

RESOLUTION NO. 18-1-3

**A RESOLUTION OF THE CITY OF COOPER CITY,
FLORIDA, CONCERNING PUBLIC SAFETY SERVICES;
ESTABLISHING A PUBLIC SAFETY ADVISORY BOARD
AND PROVIDING FOR ITS DUTIES AND
RESPONSIBILITIES; APPOINTING BOARD MEMBERS;
PROVIDING FOR IMPLEMENTATION; PROVIDING
FOR AN EFFECTIVE DATE**

WHEREAS, pursuant to City Charter Sec. 1.05(2), the City Commission desires to create a Public Safety Advisory Board to assist the City in securing the continued provision of law enforcement and fire rescue services for the City of Cooper City; and

WHEREAS, the current Law Enforcement and Fire Rescue Services Agreement (the “City-BSO Agreement”) between the Broward Sheriff’s Office (the “BSO”) and the City is set to expire on September 30, 2019; and

WHEREAS, the City Commission desires to act now in order to establish an expeditious and effective process to enable the City Manager to negotiate a new Agreement for the continued provision of law enforcement and fire rescue services (the “Public Safety Services”) to the City for the protection of the public health, safety and welfare ; and

WHEREAS, the City Commission desires to establish the Public Safety Advisory Board (the “Board”) to assist the City Manager in successfully obtaining a favorable and financially responsible Public Safety Services agreement (the “Public Safety Services Agreement”) , and to perform related duties, as provided herein; and

WHEREAS, it is recognized that the City Manager has advised the City Commission that he, as the chief administrative officer of the City, shall function as the lead negotiator for the City concerning the Public Safety Services Agreement, and that he will be assisted in the negotiation process by the City’s Finance Director, and the City Attorney’s Office (including David Wolpin

and other attorneys from his law firm as designated by him and experienced in the negotiation of public safety contracts, personnel issues, and police procedures).

NOW, THEREFORE, IT IS HEREBY RESOLVED BY THE CITY COMMISSION OF THE CITY OF COOPER CITY, FLORIDA, AS FOLLOWS:

Section 1. Recitals Adopted. That each of the above-stated recitals is hereby adopted and confirmed.

Section 2. Public Safety Advisory Board Created.

I. - Creation, composition and qualifications.

- A. There is hereby created and established the City of Cooper City Public Safety Advisory Board (the "Board") consisting of ten (10) members who are residents of the City and have education, training, background or experience which is pertinent to service on the Board. In order to prevent any potential conflict of interest, any person who is employed by or whose immediate family member(ie: parent, spouse, child, sibling or registered domestic partner) is employed by BSO or by the police or fire rescue agencies of the adjacent cities of Davie, Hollywood or Pembroke Pines, shall not be eligible for appointment to the Board. Each member of the Commission shall nominate two (2) persons to the Board. The members of the Board shall serve on the Board without compensation and shall not be reimbursed for travel, mileage, or per diem expenses for their Board service. The members of the Board shall serve at the pleasure of the City Commission for a one-year term and may be reappointed in accordance with the process outlined herein, subject to the Sunset provision which is set forth in Section 4 of this Resolution.
- B. In the event of the resignation or removal of any member of the Board, the Commission member who nominated such person shall nominate another person to fill the vacancy, for the unexpired portion of the term of the member vacating such position, subject to approval of the City Commission.
- C. In the event that a member of the Board shall be absent and unexcused from a duly-called meeting of the Board for three meetings, then, in that event, such member shall automatically be removed as a member of the Board effective upon notification to such person from the City Manager.
- D. The City Manager or his designee shall provide or designate necessary staff support for the Board in coordination with the City Clerk's Office. The City Attorney shall serve as legal counsel to the Board.

