

AGREEMENT

THIS IS AN AGREEMENT ("Agreement"), dated this 3rd day of August, 2022,
by and between:

CITY OF COOPER CITY, a municipal corporation organized and existing under the laws of the State of Florida and whose address is 9090 SW 50th Place, Cooper City, Florida 33328 ("**City**"),

and

THE BUTLER GROUP OF SOUTH FLORIDA, LLC D/B/A NEXTAFF, a Florida corporation, located at 4790 West Commercial Boulevard, Tamarac, Florida 33319, hereinafter "**CONTRACTOR**," who is authorized to do business in the State of Florida.

City and CONTRACTOR may each be referred to herein as "party" or collectively as "parties".

WHEREAS, the City desires to enter into an agreement with the CONTRACTOR for the CONTRACTOR to provide crossing guard services; and

WHEREAS, the City Code provides authority for the City to select and contract through the use of the competitive bid process of another government entity as an exception to the otherwise required formal bidding process; and

WHEREAS, the parties wish to incorporate the terms and conditions of Solicitation and Bid IFB 19-014 between the CITY OF MIRAMAR and the CONTRACTOR for the crossing guard services ("Miramar Agreement"). The Miramar Agreement is attached hereto as **Exhibit "A"** and incorporated herein; and

WHEREAS, the Parties agree to add the provisions of this agreement to the Miramar Agreement as set forth herein; and

WHEREAS, CONTRACTOR has agreed to honor the prices and terms and conditions of the Miramar Agreement; and

WHEREAS, City desires to retain the services of CONTRACTOR by "piggybacking" the Miramar Agreement; and

WHEREAS, the City has reviewed the scope of services of the competitively bid Miramar Agreement, and has determined that it is an agreement that can be used by the City; and,

WHEREAS, at its meeting of July 26, 2022, the City Commission approved this Agreement and authorized the proper City officials to execute this Agreement; and

NOW, THEREFORE, in consideration of the mutual promises and covenants contained herein, and other good and valuable consideration, the receipt and adequacy of which are acknowledged, the parties agree as follows:

Section 1. The foregoing recitals are true and correct and are hereby incorporated into this Agreement.

Section 2. The prices, terms and conditions of the Miramar Agreement shall govern the relationship between the City and CONTRACTOR, except as amended below:

- A. The Scope of Services for the Work ("Work") to be performed under this Agreement shall be as set forth in the Miramar Agreement, except said Work shall be performed in and for the City. The proposal for the Work is attached hereto in **Exhibit "B"**.
- B. The CONTRACTOR agrees at all times to indemnify, hold the City harmless and, at the City's option, defend or pay for any attorney selected by the City to defend the City, its trustees, elected and appointed officers, agents, servants and employees, from and against any and all claims, demands, losses, liabilities, expenditures or causes of action of whatsoever kind or nature, and the resulting losses, costs, expenses, reasonable attorneys' fees, liabilities, damages, orders, judgments, or decrees, sustained by the City or any third party arising out of, or by reason of, or resulting from the CONTRACTOR's negligent acts, errors, or omissions.
- C. CONTRACTOR shall provide City with proof of insurance and bonding as required by the Miramar Agreement. CONTRACTOR hereby confirms that the City is named as an additional insured under the provisions of CONTRACTOR'S insurance.
- D. CONTRACTOR shall not commence the Work unless and until the requirements for insurance have been fully met by CONTRACTOR and appropriate evidence thereof, in the City's sole discretion, has been provided to and approved by the City.
- E. All payments shall be governed by the Local Government prompt Payment Act as provided under §§218.70-.80, Florida Statutes.
- F. The term of this agreement shall become effective upon execution of this agreement by both parties and shall terminate on January 14, 2023.

Section 3. In all other respects, the terms and conditions of the Miramar Agreement, are hereby ratified and shall remain in full force and effect under this "piggybacking" arrangement, as provided by the terms of this Agreement. All recitals, representations, and warranties of CONTRACTOR made in those documents are restated as if set forth fully herein, made for the benefit of the City, and incorporated herein

Section 4. Public Records.

