



COMMISSION STAFF REPORT

DEPARTMENT: Commission

SUBJECT: Discussion on process of obtaining new City Manager – **Mayor Ross**

RECOMMENDATION:

N/A

BACKGROUND OF ITEM:

Mayor Ross is requesting a discussion on the options to recruit and hire for a new City Manager.

ANALYSIS:

The recruitment process for a new City Manager can be fulfilled through an executive search firm or can be performed in-house. Attached is the process used in 2019 during an “in-house” search. Also attached is a directory of executive search firms provided by the International City Manager’s Association (ICMA).

At a recent Commission meeting, it was requested the City Attorney’s office contact the Florida City/County Manager’s Association for assistance in recruitment. The memorandum from the City Attorney’s office is also attached.

ALTERNATIVES:

N/A

ATTACHMENTS:

1. 2019 City Manager Search process
2. Directory of Executive Search Firms from ICMA
3. Memorandum from CAO’s Office