



**CITY COMMISSION  
STAFF REPORT**

**DEPARTMENT:** Utilities Department

**SUBJECT:** Motion to Approve Agreement with Allied Universal for Sodium Hypochlorite  
(Utilities)

**CITY MANAGER RECOMMENDATION:**

The City Manager Recommends approval of an agreement with Allied Universal Corporation for the purchase of sodium hypochlorite.

**BACKGROUND OF ITEM:**

The treatment of our potable drinking water includes the addition of sodium hypochlorite (“chlorine”) for disinfection prior to distribution to our customers. Similarly, this product is added to our treated wastewater effluent prior to disposal, or transfer for reuse. The City uses approximately 113,000 gallons per year.

**ANALYSIS:**

In order to procure this product, staff participated in a “co-op” bid led by the City of Fort Lauderdale. A co-op bid is one in which several agencies in Broward County combine their quantities and purchasing power to attract more bidders and more competitive pricing.

**FISCAL IMPACT:**

On August 23, 2021, Fort Lauderdale awarded a contract to the low bidder, Allied Universal Corporation, at a price of \$0.498 per gallon for a full tanker load and \$0.548 per gallon for less than a tanker load. The contract terms are two years ending August 31, 2023, with options to renew for up to two, one-year terms. The annual cost to the City is estimated to be approximately \$56,000. Funds are available in the Water and Sewer Fund and budgeted for this purpose.

<u>General Ledger Acct. Number</u>	<u>Budgeted Amount</u>	<u>Requested Amount</u>	<u>Remaining Amount</u>
450-911-535310-533	\$430,000	\$28,000	\$402,000
450-931-535310-535	\$150,000	\$28,000	\$122,000

**ALTERNATIVES:**

The City Commission could opt to bid for this chemical independently of the co-op, but that would likely result in equal or higher bid prices because Cooper City’s quantities are much lower than the co-op.

**ATTACHMENTS:**

1. Co-op Award and Agreement – City of Fort Lauderdale
2. Advertised Solicitation – City of Fort Lauderdale
3. Vendor Submittal – Allied Universal
4. Cooper City Agreement – Allied Universal
5. Cooper City – Vendor Compliance