- A. Public Records: CONTRACTOR shall comply with The Florida Public Records Act as follows:
1. Keep and maintain public records in the CONTRACTOR's possession or control in connection with the CONTRACTOR's performance under this Agreement that ordinarily and necessarily would be required by the City in order to perform the service.
 2. Upon request by City's records custodian, provide City with a copy of requested records or allow the records to be inspected or copied within a reasonable time at a cost that does not exceed the cost provided in Chapter 119, Florida Statutes, or as otherwise provided by law.
 3. Ensure that public records that are exempt or confidential and exempt from public records disclosure requirements are not disclosed except as authorized by law for the duration of this Agreement.
 4. Upon completion of this Agreement or in the event of termination of this Agreement by either party, any and all public records relating to this Agreement in the possession of CONTRACTOR shall be delivered by CONTRACTOR to City, at no cost to City, within seven days. All records stored electronically by CONTRACTOR shall be delivered to CITY in a format that is compatible with City's information technology systems. Once the public records have been delivered to City upon completion or termination of this Agreement, CONTRACTOR shall destroy any and all duplicate public records that are exempt or confidential and exempt from public record disclosure requirements.
 5. CONTRACTOR'S failure or refusal to comply with the provisions of this Section shall result in the immediate termination of this Agreement by the City.

IF CONTRACTOR HAS QUESTIONS REGARDING THE APPLICATION OF CHAPTER 119, FLORIDA STATUTES, TO CONTRACTOR'S DUTY TO PROVIDE PUBLIC RECORDS RELATING TO THIS AGREEMENT, CONTACT THE CUSTODIAN OF PUBLIC RECORDS AT 954-434-4300, PRR@COOPERCITYFL.ORG OR BY MAIL: CITY OF COOPER CITY – CITY CLERK'S OFFICE, 9090 SW 50TH PLACE, COOPER CITY, FL 33328.

Section 5. Scrutinized Companies.

- A. CONTRACTOR certifies that it and its subcontractors are not on the Scrutinized Companies that Boycott Israel List. Pursuant to Section 287.135, F.S., the City may immediately terminate this Agreement at its sole option if the CONTRACTOR or its subcontractors are found to have submitted a false certification; or if the CONTRACTOR, or its subcontractors are placed on the Scrutinized Companies that Boycott Israel List or is engaged in the boycott of Israel during the term of the Agreement.

- B. If this Agreement is for more than one million dollars, the CONTRACTOR certifies that it and its subcontractors are also not on the Scrutinized Companies with Activities in Sudan, Scrutinized Companies with Activities in the Iran Petroleum Energy Sector List, or engaged with business operations in Cuba or Syria as identified in Section 287.135, F.S. Pursuant to Section 287.135, F.S., the City may immediately terminate this Agreement at its sole option if the CONTRACTOR , its affiliates, or its subcontractors are found to have submitted a false certification; or if the CONTRACTOR, its affiliates, or its subcontractors are placed on the Scrutinized Companies with Activities in Sudan List, or Scrutinized Companies with Activities in the Iran Petroleum Energy Sector List, or engaged with business operations in Cuba or Syria during the term of the Agreement.

- C. The CONTRACTOR agrees to observe the above requirements for applicable subcontracts entered into for the performance of work under this Agreement.

- D. As provided in Subsection 287.135(8), F.S., if federal law ceases to authorize the above-stated contracting prohibitions then they shall become inoperative.

Section 6. Assignment. Neither party may assign its rights or obligations under this Agreement without the written consent of the other.

Section 7. Notice. Notice hereunder shall be provided in writing by certified mail, return receipt requested, or customarily used overnight transmission with proof of delivery, to the following parties, with mandatory copies, as provided below:

For City: Joseph Napoli
City Manager
City of Cooper City
9090 SW 50th Place
Cooper City, Florida 33328

Copy to: Jacob G. Horowitz, Esq.
City Attorney
Goren, Cherof, Doody, and Ezrol, P.A.
3099 E. Commercial Boulevard, Suite 200
Fort Lauderdale, Florida 33308

For CONTRACTOR: Buffy Butler
The Butler Group of South Florida
4790 West Commercial Boulevard
Tamarac, Florida 33319

Section 8. Severability. This Agreement sets forth the entire agreement between CONTRACTOR and City with respect to the subject matter of this Agreement. This Agreement supersedes all prior and contemporaneous negotiations, understandings and agreements, written or oral, between the parties. This Agreement may not be modified except by the parties' mutual agreement set forth in writing and signed by the parties.

