments you receive will be subject to backup withholding if:

1. You do not furnish your TIN to the requester;
2. You do not certify your TIN when required (see the instructions for Part II for details);
3. The IRS tells the requester that you furnished an incorrect TIN;
4. The IRS tells you that you are subject to backup withholding because you did not report all your interest and dividends on your tax return (for reportable interest and dividends only); or
5. You do not certify to the requester that you are not subject to backup withholding, as described in item 4 under “*By signing the filled-out form*” above (for reportable interest and dividend accounts opened after 1983 only).

Certain payees and payments are exempt from backup withholding. See *Exempt payee code*, later, and the separate Instructions for the Requester of Form W-9 for more information.

See also *Establishing U.S. status for purposes of chapter 3 and chapter 4 withholding*, earlier.

What Is FATCA Reporting?

The Foreign Account Tax Compliance Act (FATCA) requires a participating foreign financial institution to report all U.S. account holders that are specified U.S. persons. Certain payees are exempt from FATCA reporting. See *Exemption from FATCA reporting code*, later, and the Instructions for the Requester of Form W-9 for more information.

Updating Your Information

You must provide updated information to any person to whom you claimed to be an exempt payee if you are no longer an exempt payee and anticipate receiving reportable payments in the future from this person. For example, you may need to provide updated information if you are a C corporation that elects to be an S corporation, or if you are no longer tax exempt. In addition, you must furnish a new Form W-9 if the name or TIN changes for the account, for example, if the grantor of a grantor trust dies.

Penalties

Failure to furnish TIN. If you fail to furnish your correct TIN to a requester, you are subject to a penalty of \$50 for each such failure unless your failure is due to reasonable cause and not to willful neglect.

Civil penalty for false information with respect to withholding. If you make a false statement with no reasonable basis that results in no backup withholding, you are subject to a \$500 penalty.

Criminal penalty for falsifying information. Willfully falsifying certifications or affirmations may subject you to criminal penalties including fines and/or imprisonment.

Misuse of TINs. If the requester discloses or uses TINs in violation of federal law, the requester may be subject to civil and criminal penalties.

Specific Instructions

Line 1

You must enter one of the following on this line; **do not** leave this line blank. The name should match the name on your tax return.

If this Form W-9 is for a joint account (other than an account maintained by a foreign financial institution (FFI)), list first, and then circle, the name of the person or entity whose number you entered in Part I of Form W-9. If you are providing Form W-9 to an FFI to document a joint account, each holder of the account that is a U.S. person must provide a Form W-9.

• **Individual.** Generally, enter the name shown on your tax return. If you have changed your last name without informing the Social Security Administration (SSA) of the name change, enter your first name, the last name as shown on your social security card, and your new last name.

Note for ITIN applicant: Enter your individual name as it was entered on your Form W-7 application, line 1a. This should also be the same as the name you entered on the Form 1040 you filed with your application.

• **Sole proprietor.** Enter your individual name as shown on your Form 1040 on line 1. Enter your business, trade, or "doing business as" (DBA) name on line 2.

• **Partnership, C corporation, S corporation, or LLC, other than a disregarded entity.** Enter the entity's name as shown on the entity's tax return on line 1 and any business, trade, or DBA name on line 2.

• **Other entities.** Enter your name as shown on required U.S. federal tax documents on line 1. This name should match the name shown on the charter or other legal document creating the entity. Enter any business, trade, or DBA name on line 2.

• **Disregarded entity.** In general, a business entity that has a single owner, including an LLC, and is not a corporation, is disregarded as an entity separate from its owner (a disregarded entity). See Regulations section 301.7701-2(c)(2). A disregarded entity should check the appropriate box for the tax classification of its owner. Enter the owner's name on line 1. The name of the owner entered on line 1 should never be a disregarded entity. The name on line 1 should be the name shown on the income tax return on which the income should be reported. For

example, if a foreign LLC that is treated as a disregarded entity for U.S. federal tax purposes has a single owner that is a U.S. person, the U.S. owner's name is required to be provided on line 1. If the direct owner of the entity is also a disregarded entity, enter the first owner that is not disregarded for federal tax purposes. Enter the disregarded entity's name on line 2. If the owner of the disregarded entity is a foreign person, the owner must complete an appropriate Form W-8 instead of a Form W-9. This is the case even if the foreign person has a U.S. TIN.

