



## **CITY COMMISSION STAFF REPORT**

**DEPARTMENT:** Human Resources

**DATE:** May 28, 2014

**SUBJECT:** Motion to approve and authorize the job descriptions for the Public Works Department and the Parks and Recreation Department. –  
**Human Resources**

### **CITY MANAGER RECOMMENDATION:**

The City Manager recommends the approval of the job descriptions for the Public Works Department and the Parks and Recreation Department. As the last Departments to present the Job Descriptions for approval, the City Manager reserves the right to make minor adjustments and corrections to ensure consistency and coherence across all job descriptions, as needed.

### **BACKGROUND OF ITEM:**

At the August 22, 2023, City Commission meeting, the Commission approved and adopted the findings and recommendations of the Classification and Compensation Study Report conducted by Evergreen Solutions LLC, specifically authorizing the City Manager to reclassify or re-title certain job titles and positions.

In accordance with the Commission's directive and the presentation schedule outlined during the January 23, 2024, Commission Meeting, draft versions of the Job Descriptions for the Public Works Department and the Parks and Recreation Department are now being presented for the Commission's review and approval.

### **ANALYSIS:**

Updating the City's job descriptions will optimize the existing compensation framework while simultaneously enhancing the City's capacity to attract and retain talent in the most competitive classifications.

### **ATTACHMENTS:**

1. Job Descriptions