



CITY COMMISSION STAFF REPORT

DEPARTMENT: Utilities

SUBJECT: Motion to approve and authorize an agreement with the City of Cape Coral, Florida contract with HydroCorp, LLC, in the amount not to exceed \$70,000.00 per year or as appropriated in the annual budgets to provide management services, including testing, repair, and installation of backflow preventers, for the City's water system Cross Connection Control Program.

CITY MANAGER RECOMMENDATION:

The City Manager recommends approval and authorization of an agreement with the City of Cape Coral, Florida, contract with HydroCorp, LLC, in the amount not to exceed \$70,000.00 per year or as appropriated in the annual budgets to provide management services, including testing, repair, and installation of backflow preventers, for the City's water system Cross Connection Control Program.

BACKGROUND OF ITEM:

In 2016, the City Commission adopted an ordinance establishing a revised Backflow and Cross Connection Control plan for the City's potable water system, in order to comply with Florida Department of Environmental Protection regulations. Part of that revised plan was a provision that allows the City to perform the annual testing and record-keeping required for all backflow preventers (BFP's) that are protecting the City's water system from potential contamination, and to repair or replace BFP's as required, at the expense of the owner.

In 2018, the City had awarded a three-year contract to HydroCorp with two (2), one (1)-year renewals after inviting the RFP, 2018-4-UTL. The second and final one-year renewal (amendment) will expire on September 12, 2023. Instead of going through the RFP process again, the staff is recommending that we piggyback HydroCorp's similar type agreement with City of Cape Coral. Their contract, which is effective May 19, 2023, is valid for five (5) years with two (2) additional one-year renewal options. If approved, the proposed agreement will be effective September 13, 2023.

ANALYSIS:

HydroCorp, LLC has performed satisfactorily over the past several years and the City staff recommends that the Commission authorize in an amount not to exceed \$70,000.00 per year or as appropriated in the City's annual budget.

STRATEGIC PLAN:

This project supports the City’s Strategic Goal of maintaining and improving the City’s infrastructure and appearance to support and ensure a sustainable and beautiful environment.

PROCUREMENT:

Sec. 2-258. – Exclusions and exceptions to bid and proposal requirements.

(d) *Cooperative purchasing.* When deemed to be in the best interests of the City, the purchasing agent may participate in, sponsor, conduct, or administer contracts under a cooperative purchasing program with one or more governmental units for the procurement of any supplies, services, or construction. Such cooperative purchasing programs may include, but not be limited to, joint or multiparty contracts between public procurement units and open-ended public procurement term contracts that are made available to other governmental units.

FISCAL IMPACT:

Sufficient funds are available in the Water & Sewer Fund and budgeted for this purpose.

<u>General Ledger Acct. Number</u>	<u>Budgeted Amount</u>	<u>Current Balance</u>	<u>Requested Amount</u>	<u>Remaining Amount</u>
450-910-531290-533	To be appropriated by Commission	N/A	N/A	N/A

ALTERNATIVES:

N/A

ATTACHMENTS:

1. City of Cape Coral Agreement with HydroCorp, LLC
2. Exhibit A - Cooper City Piggyback Agreement with HyrdoCorp, LLC
3. Exhibit B – HydroCorp, Proposal
4. Certificate of Insurance and Vendor Compliance

User	Task	Action	Date/Time
Allen, Tedra	NEW ITEM: Not Yet Routed	*COMPLETE: Forward to ...	07/28/23 10:54 AM
Horowitz, Jacob	Assigned to Attorney	COMPLETE: Forward to ...	07/28/23 03:07 PM
Eggleston, Ryan	Assigned to City Manager	COMPLETE: Forward to ...	07/28/23 05:38 PM
Allen, Tedra	Assigned to City Clerk	APPROVE ITEM: End Wo...	07/31/23 11:33 AM
Allen, Tedra	END WORKFLOW - APPROVED		08/01/23 11:44 AM