



**CITY OF COOPER CITY  
CITY COMMISSION REGULAR MEETING [AT SUCH TIME AS  
THE BUDGET DISCUSSION ADJOURNS]**

**Tuesday, June 09, 2026, at 6:30 PM  
City Hall Auditorium | 9090 SW 50th Place**

## **MEETING MINUTES**

Mayor Curran called the meeting to order following the conclusion of the budget input workshop.

### **ROLL CALL**

Present were Commissioners Smith Katzman, Shrouder, and Mayor Curran.

### **CHANGES TO AGENDA/EMERGENCY MATTERS**

Mayor Curran advised that the proclamation for Frances Dolton would be taken out of order until the recipients arrived. The meeting would proceed, and the proclamation would be read when the parties were present.

### **PROCLAMATIONS/PRESENTATIONS**

1. Proclamation - Frances Dolton - **Mayor Curran**
2. Pet Adoption - **Commissioner Smith**

Commissioner Smith presented the pet adoption item on Commissioner Mallozzi's behalf.

Commissioner Smith introduced Otis, a six-year-old, 19-pound cat available for adoption through the Humane Society of Broward County. He said Otis was well-loved, but his owner was ill and could no longer care for him. Otis was described as sweet and affectionate, still adjusting to the shelter environment.

### **PUBLIC SPEAKING**

Mr. Sanchez addressed the City Commission regarding the referendum item related to vacancies on the City Commission. He requested that the proposed referendum language be fair to residents who may wish to run for office. He emphasized the importance of allowing Cooper City voters the opportunity to vote when a vacancy could result in an individual serving for more than two years.

### **BOARD/ADMINISTRATIVE REPORTS**

3. Appointment to the Education Advisory Board - **Commissioner Shrouder**
4. Fire Chief Report
5. Police Chief Report

City Attorney Jacob Horowitz announced that Item 3 on the agenda was an appointment to the Education Advisory Board. Commissioner Shrouder appointed Casey Brown.

### **CONSENT AGENDA**

#### **Minutes**

6. May 26, 2026 Commission Meeting Minutes

#### **Motion to Approve**

7. Approval of an Interlocal Agreement (ILA) between the City of Cooper City and Broward County for the Implementation of National Pollutant Discharge Elimination System (NPDES) Municipal Separate Storm Sewer System(MS4) Permit Activities for Stormwater Management. - **Utilities**
8. Motion to approve the purchase of Four (4) utility vehicles, John Deere Gator XUV 845E Utility Vehicles through Sourcewell Contract #112624-DAC, in an amount not to exceed \$72,268.88 – **Parks & Recreation**

City Attorney Horowitz identified Items 6 through 8 as the Consent Agenda.

**MOTION:** Commissioner Shrouder made a motion to approve the Consent Agenda. Commissioner Smith seconded the motion, which prevailed by a unanimous roll call vote. (4-0)

**REGULAR AGENDA**

9. Motion to Reconsider Ordinance 26-08 – **Commissioner Katzman**

City Attorney Horowitz introduced Item 9 as a motion to reconsider Ordinance No. 26-08, offered by Commissioner Katzman.

Commissioner Katzman provided background on the Charter provision addressing Commission vacancies. He stated that the current Charter requires a special election within 60 days of a vacancy. However, the Broward County Supervisor of Elections may not be able to hold an election within that timeframe. Commissioner Katzman explained that the Commission had previously discussed language that would allow a special election to be held on the earliest date the Supervisor of Elections could hold it.

Commissioner Katzman stated that a later version of the proposed amendment would allow the Commission to appoint a Commissioner until the next scheduled election. He expressed concern that a lengthy appointment, potentially lasting up to two years, could deprive residents of the opportunity to vote for their representative. He requested that the Commission reconsider the amendment.

Commissioner Shrouder stated that he was open to reconsideration and further discussion.

Commissioner Smith stated that he wanted to review the language and framework to be brought back and emphasized the need to correct the Charter language so the City would not remain in conflict with election administration requirements.