Line 2

If you have a business name, trade name, DBA name, or disregarded entity name, enter it on line 2.

Line 3a

Check the appropriate box on line 3a for the U.S. federal tax classification of the person whose name is entered on line 1. Check only one box on line 3a.

IF the entity/individual on line 1 is a(n) . . .	THEN check the box for . . .
• Corporation	Corporation.
• Individual or	Individual/sole proprietor.
• Sole proprietorship	
• LLC classified as a partnership for U.S. federal tax purposes or	Limited liability company and enter the appropriate tax classification:
• LLC that has filed Form 8832 or 2553 electing to be taxed as a corporation	P = Partnership, C = C corporation, or S = S corporation.
• Partnership	Partnership.
• Trust/estate	Trust/estate.

Line 3b

Check this box if you are a partnership (including an LLC classified as a partnership for U.S. federal tax purposes), trust, or estate that has any foreign partners, owners, or beneficiaries, and you are providing this form to a partnership, trust, or estate, in which you have an ownership interest. You must check the box on line 3b if you receive a Form W-8 (or documentary evidence) from any partner, owner, or beneficiary establishing foreign status or if you receive a Form W-9 from any partner, owner, or beneficiary that has checked the box on line 3b.

Note: A partnership that provides a Form W-9 and checks box 3b may be required to complete Schedules K-2 and K-3 (Form 1065). For more information, see the Partnership Instructions for Schedules K-2 and K-3 (Form 1065).

If you are required to complete line 3b but fail to do so, you may not receive the information necessary to file a correct information return with the IRS or furnish a correct payee statement to your partners or beneficiaries. See, for example, sections 6698, 6722, and 6724 for penalties that may apply.

Line 4 Exemptions

If you are exempt from backup withholding and/or FATCA reporting, enter in the appropriate space on line 4 any code(s) that may apply to you.

Exempt payee code.

- Generally, individuals (including sole proprietors) are not exempt from backup withholding.
- Except as provided below, corporations are exempt from backup withholding for certain payments, including interest and dividends.
- Corporations are not exempt from backup withholding for payments made in settlement of payment card or third-party network transactions.
- Corporations are not exempt from backup withholding with respect to attorneys' fees or gross proceeds paid to attorneys, and corporations that provide medical or health care services are not exempt with respect to payments reportable on Form 1099-MISC.

The following codes identify payees that are exempt from backup withholding. Enter the appropriate code in the space on line 4.

1—An organization exempt from tax under section 501(a), any IRA, or a custodial account under section 403(b)(7) if the account satisfies the requirements of section 401(f)(2).

- 2—The United States or any of its agencies or instrumentalities.
- 3—A state, the District of Columbia, a U.S. commonwealth or territory, or any of their political subdivisions or instrumentalities.
- 4—A foreign government or any of its political subdivisions, agencies, or instrumentalities.
- 5—A corporation.
- 6—A dealer in securities or commodities required to register in the United States, the District of Columbia, or a U.S. commonwealth or territory.
- 7—A futures commission merchant registered with the Commodity Futures Trading Commission.
- 8—A real estate investment trust.
- 9—An entity registered at all times during the tax year under the Investment Company Act of 1940.
- 10—A common trust fund operated by a bank under section 584(a).
- 11—A financial institution as defined under section 581.
- 12—A middleman known in the investment community as a nominee or custodian.
- 13—A trust exempt from tax under section 664 or described in section 4947.

The following chart shows types of payments that may be exempt from backup withholding. The chart applies to the exempt payees listed above, 1 through 13.

