



CITY COMMISSION STAFF REPORT

DEPARTMENT: Public Works

SUBJECT: Motion to approve an agreement with Chen Moore and Associates for the development of a City-wide Landscape Master Plan with supporting Design Guidelines in the amount of \$92,241.00 – **Public Works**

CITY MANAGER RECOMMENDATION:

This City Manager recommends Commission approval of a work authorization to Chen Moore and Associates for the development of a City-wide Landscape Master Plan and supporting Design Guidelines.

BACKGROUND OF ITEM:

During the FY22 budget process the City Commission recognized the need for improvements to the City's appearance. The City Commission directed staff to implement programs that would proactively create change and address the need for improvements. In addition to the programmatic implementation, the City Commission authorized funding to support the City's beautification efforts.

Public Works staff initiated an accounting of landscape defects throughout the City and determined that much of the landscaping was in need of upgrades. Simply replacing lost material was not enough as some of the planting material has not only become outdated, but also prone to insects, disease, and environmental constraints. In addition, staff has identified opportunities for improvements in hardscaping, wayfinding, lighting, and site furnishings.

Since the beginning of the City's existence there are certain features that have become central to the City's identity. It is essential that improvements preserve the character of the City while ensuring consistency in materials and flexibility for innovation and sustainability. Recognizing that uniformity is critical in branding a city's identity, Public Works staff has engaged landscape architects with Chen Moore and Associates (CMA) to assist in the development of a Landscape Master Plan and Design Guidelines for all City public spaces.

Public Works staff is recommending the use of professional support from the landscape planning and design industry for guidance in master planning beautification of Cooper City public spaces. Chen Moore and Associates has an active Continuing Professional Services Agreement in accordance with the City of Cooper City Request for Qualifications #2020-1-UTIL.

ANALYSIS:

The preparation of the Master Plan will require CMA to identify and analyze all City streets, thoroughfares, parks, and other select public spaces for opportunities based on high to low visibility classifications. CMA will have meetings with the City Commission, City staff, and citizens to gather input to prepare several unique conceptual options. The concepts shall include landscape, hardscape, signage, lighting, and other aesthetic treatments.

The multiple conceptual designs will be brought again before the public for review and additional comments. CMA will refine the feedback and will review a Final Landscape Master Plan with City Commission and City staff. The Final Landscape Master Plan will be presented at a public Commission meeting.

A Final Design Guidelines Manual (FDGM) will be created to be applied to the public spaces identified in the Master Plan. Public spaces will be categorized to receive improvements as funding becomes available. The FDGM will include preliminary cost estimates for landscape improvements throughout the community and establish a priorities list to aid in developing a Capital Improvement Plan for the individual projects.

STRATEGIC PLAN:

The creation of the Landscape Master Plan has a direct influence on the City’s strategic element for beautification and will provide a reliable tool for many years to come safeguarding the future of the City’s distinct identity and sense of place.

FISCAL IMPACT:

Should this item be approved, \$92,241.00 will be transferred from the Parks Maintenance/Plant Material account line No. 001-314-535142-572 to the Parks Maintenance/Professional Services account line No. 001-314-531190-572.

General Ledger Acct. <u>Number</u>	Original <u>Budget</u>	Expenditures <u>(to-date)</u>	Current Requested <u>Amount</u>	Remaining Budget after <u>this request</u>
001-314-535142-572	\$546,299.00	\$33,355.00	\$92,241.00	\$420,703.00

ATTACHMENTS:

1. Continuing Professional Services Agreement – CMA
2. Scope of Work Proposal - CMA
3. Time Estimate and Scoping Budget – CMA

Workflow History



User	Task	Action	Date/Time
Allen, Tedra	NEW ITEM: Not Yet Routed	*FINANCIAL IMPACT: Forward to...	07/12/22 03:45 PM
Kendrick, Aaron	Assigned to Finance Director	COMPLETE: Forward to City Att...	07/15/22 10:00 AM
Horowitz, Jacob	Assigned to Attorney	COMPLETE: Forward to City Ma...	07/15/22 12:45 PM
Napoli, Joseph	Assigned to City Manager	COMPLETE: Forward to City Clerk	07/15/22 01:38 PM
Allen, Tedra	Assigned to City Clerk	APPROVE ITEM: End Workflow	07/15/22 03:36 PM
Allen, Tedra	END WORKFLOW - APPROVED		07/15/22 03:48 PM