

CITY OF COOPER CITY
INTERDEPARTMENTAL BUDGET TRANSFER NOTIFICATION

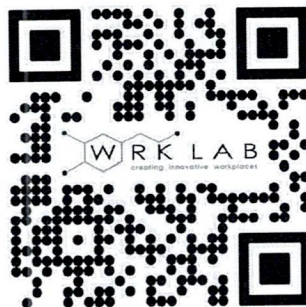


PROPOSAL

13145

FOR
CITY OF COOPER CITY
P O BOX 290910

11/20/24



ADDITIONAL SERVICES

- Move Services
- Reconfigurations
- Cleaning
- Panel cleaning
- Liquidations
- Decommissions
- Storage
- Asset management
- Wood touch up
- Reupholstery
- Carpet & Flooring
- Warranty service/repair

Financing Available!

MillerKnoll | Financial Solutions

Contact Your Account Manager for more information!





PROPOSAL

DATE	PROPOSAL #
11/20/24	13145

WRK LAB, INC.
PH: 305-400-8101
WWW.WRKLAB.COM

South Florida: 3605 NW 115th Ave. Doral, FL 33178
Tampa Bay: 10430 66th St N. Pinellas Park, FL 33782

VALID THROUGH: 12/04/24
PROJECT#: 17-27

PROPOSAL FOR:	INSTALL AT:
CITY OF COOPER CITY P O BOX 290910 Ph# 954-434-4300 X268	CITY OF COOPER CITY OPT 1 9090 SW 50th PL COOPER CITY FL 33328

PROPOSAL DESCRIPTION

SALESPERSON

TERMS

Mary Lou Hamilton

NET 10

#	QTY	PRODUCT	DESCRIPTION	SELL	EXTENDED
1	4		Lock Plug and Key, Chrome UM Series key number 230	0.00	0.00
		230			
2	1		Base Pwr Entry, Dir Con 4-Circ, 6Ft L	76.72	76.72
3	1		Work Surf, Sq-Edge Rect, Lam Top/TP Edge 24D 42W	157.92	157.92
		LBC	walnut on ash (CP)		
		LBC	walnut on ash (CP)		
		WN	warm grey neutral		
4	1		Work Surf, Sq-Edge Rect, Lam Top/TP Edge 24D 90W	299.60	299.60
		LBC	walnut on ash (CP)		
		LBC	walnut on ash (CP)		
		WN	warm grey neutral		
5	1		Penin, Sq-Edge Round-End, Lam Top/TP Edge 30D 60W	353.92	353.92
		LBC	walnut on ash (CP)		
		LBC	walnut on ash (CP)		
		WN	warm grey neutral		
6	1		Flip Dr Unit, B-Style Paint, W/Lk 13D 42W 15-1/2H	224.28	224.28
		KA	keyed alike		
		WN	warm grey neutral		
		WN	warm grey neutral		



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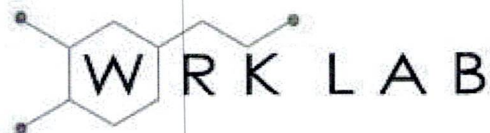
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7	1		Flip Dr Unit,B-Style Paint,W/Lk 13D 48W 15-1/2H KA keyed alike WN warm grey neutral WN warm grey neutral	237.44	237.44
8	1	2I02	Tackboard,B-Style 12H 42W grasscloth pampas	65.24	65.24
9	1	2I02	Tackboard,B-Style 12H 48W grasscloth pampas	70.00	70.00
10	1		Panel,Fabric,Thin Base 4-Circ W/Com Pt Lc 85H 42W WN warm grey neutral WN warm grey neutral 2I02 grasscloth pampas 2I02 grasscloth pampas	430.08	430.08
11	1		Panel,Fabric,Thin Base 4-Circ W/Com Pt Lc 85H 48W WN warm grey neutral WN warm grey neutral 2I02 grasscloth pampas 2I02 grasscloth pampas	453.88	453.88
12	2		Panel,Fabric,Thin Base Npwr 85H 48W WN warm grey neutral WN warm grey neutral 2I02 grasscloth pampas 2I02 grasscloth pampas	381.92	763.84