Mayor Curran asked which language would be considered if the item were reconsidered. Commissioner Katzman stated that the starting point would be the language previously discussed in March, provided that the election would be held on the earliest possible date that the Supervisor of Elections would facilitate.

The City Attorney provided procedural comments, explaining that if the Commission directed reconsideration, an ordinance would need to be reintroduced for first reading at the next meeting. He also advised that the Supervisor of Elections historically had a June deadline for submitting ballot questions but had granted municipalities an accommodation for later submission, with a hard deadline of August 18. He stated there would be sufficient time for two readings and a public hearing if the item returned at the next meeting.

**MOTION:** Commissioner Katzman made a motion to reconsider Ordinance No. 26-08. Commissioner Shrouder seconded the motion, which prevailed by a unanimous roll call vote. (4-0)

10. Motion to approve the piggyback of the Town of Miami Lakes contract for Street Sweeping Services (ITB No. 2024-20) awarded to SFM Services, Inc. (SFM) in the amount not to exceed \$30,000 for Fiscal Year 2026 and the approved budgeted amounts for each subsequent fiscal year. – **Utilities**

City Attorney Horowitz introduced Item 10 as a motion to approve piggybacking the Miami Lakes contract for street sweeping services, Invitation to Bid No. 2024-20, awarded to SFM Services, Inc., in an amount not to exceed \$30,000 for Fiscal Year 2026 and the approved budget amount for each subsequent fiscal year.

Commissioner Shrouder requested that staff have flexibility to adjust street-sweeping mileage and locations, particularly on Griffin Road and Stirling Road, while remaining within the budget. City Manager Rey stated that the exhibit was for reference and that the stormwater utility would fund the item.

**MOTION:** Commissioner Shrouder made a motion to approve. Commissioner Katzman seconded the motion, which prevailed by a unanimous roll call vote. (4-0)

**REGULAR RESOLUTIONS**

11. **Resolution 26-30 - (Administration/Finance/Utilities)**

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF COOPER CITY, FLORIDA, RELATING TO THE FLORIDA DEPARTMENT OF ENVIRONMENTAL PROTECTION (FDEP) STATE REVOLVING FUND (SRF) PROGRAM; APPROVING AND ADOPTING THE CITY OF COOPER CITY WASTEWATER TREATMENT PLANT NEW HEADWORKS FACILITY PLAN FOR IMPLEMENTATION OF THE WASTEWATER TREATMENT PLANT NEW HEADWORKS FACILITY PROJECT, ATTACHED HERETO AS EXHIBIT "A;" DESIGNATING THE CITY MANAGER AS THE AUTHORIZED REPRESENTATIVE OF THE CITY FOR PURPOSES OF THE FACILITY PLAN; AUTHORIZING THE CITY MANAGER, OR HIS DESIGNEE, TO CARRY OUT TECHNICAL, FINANCIAL, AND ADMINISTRATIVE ACTIVITIES ASSOCIATED WITH THE FACILITY PLAN; AUTHORIZING THE CITY MANAGER TO EXECUTE THE FACILITY PLAN AND ANY NECESSARY AMENDMENTS THERETO AND TO TAKE ANY AND ALL ACTION NECESSARY TO EFFECTUATE THE INTENT OF THIS RESOLUTION; PROVIDING FOR CONFLICTS; PROVIDING FOR SEVERABILITY; AND PROVIDING AN EFFECTIVE DATE.

City Attorney Horowitz read Resolution No. 26-30 by title. The resolution addressed the Florida Department of Environmental Protection State Revolving Fund Program and approved and adopted the City's Wastewater Treatment Plant Headworks Facility Plan. It also designated the City Manager as the facility plan's authorized representative and authorized the City Manager to execute the plan, its amendments, and related documents.

City Manager Rey explained that the City was pursuing a State Revolving Fund loan for the Headworks project and that one condition of the loan was the presentation of the facility plan at a public meeting.