Section 9. Governing Law/Venue. This Agreement shall be governed by and construed in accordance with the laws of the State of Florida. Venue for any dispute under this Agreement shall be an appropriate court of competent jurisdiction in Broward County, Florida.

Section 10. E-verify. Pursuant to Section 448.095, Florida Statutes, effective January 1, 2021, Contractors, shall register with and use the E-verify system in order to verify the work authorization status of all newly hired employees. Contractor shall register for and utilize the U.S. Department of Homeland Security's E-Verify System to verify the employment eligibility of:

- A. All persons employed by a Contractor to perform employment duties within Florida during the term of the contract; and
- B. All persons (including subvendors/subconsultants/subcontractors) assigned by Contractor to perform work pursuant to the contract with the City of Cooper City. The Contractor acknowledges and agrees that registration and use of the U.S. Department of Homeland Security's E-Verify System during the term of the contract is a condition of the contract with the City of Cooper City; and
- C. The Contractor shall comply with the provisions of Section 448.095, Fla. Stat., "Employment Eligibility," as amended from time to time. This includes, but is not limited to registration and utilization of the E-Verify System to verify the work authorization status of all newly hired employees. Contractor shall also require all subcontractors to provide an affidavit attesting that the subcontractor does not employ, contract with, or subcontract with, an unauthorized alien. The Contractor shall maintain a copy of such affidavit for the duration of the contract. Failure to comply will lead to termination of this Contract, or if a subcontractor knowingly violates the statute, the subcontract must be terminated immediately. Any challenge to termination under this provision must be filed in the Circuit Court no later than twenty (20) calendar days after the date of termination. Termination of this Contract under this Section is not a breach of contract and may not be considered as such. If this contract is terminated for a violation of the statute by the Contractor, the Contractor may not be awarded a public contract for a period of one (1) year after the date of termination.

IN WITNESS OF THE FOREGOING, the parties have hereunto set their hands and seals on the dates written below.

ATTEST:

BY: Yeeha Allen
CITY CLERK

APPROVED AS TO LEGAL FORM:

BY: [Signature]
CITY ATTORNEY

WITNESSED BY:

Signature

Print Name

STATE OF _____
COUNTY OF _____

CITY OF COOPER CITY, a Florida municipal corporation

BY: [Signature]
CITY MANAGER

BY: [Signature]
Mayor

THE BUTLER GROUP OF SOUTH FLORIDA, LLC., a Florida corporation

BY: [Signature]
Name: Buffy A. Butler

Title: Managing Member

BEFORE ME, an officer duly authorized by law to administer oaths and take acknowledgments, personally appeared _____, as _____ of **The Butler Group of South Florida, LLC.**, and acknowledged that he has executed the foregoing instrument for the use and purposes mentioned in it and that the instrument is the act and deed of _____, as _____ of **The Butler Group of South Florida, LLC.**, and who is personally known to me or has produced _____ as identification.

IN WITNESS WHEREOF, I have set my hand and seal in the State and County aforesaid this ____ day of _____, 20____.

NOTARY PUBLIC

Print or Type Name
My Commission Expires: _____



SCHOOL CROSSING GUARD SERVICES

Buffy A. Butler
The Butler Group of South Florida, LLC
d/b/a NEXTAFF
4790 West Commercial Boulevard
Tamarac, Florida 33319
954.733.0777 Office
954.733.0444 Fax
www.nextaff.com



Prepared for:
Cooper City

July 14, 2022



COMPANY PROFILE

Proposer: The Butler Group of South Florida, LLC
d/b/a NEXTAFF

A Florida Limited Liability Company

Proposal: Cooper City
School Crossing Guard Services

Headquarters: 4790 West Commercial Boulevard
Tamarac, Florida 33319
954.733.0777 Office
954.733.0444 Fax
www.nextaff.com

Authorized Personnel: Buffy A. Butler
FDOT Certified School Crossing Guard Trainer
954.733.0777
bbutler@nextaff.com

Delisa Williams
FDOT Certified School Crossing Guard Trainer
954.733.0777
dwilliams@nextaff.com





QUALIFICATIONS

NEXTAFF helps companies maximize and benefit from strategic workforce planning. Today change is the only constant. Those who remain flexible and adapt quickly can hold the competitive advantage.