IF the payment is for . . .	THEN the payment is exempt for . . .
• Interest and dividend payments	All exempt payees except for 7.
• Broker transactions	Exempt payees 1 through 4 and 6 through 11 and all C corporations. S corporations must not enter an exempt payee code because they are exempt only for sales of noncovered securities acquired prior to 2012.
• Barter exchange transactions and patronage dividends	Exempt payees 1 through 4.
• Payments over \$600 required to be reported and direct sales over \$5,000 ¹	Generally, exempt payees 1 through 5. ²
• Payments made in settlement of payment card or third-party network transactions	Exempt payees 1 through 4.

¹ See Form 1099-MISC, Miscellaneous Information, and its instructions.

² However, the following payments made to a corporation and reportable on Form 1099-MISC are not exempt from backup withholding: medical and health care payments, attorneys' fees, gross proceeds paid to an attorney reportable under section 6045(f), and payments for services paid by a federal executive agency.

Exemption from FATCA reporting code. The following codes identify payees that are exempt from reporting under FATCA. These codes apply to persons submitting this form for accounts maintained outside of the United States by certain foreign financial institutions. Therefore, if you are only submitting this form for an account you hold in the United States, you may leave this field blank. Consult with the person requesting this form if you are uncertain if the financial institution is subject to these requirements. A requester may indicate that a code is not required by providing you with a Form W-9 with "Not Applicable" (or any similar indication) entered on the line for a FATCA exemption code.

A—An organization exempt from tax under section 501(a) or any individual retirement plan as defined in section 7701(a)(37).

B—The United States or any of its agencies or instrumentalities.

C—A state, the District of Columbia, a U.S. commonwealth or territory, or any of their political subdivisions or instrumentalities.

D—A corporation the stock of which is regularly traded on one or more established securities markets, as described in Regulations section 1.1472-1(c)(1)(i).

E—A corporation that is a member of the same expanded affiliated group as a corporation described in Regulations section 1.1472-1(c)(1)(i).

F—A dealer in securities, commodities, or derivative financial instruments (including notional principal contracts, futures, forwards, and options) that is registered as such under the laws of the United States or any state.

G—A real estate investment trust.

H—A regulated investment company as defined in section 851 or an entity registered at all times during the tax year under the Investment Company Act of 1940.

I—A common trust fund as defined in section 584(a).

J—A bank as defined in section 581.

K—A broker.

L—A trust exempt from tax under section 664 or described in section 4947(a)(1).

M—A tax-exempt trust under a section 403(b) plan or section 457(g) plan.

Note: You may wish to consult with the financial institution requesting this form to determine whether the FATCA code and/or exempt payee code should be completed.

Line 5

Enter your address (number, street, and apartment or suite number). This is where the requester of this Form W-9 will mail your information returns. If this address differs from the one the requester already has on file, enter "NEW" at the top. If a new address is provided, there is still a chance the old address will be used until the payor changes your address in their records.

Line 6

Enter your city, state, and ZIP code.

Part I. Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. If you are a resident alien and you do not have, and are not eligible to get, an SSN, your TIN is your IRS ITIN. Enter it in the entry space for the Social security number. If you do not have an ITIN, see *How to get a TIN* below.

If you are a sole proprietor and you have an EIN, you may enter either your SSN or EIN.

If you are a single-member LLC that is disregarded as an entity separate from its owner, enter the owner's SSN (or EIN, if the owner has one). If the LLC is classified as a corporation or partnership, enter the entity's EIN.

Note: See *What Name and Number To Give the Requester*, later, for further clarification of name and TIN combinations.

How to get a TIN. If you do not have a TIN, apply for one immediately. To apply for an SSN, get Form SS-5, Application for a Social Security Card, from your local SSA office or get this form online at www.SSA.gov. You may also get this form by calling 800-772-1213. Use Form W-7, Application for IRS Individual Taxpayer Identification Number, to apply for an ITIN, or Form SS-4, Application for Employer Identification Number, to apply for an EIN. You can apply for an EIN online by accessing the IRS website at www.irs.gov/EIN. Go to www.irs.gov/Forms to view, download, or print Form W-7 and/or Form SS-4. Or, you can go to www.irs.gov/OrderForms to place an order and have Form W-7 and/or Form SS-4 mailed to you within 15 business days.

