



## CITY COMMISSION STAFF REPORT

**DEPARTMENT:** Parks & Recreation

**DATE:** April 1, 2026

**SUBJECT:** Motion to approve additional expenditure authority in the amount of \$36,744.00 under Contract No. SIS2026-4 with Golf Agronomic Supply & Handling for pre-mixed athletic field soils for athletic field maintenance. – **Parks & Recreation**

**CITY MANAGER RECOMMENDATION:**

The City Manager recommends approving a motion to authorize an additional expenditure of \$36,744.00 under Contract No. SIS2026-4 with Golf Agronomic Supply & Handling for the procurement of pre-mixed athletic field soil to support ongoing athletic field maintenance.

**BACKGROUND OF ITEM:**

On March 10, 2026, the City Commission approved Contract No. SIS2026-4 with Golf Agronomic Supply & Handling for the purchase of specialized athletic field materials.

The Parks & Recreation Department manages numerous athletic fields across the city. These fields need ongoing routine maintenance to keep them safe for play. Pre-mixed athletic field soils are used regularly for repairs, leveling, and surface restoration to ensure proper drainage and field quality.

The additional expenditure authority requested covers routine maintenance needs not included in the original contract amount. It will enable staff to maintain field conditions effectively without interruption.

**ANALYSIS:**

This contract will be awarded in accordance with Section 2-258(b) of the Cooper City Procurement Code.

SIS2026-4 – Athletic Field Soils, Infield Clays, and Certified Volleyball Sands

It is in the City's best interest to waive the competition and award Contract No. SIS2026-4 to Golf Agronomic Supply & Handling due to material standardization and proprietary product specifications. Golf Agronomic Supply & Handling is the distributor of premixed COMAND soil and sand-enhanced bulk dressings used throughout the City's athletic facilities. These materials are blended to proprietary specifications and cannot be substituted with generic bulk products

without affecting drainage, compaction, and surface performance. Golf Agronomic Supply & Handling also acts as the primary source for third-party distributors offering these premixed materials, providing cost savings and consistent product quality.

This contract will be awarded in accordance with Section 2-258(b) of the Cooper City Procurement Code.

**FISCAL IMPACT:**

Field soils are allocated under Supplies – Field Maintenance for FY26. The current unencumbered balance in this line item is \$46,792.96, which is sufficient to cover this expense. The Amended Budget Amount in the table below reflects the unencumbered balance in this line item after this transaction.

<u>Description</u>	<u>General Ledger Acct. Number</u>	<u>Budgeted Amount</u>	<u>Requested Amount</u>	<u>Amended Budget Amount</u>
Supplies – Field Maintenance	001-314-535147-572	\$134,000	-\$36,744	\$10,048.96

**ATTACHMENTS:**

1. SIS2026-4 – Agreement - Golf Agronomics Supply & Handling