



## CITY COMMISSION STAFF REPORT

**DEPARTMENT:** Administration

**DATE:** February 10, 2026

**SUBJECT:** Motion to approve Task Order No. UTL-26-037D under contract RFQ2024-1-PW for Cooper City's Citywide Entrance Monuments, with Kimely-Horn and Associates, Inc., for an amount not to exceed \$299,080.00 to provide professional engineering services. – **City Manager**

**CITY MANAGER RECOMMENDATION:**

The City Manager recommends that the Commission approve Task Order No. UTL-26-037D under contract RFQ2024-1-PW for Cooper City's Citywide Entrance Monuments with Kimely-Horn and Associates, Inc., to provide professional engineering services for an amount not to exceed \$299,080.00.

**BACKGROUND OF ITEM:**

The City plans to establish a coordinated system of primary, secondary, and tertiary entrance monuments in accordance with the Cooper City Design Guidelines Manual, adopted on October 22, 2024.

**ANALYSIS:**

Chen Moore and Associates, along with the City of Cooper City, developed the Landscape Master Plan and Design Guidelines Manual. As part of the Landscape Master Plan, intersections throughout the city were assessed for the installation of monument signs. The installation of these monument signs will require permitting for demolition, electrical, landscape/irrigation, and structural components, depending on location and monument sign selection. The Consultant selected for construction level design will prepare comprehensive entrance monument design packages and provide limited bid-phase services.

The estimated costs presented in the table below represent the anticipated construction cost for each individual monument sign based on 2024 construction industry pricing. Construction of the monument signs is intended to be implemented in phases over multiple fiscal years and will be prioritized in accordance with the Landscape Master Plan (2024), subject to future funding appropriations, Commission approval, and project scheduling considerations. The proposed locations and estimates are listed below.

Intersections	Available Area (SF)	Count of City-owned corner clips	Estimated Construction Cost
N. University St. and Stirling Rd. (Monterra)	2,000	1	\$60,000
N. University St. and Sheridan St. (Monterra)	2,000	1	\$60,000
Pine Island Rd. and Sheridan St.	4,000	2	\$120,000
Pine Island Rd. and Stirling Rd.	4,000	2	\$120,000
Griffin Rd. and Pine Island Rd.	2,000	1	\$60,000
Griffin Rd. and 90th Ave.	4,000	2	\$120,000
Stirling Rd. and 90th Ave.	8,000	4	\$240,000
Griffin Rd. and N. Palm Ave.	4,000	2	\$120,000
N. Palm Ave. and Stirling Rd.	8,000	4	\$240,000
SW 106th Ave. and Griffin Rd.	4,000	2	\$120,000
SW 106th Ave. and Stirling Rd.	6,000	3	\$180,000
Sheridan St. and N. Palm Ave.	4,000	2	\$120,000
Hiatus Rd. and Sheridan St.	4,000	2	\$120,000
Hiatus Rd. and Stirling Rd.	8,000	4	\$240,000
Flamingo Rd. and Griffin Rd.	4,000	2	\$120,000
Flamingo Rd. and Stirling Rd.	8,000	4	\$240,000
Flamingo Rd. and Sheridan St.	2,000	1	\$60,000
<b>Sub-total</b>			<b>\$2,340,000</b>

**PROCUREMENT:**

Kimely-Horn and Associates, Inc., is one of the consultants awarded under Contract No. RFQ2024-1-PW for Continuing Professional Consulting Services (CCNA). RFQ2024-1-PW was approved at the April 22, 2025, Commission meeting for a five (5) year term, with one (1), five (5) year option to renew. Kimely-Horn and Associates, Inc., was awarded the following category: Civil Engineering.

Pursuant to section 287.055(2)(g) F.S., a consultant selected through the CCNA process can be awarded a "continuing contract" for professional services where each study's amount is not to exceed \$500,000 without any additional competition.

**FISCAL IMPACT:** There is \$500,000 in the FY26 Approved Budget for this project.

<u>General Ledger Acct. Number</u>	<u>Budgeted Amount</u>	<u>Requested Amount</u>	<u>Remaining Amount</u>
300-312-600000-003-BMMOS Beautification – Monument Signage	\$500,000	\$299,080	\$200,920

**ATTACHMENTS:**

1. Cooper City Citywide Entrance Monuments Scope of Services Kimely-Horn and Associates, Inc. 2026.
2. Cooper City Final Landscape Master prepared by Chen Moore and Associates, October 2024
3. RFQ2024-1-PW – Executed Contract – Kimley Horn – Civil Engineering
4. RFQ2024-1-PW – Staff Report – 2.10.25
5. RFQ2024-1-PW – Consultant Submittal
6. RFQ2024-1-PW- Solicitation