As a premier workforce strategies provider, NEXTAFF allows employers to remain flexible. By offering a complete range of employment services, we help companies - no matter where they are in their business evolution - raise productivity through improved strategy, quality, efficiency and cost control across their workforce. With NEXTAFF, companies can concentrate on their core business activities and adapt quickly to changing workforce requirements.

While the need for talent is increasing rapidly in nearly every marketplace, the number of qualified candidates, in many industries, is decreasing. In the U.S. alone, over the next 15 years, the number of available candidates who make up much of the talent pool is expected to decline by 15 percent.

For that reason, it has become critically important for companies to develop a systematic plan and process to put the right talent in the right place at the right time. Those businesses that stand the best chance of overcoming these new market realities are those that are committed to the development and maintenance of a strong and relevant talent acquisition process.

We understand staffing *and* workflow. While our Scope of Services details the specifics of the required work, we realize in the world of school crossing guard services each municipality that we partner with entrusts the entire function of the department to us. Our main responsibilities include:

- Recruiting
- Hiring
- Compensation
- Retention
- Management
- Training
- Safety

We have over twenty-five (25) Florida Department of Transportation Certified School Crossing Guard Trainers prepared to train and re-certify our school crossing guard team. We re-certify our guards annually during the month of August, for us it is NEXTAFF in Training. We also have a large team of experienced supervisors, team leaders and well more than 300 certified (or available for re-certification) school crossing guards.





EXPERIENCE

Founded in 1998, NEXTAFF has offices in Arizona, California, Colorado, **Florida**, Georgia, Illinois, Iowa, Kansas, Michigan, Mississippi, Missouri, Nebraska, North Carolina, Oregon, Pennsylvania, South Carolina, Tennessee, Texas and Virginia. **Our South Florida franchise, which is independently owned and operated, opened in September 2006.** At NEXTAFF, our goal is to provide a superior level of service by which all other companies will be measured.

Since 2006, we have had the opportunity to partner with several South Florida companies providing them with workforce solutions. At NEXTAFF, we realize that talent changes everything, and as a result, we have developed a proprietary formula for identifying, placing and supporting the most qualified candidates for the job.

Counting Dolphin Stadium, now Sun Life Stadium, as one of our first clients, we have provided staffing for the regular National Football League seasons, FEDEX Orange Bowls and the 2007 Super Bowl. Consistently, we have been commended for our people, their conscientiousness, and their talent.

In 2007, we were asked to provide security services to a local church with multiple campuses, two schools and over 20,000 congregants. It was there that we had the opportunity to apply our expertise in security and safety services with the church's need to protect and care for the children attending its schools. After much success, we are the church's go to company for security services.

Awarded two contracts with Broward County in 2008, we were awarded multiple contracts with Broward County providing general temporary staffing, Information Technology, food services and school crossing guard services.

In 2009, the Town of Davie selected NEXTAFF to administer its school crossing guard program. The Town of Davie was most impressed with the spirit of excellence in which we operated, the immediacy of our response, and the way we seamlessly transitioned between contracts.

We are now proud to call, the Cities of Coconut Creek, Deerfield Beach, Lighthouse Point, Margate, Miami Shores, Miramar, North Miami Beach, Orlando and Pompano Beach, in addition to the Towns of Davie and Jupiter, Orange County Sheriff's Office and the Palm Beach Sheriff's office, clients.

Our crossing guard management approach is fresh and unique. We build teams at NEXTAFF, which in turn helps to lower turnover, improve efficiency, and provides a redundancy in the system to always ensure complete and solid post coverage. During the past school year, we are proud to report that we had a significant number of guards with perfect attendance, in addition to the fact that most of our guards have been with us since the start of our contracts. Our guards refer their friends and family time and time again for positions within our company. They have a loyalty to NEXTAFF which is unique, and we reward our guards on a regular basis to let them know just how grateful we are for their service.





