



## CITY COMMISSION STAFF REPORT

**DEPARTMENT:** Public Works

**SUBJECT:** Motion to authorize purchase with Mullings Engineering Services, Inc. for Sod and Sod Installation utilizing Southeast Florida Government Purchasing Cooperative Group (Co-Op) contract #CW22-027 – **Public Works**

**CITY MANAGER RECOMMENDATION:**

The City Manager recommends commission approval to purchase sod and sod installation for athletic fields in City parks utilizing the Southeast Florida Co-Op.

**BACKGROUND OF ITEM:**

The City has two natural turf athletic field complexes: Bill Lips and Suellen Fardelmann Sport Complexes. These fields have regular play throughout the year. The foot traffic causes the grass on the fields to become thin, patchy and discolored requiring replacement. It is early summer when the foot traffic is minimized and is the best time to close the fields for sod replacement. Public Works staff have for many years replaced sod to keep the fields in good playing condition. Sod replacement is again required for the current fiscal year.

**ANALYSIS:**

The City of Boynton Beach, as the lead agency for the Southeast Florida Government Purchasing Cooperative Group (Co-Op), of which the City of Cooper City participates, advertised contract services bid #CW22-027 for sod and sod installation. The contract for Group 10: Bermuda “Celebration” for the South Region was awarded to Mullings Engineering Services, Inc.

Mullings Engineering has provided acceptable products and services to Cooper City and members of the Co-op for several years. Staff recommends continued usage of the Southeast Co-op for access to sod and sod installation services. Mullings Engineering will provide the sod and the installation of the sod at the City athletic fields. This work will be scheduled around the end of June.

**STRATEGIC PLAN:**

Regular replacement of athletic field sod maintains a safe and playable surface for users while enhancing the aesthetic appeal of the field.

**FISCAL IMPACT:**

At the September 27, 2022 meeting, the Commission approved the FY2023 budget with an approved amount of \$98,000 for sod and seed in account #001-314-535143-572. A total of \$20,000 was appropriated for seed and \$78,000 for sod. Expenditures to date is \$19,950 on seed.

<b>General Ledger Acct. Number</b>	<b>Original Budget</b>	<b>Expenditures (to-date)</b>	<b>Current Requested Amount</b>	<b>Remaining Budget after this request</b>
001-314-535143-572 <small>(Parks Mnt/ Overseed &amp; sod)</small>	\$98,000	\$19,950	\$78,000	\$50

**ATTACHMENTS:**

1. Southeast Florida Governmental Purchasing Co-op Agreement
2. Vendor Pricing
3. Vendor Compliance – Mullings Engineering

Workflow History 			
User	Task	Action	Date/Time
Deland, Dawn	NEW ITEM: Not Yet Routed	Forward to Public Wo...	04/13/23 03:32 PM
Good, Thomas	Assigned to Public Works Dire...	Forward to City Attor...	04/13/23 03:33 PM
Horowitz, Jacob	Assigned to Attorney	COMPLETE: Forwar...	04/13/23 04:29 PM
Napoli, Joseph	Assigned to City Manager	COMPLETE: Forwar...	04/14/23 02:37 PM
Allen, Tedra	Assigned to City Clerk	APPROVE ITEM: En...	04/14/23 03:42 PM
Allen, Tedra	END WORKFLOW - APPROV...		04/14/23 04:00 PM