



**CITY COMMISSION
STAFF REPORT**

DEPARTMENT: Administration

DATE: June 11, 2024

SUBJECT: Motion to approve the First Amendment to the Agreement with GovTemps for temporary services for an Interim Director of Public Works - **Administration**

CITY MANAGER RECOMMENDATION:

The City Manager recommends approval of this agreement, which authorizes the First Amendment to the existing Professional Services Agreement to perform the services for the Interim Public Works Director. This amendment will extend the term of the Original Agreement through July 31, 2024.

BACKGROUND OF ITEM:

On March 12, 2024, the City Commission approved the agreement between the City of Cooper City and GovTempsUSA to provide Interim Public Works Director Services. The term of the Original Agreement expires on June 14, 2024.

FISCAL IMPACT:

Although we have a FY24 budget of \$99,636 in the Professional Services – Miscellaneous line item (after two previous budget amendments), \$19,500 has been earmarked for the PW Director Search and we’ve already incurred costs of \$16,220 for IWORQ Systems. Thus, we request a budget amendment of the full amount of \$34,496 (4,928/week x 7 weeks) from the PW Administration Salary – Regular line item. We’ve had two vacancies (PW Director and Capital Projects Coordinator) for the entire Fiscal Year 2024 to date in PW Admin, which is more than enough for this transfer of budgeted funds.

<u>Description</u>	<u>General Ledger Acct. Number</u>	<u>Budgeted Amount</u>	<u>Requested Amount</u>	<u>Remaining Amount</u>
Professional Svcs - Misc.	001-311-531190-519	\$99,636	\$34,496	\$134,132
Salaries - Regular	001-311-512100-519	\$342,499	(\$34,496)	\$308,003

ALTERNATIVES:

Continue as currently staffed until a permanent director is selected.

ATTACHMENTS:

1. 1st Amendment

2. Original Agreement with GovTempsUSA