



### Request for Reference

<b>Date:</b>	June 24, 2022	<b>Pages:</b>	2 pages total
<b>Entity/Company:</b>	Hialeah Housing Authority	<b>Agency:</b>	City of Cooper City
<b>To:</b>	Miguel Hernandez	<b>From:</b>	Kimberly Meregildo
<b>Title:</b>	Capital Fund Coordinator	<b>Title:</b>	Purchasing Assistant
<b>Email:</b>	Miguel.Hernandez@hialeahhousing.org	<b>Email:</b>	Purchasing@CooperCityFL.org
<b>SUBJECT: Request for Reference – Techgroupone, Inc.</b>			

Greetings! My name is Kimberly Meregildo, Purchasing Assistant for the City of Cooper City. We are currently evaluating proposals received for Impact Windows and Doors and we are checking vendor references. Your name and email was provided to us as a reference for Techgroupone, Inc.

Obtaining references is a vital part of our procurement selection process; therefore, if you would assist us by taking a few moments to provide answers to the following questions, I'd appreciate it.

1. Has your agency/company used the aforementioned vendor before for Impact Windows and Doors?

Yes   
No

If not, what type of services did the vendor provided?

2. How recent was your last job with this vendor?

2021 - 2022

3. On a scale of one to ten, with ten being completely satisfied and one being completely unsatisfied, how would you rate the following:

- a. Overall vendor reliability? 9
- b. Overall vendor responsiveness? 9
- c. Overall vendor ability to meet deadlines? 9
- d. Overall quality of vendor deliverables? 9
- e. Overall level of staff experience? 8
- f. Overall level of professionalism? 9

4. On a scale of one to ten, with ten being excellent and one being unsatisfactory, how would you rate the following:

- a. The vendor's attitude toward customer service? 9
- b. The vendor's ability to resolve problems? 9
- c. The vendor's overall performance? 9

5. On a scale of one to ten, with ten being "absolutely would" and one being "absolutely would not," would you recommend this vendor to another agency or company? would

6. In your opinion, what are the vendor's:

a. Strengths? Reliability, quality

b. Weaknesses? NONE

7. Do you have any additional comments?

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Submitted by: Miguel Hernandez  
Please print

Signature: [Handwritten Signature]

Job Title: CPT Director

Date: 6/24/22

Phone: 305-888-9744

Kindly email your response to my attention at [Purchasing@CooperCityFL.org](mailto:Purchasing@CooperCityFL.org). I thank you for participation and time.

Kindly return this document as soon as possible.



### Request for Reference

<b>Date:</b>	April 4, 2022	<b>Pages:</b>	2 pages total
<b>Entity/Company:</b>	Techgroupone, Inc	<b>Agency:</b>	City of Cooper City
<b>To:</b>	Emmy Koenig, P.E.	<b>From:</b>	Brandon Dodgen
<b>Title:</b>	Associate Engineer	<b>Title:</b>	Purchasing Agent
<b>Email:</b>	ekoenig@fkaa.com	<b>Email:</b>	Purchasing@CooperCityFL.org
<b>SUBJECT: Request for Reference – Techgroupone, Inc.</b>			

Greetings! My name is Brandon Dodgen, Purchasing Agent for the City of Cooper City. We are currently evaluating proposals received for Impact Windows & Doors Replacement and we are checking vendor references. Your name and email was provided to us as a reference for Techgroupone, Inc.

Obtaining references is a vital part of our procurement selection process; therefore, if you would assist us by taking a few moments to provide answers to the following questions, I'd appreciate it.

1. Has your agency/company used the aforementioned vendor before for Impact Windows & Doors Replacement?

Yes

No

*If not, what type of services did the vendor provided?*

2. How recent was your last job with this vendor?

February 2021

3. On a scale of one to ten, with ten being completely satisfied and one being completely unsatisfied, how would you rate the following:

- a. Overall vendor reliability? \_\_\_\_\_ 10
- b. Overall vendor responsiveness? \_\_\_\_\_ 10
- c. Overall vendor ability to meet deadlines? \_\_\_\_\_ 10
- d. Overall quality of vendor deliverables? \_\_\_\_\_ 10
- e. Overall level of staff experience? \_\_\_\_\_ 10
- f. Overall level of professionalism? \_\_\_\_\_ 10

4. On a scale of one to ten, with ten being excellent and one being unsatisfactory, how would you rate the following:

- a. The vendor's attitude toward customer service? 10
- b. The vendor's ability to resolve problems? 10
- c. The vendor's overall performance? 10

5. On a scale of one to ten, with ten being "absolutely would" and one being "absolutely would not," would you recommend this vendor to another agency or company? 10

6. In your opinion, what are the vendor's:

a. Strengths?  
Responsiveness and flexibility

b. Weaknesses?

7. Do you have any additional comments?

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Submitted by: Emmy McDowell

Please print

Signature: Emmy McDowell  
Digitally signed by Emmy McDowell  
DN: cn=Emmy McDowell, o=FKAA, ou=email-escceng@fkaa.com,  
c=US  
Date: 2022.04.12 14:23:47 -0400

Job Title: Associate Engineer

Date: 6/28/22

Phone: 305 295 2136

Kindly email your response to my attention at [Purchasing@CooperCityFL.org](mailto:Purchasing@CooperCityFL.org). I thank you for participation and time.

Kindly return this document as soon as possible.