



CITY COMMISSION STAFF REPORT

DEPARTMENT: Utilities

DATE: May 12, 2026

SUBJECT: Motion to request an expenditure authority under contract No. FSA25-VEL33.0, with Duval Ford, LLC in the amount of \$124,968.00 for (2) Ford 150s and (1) Ford Ranger, and Garber Chevrolet Buick GMC, Inc. in the amount of \$107,566.50, for the purchase of three (3) Chevrolet Equinox electric vehicles.
- **Utilities**

CITY MANAGER RECOMMENDATION:

The City Manager recommends approval of expenditure authority under contract No. FSA25-VEL33.0, with Duval Ford, LLC, in the amount of \$124,968.00 for (2) Ford 150s and (1) Ford Ranger, and with Garber Chevrolet Buick GMC, Inc., in the amount of \$107,566.50 for the purchase of three (3) Chevrolet Equinox electric vehicles for the Utilities Department, City Commission, and Administrative personnel.

PROCUREMENT:

The City Commission approved the access/piggyback of the Florida Sheriff Association (FSA) Contract No. FSA25-VEL33.0 at the March 24, 2026, Commission Meeting. FSA advertised Invitation to Bid No. FSA25-VEL33.0 for pursuit, administrative, and other vehicles on May 28, 2025. Thirty-eight (38) bidders completed the pre-bid process; thirty-five (35) submitted bids; and thirty-three (33) were deemed responsive and awarded after bid evaluation. FSA has identified the intended awardees in the attached Final Award Report. The Final Award Report lists the primary and alternate bidders by item and by zone.

The initial term of Contract No. FSA25-VEL33.0 began in October 2025 and will continue through September 30, 2027.

The piggyback of this contract will be conducted pursuant to Section 2-258(f) of the City's Procurement Code.

FISCAL IMPACT:

Here is a breakdown of the proposed purchases, including their accounts and balances.

Vehicle Group	Item	Replacing	GL	Price per Unit	Dept.
	Chevrolet Equinox	#1395 - 2014 Ford Focus	001-110-564400-512	\$35,855.50	Admin Dept. 110
	Chevrolet Equinox	#1405 - 2016 Ford Fusion	001-110-564400-512	\$35,855.50	Admin/Commission Dept. 110
	Chevrolet Equinox	#1430 - 2016 Ford Fusion	001-110-564400-512	\$35,855.50	Admin Pool Vehicle Dept. 110
	Ford F-150	#3346 – 2008 Ford F-350 Super Duty	103-313-564400-541	\$45,600	Road & Bridge Fund - Street Maintenance
	Ford F-150	#3383 - 2011 Ford F-250	103-313-564400-541	\$45,600	Road & Bridge Fund - Street Maintenance
	Ford Ranger	#9397 - 2015 Escape w/ 84k miles	450-910-564520-533	\$33,768	Utilities – Water Distribution
	Total			\$232,534.50	

The citywide vehicle purchase budget totals \$940,000, which more than covers the previous vehicle orders (\$452,579) and current purchases (\$232,534.50). Below, we will outline the transactions required to facilitate this purchase for the individual fund.

General Fund Department 110 (City Manager) requires \$107,566.50. This will be funded through a budget amendment reallocating budgeted vehicles from other General Fund Departments, as detailed in the attached budget amendment.

Fund 103 Road & Bridge Fund – Streets Maintenance will require an additional \$61,080. After the \$107,566.50 is committed from the General Fund Vehicle Purchases Budget, the remaining balance will be \$178,855. \$61,080 will be added to the GF Transfer Out to Road & Bridge, as outlined in the attached budget amendment.

Utilities Fund 450, Department 910 (Water Distribution), has adequately budgeted for the one purchase listed in the grid above in FY26.

ATTACHMENTS:

1. FSA25-VEL33.0 – Piggyback Agreement – Duval Ford (Executed)
2. FSA25-VEL33.0 - Piggyback Agreement – Garber
3. FSA25-VEL33.0 – Staff Report – 3-24-26
4. FSA25-VEL33.0 – Final Award Packet
5. FSA25-VEL33.0 – Base Specifications
6. BA 12XXX Fund FY26 Vehicle Purchases
7. Florida Sheriff Association Cooperative Purchasing Program Ford 150 quotes
8. Florida Sheriff Association Cooperative Purchasing Program Ford Ranger quote
9. Florida Sheriff Association Cooperative Purchasing Program Chevrolet Equinox electric vehicle quote