



CITY COMMISSION STAFF REPORT

DEPARTMENT: Utilities

DATE: November 18, 2025

SUBJECT: Motion to authorize piggyback agreement from the City of Margate, Contract with Univar Solutions USA, Inc., Allied Universal Corp, and Brenntag Mid-South, Inc. for the furnishing and delivery of sodium hydroxide and for the expenditure of funds allocated in Fiscal Year 2025–2026, and the approved budgeted amount for each subsequent year of the contract term. - **Utilities**

CITY MANAGER RECOMMENDATION:

The City Manager recommends that the Commission authorize the piggyback of the City of Margate Contract with Univar Solutions USA, Inc. (primary), Allied Universal Corp., and Brenntag Mid-South, Inc.

BACKGROUND OF ITEM:

The process of treating potable drinking water includes adding sodium hydroxide (caustic soda) to increase the pH of acidic water. This step is especially crucial in municipal water treatment to keep the pH within a neutral to slightly alkaline range (usually 6.5-8.5). Maintaining a stable pH helps prevent pipe corrosion and improves the effectiveness of disinfectants.

ANALYSIS:

The city has been consistently satisfied with the product and the level of service provided by Univar Solutions USA, Inc., and wishes to continue using their services, which are essential for the water treatment system.

PROCUREMENT:

To obtain this product, staff participated in a cooperative bid led by the City of Margate. A cooperative bid allows multiple agencies to combine their purchasing power and quantities, attracting more bidders and promoting more competitive pricing. On April 19, 2023, the City of Margate awarded Contract No. Bid 2023-006 to the lowest bidder, Univar USA Inc., at a price of \$2.9265 per gallon for a full truck and \$3.5429 per gallon (less than 3500 gallons). On March 13, 2025, the vendor requested a price increase, which was approved by the City of Margate, as follows.

Truck Load	from \$2.9265/per gal	to \$3.0730/per gal
Less Than Truck Load	from \$3.5429/per gal	to \$ 3.7200/per gal

The initial contract was valid from April 19, 2023, to April 18, 2024, with provisions for four (4) additional 12-month renewal options. The current contract is effective from April 19, 2025, to April 18, 2026 (second renewal period).

The City of Margate also awarded second and third contract options to Allied Universal Corp. and Brenntag Mid-South Inc., respectively. Staff is recommending that the Commission approve access to those vendors' contracts as well.

The piggyback of the City of Margate Contract No. Bid 2023-006 was made pursuant to Sec. 2-258(e) of the Cooper City Procurement Code, which covers exclusions and exceptions to bid and proposal requirements.

FISCAL IMPACT:

There is \$43,000 in the FY26 Water Plant Budget specifically for sodium hydroxide.

<u>General Ledger Acct. Number</u>	<u>Budgeted Amount</u>	<u>Requested Amount</u>	<u>Remaining Amount</u>
450-911-535310-533 Supplies – Chemicals	\$927,300	\$43,000	\$884,300

ATTACHMENTS:

1. Bid 2023-006 – Piggyback Agreement
2. Bid 2023-006 – Vendor Compliance – Brenntag
3. Bid 2023-006 – Vendor Compliance – Univar
4. 2023-006 - Renewal No. 2 - Pricing
5. 2023-006 - Renewal No. 2 - Brenntag
6. 2023-006 - Renewal No. 2 - Univar
7. 2023-006 - Resolution 23-033 – Margate
8. 2023-006 - Margate - Commission Agenda Item - 4-19-23
9. 2023-006 - Submittal – Brenntag
10. 2023-006 - Submittal - Univar
11. 2023-006 – Solicitation – Addendum No. 1
12. 2023-006 – Solicitation

Workflow History			
User	Task	Action	Date/Time
Allen, Tedra	NEW ITEM: Not Yet Routed	*COMPLETE: Forward to City Attorney	11/05/25 12:12 PM
Horowitz, Jacob	Assigned to Attorney	COMPLETE: Forward to City Manager	11/06/25 03:12 PM
<i>An agreement with the vendor needs to be added to the back-up, pls.</i>			
Rey, Alex	Assigned to City Manager	COMPLETE: Forward to City Clerk	11/06/25 03:23 PM
Allen, Tedra	Assigned to City Clerk	APPROVE ITEM: End Workflow	11/06/25 03:29 PM
Allen, Tedra	END WORKFLOW - APPROVED		11/07/25 12:04 PM