OUR MANAGEMENT TEAM

Buffy A. Butler, Managing Member, *FDOT Certified School Crossing Guard Trainer*. With over 25 years' experience in Human Resources and Operations Management, Ms. Butler understands staffing and workflow. She oversees the overall management of the NEXTAFF offices in South Florida. She serves as contract liaison with local municipalities.

Ms. Butler was invited by the Administrator of the Florida Crossing Guard Training Program to take part in the statewide committee meeting to review and update the Florida School Crossing Guard Training (Uniform) Guidelines for 2020. Ms. Butler was the only individual from a private company represented.

Ms. Butler continues to serve on the FDOT Guidelines Committee, and she is also in the training video used by agencies statewide.

Delisa S. Williams, Operations Manager, *FDOT Certified School Crossing Guard Trainer*. Mrs. Williams manages our day-to-day school crossing guard operations and coordinates our training efforts. A former Navy training petty officer, she has extensive knowledge in training and human resources management.





SCOPE OF SERVICES

Scheduling and Staffing. If given the opportunity to serve the City of Cooper City, as your school crossing guard services provider, we would move forward with the following steps.

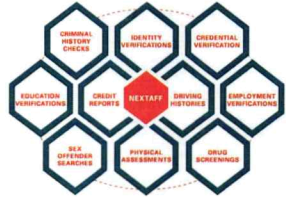
- Confer with the designated municipal representatives on the set number of posts and/or school crossing guards required for the school crossings within the city's limits, to ensure there we are up to date on any changes in the post locations and/or required number of guards. Once confirmed, we will develop a duty roster based on the post requirements.
- We will meet with the individuals currently working as school crossing guards within the city to inform them of any changes to the school crossing guard program.

Training and Certification. With over 25 certified Florida Department of Transportation School Crossing Guard trainers on staff, we ensure all school crossing guard candidates prior to assuming any post are certified in accordance with Section 316.75 of the Florida Statutes. All guards must successfully complete the following as identified in the Florida School Crossing Guard Training Guidelines.

- Classroom instruction: pass at least 75 percent of the items on the written examination;
 - Practical training: perform each of the duties listed on the performance checklist satisfactorily; and
 - Supervised duty: perform satisfactorily all of the duties listed on the performance checklist in at least the second of two observations, under the following conditions: (1) trainer does not intervene after starting checklist entry for an observation, (2) each observation is conducted during a regular shift at a crosswalk to which the guard is as-signed during that shift, (3) observation is continued for at least 30 minutes, or for duration of the guard's shift duty at the crosswalk if it is less than 30 minutes, and (4) if the guard performs crossing duty in both the morning and the afternoon, one observation should be conducted in the morning and the other in the afternoon.
 - Basic pre-employment physical examination to ensure all crossing guard candidates meet the requirements necessary to fulfill the role as a crossing guard. This basic examination includes but is not limited to sight, physical ability and agility.
-

We conduct training sessions regularly for guards to complete the certification and recertification processes to ensure compliance with Florida Department of Transportation School Crossing Guard Program.

Background Checks and Quality Control. NEXTAFF reduces hiring risks by providing screening services that are user-friendly and accurate. We have aligned with the nation's leading screening provider to offer our clients the greatest speed, accuracy and technology in the screening industry. We do not believe in a one size fits all philosophy, so, we tailor our screening to our client's needs and requirements. Therefore, all school crossing guards will be screened in accordance with the municipality's requirements of a comprehensive background check to include state and national level in addition to sexual predator/offender checks. ***ALL school crossing guards are rescreened on an annual basis prior to the start of the new school year.***



NEXTAFF's partner has established a "single blind" Quality Assurance Program for researchers conducting research on behalf of the company. Prior to receiving client research requests, a perspective researcher is given a "blind" sample of criminal research requests with "known records" mixed in. The company has a collection of "known records" for nearly every jurisdiction in the United States. The perspective researcher is required to return the "known records" with 100% accuracy and within an acceptable time frame prior to being placed on the approved list of researchers. Once approved, each researcher is secretly tested each quarter with a "known record" sent along with the standard research request lists. Failure to return the "known record" with 100% accuracy results in removal from the approved list of researchers.

