



**CITY
COMMISSION
STAFF REPORT**

DEPARTMENT: Public Works

SUBJECT: Motion to approve purchase of one (1) 2023 Ford F-350 Regular Cab and one (1) 2023 Ford F-350 Crew Cab pickup truck from Duval Ford utilizing the Florida Sheriff's Association Light Vehicle Contract FSA22-VEL 30.0: Pursuit, Administrative & Other Vehicles - Public Works

CITY MANAGER RECOMMENDATION:

The City Manager recommends Commission approval for the purchase of one (1) 2023 Ford F-350 Regular Cab pickup truck and one (1) 2023 Ford F-350 Crew Cab pickup truck from Duval Ford utilizing the Florida Sheriff's Association Light Vehicle Contract FSA22-VEL 30.0: Pursuit, Administrative & Other Vehicles. The total cost of purchase for the two vehicles is \$114,380.00.

BACKGROUND OF ITEM:

The City's Fleet Division is responsible for making recommendations for vehicle replacements. Replacement criteria is based on replacement due to age, mileage and/or condition. Unit #3337 is a 2003 Ford F250, assigned to the Public Works Parks Maintenance Division, with over 90,000 miles. Based on the increased maintenance frequency and costs, the Fleet Supervisor has recommended this unit to be replaced with a heavy-duty unit that can perform in a variety of construction/towing activity environments.

Also, the establishment of a new Streets Maintenance Division requires an additional vehicle added to the fleet to provide adequate service to the City of Cooper City. The Vehicle need is to be able to carry a crew of 4 people and can tow heavy equipment relevant to the regular operations of street maintenance activities.

ANALYSIS:

The Fleet Division has reviewed the vehicles available through the Florida Sheriff's contract. Duval Ford is a provider for government vehicles in the South Florida region. A F350 Regular Cab pickup truck is to replace City Vehicle #3337 (cost \$55,470). And a F350 Crew Cab is an addition to the City's fleet to be utilized by the City's new Streets Maintenance Division (cost \$58,910).

Costs, supply and delivery times continue to increase with the continued global supply chain constraints. The City has notified Duval Ford of the intent to purchase these two vehicles to secure the order. Vehicles are in high demand and the order process for the requested vehicles has a very short window of opportunity (Nov 14 – 17, 2022). Missing the order window will require another year of waiting before an order can be placed. Making an order in November of 2022 will still take approximately 9 to 12 months before delivery can be made.

STRATEGIC PLAN:

A tailored fleet replacement and management strategy achieves optimal overall vehicle costs in the delivery of municipal services.

FISCAL IMPACT:

The City Commission approved and funded \$55,000 in the Parks Maintenance Capital Outlay/Vehicles line, 001-314-564400-572, for the replacement vehicle purchase and \$53,334 for the lease/purchase of new vehicles (1 pick-up and 1 forestry truck) in the Street Maintenance Capital Outlay/Vehicles line, 001-317-564400-564. However, based on a reassessment of the final FY 2022 General Fund, Fund Balance, Purchase Order Rollovers and ARPA funds available for expenditures in FY 2023, staff is seeking approval to also purchase in lieu of lease the Street Maintenance vehicle with the currently available budgeted funds of \$53,000, augmented with ARPA funds of \$5,577.

Public Works along with Finance staff will develop a strategic long-term plan to repair and replace the City’s fleet inventory to include the purchase of the previously identified forestry vehicle. The long-term replacement plan will seek to take advantage of Pay-go, Lease/purchase, and other debt/financing instruments.


F350 Regular Cab				
General Ledger Acct.	Original Budget	Expenditures to date	Current Requested Amount	Remaining Budget after this request
001-314-564400-572 (Park Maint. - Vehicles)	\$55,000	\$0	\$55,000	\$0
110-160-531190-519- polic Professional Services- Police Start-up	\$903,016	\$196,545	\$407	\$706,064
		Total	\$55,407	

F350 Crew Cab				
General Ledger Acct.	Original Budget	Expenditures to date	Current Requested Amount	Remaining Budget after this request
001-317-564400-564 (Street Maint. - Vehicles)	\$53,333	\$0	\$53,333	\$0
110-160-531190-519- polic Professional Services- Police Start-up	\$903,016	\$196,952	\$5,577	\$700,487
		Total	\$58,910	

ATTACHMENTS:

1. Ford F350 Crew Cab Pricing

2. Ford F350 Crew Cab Spec/Options
3. Ford F350 Regular Cab Pricing
4. Ford F350 Regular Cab Spec/Options
5. Sheriff Association Contract
6. Alternate Vendor

Workflow History 			
User	Task	Action	Date/Time
Figallo, Maryann	NEW ITEM: Not Yet R...	Forward to Pub...	11/04/22 12:20 PM
Good, Thomas	Assigned to Public Wo...	Return to Finan...	11/04/22 12:22 PM
Kendrick, Aaron	Assigned to Finance D...	COMPLETE: F...	11/04/22 12:42 PM
Horowitz, Jacob	Assigned to Attorney	COMPLETE: F...	11/04/22 12:49 PM
Napoli, Joseph	Assigned to City Mana...	COMPLETE: F...	11/04/22 01:24 PM
Allen, Tedra	Assigned to City Clerk	APPROVE ITE...	11/09/22 02:28 PM
Allen, Tedra	END WORKFLOW - A...		11/09/22