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13	1		Conn, 2-Way 90 Deg, Thin Base Hard 85H	79.80	79.80
		WN	warm grey neutral		
		WN	warm grey neutral		
14	1		Fin End, Thin Base 85H	26.88	26.88
		WN	warm grey neutral		
		WN	warm grey neutral		
15	1		Wall Start 80H	37.24	37.24
		WN	warm grey neutral		
16	3		Wall Strip 60H	26.60	79.80
		WN	warm grey neutral		
17	3		Draw Rod 80H	13.44	40.32
18	1		Twist LED Task Light, Single unit, Magnet Att	165.48	165.48
19	1		Twist LED Task Light, Starter unit, Magnet Att	199.08	199.08
20	1		Twist LED Task Light, Add-on unit, Magnet Att	143.36	143.36
21	1		15 Amp Receptacle 4 Circuit, Duplex, Circuit A 6/Pkg	89.60	89.60
		WN	warm grey neutral		



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22	1	WN	15 Amp Receptacle 4 Circuit, Duplex, Circuit B 6/Pkg warm grey neutral	89.60	89.60
23	1	WN	15 Amp Receptacle 4 Circuit, Duplex, Circuit C 6/Pkg warm grey neutral	89.60	89.60
24	1	SB XS WN KA 2F 3M	Ped W-Pull Surface Att 20D,B/B/F full-extension ball-bearing textured paint on smooth steel warm grey neutral keyed alike 27 1/4" high (raised height) drawer divider in one box drawer, pencil tray in o	232.18	232.18
25	1	XS WN KA CB 2R	Lat File,W-Pull Freestd 2 Dwr Raised Hgt 30W textured paint on smooth steel warm grey neutral keyed alike counterweight (recommended) side-to-side filing rail	397.50	397.50
26	1	NA NA PRODUCT NA NOT BEING REUSED *	DELIVER/INSTALL NORMAL HOURS WL TO TEARDOWN EXISTING PRODUCT WL TO REUSE EXISTING APPLICABLE CITY TO RELOCATE EXISTING PRODUCT INVALID	1,993.67	1,993.67



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#	QTY	PRODUCT	DESCRIPTION	SELL	EXTENDED
27	1		SURCHARGE	135.94	135.94
28	1		PRICING PER STATE OF FLORIDA CONTRACT	0.00	0.00
Proposal is good for 10 days OR manufacturer price increases\surcharge. Whichever comes first. Effective 11/1/2024, storage will be \$4.50/sq ft for product held over 15 days.				SUBTOTAL	6,932.97
ACCEPTED BY _____				TOTAL	6,932.97
DATE ACCEPTED _____					



PROPOSAL #: 13145
TOTAL: \$6,932.97

TERMS AND CONDITIONS OF SALE, DELIVERY & INSTALLATION

Seller accepts Buyer's orders on the condition that Buyer assents to the terms and conditions set forth below. Such assent will be evidenced by acceptance of product hereunder. If Buyer rejects anything on the terms hereunder, a written response must be made prior the actual schedule of production of said product. THESE TERMS ARE SUBJECT TO CHANGE.

1. Please note that you are ordering custom product. PLEASE MAKE YOUR SELECTION CAREFULLY FOR FURNITURE IS MADE TO ORDER AND CANNOT BE RETURNED OR EXCHANGED. Once orders are processed by the manufacturer they cannot be cancelled, and thus deposits paid for such product are non-refundable to the customer. Orders which have not been processed and are able to be cancelled by the manufacturer will incur a 15% administration fee.

2. Seller shall not be required to proceed with performance of Buyer's order while Buyer is in default under this or any other contract with Seller.

3. No salesperson, agent, or employee of Seller has authority to make any representation, promise of agreement, inconsistent with the provisions hereof. These terms and conditions constitute the entire contract between the Buyer and Seller.

4. A sales tax exemption certificate will need to be supplied by the buyer in order to have sales tax removed from the total sales price. Buyer shall reimburse Seller for any excise, sales, or use taxes incident to this transaction for which Seller may be liable or which seller is required by law to collect.

5. A 50% DEPOSIT OF THE TOTAL ORDER WILL BE REQUIRED AT TIME OF PURCHASE WHICH SUM SHALL BE CREDITED TOWARD THE TOTAL PURCHASE PRICE. BALANCE TO BE INVOICED UPON SHIPMENT, DUE IN 15 DAYS. 5% CAN BE RETAINED UNTIL ALL ITEMS ARE INSTALLED.

