



Department of Purchasing
5800 Melaleuca Lane
Greenacres, FL 33463
(561) 642-2030

Joel Flores
Mayor

Andrea McCue
City Manager

NOTICE OF AGREEMENT RENEWAL

July 14, 2020

Kurt N. Gehring
The Gehring Group, Inc
4200 Northcorp Parkway, Suite 185
Palm Beach Gardens, FL 33410

Subject: Renewal of RFP No. 19-005 – Insurance Brokerage Services

Attn: Mr. Kurt N. Gehring

As specified in the agreement documents, there is an option to renew the existing agreement for another one-year period if it is mutually agreeable to all parties.

Please advise by signature below if a one-year extension will be acceptable. This will be the first of four possible renewals of the agreement. The new agreement term will be through May 5, 2021.

Please complete and return this form to the Purchasing Department by Friday, July 24, 2020 at 4:00 p.m. Your response may be emailed to purchasing@greenacresfl.gov with the original mailed to the above address.

If you have any questions, please contact me at (561) 642-2039.

Sincerely,

Monica Powery, CPPB
Director of Purchasing

I hereby agree to a one-year extension of the subject agreement.

I am unable to extend the agreement for an additional one-year period.

Signature

July 14, 2020

Date