II. - Advisory capacity.

The powers and duties of the Board shall be solely of an advisory nature to the City Manager and

City Commission. The City Manager shall attend the meetings of the Board, and shall guide and direct the Board, and shall assign public safety research tasks to the Board, which tasks he finds will facilitate the proposed Public Safety Services Agreement. Those assignments shall expressly include assisting City staff in developing a comprehensive Request for Proposals (“ RFP”) for Public Safety Services, and researching , on a concurrent basis , alternative approaches to the provision of Public Safety Services to the City from BSO, adjacent cities, and directly by fire and police personnel of the City. The City Manager shall arrange for the provision of pertinent information and data to the Board, including, but not limited to, providing a copy of the existing City- BSO Agreements, and the audit study conducted for the City by Matrix Consulting. The City Manager, by virtue of his office as City Manager, shall be responsible for communicating to the City Commission the pertinent work and recommendations of the Board.

III. - Rules of procedure; quorum.

- A. The Board shall adopt rules of procedure not inconsistent with the ordinances of the City and the laws of the State of Florida and shall utilize Robert's Rules of Order recently revised 1990 Edition for the rules of procedure to guide the conduct of meetings of the Board.
- B. At the first meeting of the Board, the Board shall select one of its members to serve as the Chairperson and another member to serve as the Vice-Chairperson.
- C. Six (6) members shall constitute a quorum for the transaction of the business of the Board. Official action shall be taken by the Board only upon the concurring vote of a majority of the members present at an official meeting of the Board.

IV. - Mission; and duties.

- A. The mission of the Board is to assist the City in accomplishing the City’s goal of continuing to assure the provision of outstanding Public Safety Services to the residents of and businesses in the City, and providing a recommendation to the City Manager.
- B. Any necessary action of the Board shall be in the form of a written recommendation of the Board, signed by the Board Chairperson, and delivered to the City Manager, who shall present the recommendation of the Board to the Mayor and City Commission.
- C. The Board shall meet monthly or more often as determined necessary by the Board or requested by the City Manager.

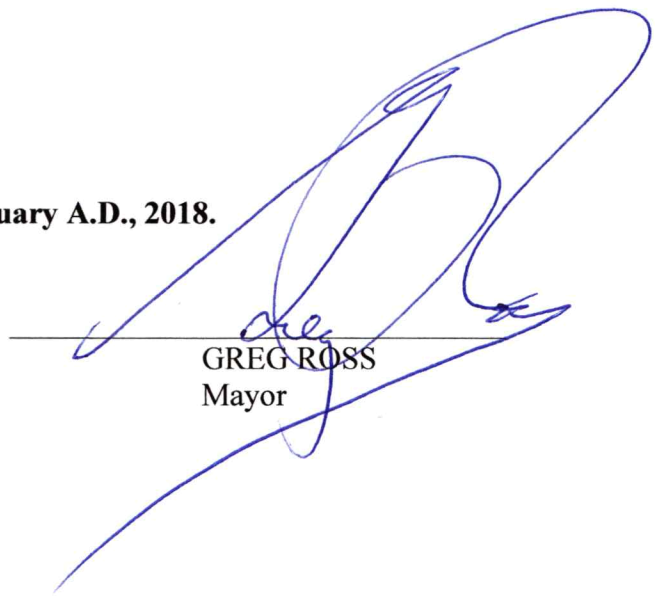
V. - Standards of conduct for members.

All members of the Board shall be subject to the applicable standards of conduct for public officers and employees, as set by Federal, State, County, City or other applicable law pursuant to City Code Section 2-102.

Section 3. Board Members Appointed.

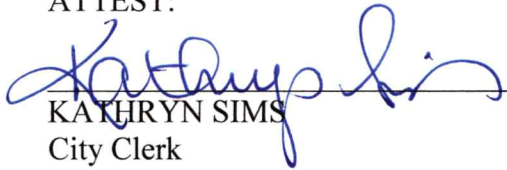
That in accordance with this Resolution, the following persons are hereby appointed to serve on the Board:

PASSED AND ADOPTED this 13th day of February A.D., 2018.



