



**Department of Purchasing**

5800 Melaleuca Lane  
Greenacres, FL 33463  
(561) 642-2030

Joel Flores  
Mayor

Andrea McCue  
City Manager

**NOTICE OF AGREEMENT RENEWAL**

March 25, 2022

Kurt N. Gehring  
The Gehring Group, Inc  
4200 Northcorp Parkway, Suite 185  
Palm Beach Gardens, FL 33410

Subject: **Renewal of RFP No. 19-005 – Insurance Brokerage Services**

Attn: Mr. Kurt N. Gehring

As specified in the agreement documents, there is an option to renew the existing agreement for another one-year period if it is mutually agreeable to all parties.

Please advise by signature below if a one-year extension will be acceptable. This will be the third of four possible renewals of the agreement. The new agreement term will be through May 5, 2023.

Please complete and return this form to the Purchasing Department by Friday, April 1, 2022, at 4:00 p.m. Your response may be emailed to [purchasing@greenacresfl.gov](mailto:purchasing@greenacresfl.gov) with the original mailed to the above address.

If you have any questions, please contact me at (561) 642-2039.

Sincerely,

Monica Powery, CPPB  
Director of Purchasing

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  X   I hereby agree to a one-year extension of the subject agreement.

           I am unable to extend the agreement for an additional one-year period.

Gehring Group, Inc.

Signature

By: Kurt N. Gehring, President & CEO

March 25, 2022

Date