6. IF PAYMENT IS MADE TO SELLER VIA CREDIT CARD, a 4% CONVENIENCE FEE WILL BE ADDED AT THE TIME THE PAYMENT IS PROCESSED. IN ADDITION, BUYER SHALL BE REQUIRED TO PAY 100% UPON PLACING ORDER.

7. If Buyer accepts partial delivery and installation, that portion of contract delivered shall be due and payable under contract terms.

8. A 100% PAYMENT SHALL BE REQUIRED ON ALL PRODUCT ORDERS UNDER \$5,000.00 AND ORDERS TO BE DROP SHIPPED.

9. Labor and service invoices are due upon receipt Delivery & Installation terms and conditions attached.

10. It is understood that and agreed that the above merchandise remains the property of Wrk Lab, Inc. until paid for in full. Also, purchaser agrees to pay 1 1/2 % per month interest (18% annual rate) on delinquent accounts and to pay all collection costs and reasonable attorney fees if suit is instituted.

11. DELAYS AND RETURNS: Please note that it is the responsibility of the customer to advise Wrk Lab of any unexpected delays. Wrk lab will do their best to delay shipments from our manufacturers, however, please note that most products are made to order and orders may not be delayed. Based on our warehouse capacity, Wrk Lab offers our customers 15 days free storage (not guaranteed). However, we are not responsible for damages (concealed or freight) for product held over 15 days. Wrk Lab can store products in our warehouse in which case storage charges will apply. It is understood and agreed that any customer owned product returned to Wrk Lab warehouse after installation will be charged storage on a monthly basis at a rate of \$4.50 per square foot per month. It will be the sole responsibility of the customer to notify Wrk Lab in writing to dispose of any unwanted product, otherwise, storage charges will be due and payable per terms as outlined above.

It is also understood that under certain circumstances Wrk Lab has a lien against the bailor on the goods covered by a warehouse receipt or on the proceeds thereof in Wrk Lab possession for charges for storage. Such circumstances include those whereby delivery

of the warehoused goods is held due to delays not caused by Wrk Lab. These delays could include any of the following, but are not limited to: those originating with the Buyer, the Buyer's general contractors, and subcontractors, state, local and/or federal government agencies, including permitting agencies. In such circumstances, Wrk lab will charge the Buyer a storage fee for such furniture at a rate of \$3.00 per square foot per month and reserves the right to hold furniture under such lien until all storage fees have been paid in full.

12. Wrk Lab will use information provided by established commercial credit agencies to determine open account status and amount of credit offered.

DELIVERY AND INSTALLATION

1. Labor and service invoices are due upon receipt.
2. Labor cost is based upon direct shipment of product to site, unless otherwise noted.
3. In the event that a shipment must be diverted from site to a warehousing facility, double handling fees shall apply. In addition, storage will be billed to the client at a rate of \$4.50 per square foot. Product will not be released for installation unless the storage invoices are paid in full.
4. Labor is to be non-union and all work is to be completed during normal business hours
5. Installation site is to have ceiling tile, wall finishes, carpet and baseboard complete prior to installation
6. Permanent overhead lighting must be in place and operable prior to installation
7. Air conditioning or fan ventilation must be provided by client/general contractor during the course of the installation
8. If installation is to take place on the 2nd floor or above, an elevator must be made available for the movement of all freight, tools, equipment and personnel.
9. In the event an elevator is unavailable, installation shall cease until an elevator can be provided.
10. Wrk Lab must be provided with at least one dock position and use of both the loading dock and freight elevator during specified offload hours
11. In the event that site does not have a dock, Wrk Lab must be provided with a safe street level offload zone
12. Wrk Lab shall not be responsible for obtaining permits of any kind. All permitting is outside of our scope of work.
13. While Wrk Lab provides power infeeds for systems furniture, it is the responsibility of the general contractor or client to have the infeeds hard wired to the building by a certified electrician.

Upon acceptance by the Buyer, its agent or its customer of the goods sold under the invoice, the Buyer hereby grants to Wrk Lab. (Secured Party), a security interest in said goods or the proceeds therefore, regardless of form, to secure the payment of the purchase price and any other sums then or hereafter owed to the Secured Party of the Buyer. If payment is not made in accordance with the terms specified herein, the Secured Party shall have the rights and remedies afforded to a Secured Party under Article 9 of the Uniform Commercial Code.

APPROVED BY: _____ DATE: _____