

Sec. 25-27. Sign permit.

(a) *Required.* Any person wishing to install, alter or cause to be installed or altered within the municipal limits of the city any sign, whether permanent or temporary, must first obtain a permit from the building department of the city. The permit shall be issued by the building department only after determination has been made that full compliance with all conditions of this article have been met and complied with.

(b) *Application.* Applications for a permit required by this section shall be filed with the building department and shall contain the following information:

- (1) Name and address of the owner of the proposed sign or his authorized agent;
- (2) Type of sign and/or sign structure with all relevant dimensions;
- (3) Location of premises upon which the sign is to be located;

(4) A plan or design of the sign showing the square foot area of the sign as well as the sign face, height of letters, lettering style, colors, materials, lighting equipment, if any, and its position relative to the building and/or property line;

(5) Estimated value of sign;

(6) Such other structural and technical information as may be required by the building department.

(c) *Fees.* A non-refundable permit fee is due and payable prior to issuance of a sign permit. Sign permit fees shall be established by resolution of the city commission, and may be amended from time to time.

(d) *Issuance; labels to be affixed.* If, upon examination, the building department determines that an application is in conformance with the provisions of this article, a written permit shall be issued authorizing the installation of the referenced sign. With each permit, the building department shall issue a label bearing the number of the permit and further identifying specifically the sign which the permit authorizes. The label shall then be affixed to the sign by the permittee in a manner so that the permit will be readily visible for inspection purposes. Absence of such a label upon any sign constructed or installed within the municipal limits shall be prima facie evidence of failure to meet the requirements of this article.

(e) *Revocation.* Permits issued under this section may be revoked by the building department upon determination that the sign is not in full compliance with the provisions of this article. Further, if the sign authorized by any permit has not been constructed within three (3) months after the date of issuance of any permit, then the permit shall automatically be revoked.

(f) *Exempt signs.* The following signs, while covered by the general provisions of this article, shall be exempt from the permit requirements of this section. This exemption specifically in no way waives requirements of sign criteria, structural and/or safety requirements outlined by this article and/or the South Florida building code.

- (1) Community service signs;

(2) Signs installed under the direction of a federal, state, county and/or municipal agency; (3) Temporary window signs;

(Ord. 01-4-4; § 1, 4-24-01)

(4) Real estate signs;

(5) Nameplate signs and identification signs when letters for the signs do not exceed six (6) inches in height and when the signs do not exceed two (2) square feet in overall dimensions;

(6) Signs indicating the availability of accommodations in hotels, motels, etc., when the signs conform with all other provisions of this article and when the signs do not exceed one and one-half (1½) square feet;

(7) A sign indicating the price of gasoline available, permanently displayed on each pump island, not to exceed three

(3) square feet. (8) Election signs.

(9) Free expression signs. (Ord. No. 12-1-1, § 3, 1-10-12)