



**CITY OF COOPER CITY
INTERDEPARTMENTAL BUDGET TRANSFER NOTIFICATION**

TO: CITY COMMISSION

VIA: UTILITIES

FROM: CITY MANAGER

DATE:

7/26/2023

Notification of the following transfer of funds is provided for the reasons set forth below:

	FROM	TO
Department	Utilities/(Division)	Utilities/(Division)
Account Description	Contingency	Maintenance of Mech Equip
Account Number	450-950-599000-536	450-931-534460-535
Amount to be Transferred (\$)	\$25,000	\$25,000
Balance Remaining	\$81,761	\$26,221

This Transaction	All Funds Cumulative FY 23 YTD	2.5% Limit Based on FY 23 Adopted Budget
\$25,000	\$266,507.86	\$2,150,867

REASONS/EXPLANATION:

Under the City Manager's Report on 7-25-23, the Commission was advised that both centrifuges at the treatment plant were out of service. As an interim measure, dewatering of the sludge disposal services has been contracted out while the staff explores the possibility of repairing at least one of the centrifuges. Transfer of this requested amount would fund the \$15,503.89 proposal from Alfa Laval, Inc., the original manufacturer of the centrifuges. Due to the specialized nature of the repairs and the limited availability of the technicians, it is necessary to "get in line" for the week of August 14 as the earliest window and hence the emergency [City Code Sec. 2-258 (c)]. Currently, only \$1,200.94 are left in the appropriate line item and other repairs may also be needed, necessitating funding beyond the Alfa Laval, Inc. proposal.

The staff explored the repair options with two other vendors: EES in Lakeland and PSI Technology. EES required the equipment to be dis-assembled and shipped to Wisconsin while PSI didn't have the expertise. Considering that Alfa Laval is the original manufacturer and has provided a sole-source letter, the staff is recommending utilizing the services of Alfa Laval, Inc.

All Funds Cumulative FY23 YTD includes this transaction.

(Please Do Not Write Below This Line)

	APPROVED	DISAPPROVED
Finance		
City Manager		

	NOTIFICATION	
Commission	X	

July 26, 2023

City of Cooper City
9090 SW 50th Place
Cooper City, FL 33328

Attention: George Garba

Ref: Sole Source Procurement (Parts & Labor)
Cooper City Utilities
Cooper City, FL
(1) Alfa Laval PM-38000 Centrifuge
Serial Number: 94-PM38000-66



Alfa Laval Inc.
10470 Deer Trail Drive
Houston, TX 77038
USA
Tel: +1 800-362-9041
Fax: +1 281-449-1324
www.alfalaval.us

Dear Mr. Garba,

Alfa Laval Inc. is the Original Equipment Manufacturer (O.E.M.) of the Centrifuge installed at the City of Cooper City and is the sole source authorized provider for all Original Equipment Manufacturer (O.E.M.) parts and service. There is no distributor or third party company authorized to supply Alfa Laval spare parts, repair or field service.

The use of non OEM spare parts, non OEM maintenance products (i.e. grease, gear oil ,etc.), repairs performed by unauthorized shops or on-site service by improperly trained personnel could result in significant damage to the centrifuge. Improper material selection or the use of unsuitable manufacturing methods may create the potential risk of serious damage or personal injury. The owner is hereby advised that it would assume, without limitation, full legal responsibility for any loss, liability, damage or personal injury which may arise as a result of any election by the customer to use non OEM parts or have work performed by unauthorized personnel.

All Parts and Service activities, including sales of spare parts, in-house repairs, maintenance products field service, upgrades, retrofits, training, etc. must be sole source direct with Alfa Laval Inc. There is no representative, distributor or third party company authorized to represent Alfa Laval Inc. Parts and Service municipal business.

As the OEM, Alfa Laval has all the resources to repair the centrifuge to original specifications. Alfa Laval will not warrant repairs performed by anyone other than Alfa Laval. Alfa Laval provides field service, training, technical and sales support to the customer from our offices and/or Repair Centers located in Chesapeake, Virginia, Greenwood, Indiana, Houston, Texas and Fresno, California. All personnel are factory trained and supported through our Richmond, Virginia headquarters.

We realize that this equipment is critical to the operation of your facility. If you have any questions, I can be reached at 1-800-547-7273 or my direct line is 713-906-0505.

Sincerely,

Mark Schlitzkus

Mark Schlitzkus
Regional Manager – Water Separation Sales