



CITY COMMISSION STAFF REPORT

DEPARTMENT: Parks and Recreation

DATE: June 23, 2026

SUBJECT: Motion to approve additional expenditure authority of \$90,000.00 for fiscal year 2025-2026 and the approved budgeted amounts for subsequent years of the contract term under RFP No. 2019-13, awarded to Juniper Landscaping of Florida for parks maintenance services. – Parks & Recreation

CITY MANAGER RECOMMENDATION:

The City Manager recommends approval of expenditure authority in the amount of \$90,000 for Fiscal Year 2025-2026 under RFP No. 2019-13, awarding the irrigation improvements and repairs associated with the Suellen Field Upgrade Project to Juniper Landscaping of Florida. This action will replace the previously approved irrigation award to Flow Grown Irrigation LLC, which was unwilling to execute the required contract documents. The amendment does not increase the overall project budget and allows the City to proceed with the project while maintaining all other previously approved contracts, funding allocations, and project authorizations.

BACKGROUND OF ITEM:

On March 10, 2026, the City Commission approved Contract #SIS2026-2 with Flow Grown Irrigation LLC for the Suellen Field Upgrade Project in the amount of \$90,000. Following Commission approval, City staff made multiple attempts to contact the vendor and obtain the required signed contract documents to proceed with the project.

Despite repeated email communications and a final request to execute the agreement, Flow Grown Irrigation LLC did not provide the signed contract documents and became unresponsive to City correspondence. As a result, the project could not proceed under the approved award.

To avoid further delays and maintain the project schedule, staff recommends that the Commission amend the previous award and authorize Juniper Landscaping to perform the irrigation work for the previously approved amount of \$90,000. Juniper Landscaping currently provides landscape maintenance services to the City under Agreement RFP No. 2019-13 and has successfully completed numerous landscape and irrigation projects for the City.

Additionally, Juniper Landscaping has provided a more detailed breakdown of the proposed irrigation improvements. This expanded scope and pricing structure will allow the City to address additional irrigation repairs on Field 5 within the existing project budget, delivering greater overall value and improved field conditions without increasing the approved project cost.

This amendment does not increase the overall project budget and allows the city to proceed with the irrigation improvements required to complete the Suellen Field Upgrade Project.

ANALYSIS:

During the March 10, 2026, City Commission meeting, the City Commission awarded Contract No. SIS2026-2 for Comprehensive Irrigation Services to Flow Grown Irrigation, LLC. Unfortunately, the City has been unable to obtain the company’s signature on the City’s draft contract. The company owner has been contacted numerous times by several staff members and has repeatedly stated that the signed agreement has been sent or that he will send it; however, the City has never received the signed agreement. As a result, SIS2026-2 was never executed, and the requested services under the contract were not performed.

The City of Weston advertised Request for Proposal No. 2019-13 for parks maintenance services on December 2, 2019, with a proposal submittal deadline of January 14, 2020. On March 16, 2020, the City of Weston Commission adopted Resolution No. 2020-25, accepting and ratifying the ranking of the firms under RFP No. 2019-13 for parks maintenance services, parks group a: regional park and heron park and awarding and approving an agreement with Greensource Landscape and Sports Turf, Inc. The City of Weston entered into an agreement with Greensource Landscape and Sports Turf, Inc. on May 29, 2020. On June 15, 2020, the City of Weston Commission adopted Resolution No. 2020-62, approving the consent to the assignment and assumption of the agreement between the City of Weston and Greensource Landscape and Sports Turf, Inc. to Juniper Landscaping of Florida, LLC. The City of Cooper City executed a piggyback agreement with Juniper Landscaping of Florida on March 18, 2025.

FISCAL IMPACT:

There is currently an unencumbered balance of \$123,518.45 in this project, which covers the \$90,000 request. The Amended Budget Amount below reflects the unencumbered balance after this transaction.

<u>Description</u>	<u>General Ledger Acct. Number</u>	<u>Budgeted Amount</u>	<u>Requested Amount</u>	<u>Amended Budget Amount</u>
Suellen Field Upgrade	300-314-600000-002-SUEIU	\$352,500	-\$90,000	\$33,518.45

ATTACHMENTS:

1. RFP No. 20219-13 – Piggyback Agreement – Juniper
2. Commission Staff Report Item 16 – 3-10-26
3. Juniper Quote - Soccer Field C Irrigation
4. Juniper Quote - Baseball Field 6 Irrigation
5. Juniper Quote – Baseball Field 5 Irrigation