If you are asked to complete Form W-9 but do not have a TIN, apply for a TIN and enter "Applied For" in the space for the TIN, sign and date the form, and give it to the requester. For interest and dividend payments, and certain payments made with respect to readily tradable instruments, you will generally have 60 days to get a TIN and give it to the requester before you are subject to backup withholding on payments. The 60-day rule does not apply to other types of payments. You will be subject to backup withholding on all such payments until you provide your TIN to the requester.

Note: Entering "Applied For" means that you have already applied for a TIN or that you intend to apply for one soon. See also *Establishing U.S. status for purposes of chapter 3 and chapter 4 withholding*, earlier, for when you may instead be subject to withholding under chapter 3 or 4 of the Code.

Caution: A disregarded U.S. entity that has a foreign owner must use the appropriate Form W-8.

Part II. Certification

To establish to the withholding agent that you are a U.S. person, or resident alien, sign Form W-9. You may be requested to sign by the withholding agent even if item 1, 4, or 5 below indicates otherwise.

For a joint account, only the person whose TIN is shown in Part I should sign (when required). In the case of a disregarded entity, the person identified on line 1 must sign. Exempt payees, see *Exempt payee code*, earlier.

Signature requirements. Complete the certification as indicated in items 1 through 5 below.

1. Interest, dividend, and barter exchange accounts opened before 1984 and broker accounts considered active during 1983. You must give your correct TIN, but you do not have to sign the certification.

2. Interest, dividend, broker, and barter exchange accounts opened after 1983 and broker accounts considered inactive during 1983. You must sign the certification or backup withholding will apply. If you are subject to backup withholding and you are merely providing your correct TIN to the requester, you must cross out item 2 in the certification before signing the form.

3. Real estate transactions. You must sign the certification. You may cross out item 2 of the certification.

4. Other payments. You must give your correct TIN, but you do not have to sign the certification unless you have been notified that you have previously given an incorrect TIN. "Other payments" include payments made in the course of the requester's trade or business for rents, royalties, goods (other than bills for merchandise), medical and health care services (including payments to corporations), payments to a nonemployee for services, payments made in settlement of payment card and third-party network transactions, payments to certain fishing boat crew members and fishermen, and gross proceeds paid to attorneys (including payments to corporations).

5. Mortgage interest paid by you, acquisition or abandonment of secured property, cancellation of debt, qualified tuition program payments (under section 529), ABLE accounts (under section 529A), IRA, Coverdell ESA, Archer MSA or HSA contributions or distributions, and pension distributions. You must give your correct TIN, but you do not have to sign the certification.

What Name and Number To Give the Requester

For this type of account:	Give name and SSN of:
1. Individual	The individual
2. Two or more individuals (joint account) other than an account maintained by an FFI	The actual owner of the account or, if combined funds, the first individual on the account ¹
3. Two or more U.S. persons (joint account maintained by an FFI)	Each holder of the account
4. Custodial account of a minor (Uniform Gift to Minors Act)	The minor ²
5. a. The usual revocable savings trust (grantor is also trustee)	The grantor-trustee ¹
b. So-called trust account that is not a legal or valid trust under state law	The actual owner ¹
6. Sole proprietorship or disregarded entity owned by an individual	The owner ³
7. Grantor trust filing under Optional Filing Method 1 (see Regulations section 1.671-4(b)(2)(i)(A))**	The grantor*

For this type of account:	Give name and EIN of:
8. Disregarded entity not owned by an individual	The owner
9. A valid trust, estate, or pension trust	Legal entity ⁴
10. Corporation or LLC electing corporate status on Form 8832 or Form 2553	The corporation
11. Association, club, religious, charitable, educational, or other tax-exempt organization	The organization
12. Partnership or multi-member LLC	The partnership
13. A broker or registered nominee	The broker or nominee
14. Account with the Department of Agriculture in the name of a public entity (such as a state or local government, school district, or prison) that receives agricultural program payments	The public entity
15. Grantor trust filing Form 1041 or under the Optional Filing Method 2, requiring Form 1099 (see Regulations section 1.671-4(b)(2)(i)(B))**	The trust

¹ List first and circle the name of the person whose number you furnish. If only one person on a joint account has an SSN, that person's number must be furnished.

