



CITY COMMISSION STAFF REPORT

DEPARTMENT: Parks and Recreation Department

SUBJECT: Motion to approve second amendment with The Butler Group of South Florida, LLC D/B/A Nextaff for Crossing Guard services. – **Parks & Recreation**

CITY MANAGER RECOMMENDATION:

The City Manager recommends approval of the second amendment to the agreement with The Butler Group of South Florida, LLC D/B/A Nextaff for Crossing Guard services.

BACKGROUND OF ITEM:

The City contracts crossing guard services for five public schools in the City. The schools in which the Crossing Guard services are provided are: Cooper City Elementary, Embassy Creek Elementary, Griffin Elementary, Pioneer Middle School and Cooper City High School. There is a total of 20 posts within the City.

ANALYSIS:

In 2019, the City of Miramar issued a bid (IFB 1-014) and awarded the contract to The Butler Group of South Florida, LLC D/B/A Nextaff. Since this time, Nextaff has been the contractor that provides the Crossing Guards services for the City of Miramar. The agreement was awarded with an initial term of three years with an option to renew for two additional one-year terms. The City of Miramar has entered their first one-year renewal option. The Cooper City Commission approved the use of the Miramar contract in July of 2022 under Section 2-258 (f) of the City Code – Purchase of goods or services from contracts awarded by other governmental or non-profit entities by a formal competitive selection process. In December the Commission approved the first amendment extending the services until March 2023. The City has been very satisfied with the services provided by the vendor. If approved, the contractual company, Nextaff, will remain in service with the City through March 2024. This renewal, as well as subsequent renewals, shall be approved thereafter, as long as the City remains satisfied with the vendor.

STRATEGIC PLAN:

Having the ability for students to walk or bike to school helps create a Strong Sense of Place, which is identified with the third priority. Working with the schools helps foster community pride and increases social interactions.

FISCAL IMPACT:

Funds are currently budgeted in the Contractual Services – Crossing Guards GL line item. With the increase in the Florida Minimum wage and other factors, the hourly rate is \$21.07 per hour/employee. October 1, 2023 the hourly rate will increase to \$23.44 due to the cost of living increase. The increase in charges will be budgeted during the 2024 budget process.

<u>General Ledger Acct. Number</u>	<u>Budgeted Amount</u>	<u>Requested Amount</u>	<u>Remaining Amount</u>
001-510-531291-521	\$157,536.00		\$97,736.69

Increase in costs will be budgeted in the Fiscal Year 2024 Budget process.

ALTERNATIVES:

Identify other options for Crossing Guards and have in place effective March 3, 2023.

ATTACHMENTS:

1. Second Amendment to Crossing Guard Services Agreement
2. First Amendment to Crossing Guard Services Agreement
3. Cooper City Agreement with The Butler Group of South Florida D/B/A Nextaff
4. Cooper City Proposal for Crossing Guard Services
5. First Renewal Agreement – City of Miramar
6. Nextaff Vendor Compliance
7. Crossing Guard Post Locations for the City of Cooper City/Nextaff Pricing Sheet for City of Cooper City FY 2023/2024 Pricing
8. Certificate of Insurance (COI)

User	Task	Action	Date/Time
Allen, Tedra	NEW ITEM: Not Yet Routed	*FINANCIAL IMPACT...	02/14/23 08:21 PM
Kendrick, Aaron	Assigned to Finance Director	COMPLETE: Forwar...	02/17/23 03:25 PM
Horowitz, Jacob	Assigned to Attorney	COMPLETE: Forwar...	02/17/23 03:42 PM
Napoli, Joseph	Assigned to City Manager	COMPLETE: Forwar...	02/17/23 03:44 PM
Allen, Tedra	Assigned to City Clerk	APPROVE ITEM: En...	02/17/23 04:34 PM
Allen, Tedra	END WORKFLOW - APPROV...		02/17/23 04:51 PM