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CITY COMMISSION
STAFF REPORT

DEPARTMENT: Utilities

DATE: October 27, 2026

SUBJECT: Motion to approve Expenditure Authority under Contract No. ITB 2023-4-UTL, Odor Control Chemicals, awarded to Momar, Inc. in an amount not to exceed $26,268.00 for the current fiscal year, and in the approved budgeted amount for each subsequent fiscal year during the remaining term of the agreement, including any approved extensions.

SUBMITTED BY: Signed by: Akin Ozaydin 88E88ECC7EF74DB... October 16, 2026

CITY MANAGER RECOMMENDATION:
The City Manager recommends approval of expenditure authority in the amount not to exceed $26,268.00 in FY 27 under Contract No. ITB 2023-4-UTL, awarded to Momar Inc. for Odor Control Chemicals, and in the approved budgeted amount for each subsequent fiscal year.

BACKGROUND OF ITEM:
The City Commission approved the award of ITB 2023-4-UTL, Odor Control Chemicals, to Momar, Inc., the lowest responsive and responsible bidder, and authorized the City to enter into an agreement with Momar, Inc. to purchase odor control chemicals for the wastewater treatment plant.

Odor control measures are routinely used in the wastewater treatment process to neutralize offensive odors. Following field testing, City staff determined that Momar, Inc.'s Liquid Blossom 20X was satisfactory for the City's operational needs. The product is supplied in 275-gallon totes, with approximately eight (8) totes estimated for annual consumption. Over the past couple of years, the Utilities Department has spent $26,268.00 and plans to continue spending the same amount in subsequent fiscal years.

ANALYSIS:
This agenda item does not seek approval of a new contract or a new competitive solicitation. Rather, it requests authorization for expenditures under the previously approved agreement for the current fiscal year and for the approved budgeted amount in each subsequent fiscal year for the remainder of the contract term.

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PROCUREMENT:
The City issued Invitation to Bid (ITB) No. 2023-4-UTL to solicit bids from contractors for odor-control chemical services. Bids were opened and reviewed. Momar, Inc. was determined to be the lowest responsive and responsible bidder.

On December 12, 2023, the City Commission awarded ITB No. 2023-4-UTL and approved an agreement with Momar, Inc., for odor-control chemical services. The original contract commenced on December 12, 2023, and expires on December 11, 2026. The agreement may be renewed for up to two (2) additional one-year terms, subject to the mutual written consent of both parties.

This purchase is made in accordance with Sec. 2-256(a)(1)(a) of Cooper City's Procurement Code.

FISCAL IMPACT:

General Ledger Acct. Number	**Budgeted Amount**	**Requested Amount**	**Remaining Amount**
450-911-535310-535 **Supplies – Chemicals**	$280,000.00	$26,268.00	$253,732.00

ATTACHMENTS:
1. ITB 2023-4-UTL Odor Control Chemicals - Renewal Amendment - Signed
2. ITB 2023-4-UTL Odor Control Chemicals – Agreement – Executed

Workflow History

User	Task	Action	Date/Time
Allen, Tedra	NEW ITEM: Not Yet Routed	ATTORNEY'S OFFICE: Forward to City M…	10/16/26 02:25 PM
Rey, Alex	Assigned to City Manager	COMPLETE: Forward to City Clerk	10/16/26 03:35 PM
Allen, Tedra	Assigned to City Clerk	APPROVE ITEM: End Workflow	10/16/26 03:47 PM
Allen, Tedra	END WORKFLOW - APPROVED		10/16/26 04:11 PM