Utilities Director and City Engineer Akin Ozaydin presented the facility plan. He stated that the City's wastewater system serves approximately 5,000 acres, includes approximately 124 miles of sewer lines, approximately 2,200 manholes, and 83 lift stations.

Staff explained that the existing system does not include a headworks facility and currently relies on manual screening. Staff stated that debris and grit continue downstream and that the current system does not include odor control.

Three alternatives were presented:

**Alternative 1:** No action; continue current operations.

**Alternative 2:** Two-way screening, including coarse and fine screening and grit removal, estimated at more than \$12 million.

**Alternative 3:** Mechanical fine screening, including odor control, redundancy, and support for future wastewater treatment plant upgrades.

Staff recommended Alternative 3. City Manager Rey concurred with the recommendation.

Staff stated that Alternative 3 was estimated at approximately \$8.9 million, with total financing of approximately \$9.355 million and annual payments of approximately \$622,561 over 20 years. Staff stated that the project would be funded through the utilities system and cited projected annual utility increases from 2028 through 2032.

The Commission discussed financing, potential early payoff options, the available utility fund balance, upcoming utility projects, and the project's long-term nature. Mayor Curran confirmed that the project would be part of the long-term wastewater improvements and would not duplicate future work.

**MOTION:** Commissioner Shrouder made a motion to approve Resolution 26-30. Commissioner Katzman seconded the motion, which prevailed by a unanimous roll call vote. (4-0)

**ORDINANCES ON SECOND READING (Public Hearing)**

12. **Ordinance 26-14 (Administration)**

AN ORDINANCE OF THE CITY OF COOPER CITY, FLORIDA, AMENDING THE CITY'S CODE OF ORDINANCES BY AMENDING CHAPTER 13, ENTITLED "PUBLIC SAFETY," BY AMENDING ARTICLE VI ENTITLED, "CODE ENFORCEMENT," BY SPECIFICALLY AMENDING SECTION 13-82 ENTITLED "CITATIONS - OPTIONS OF PERSONS

---

CITED;" PROVIDING FOR AN UPDATED FINE SCHEDULE FOR CERTAIN OFFENSES; PROVIDING FOR CODIFICATION;  
PROVIDING FOR CONFLICTS; PROVIDING FOR SEVERABILITY; AND PROVIDING AN EFFECTIVE DATE.

City Attorney Horowitz read Ordinance No. 26-14 by title. The ordinance amended Chapter 13, Public Safety, Article VI, Code Enforcement, specifically Section 13-82, entitled "Citations and the Options of Persons Cited," to provide an updated fine schedule for certain offenses.

Mayor Curran opened the public hearing. No members of the public spoke.

Commissioner Katzman requested that the City communicate the new fees through a targeted campaign to ensure that the public is aware of the updated fines. City Manager Rey agreed.

**MOTION:** Commissioner Katzman made a motion to approve Ordinance 26-14. Commissioner Shrouder seconded the motion, which prevailed by a unanimous roll call vote. (4-0)

### **CITY MANAGER REPORT**

#### 13. Public Safety Advisory Board Request

City Manager Rey reported that a request had been made to redirect \$500 previously allocated to the Public Safety Advisory Board for T-shirts to a scholarship for a Cooper City resident attending the fire academy.

Commissioner Katzman expressed support and confirmed the recipient was a Cooper City resident. Commissioner Smith also expressed support and appreciation for the Public Safety Advisory Board's focus on public safety.

There was consensus to allow the funds to be used for the scholarship program.

#### 14. E-Bike "Don't Bike Like Mike" Campaign Video

City Manager Rey introduced an educational video on micromobility safety. The video was shown to the Commission. The City Manager stated that he would share the video with colleagues through his professional association.

#### 15. Biosolids Disposal Options

City Manager Rey provided an update on biosolids disposal options. He said staff had been asked to evaluate alternatives to participating in the Broward County regional biosolids project.