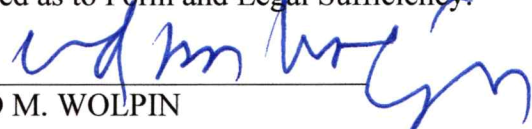
GREG ROSS
Mayor

ATTEST:



KATHRYN SIMS
City Clerk

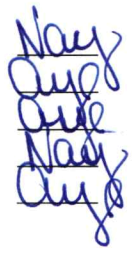
Approved as to Form and Legal Sufficiency:



DAVID M. WOLPIN
City Attorney

ROLL CALL

Mayor Ross
Commissioner Sims
Commissioner Mallozzi
Commissioner Curran
Commissioner Green



Handwritten signatures for Mayor Ross, Commissioner Sims, Commissioner Mallozzi, Commissioner Curran, and Commissioner Green.



CITY OF
Cooper City
Someplace Special

Greg Ross, Mayor
John Sims, Commissioner
Lisa Mallozzi, Commissioner
James C. Curran, Commissioner
Jeff Green, Commissioner
Bruce D. Loucks, City Manager

(DATE)

«AddressBlock»

«GreetingLine»

Cooper City currently contracts with the Broward Sheriff's Office (BSO) for Law Enforcement, Fire Rescue, and Code Enforcement services.

The original contract began in 2004 and the last extension will lapse on September 30, 2019. At this time Cooper City is considering and evaluating continuing with BSO or developing alternative forms of service delivery with the objective to have a contract in place by October, 2018.

One of the alternatives is to contract for some or all of the services (Law Enforcement Fire/Rescue or Code Enforcement) from one or more of our neighboring municipalities (Hollywood, Davie or Pembroke Pines). Additionally, Cooper City will also be negotiating with BSO as well as developing the alternative of providing the services as an in-house Cooper City department.

If your municipality is interested in providing any or all of the services, please respond accordingly by March 9, 2018.

I've attached a schedule of the contract renewal process and an overview of the current services. Marie Elianor, City Finance Director and I will be scheduling meetings with each of you for the week of February 19th through the 23rd to address any questions you may have.

Sincerely,

Bruce D. Loucks
City Manager

Cc: (Town/City Council)
Cooper City Commission
David Wolpin, City Attorney
Marie Elianor, Finance Director



Public Safety Contract Timeline

(Revised 2-2018)

- | | |
|--------------|---|
| January | 1. Contract Matrix for proposal for contract review |
| February | 2. Create Public Safety Committee (PSC) |
| | 3. Begin developing costs for services to be brought under City auspices. |
| | 4. Solicit interests by other municipalities for the provision of services. |
| April | 5. Finalize contract revisions and submit to City Commission for approval. |
| | 6. Finalize cost analysis for services to be brought under City auspices. |
| | 7. Review proposed contract with agencies interested in the provision of services to determine level of interest. |
| May - August | 8. Negotiate with interested agencies. |
| September | 9. Submit to City Commission outcome of negotiations. |
| | 10.. City Commission approval of selected agency. |
| October | 11. Finalize contract with selected agency. |
| | 12. City Commission approval of final contract. |

Although not denoted by month, there will be multiple workshops and Commission updates throughout the process.

Cooper City Public Safety Overview

Area	8 square miles
Population	35,364
Police station	1
Fire/Rescue station	1

Current BSO Contract

Law Enforcement

\$13.4 million

Calls for service	25,512
Part One Crime	479
Clearance rate	37.2%

Personnel

77 total

Captain	1
Lieutenant	2
Sergeants	8
Deputies	48 (including 5 School Resource Deputies)
Community Service Aids	8
Admin	7

Fire Rescue

\$10.2 million

Calls for service	
Fire	38
Medical	2040 (1,482 transports)
Other	921

Apparatus

Rescue Units	2
Ladder (Quint)	1
Engine	1

Personnel

55 total

Chief	1
Fire Inspector	1
Admin	1
Shift personnel	52 (3 Staff per unit of equipment)

Code Enforcement

\$376,000

Personnel	3
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2017/2018 City Budget Expenditure

The City of Cooper City contracts law enforcement services with the Broward Sheriff's Office pursuant to a written "Agreement for Services" executed for five (5) year periods, to include a renewal clause with the same terms. The first (5) year contract period expired September 30, 2009 and this agreement was renewed for the second period, October 01, 2014 through September 30, 2019.

The Agreement stipulates that levels of service will be provided to Cooper City in exchange for agree upon consideration.

