



**CITY COMMISSION  
STAFF REPORT**

**DEPARTMENT:** Finance

**DATE:** November 19, 2024

**SUBJECT:** Motion to approve and authorize the hiring of an Accounting Trainee for the year not to exceed \$13,000 per annum. - **Finance**

**CITY MANAGER RECOMMENDATION:**

The City Manager recommends approval and authorization of the hiring of an accounting trainee not to exceed \$13,000 per annum. (12 hours per week @ \$20 per hour).

**BACKGROUND OF ITEM:**

Accounting trainee programs play a crucial role in the career development of aspiring accountants. They provide invaluable opportunities for students and recent graduates to gain practical experience, develop relevant skills, and foster professional connections.

Accounting trainee programs in accounting are highly valued by employers as they offer a bridge between academic learning and real-world application. By participating in accounting trainee programs, aspiring accountants can apply their theoretical knowledge to actual accounting practices, gaining a deeper understanding of the profession and its intricacies.

Furthermore, accounting trainee programs often serve as a gateway to future employment opportunities or recommendations. This would give the City a means of identifying potential talent for future hiring needs and at the same time reduce the cost of hiring.

**FISCAL IMPACT:**

On August 16, 2024, an accountant position was eliminated with an associated salary of \$66,887. The hiring of the accountant trainee at \$13,000 per annum is more than covered by the cost saving of elimination of the accountant position.

<u>General Ledger Acct. Number</u>	<u>Budgeted Amount</u>	<u>Prior Requested Amount</u>	<u>New Requested Amount</u>	<u>Remaining Amount</u>
001-130-512100-513	\$0	\$0	\$13,000	\$0

**ATTACHMENTS:**

1. Job Description