



CITY COMMISSION STAFF REPORT

DEPARTMENT: Commissioner Shrouder

SUBJECT: Discussion on the Executive Assistant to the Elected Official's chain of command - **Commissioner Shrouder**

RECOMMENDATION:

Commissioner Shrouder requests discussion on the Executive Assistant to the Elected Official's chain of command.

BACKGROUND:

At the July 24, 2023 City Commission Budget Workshop discussion ensued on the chain of command for the position of the Executive Assistant to the Elected Officials.

Workflow History 			
User	Task	Action	Date/Time
Allen, Tedra	NEW ITEM: Not Yet Routed	*COMPLETE: Forward to ...	08/02/23 01:51 PM
Horowitz, Jacob	Assigned to Attorney	COMPLETE: Forward to ...	08/03/23 11:11 AM
Allen, Tedra	Assigned to City Manager	COMPLETE: Forward to ...	08/03/23 12:51 PM
Allen, Tedra	Assigned to City Clerk	APPROVE ITEM: End Wo...	08/03/23 01:55 PM
Allen, Tedra	END WORKFLOW - APPROVED		08/03/23 01:55 PM