Our partner's custom software system incorporates a quality assurance capability as well. As orders are received and processed electronically or by fax, a second processor must perform a quality assurance audit of the order. As results are received, trained researchers and results specialists perform the initial data entry into our system. These results are not official and not visible to the client until a *second results specialist* reviews the entry and marks it as accurate in the database, thus allowing the result to be visible to the client.

NEXTAFF employs a 24-hour telephone answering service, so, calls are answered after hours by a live person. Calls from school crossing guards are relayed by two methods, one is immediate dispatch and/or patching to our on-call manager, and then by e-mail giving the status of the call to the office, which is relayed to another manager via a smart phone device, so, there is redundancy built into our system.

Equipment and Appearance. All school crossing guards employed by NEXTAFF are required to wear a standard uniform as required by the municipality. Currently, the following uniform is in place:

- Black Slacks/Shorts
-

-
- White Collared Shirt
 - Whole Shoes (closed toe) All Black

Additionally, guards will be equipped with the following items in accordance with the requirements of the Florida Department of Transportation, and as specified by the local municipality.

- Retro Reflective Vest – ANSI Class 2
- Whistle with Lanyard
- Retro Reflective Stop Paddle
- NEXTAFF Identification Badge
- Hi-visibility Raingear (NEXTAFF provides as standard-issue equipment)

Pricing: The cost to provide the City of Cooper City with school crossing guard services will be based on the contract pricing provided to the City of Miramar, which currently is \$21.07 per hour/employee. Our agreement with the City of Miramar is for three years with two (one) year renewals. We are currently in our initial three-year agreement, and we anticipate our first renewal being extended in January 2023.



CROSSING GUARD ASSIGNMENTS

School	Post	Time	Early Release	Professional Study Day
Griffin Elementary (2)	SW 116 Avenue / SW 50th Court (5060 SW 116 Ave)	7:00 am - 8:00 am 1:45 pm - 2:45 pm	7:00 am - 8:00 am 11:50 am - 12:35 pm	N/A
	SW 118 Avenue / SW 50th Street	7:00 am - 8:00 am 1:50 pm - 2:35 pm	7:00 am - 8:00 am 11:50 am - 12:35 pm	N/A
Embassy Creek Elementary (8)	SE Lake Blvd / Hiatus	7:00 am - 8:00 am 1:50 pm - 2:35 pm	7:00 am - 8:00 am 11:50 am - 12:35 pm	N/A
	SE Lake Blvd / Hiatus	7:00 am - 8:00 am 1:50 pm - 2:35 pm	7:00 am - 8:00 am 11:50 am - 12:35 pm	N/A
	SE Lake Blvd / Hiatus	7:00 am - 8:00 am 1:50 pm - 2:35 pm	7:00 am - 8:00 am 11:50 am - 12:35 pm	N/A
	SE Lake Blvd / Stonebridge Pkwy	7:00 am - 8:00 am 1:50 pm - 2:35 pm	7:00 am - 8:00 am 11:50 am - 12:35 pm	N/A
	SE Lake Blvd / Embassy Court	7:00 am - 8:00 am 1:50 pm - 2:35 pm	7:00 am - 8:00 am 11:50 am - 12:35 pm	N/A
	SE Lake Blvd / Embassy Drive	7:00 am - 8:00 am 1:50 pm - 2:35 pm	7:00 am - 8:00 am 11:50 am - 12:35 pm	N/A
	SE Lake Blvd / 10900 Blk.	7:00 am - 8:00 am 1:50 pm - 2:35 pm	7:00 am - 8:00 am 11:50 am - 12:35 pm	N/A
	London Street / Embassy Drive	7:00 am - 8:00 am 1:50 pm - 2:35 pm	7:00 am - 8:00 am 11:50 am - 12:35 pm	N/A
	Cooper City Elementary (6)	9100 Block - SW 50 Place	7:00 am - 8:00 am 1:50 pm - 2:35 pm	7:00 am - 8:00 am 11:50 am - 12:35 pm
SW 92 Ave / SW 50 Place		7:00 am - 8:00 am 1:50 pm - 2:35 pm	7:00 am - 8:00 am 11:50 am - 12:35 pm	N/A
Midblock- 5109 SW 92nd Ave.		7:00 am - 8:00 am 1:50 pm - 2:35 pm	7:00 am - 8:00 am 11:50 am - 12:35 pm	N/A
9200 Block - SW 51 Street (5129 SW 92nd Terr.)		7:00 am - 8:00 am 1:50 pm - 2:35 pm	7:00 am - 8:00 am 11:50 am - 12:35 pm	N/A
9100 Block - SW 51 Street		7:00 am - 8:00 am 1:50 pm - 2:35 pm	7:00 am - 8:00 am 11:50 am - 12:35 pm	N/A
9000 Block - SW 51 Street (C.C.)		7:00 am - 8:00 am 1:50 pm - 2:35 pm	7:00 am - 8:00 am 11:50 am - 12:35 pm	N/A
Pioneer (3)		SW 90 Ave / SW 53 Street	8:00 am - 9:00 am 3:00 pm - 4:00 pm	8:00 am - 9:00 am 1:20 pm - 2:05 pm
	SW 90 Ave / SW 54 Place	8:00 am - 9:00 am 3:00 pm - 4:00 pm	8:00 am - 9:00 am 1:20 pm - 2:05 pm	N/A
	SW 90 Avenue / Stirling Road	8:00 am - 9:00 am 3:00 pm - 4:00 pm	8:00 am - 9:00 am 1:20 pm - 2:05 pm	N/A
Cooper City High School (1)	9300 Block / Stirling Road	6:40 am - 7:40 am 2:40 pm - 3:10 pm	6:30 am - 7:30 am 12:20 pm - 1:05 pm	6:30 am - 7:30 am 11:20 am - 12:05 pm



