



CITY COMMISSION STAFF REPORT

DEPARTMENT: Utilities

DATE: May 13, 2025

SUBJECT: Motion to approve the Piggyback of the Florida Sheriff Association Contract No. FSA24-VEL32.0 for Pursuit, Administrative & Other Vehicles for the Purchase of Replacement Vehicles for Various Departments in the amount of \$548,033.33.
- Utilities

CITY MANAGER RECOMMENDATION:

The City Manager recommends approval of the piggyback of a competitively established contract by the Florida Sheriff's Association, Contract No. FSA24-VEL32.0 Pursuit, Administrative & Other Vehicles, in the amount of \$548,033.00 for the term of the agreement. This contract will allow the City to continue with the proposed vehicle replacement plan.

BACKGROUND OF ITEM:

The vehicles recommended for replacement in the Utilities, Parks & Recreation, and Community Development Departments have reached the end of their useful life. The Fiscal Year 2024-25 approved budget for light vehicles was \$797,247 for the purchase of fifteen (15) vehicles. This contract is for eight (8) vehicles for a total of \$548,033.

ANALYSIS:

The proposed replacements include one (1) F-550 Crane, one (1) F-350 Utility Body Truck, five (5) F-350 Long Beds, and one (1) Ford Ranger. These vehicles have been selected based on their suitability for the tasks required by each department and their cost-effectiveness over time.

PROCUREMENT:

The piggybacking of the Florida Sheriff's Association Contract No. FSA24-VEL32.0 pursuant to Section 2-258(f) of Cooper City Procurement Code. Contract No. FSA24-VEL32.0 was advertised under full and open competition on April 1, 2024. Bids were received, and various companies were awarded based on brand, manufacturer, and specification. This contract is effective from October 1, 2024, until September 30, 2025. The City will enter into an agreement with Duval Ford for the purchase of various vehicles.

FISCAL IMPACT:

Here is the breakdown of the items proposed to be purchased, their accounts, and balances:

| Fund/Dept | Vehicle Group | Item | Replacing | GL | Total Budgeted in Account | Price per Unit | Remaining in the Account | Comment |
|-----------|---------------|---------------------------|--------------------------------------|--------------------|---------------------------|------------------|--------------------------|---|
| 001-312 | | F-350 Long Bed | # 3336 2003 F250 Super | 001-312-564400-539 | \$47,225 | \$60,711 | -\$13,486 | 22 years old with 133,455 miles |
| 001-314 | C | F-350 Long beds | # 3337, 2003 F250 Super | 001-314-564400-572 | \$47,225 | \$60,711 | -\$13,486 | 22 years old with 106,531 miles |
| 001-314 | | F-350 Long beds | # 3360, 2007 F350 | 001-314-564400-572 | \$48,890 | \$60,711 | -\$11,821 | The condition is Fair 2007 with 63,403 miles, should be replaced |
| 001-710 | | F-350 Long beds | # 7361, 2007 F150 | 001-710-564520-572 | \$80,000 | \$60,711 | \$19,289 | current vehicle is not suitable for work load |
| 102-211 | D | Ford Rangers | # 2377, 2008 Escape | 102-211-564400-564 | \$0.00 | \$32,542 | -\$32,542 | Unable to get parts (obsolete) |
| 103-313 | B | F-350 Utility body trucks | # 3335, 2003 F250 Super | 103-313-564400-541 | \$96,115 | \$79,314 | \$16,801 | 22 years old with 122,139 miles |
| 450-911 | | F-350 Long beds | # 9348, 2005 SD F250 Utility Body | 450-911-564520-533 | \$55,000 | \$60,711 | -\$5,711 | 20 years old with 95,100 miles |
| 450-910 | A | F-550 crane truck | # 9394, 2015 F550 Crane Truck | 450-910-564520-533 | \$50,000 | \$132,622 | -\$82,622 | 10 years old, overworked, and the body mount brackets keep breaking |
| | | TOTAL | | | \$424,455 | \$548,033 | -\$123,578 | |

Fund 001 General Fund

Dept. 312 - The total budget shortage for Dept. 312 Facilities Maintenance is \$13,486 (Truck \$60,711, Budget \$47,225) and will be funded via General Fund Contingency.

Dept. 314 - The total budget deficit for Dept. 314 Parks Maintenance is \$25,307 (Trucks \$121,422, Budget \$94,450) and will be funded via budget amendment from their salary and benefits, which has a surplus due to multiple vacancies in the first half of the fiscal year.

Dept. 710 - The total vehicle budget surplus for Dept. 710 Parks & Recreation is \$19,289. \$80,000 was originally budgeted to purchase two (2) vehicles, but only one (1) F350 is being purchased for \$60,711.

Fund 102 Building Fund

There is a \$32,542 budget deficit as this Ford Ranger is not budgeted. We can fund the \$32,542 budget shortage here via the Building Fund Balance. We are continually monitoring the Building Fund Balance to ensure that they do not go over a certain threshold.

Fund 103 Road and Bridge Fund

The total vehicle budget surplus for Fund 103 is \$16,801. \$96,115 was originally budgeted to purchase one (1) vehicle. A F350 Utility Body Truck; actual amount \$79,314.

Fund 450 Utilities

Dept. 911 - Water Plant has a vehicle budget of \$55,000, but the quote is \$60,711 for the F350. The \$5,711 budget deficit will be covered via W&S Fund 450 Contingency Fund.

Fund 450 Utilities. The total shortage is for Dept. 910 Water Distribution is \$82,622. There is a \$50,000 Budget, but this Crane Truck is \$132,622. There will be a budget amendment to move the \$60,000 budgeted for vehicles in Dept. 940 Utilities Customer Service to Dept. 910 Water Distribution. The remaining \$22,622 deficit will be covered via W&S Fund 450 Contingency.

ATTACHMENTS:

1. Cooper City Piggyback Agreement
2. Florida Sheriff Association Cooperative Purchasing Program Ford F550 quote
3. Florida Sheriff Association Cooperative Purchasing Program Ford Ranger quote
4. Florida Sheriff Association Cooperative Purchasing Program Ford F350 utility quote
5. Florida Sheriff Association Cooperative Purchasing Program Ford F350 long bed quote
6. BA 12XXX Fund FY25 Vehicle Purchases \$159,668