² Circle the minor's name and furnish the minor's SSN.

³ You must show your individual name on line 1, and enter your business or DBA name, if any, on line 2. You may use either your SSN or EIN (if you have one), but the IRS encourages you to use your SSN.

⁴ List first and circle the name of the trust, estate, or pension trust. (Do not furnish the TIN of the personal representative or trustee unless the legal entity itself is not designated in the account title.)

* **Note:** The grantor must also provide a Form W-9 to the trustee of the trust.

** For more information on optional filing methods for grantor trusts, see the Instructions for Form 1041.

Note: If no name is circled when more than one name is listed, the number will be considered to be that of the first name listed.

Secure Your Tax Records From Identity Theft

Identity theft occurs when someone uses your personal information, such as your name, SSN, or other identifying information, without your permission to commit fraud or other crimes. An identity thief may use your SSN to get a job or may file a tax return using your SSN to receive a refund.

To reduce your risk:

- Protect your SSN,
- Ensure your employer is protecting your SSN, and
- Be careful when choosing a tax return preparer.

If your tax records are affected by identity theft and you receive a notice from the IRS, respond right away to the name and phone number printed on the IRS notice or letter.

If your tax records are not currently affected by identity theft but you think you are at risk due to a lost or stolen purse or wallet, questionable credit card activity, or a questionable credit report, contact the IRS Identity Theft Hotline at 800-908-4490 or submit Form 14039.

For more information, see Pub. 5027, Identity Theft Information for Taxpayers.

Victims of identity theft who are experiencing economic harm or a systemic problem, or are seeking help in resolving tax problems that have not been resolved through normal channels, may be eligible for Taxpayer Advocate Service (TAS) assistance. You can reach TAS by calling the TAS toll-free case intake line at 877-777-4778 or TTY/TDD 800-829-4059.

Protect yourself from suspicious emails or phishing schemes.

Phishing is the creation and use of email and websites designed to mimic legitimate business emails and websites. The most common act is sending an email to a user falsely claiming to be an established legitimate enterprise in an attempt to scam the user into surrendering private information that will be used for identity theft.

The IRS does not initiate contacts with taxpayers via emails. Also, the IRS does not request personal detailed information through email or ask taxpayers for the PIN numbers, passwords, or similar secret access information for their credit card, bank, or other financial accounts.

If you receive an unsolicited email claiming to be from the IRS, forward this message to phishing@irs.gov. You may also report misuse of the IRS name, logo, or other IRS property to the Treasury Inspector General for Tax Administration (TIGTA) at 800-366-4484. You can forward suspicious emails to the Federal Trade Commission at spam@uce.gov or report them at www.ftc.gov/complaint. You can contact the FTC at www.ftc.gov/idtheft or 877-IDTHEFT (877-438-4338). If you have been the victim of identity theft, see www.IdentityTheft.gov and Pub. 5027.

Go to www.irs.gov/IdentityTheft to learn more about identity theft and how to reduce your risk.

Privacy Act Notice

Section 6109 of the Internal Revenue Code requires you to provide your correct TIN to persons (including federal agencies) who are required to file information returns with the IRS to report interest, dividends, or certain other income paid to you; mortgage interest you paid; the acquisition or abandonment of secured property; the cancellation of debt; or contributions you made to an IRA, Archer MSA, or HSA. The person collecting this form uses the information on the form to file information returns with the IRS, reporting the above information. Routine uses of this information include giving it to the Department of Justice for civil and criminal litigation and to cities, states, the District of Columbia, and U.S. commonwealths and territories for use in administering their laws. The information may also be disclosed to other countries under a treaty, to federal and state agencies to enforce civil and criminal laws, or to federal law enforcement and intelligence agencies to combat terrorism. You must provide your TIN whether or not you are required to file a tax return. Under section 3406, payors must generally withhold a percentage of taxable interest, dividends, and certain other payments to a payee who does not give a TIN to the payor. Certain penalties may also apply for providing false or fraudulent information.



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