



CITY COMMISSION STAFF REPORT

DEPARTMENT: Utilities Department

DATE: March 24, 2026

SUBJECT: Motion to approve the piggyback of the Florida Sheriffs Association contracts No. FSA23-EQU21.1 for the purchase of one (1) skid steer and No. FSA25-VEL33.0 for the purchase of three (3) vehicles, awarded to various vendors, in respective amounts of \$303,579 and \$149,000. - **Utilities**

CITY MANAGER RECOMMENDATION:

The City Manager recommends approval of piggybacking on the Florida Sheriffs Association Contracts to purchase heavy equipment for the Utilities Department and vehicles for the Parks and Recreation Department, pursuant to our fleet replacement program.

ANALYSIS:

The proposed replacements for 3 vehicles include a 12-passenger van, a 12-passenger ADA bus, a 28-passenger bus, and a skid steer. These vehicles have been selected based on their suitability for the required tasks.

PROCUREMENT:

FSA23-EQU21.1, Equipment

On May 5, 2023, the Florida Sheriff Association (FSA) issued an Invitation to Bid, FSA23-EQU21.1, for equipment. Notification was sent to 716 prospective bidders, with 85 vendors submitting bids and 78 qualifying for award. FSA has identified the intended awardees in the attached Final Award Report. The Final Award Report displays the three lowest bidders for each item per zone.

Contract No. FSA23-EQU21.1: Equipment was awarded on October 1, 2023, with an initial term from October 1, 2023, to September 30, 2025. The contract may be extended by mutual agreement for up to two (2) additional years on a year-to-year basis; extensions will only occur if the FSA determines, based on current conditions, that it is in the best interest of the FSA and purchasers. The FSA elected to renew its contracts with various vendors and extend their terms for another twelve (12) months. The first renewal began on October 1, 2025, and will continue until September 30, 2026.

FSA25-VEL33.0, Pursuit, Administrative & Other Vehicles

On May 28, 2025, the Florida Sheriff Association (FSA) announced an Invitation to Bid FSA25-VEL33.0 for pursuit, administrative, and other vehicles. Thirty-eight (38) bidders completed the pre-bid process, thirty-five (35) vendors submitted bids, and thirty-three (33) vendors were deemed responsive and awarded contracts after evaluation. FSA has identified the intended awardees in the attached Final Award Report, which shows the primary and alternate bidders per item per zone. The initial term of Contract No. FSA25-VEL33.0 commenced on October 1, 2025, and will continue through September 30, 2027. The piggybacking of these contracts will be performed pursuant to Section 2-258(f) of the Code.

FISCAL IMPACT:

Here is a breakdown of the proposed items for purchase, along with their accounts and balances:

Vehicle Group	Item	Replacing	GL	Price per Unit	Dept.
	12 Passenger Bus	#7362, 2006 E-350 15 Pass Bus w/23k miles	001-710-564520-572	\$110,478	Parks & Rec
	12 Transit T-350	#7428 - 2017 El Dorado 12 Passenger Bus	001-710-564520-572	\$54,365	Parks & Rec
	28 Passenger El Dorado Bus	#7418 2017 El Dorado Aerolite 24 Passenger Bus	001-710-564520-572	\$138,736	Parks & Rec
	Skid Steer		103-313-564400-541	\$149,000	Road & Bridge Fund – Street Maint
	Total			\$452,579	

The citywide vehicle purchase budget totals \$940,000, which more than covers the \$452,579 purchase mentioned above. Below, we will outline the transactions required to facilitate this purchase by individual fund.

Fund 001 General Fund. Over the past few months, we have revisited the vehicle replacement plan and have advanced the purchase of the vehicles in the Parks and Recreation Department that are used by residents.

The total budget for vehicle purchases in Fund 001 is \$590,000. This allows us to easily cover the budget shortfall (via a budget amendment) in Departments 110 and 710, which total \$303,579.

The total budget for vehicle purchases in Fund 103 Road & Bridge Fund – Streets Maintenance is \$150,000 which is enough to cover the purchase of the Skid Steer.

ATTACHMENTS:

1. FSA23-EQU21.1 – Piggyback Agreement
2. FSA23-EQU21.1 – Final Award Report
3. FSA23-EQU21.1 – Base Specifications
4. FSA25-VEL33.0 – Piggyback Agreement
5. FSA25-VEL33.0 – Final Award Report
6. FSA25-VEL33.0 – Base Specifications
7. Florida Sheriff Association Cooperative Purchasing Program 12 Transit T-350quote
8. Florida Sheriff Association Cooperative Purchasing Program 24 Passenger El Dorado Bus quote
9. Florida Sheriff Association Cooperative Purchasing Program Skid Steer quote
10. BA 12XXX Fund FY26 Vehicle Purchases