The City Manager advised that staff received an unsolicited proposal from a private vendor to build a facility in Indiantown, Florida. The proposal included a guaranteed fee of approximately \$155 per ton for 10 years, with two five-year renewal options and CPI adjustments. He stated that the proposal included no design or construction costs for the City.

The City Manager compared the private proposal to the Broward County option, which would include approximately \$500,000 in design costs, approximately \$5 million in construction costs, an estimated disposal cost of \$85 per ton, and transportation costs of \$30 per ton.

The City Manager stated that the 10-year cost projections for the private and County options appeared similar, but the County option required a longer-term capital commitment. He noted that other municipalities had chosen the County option, while Cooper City and Pembroke Pines were still evaluating alternatives.

The Commission's discussion covered the long-term implications of the County option, the private vendor's proposed 10-year commitment, potential price adjustments or price-matching provisions, future technological changes, and whether the City should prioritize the lowest-cost, most flexible option.

The Commission directed the City Manager to pursue negotiations for a potential private agreement and to return with the negotiated terms for further Commission consideration.

#### 16. Public Records Request Software – Next Request / JustFOIA

Michelle Gonzalez, Innovation and Community Engagement Director, stated that staff reviewed both systems and found that NextRequest and JustFOIA offer similar core features. She added that the key differentiator is that JustFOIA integrates with Laserfiche.

Staff recommended delaying the implementation of JustFOIA for one year while the City completes the Laserfiche migration and evaluates how Laserfiche may integrate with other City systems, including Accela and Granicus. Staff stated that once Laserfiche is fully implemented, JustFOIA could provide a more seamless records-request process for the Clerk's Office.

The City Manager stated that the City would exercise the one-year renewal with NextRequest and revisit JustFOIA next year. Staff reported that the NextRequest renewal cost approximately \$13,400, and the first-year cost of JustFOIA was approximately \$13,000.

Commissioner Katzman asked whether staff continued to recommend staying with the current system for the next year. Staff confirmed that recommendation.

#### 17. Summer Work Schedule

City Manager Rey reported that staff had discussed implementing, where practical, a temporary summer schedule for certain employees, with nine-hour workdays Monday through Thursday and four hours on Friday. He stated that the schedule would be temporary, monitored weekly, and would not apply to all departments or employees, depending on operational needs.

Following the discussion, the Commission addressed the proposed schedule, City Hall operations, parks and recreation staffing, field maintenance, salaried employees, public service expectations, and the proposal's appropriateness in light of concerns about permitting turnaround times.

Commissioner Shrouder raised concerns about permitting turnaround times, specifically the time between application receipt, application acceptance, review approvals, and permit issuance. He cited examples of driveway, paver, and fence permits and stated that relatively simple permits were taking too long.

City Manager Rey acknowledged that some permit processing times were unacceptable and said staff was evaluating staffing needs, data reporting, and process improvements.

Staff explained that an application may be "received" when documents are uploaded, but it is not "accepted" until all required documents are submitted. Staff also noted that missing documents, HOA approvals, Notices of Commencement, and other external requirements can delay acceptance.

The City Manager stated that staff was implementing a change to require the property owner's name, phone number, and email address in the permit system, so that homeowners receive notice when an application is submitted and are copied on communications regarding missing documents or other issues.

Michelle Gonzalez advised that the required resident contact information and email notifications were already active. She also stated that staff was reviewing additional Accela features, including alerts to staff when permit review deadlines approach and start/stop clock functionality for comments returned to applicants.

Commissioner Smith requested analytics by Friday on the number of pending residential and commercial permits and on progress in reducing the backlog. The figures discussed were approximately 299 residential permits and 52 commercial permits.

The Commission's discussion included the need for improved customer service, faster turnaround times, better communication with residents, responsiveness to social media concerns, the use of permit checklists, customer service training, and the option for residents to bring paper applications to City Hall for staff assistance with scanning or entering information.

The City Manager stated that staff would pursue process improvements.