**THE CITY OF COOPER CITY
DOCUMENT ROUTING FORM**

ORIGINATING DEPARTMENT: Parks and Recreation
DEPT. CONTACT PERSON: Stacie Weiss - Director **EXT.** 295

PLEASE COMPLETE FOR AGREEMENTS ONLY***RETURN TO CITY CLERK'S OFFICE**

NAME OF OTHER CONTRACTUAL PARTY/ENTITY: Butler Group d/b/a Nextaff

IS THIS AGREEMENT A RESULT OF A COMPETITIVE PROCUREMENT PROCESS? YES NO
TOTAL CONTRACT AMOUNT: \$ _____ **FUNDING INVOLVED?** YES NO

OTHER: (PLEASE SPECIFY) Piggyback contract from Miramar. Date of execution - January 2023

PURPOSE OF ITEM (BRIEF SUMMARY): Crossing Guard Services

COMMISSION APPROVAL DATE: 07/26/2022 **IF THIS DOES NOT REQUIRE COMMISSION**

APPROVAL, PLEASE EXPLAIN: _____

PLEASE COMPLETE FOR ALL OTHER ITEMS***RETURN TO ORIGINATING DEPARTMENT**

DOCUMENT TYPE: _____

PURPOSE OF ITEM (BRIEF SUMMARY): _____

ROUTING INFORMATION	Date	PLEASE PRINT AND SIGN
APPROVAL BY DEPARTMENTAL DIRECTOR	7/25/2022	PRINT: _____ SIGNATURE: <i>Stacie Weiss</i>
PURCHASING (IF APPLICABLE)		PRINT: _____ SIGNATURE: _____
FINANCE (IF APPLICABLE)		PRINT: <i>Arion Kendrick</i> SIGNATURE: <i>[Signature]</i>
CITY ATTORNEY (IF APPLICABLE)	<i>7/28/22</i>	PRINT: <i>Brian Sherman</i> SIGNATURE: <i>[Signature]</i>
RISK MANAGEMENT (IF APPLICABLE)		PRINT: _____ SIGNATURE: _____
RECEIVED BY CITY MANAGER	<i>7/29/22</i>	PRINT: <i>J. N. Powell</i> SIGNATURE: _____
COMMUNICATION (BUDGET AMENDMENT)		PRINT: _____ SIGNATURE: _____

**PLEASE ATTACH THIS ROUTING FORM TO ALL DOCUMENTS THAT REQUIRE
EXECUTION BY THE CITY MANAGER**