



CITY COMMISSION STAFF REPORT

DEPARTMENT: Utilities

DATE: April 22, 2025

SUBJECT: Motion to Approve Contract No. PSC2025-2 with Total Municipal Solutions, Inc., in an Amount Not to Exceed \$50,000.00.

CITY MANAGER RECOMMENDATION:

The City Manager recommends the Commission approve this request of award of Contract No. PSC2025-2, Management and Administrative Professional Services to Total Municipal Solutions, Inc. in an amount not to exceed \$50,000.000 for the first year with two (2) one-year options to renew.

BACKGROUND OF ITEM:

As discussed during the City's Water and Wastewater Master Plan, the treatment plant infrastructure is nearing critical stages of wear and functionality, requiring thorough assessment, upgrades and rehabilitation. We will be doing the next few year, including Headworks, electrical system replacement and package plant 1 over three highly critical projects.

ANALYSIS:

Entering into an agreement with Raj Verma, from TMS, with extensive experience in utility engineering and in-depth knowledge of our system, he will provide the City with essential support in planning and executing these key infrastructure projects. He will serve as project manager/owner's rep in the supervision of the design and construction activities.

PROCUREMENT:

Contract No. PSC2025-2 will allow Total Municipal Solutions, Inc. to provide professional services, administrative services and project management services for the Utilities department. This contract will also allow the CONSULTANT to mentor employees who would like to improve their skill-level and become assets for the CITY.

Competition is not practicable at this time as Raj Verma of Total Municipal Solutions holds unique experience being a former Director of the Utility Department.

It is in the City's best interest to award Contract No. PSC2025-2, Professional Services, Administration and Project Management to Total Municipal Solutions, Inc., pursuant to Sec. 2-258(g) of the Cooper City Procurement Code.

FISCAL IMPACT:

The fiscal impact for \$50,000 per year will come from funds allocated for these three project. The total design and construction of these projects will be in excess of \$100 million. Funds for the first year of services come from the Wastewater Treatment Plant Rehabilitation line 453-931-563440-535-WWTPR.

<u>General Ledger Acct. Number</u>	<u>Budgeted Amount</u>	<u>Requested Amount</u>	<u>Remaining Amount</u>
453-931-563440-535-WWTPR - Wastewater Treatment Plant Rehabilitation	\$798,209.00	\$50,000.00	\$742,191.30

ATTACHMENTS:

1. Total Municipal Solutions, Inc. – Contract
2. Terms Appendix A
3. Terms Appendix B