**CITY ATTORNEY REPORT**

City Attorney Horowitz provided the following updates:

- Renaissance Hearing

The City Attorney reported that the quasi-judicial notice for the Renaissance hearing on June 23 had been published. He also stated that the school had begun discussions with Broward County regarding a potential traffic solution using the County access road north of the school. With no objection from the Commission, the City Attorney and City Manager would advise that the City supports the school's effort to pursue that option with the County.

- Cooper Colony Golf Course Application

The City Attorney reported that the Community Development Director had communicated with the applicant about the Cooper Colony golf course application. The applicant requested that the Development Review Committee meeting be rescheduled to July 22. Staff will continue to update the Commission as directed.

**COMMISSIONERS' CONCERNS/REPORTS/ITEMS TO BE PLACED ON NEXT AGENDA**

Commissioner Smith commended staff for the micromobility safety video and the related campaign.

Commissioner Smith requested limited flexibility to purchase food for advisory board events when Cooper City vendors are unable to provide the required food or cannot do so within budget. He stated that the request was for an upcoming Tree Care Workshop and that any purchase outside Cooper City should remain within the approved budget.

Commissioner Katzman stated that he supports purchasing from Cooper City businesses whenever possible, but could make an exception in extenuating circumstances, provided it remains within budget.

After discussion, there was consensus to allow the exception for the specific Tree Care Workshop.

Commissioner Katzman reported that the Broward County Commission approved the tri-party agreement for the Monterra CDD and the Pine Island median. He stated that the agreement would allow the City to hold the CDD accountable for maintaining the median for safety and beautification.

Commissioner Katzman announced that a few spots remained for the Father's Day fishing tournament and that a World Cup viewing party for the USA versus Paraguay game would be held at the Suellen H. Fardelmann Sports Complex on Friday evening from 7:00 p.m. to 11:00 p.m.

Commissioner Katzman asked for an update on users moving park equipment between games. Staff advised that staffing at parks would be adjusted during the seasons to provide longer coverage and monitoring. Commissioner Katzman also requested signage advising users not to move City equipment without permission.

Commissioner Shrouder reiterated concerns about the proposed summer work schedule, Finance Department performance, permitting customer service, and Optimist-related financial matters. He noted that additional Optimist-related comments would be reserved for the next meeting.

**ADJOURNMENT**

There being no further business, the meeting was adjourned.

---

The minutes of the regular Commission meeting held on June 9, 2026, were approved during the regular Commission meeting held on June 23, 2026.

---

Mayor James Curran

---

Tedra Allen, City Clerk

### ADA NOTICE

This meeting is open to the public. In accordance with the Americans with Disabilities Act of 1990, all persons who are disabled and who need special accommodations to participate in this meeting because of that disability should contact the Office of the City Clerk, 954-434-4300 ext. 220, not later than two days prior to such proceeding. One or more members of the City of Cooper City Advisory Boards may be in attendance and may participate at the meeting. Anyone wishing to appeal any decision made by the Cooper City Commission with respect to any matter considered at such meeting or hearing will need a record of the proceedings and, for such purpose, may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based. Agenda items may be viewed online at [www.coopercity.gov](http://www.coopercity.gov) or at the Office of the City Clerk, City of Cooper City, 9090 SW 50 Place, Cooper City, Florida, 33328, 954-434-4300.

### DECORUM

Members of the Commission, staff members, citizens, and others are required to use civil and appropriate language when addressing the Commission or anyone present at the meeting and must refrain from using profanity, cursing, or exhibiting aggressive or threatening behavior. All comments should generally be directed to the presiding officer and not to individual members of the Commission, staff, or the audience. No personal verbal attacks toward any individual by either the Commission, staff, citizens, or others shall be allowed during any meeting of the Commission.

Any persons making impertinent or slanderous remarks or personal attacks or who becomes boisterous while addressing the Commission or who otherwise violates the decorum rules set forth herein shall be barred from further audience before the Commission by the Mayor, or by request of any member of the Commission unless permission to continue or again address the Commission be granted by a majority vote of the Commission members present.

---