Several programs will continue to be provided to the residents/visitors of Cooper City under the direction of the Cooper City District. The following programs/initiatives will be provided during the 2017/2018 fiscal year.

- a) **School Resource Deputy:** One school resource deputy sheriff will be assigned full time to Cooper City High School, Pioneer Middle School, Cooper City Elementary School, Griffin Elementary School, and Embassy Creek Elementary School. The SRD's will continue interacting with students through such programs as S.T.A.R. (Students Taking Action and Responsibility) and G.R.E.A.T. (Gang Resistance Education and Training). In addition, an emphasis will be placed on social media in the middle and high schools and the lasting effect it can have on students. During the summer the school resource deputies will be assigned back to road patrol to assist with juvenile and burglary issues. They will also be participating in the Explorer Program.
- b) **Sexual Offender Monitoring Program:** The Cooper City District personnel conduct monthly residence checks of every registered sexual offender residing in the city. Identifying information on each offender is provided to all sworn personnel and civilian employees for familiarity purposes during patrol. Any change in custody or residence status of an offender is immediately reported to FDLE.
- c) **Crisis Intervention Training:** The Cooper City District noted an above average amount of mentally ill calls for service each year. While there were many dynamics to each call there was a need to provide additional training to responding deputies. Each quarter the command will be sending a deputy to a 40-hour course on using various communicative and calming techniques when dealing with persons suffering from mental illness. In addition, we had the agency in-house expert on mental illness provide an additional 3 hour course to all of our deputy's and supervisors to supplement the 40 hour course.

- d) **Code Compliance Team:** The Cooper City District will maintain a Code Compliance Unit and work within the guidelines of City Code in an effort to preserve and maintain the aesthetics of Cooper City. The officers are assigned geographical areas of responsibility within the city and are required to keep in close contact with community members in these areas.
- e) **Adult Volunteer Program:** The Cooper City District oversees three components of adults who volunteer their time. Citizens on Patrol (COPS), Parking Enforcement, and Seniors vs. Crime. The adults who participate in these programs provide an invaluable service to the community by strengthening the relationship between law enforcement and residents and providing follow-up information to our investigators. Senior volunteers are provided an office in the Cooper City District and are trained in crime prevention and fraud prevention techniques. These volunteers offer their knowledge to senior residents.
- f) **Explorer Program:** The Cooper City District has one of the strongest and most visible Police Explorer Programs in the county. The group is led by a Sergeant and a four Deputy Sheriffs who are dedicated to providing our youth who are interested in law enforcement with hands on training and education. Explorers attend training functions and attend explorer competition events state-wide to display their skills. The explorers volunteer their time during city events and ride with deputy sheriffs.
- g) **radKids Program:** The Cooper City District hosts the radKids program which is a nationally known program designed specifically for school children. The programs mission is to reduce bullying, preventing/stopping predator tricks, personal touch/personal space “good touch and bad touch” and in/out safety which deals with safety while at parks, playgrounds, malls, and carnivals. The Cooper City District also hosts the instructor course to certify law enforcement professionals from the tri-county so they can host their own radKids program.
- h) **Gun Safety Program:** At a minimum of twice a year the Cooper City District hosts a Gun Safety Program that is designed for both parents and children aged from 8-12 years old. The program reviews the laws and responsibilities for the parents and is very interactive with the children providing them a variety of scenarios and choosing the best option. This program has been covered by both local and national media and the Cooper City District is the only law enforcement agency conducting such a program.
- i) **Chip A Pet:**The Cooper City District is the only command in Broward County that currently offers the residents a free microchip for their dog or cat. This program allows residents to bring their pet to the district office where BSO has partnered with Rock Creek Animal Hospital. This entire program has no cost to the residents which includes the microchip, veterinarian services, and microchip registration. The Cooper City District holds two Chip A Pet functions each year.
- j) **New Initiatives:** The Cooper City District has completed some new and innovated training and programs such as: Body Worn Cameras program, entry tools training for barricaded and expedited serious incidents. An Active Shooter seminar for the public and narcan nasal spray will be issued to all deputies, this product can help alter or reverse a patient from overdosing on opiate type drugs.