

Parks Maintenance Worker I



To perform this job successfully, an individual must be able to perform the essential job functions satisfactorily. Reasonable accommodations may be made to enable individuals with disabilities to perform the primary job functions herein described. Since every duty associated with this position may not be described herein, employees may be required to perform duties not specifically spelled out in the job description, but which may be reasonably considered to be incidental in the performing of their duties just as though they were actually written out in this job description.

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JOB SUMMARY

To operate construction and maintenance equipment in support of a variety of horticulture vehicles and equipment activities, including mowing, loading, and related operations; to perform park and ground maintenance and repairs, including fertilization, artificial synthetic turf system maintenance, athletic field maintenance, sports field lining, and repairs, sports complex safety operational management, irrigation systems, sports lighting, lightning protection, playground, and renovations/maintenance.

This is the entry-level class in the Park Maintenance series. This class is distinguished from the Park Maintenance II and III classes in that the latter classes perform more complex and difficult equipment operation duties and utilize heavier equipment. Employees operate light equipment e.g., regular trucks, small dump trucks, front and rear deck mowing tractors, e.g., regular trucks, small dump trucks, front and rear deck mowing tractors, and walk-behind mowers. Although not the primary responsibility of the position, employees may, on occasion, operate medium-sized equipment.

ESSENTIAL JOB FUNCTIONS (examples, not all-inclusive)

The list of essential functions, as outlined herein, is intended to be representative of the tasks performed within this classification. It is not necessarily descriptive of any one position in the class. The omission of an essential function does not preclude management from assigning duties not listed herein if such functions are a logical assignment to the position.

- Performs custodial duties such as cleaning windows and bathrooms, vacuuming and cleaning carpets, dusting, emptying trash, etc.
- Loads and unloads equipment, supplies, tools, and materials.
- Changes light bulbs, replaces tiles, and other light maintenance work.
- Operate a variety of mowers and other landscape maintenance equipment.
- Assist in planting, cultivating, and watering flowers, plants, shrubs, trees, annuals, and turf areas.
- Assist in cutting, pruning and trimming trees, shrubs, and trimming trees, shrubs, and hedges.
- Rake leaves, and remove fallen limbs and trash.
- Edge and mulch bed areas.
- Weed flowerbeds.
- Mow and trim grass.
- Edge curbs and walkways.
- Perform routine maintenance on tractors, mowers, and power and hand tools.
- Assist in the application of pesticides, herbicides, and fertilizers.

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- Operate truck, tractor, and loaders in grounds preparation and maintenance work.
- Respond to public inquiries in a courteous manner; investigate and respond to complaints from the public; resolve issues in the area of assignment.
- Performs other duties as directed.

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QUALIFICATIONS

Education and Experience:

High school diploma or equivalent. ~~A minimum of six (6) years of experience performing related ground maintenance work, in a related field with previous experience in a supervisory position; or an equivalent combination of education, training, and experience. Additional qualifying experience or completion of coursework at an accredited college or university in a job-related field may substitute on a year-for-year basis for one year of the required experience or education. Possess or be able to obtain a valid State of Florida driver's license by the date of hire.~~ Must have a valid State of Florida driver's license ~~and the ability to maintain insurability.~~

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Knowledge, Skills, and Abilities:

Knowledge of:

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- Methods and techniques of general landscape construction, maintenance, and repair related to the area of work assigned.
- Equipment and tools used in the area of work assigned.
- Occupational hazards and standard safety practices.

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Ability to:

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- Perform a variety of semiskilled maintenance, construction, and repair work in the area of work assigned.
- Operate a variety of vehicular, light equipment, and stationary mechanical equipment in a safe and effective manner.
- Perform a variety of manual tasks for extended periods of time and in unfavorable weather conditions.
- Perform heavy manual labor.
- Understand and follow oral and written instructions.
- Communicate clearly and concisely, both orally and in writing.
- Perform basic calculations.
- Establish and maintain effective working relationships with those contacted in the course of work.
- Follow all safety rules and regulations of the department to which assigned.
- Utilize standard hand tools, including hammers, wrenches, rakes, shovels, and screwdrivers.
- Operate standard grounds maintenance machinery and equipment, including mowers, edgers, weed eaters, and blowers.
- Utilize small power equipment, including chain saws.
- Operate trucks, tractors, and loaders.

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Supervision Received/Exercised:

- Receives administrative direction from the Public Works Director or his/her Designee.
- No supervisory responsibilities.

PHYSICAL/MENTAL DEMANDS

Tasks involve moderate to heavy physical effort, including heavy lifting, carrying, pushing, and pulling equipment or supplies of heavyweight (e.g., up to 50 or more pounds), climb/climbing stairs or ladders, remaining in positions requiring prolonged standing, walking, or sitting. Tasks require physical agility, in which some combination of the following is typically required: bending, kneeling, climbing, crawling, and stooping. Tasks may involve extended periods working in outdoor conditions with exposure to disagreeable environmental conditions, e.g., solar radiation, heat, dust, dirt, humidity, fumes, gases, smoke, acute vibrations, electrical hazards, and confined or elevated workspaces. These tasks include making observations, communicating, reading and writing, use of computers/tablets, using computers/tablets and operating equipment, making decisions, using judgment, estimating, calculating, and demonstrating intellectual capabilities and close collaboration with others.

Tasks will include both indoor and outdoor work. Indoor work may be relatively sedentary with extended periods of time at a work station and may involve moving heavy weights (e.g., up to 100 or more pounds). Outdoor work will include the inspection and direction of work crews and projects. Must be physically able to operate a variety of machines and equipment, including computers, radios, tools, vehicles, etc. Tasks may involve exposure to harsh environmental conditions such as heat, humidity, and rain for extended periods of time.

WORKING CONDITIONS

Primarily operates in an outdoor environment with exposure to environmental risks, occasionally transitioning to indoor settings. General office setting: frequent interruptions and many deadlines to meet. Work is performed both indoors and outdoors with exposure to all types of weather.

This position is considered essential for disaster recovery efforts.

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